

**I give notice that
an Ordinary Meeting of Council will be held on:**

Date:	Friday, 30 June 2023
Time:	12.30pm
Location:	Council Chamber 107 te Heuheu Street Taupō

AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas
Deputy Chairperson Cr Kevin Taylor

Members

- Cr Duncan Campbell
- Cr Karam Fletcher
- Cr Sandra Greenslade
- Cr Kylie Leonard
- Cr Danny Loughlin
- Cr Anna Park
- Cr Christine Rankin
- Cr Rachel Shepherd
- Cr Kirsty Trueman
- Cr Yvonne Westerman
- Cr John Williamson

Quorum 7

Julie Gardyne
Chief Executive Officer

Order Of Business

- 1 **Karakia**
- 2 **Whakapāha | Apologies**
- 3 **Ngā Whakapānga Tukituki | Conflicts of Interest**
- 4 **Whakamanatanga O Ngā Meneti | Confirmation of Minutes**
Nil
- 5 **Ngā Kaupapa Here Me Ngā Whakataunga | Policy and Decision Making**
 - 5.1 Adoption of Annual Plan 2023-243
 - 5.2 Rates Resolution 2023-247
- 6 **Ngā Kōrero Tūmataiti | Confidential Business**
Nil

5.1 ADOPTION OF ANNUAL PLAN 2023-24

Author: Kendall Goode, Senior Policy Advisor

Authorised by: Nick Carroll, Policy Manager

TE PŪTAKE | PURPOSE

To adopt the Annual Plan 2023-24 as required by section 95 of the Local Government Act 2002 (LGA).

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

The Annual Plan 2023-24 has been prepared and is now required to be adopted by Council. Adoption will ensure that Council meets the requirements of section 95 of the LGA.

Below is a brief outline of the process that has been followed to prepare the Annual Plan 2023-24:

- After identification of material and significant changes from year 3 of the Long-term Plan, a consultation document and proposed changes to fees and charges were adopted by Council on 28 March for public consultation.
- Consultation opened on 31 March and closed on 28 April 2023. Engagement sessions were held where both staff and elected members attended to discuss the consultation document with communities.
- A total of 138 submissions were received, this included 6 late submissions.
- Hearings and deliberations on the submissions were held from 29 May to 31 May, and formally closed on 6 June. Having considered the matters raised by submitters, Council provided direction to officers on changes to the Annual Plan 2023-24.
- The proposed changes to the 2023-24 fees and charges were adopted on 31 May.

The Annual Plan 2023-24 has now been prepared and is ready to be adopted by Council, noting that a designed version of the document will be published on the website within one month of adoption.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council:

1. Notes that the draft Annual Plan 2023-24 has been updated to reflect the decisions made during deliberations on the submissions received. Further amendments were also made to reflect the increase of the solid waste services contract and additional funding, largely as a result of increased Audit fees;
2. Adopts the Annual Plan 2023-24 (attached to this report) in accordance with section 95 of the Local Government Act 2002 (LGA); and
3. Notes that within one month after adoption, a designed version will be made publicly available in accordance with s95(7) of the Local Government Act 2002.

TE WHAKAMAHUKI | BACKGROUND

Council is required to prepare and adopt an annual plan for each financial year as outlined in section 95 of the LGA. When the preparation of the Annual Plan 2023-24 commenced in late 2022, a potential average rates increase much higher than the average 3.74% outlined in the Long-term Plan (LTP) 2021-31 was identified. A significant contributor to this was the high inflationary environment which impacted Council's operating costs. This review also identified an intent to invest in the development of Council's East Urban Lands (EUL), which would require substantially more funding than what was signalled in the LTP 2021-31. Both this individual project, and the cumulative effect of higher operating costs were considered to be materially and significantly different from the LTP 2021-31.

The challenging economic environment also led to a review of the capital programme which prioritised projects already underway, committed to through contracts, and those intended to achieve legislative compliance. With a focus on delivery, those projects with additional complexities and constraints were

signalled as not likely to be delivered as originally intended for the 2023-24 year. Work will continue on these projects where practicable, and they will be revisited through the review of the upcoming Long-term Plan 2024-34.

The above matters, and changes to several fees and charges were discussed at workshops in February and March 2023. Front of mind during these workshops were the cost-of-living challenges faced by the community. Council looked to reduce operational costs as much as possible without altering the current level of service, and discussed the ability to delay depreciation funding as an additional mechanism to reduce the rates increase impact for the financial year. Following on from these workshops, a consultation document was developed which sought feedback from the community on whether or not to invest in the EUL development and whether or not depreciation funding should be delayed.

Hearings were held on 29 May and 30 May 2023, with deliberations undertaken on 31 May 2023. Council made a number of decisions that have now been incorporated into the Annual Plan for 2023-24. Council voted to confirm the following major decisions:

- That an initial \$7.646 million be invested to undertake earthworks and civil works across a 6-hectare area within the East Urban Lands. This will not be funded through rates, instead it will be funded through the Strategic Property Reserve.
- To only fund 92% of depreciation, with an acknowledgement that the remaining 8% would be recouped over the following one or two years.
- To proceed with the proposed capital works programme with no amendments. Several submitters had sought additional projects, however these will be considered through the review of the Long-term Plan which is currently underway.
- Approved a \$120,000 one off grant to the Waiora Community Trust to allow the completion of the new building fit-out and employ a General Manager.
- Adopt the proposed changes to the 2023-24 Fees and Charges.
- Approved an additional \$397,000 for the solid waste contracts recently tendered.

The Annual Plan is not subject to Audit, and therefore Council is able to adopt the Annual Plan 2023-24 without Audit approval.

NGĀ KŌWHIRINGA | OPTIONS

Council can either adopt the Annual Plan 2023-24, or not. It is recommended that Council adopt the Annual Plan 2023-24 to ensure it meets legal obligations under the Local Government Act 2002. A failure to adopt the Annual Plan would leave Council in a position where rates could not be collected.

NGĀ HĪRAUNGA | CONSIDERATIONS

Whakahāngai ki tā te Kaunihera wawata | Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class; Authentic; Charming; Vibrant; Quality; Resilient and Value.

Ngā Aronga Pūtea | Financial Considerations

The financial considerations and implications associated with the Annual Plan 2023-24 are included in the suite of financial statements and the funding impact statement contained in the Annual Plan 2023-24.

During the preparation of the annual plan steps were taken to reduce costs while ensuring the current levels of service were maintained. Through the deliberations process Council agreed to the \$120,000 one off grant to the Waiora Community Trust and the addition of funding to cover a shortfall for the solid waste contract increase which had only recently been confirmed.

Council has agreed to fund 92% of depreciation to reduce the pressure of rates increases on the community. This approach passes on the rates impact to make up the 8% deficit over the following two financial years.

The average rates requirement is now 9.1 percent, which is a result of:

- Changes to the draft Annual Plan to reflect the decisions made during deliberations on submissions received
- A \$397,000 increase in the contract price for solid waste services. This became clear following the close of the tender process and completion of negotiations.

- Final budget adjustments resulted in a reduction in rates requirement of \$91,000 due to removal of the proposed administration costs of Lake Taupo Protection Trust of \$205,000 and increased Audit fees of \$114,000.

The rates resolution is included as a separate report on this agenda, to be considered once the Annual Plan 2023-24 has been adopted.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that all of the well-beings are of relevance to this particular matter.

Ngā Hiraunga Kaupapa Here | Policy Implications

The Annual Plan sets out Council's work programme for the 2023-24 financial year. The decision to fund 92% of depreciation will assist with reducing the rates impact on the community, however the consequence of this decision is that the deficit will need to be recouped over the first two years of the Long-term Plan 2024-34. That will provide some financial limitations on what Council and the community can afford to do.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include, but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori, and enable participation in Council processes. Alongside this, we recognise the need to work side by side with the ahi kaa / resident iwi of our district. Engagement may not always be required by law, however meaningful engagement with Māori allows Council to demonstrate good faith and our commitment to working together as partners across our district.

Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report. No further engagement on the Annual Plan is considered necessary, however iwi partners will be sent correspondence to inform them the Annual Plan 2023-24 has been adopted, and outlining the key decisions that were made.

Ngā Tūraru | Risks

If Council chooses not to adopt the Annual Plan 2023-24, it will not meet its obligations under the Local Government Act 2002 and will not be able to set rates for the 2023-24 financial year.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is significant.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is significant, and an extensive consultation process was undertaken, officers believe that no further engagement is required prior to Council making a decision.

Individual letters will be sent to each submitter advising them of Council's decisions in relation to their submission.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

A communications plan has been prepared in consultation with the communications team. There is a requirement for the Annual Plan to be available on Council's website within a month of adoption. We expect to meet that requirement, with a designed version to be published following adoption.

WHAKAKAPINGA | CONCLUSION

It is recommended that Council adopts the Annual Plan 2023-24.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Annual Plan 2023-24 [⇒](#)

5.2 RATES RESOLUTION 2023-24

Author: Toni Wilkinson, Revenue Manager

Authorised by: Sarah Matthews, General Manager Finance and Environment

TE PŪTAKE | PURPOSE

This report recommends for the Council to set rates for 2023-24 in accordance with section 23 of the Local Government (Rating) Act 2002, the due dates for payment in accordance with section 24 of the Local Government (Rating) Act 2002, and to authorise the addition of penalties in accordance with sections 57 and 58 of the Local Government (Rating) Act 2002.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That, pursuant to section 23 of the Local Government (Rating) Act 2002, and in accordance with the Taupō District Council’s Annual Plan 2023-24, including the Funding Impact Statement the Taupō District Council hereby sets the rates and charges as set out in this resolution; (and in accordance with sections 24 and 57 states the due dates for payment of rates and authorises the addition of penalties to unpaid rates) for the period commencing on 1 July 2023 and ending on 30 June 2024:

The rates and charges are as follows:

1. General Rate

A General Rate, set under section 13 of the Local Government (Rating) Act 2002 on every rating unit in the district and calculated on the capital value of each rateable rating unit. This rate is set on a differential basis as follows:

Rating Unit Category	Rate per \$ of CV 2023/24 GST incl
Residential	0.0019109/\$
Rural	0.0019109/\$
Utility Assets and Networks	0.0019109/\$
Electricity generators	0.0019109/\$
Industrial/Commercial	0.0034396/\$
Accommodation	0.0034396/\$
Other	0.0019109/\$

2. Uniform Annual General Charge

A Uniform Annual General Charge set under section 15 of the Local Government (Rating) Act 2002 assessed on every separately used or inhabited part (SUIP) of a rating unit in the district.

Per SUIP	2023/24 GST incl
Uniform Annual General Charge	\$250.00

3. Sewage Disposal

A targeted rate for sewage disposal, set under section 16 of the Local Government (Rating) Act 2002, assessed on every rating unit connected or available to be connected (serviceable) to an accessible Council scheme on the basis of one charge per pan or urinal (with the exception of the residence of a single household – which shall be assessed only one charge) for connected rating units and per rating unit for serviceable rating units. For the avoidance of doubt the words ‘a single household’ do not restrict the charge to one pan/urinal in the situation where a rating unit has separately used or inhabited parts. In such a situation each separately used or inhabited part is regarded as a separate household, and the pan charge applied will be at the cumulative per pan rate multiplied by the number of households. (Serviceable - rating units within 30 meters of an accessible sewage drain).

The sewer schemes are: Taupō Township, Acacia Bay, Kinloch, Whakamaru, Mangakino, Ātiamuri, Tūrangi Township/Tokaanu, Omori/Kuratau/Pukawa, Motutere, Whareroa and Motuopa.

Targeted Sewer Disposal charges per rating unit are:

Factor	2023/24 GST incl
Connected (1 pan/urinals) per pan/urinal	\$919.76
Connected (2 pans/urinals) per pan/urinal	\$689.82
Connected (3 or more pans/urinals) per pan/urinal	\$459.88
Connected Schools per pan/urinal	\$229.94
Serviceable (available to be connected) per rating unit	\$459.88

4. Water supply

A fixed targeted rate for water supply, set under section 16 of the Local Government (Rating) Act, assessed on each separately used or inhabited part of a rating unit, and being a rating unit which is connected, or is available to be connected (serviceable), to an accessible Council scheme. A full charge will be made for each connected separately used or inhabited part of the rating unit and a half charge for serviceable separately used or inhabited parts of a rating unit (those within 100 meters of any part of the water scheme).

Water Supply rate	2023/24 GST incl Serviceable (available to be connected)	2023/24 GST incl Connected
District wide fixed targeted	\$331.79	\$663.58

The water schemes are: Taupō, Kinloch, Whakaroa, Bonshaw Park, Whakamoenga Point, River Road, Mangakino, Tirohanga, Tūrangi, Motuopa, Tokaanu, Hatepe, Omori/Kuratau/Pukawa, Whakamaru, Ātiamuri, Rakaunui Road, Waihaha, Whareroa, Centennial Drive

5. Metered Water Supply

Targeted rates for metered water supply, set under section 19 of the Local Government (Rating) Act 2002, and assessed on the volume of water supplied to every rating unit with a water meter. These metered water charges apply for supply over and above the equivalent supply allocation provided under the fixed targeted rate, where the equivalent supply allocation is the amount of the fixed targeted rate, divided by the rate per m3 for the relevant water scheme that the property is connected to.

The targeted water meter rates by water scheme are:

Water Scheme	2023/24 GST incl
	cents/m ³
Taupō (includes Taupō township, Waitahanui, Wairakei Village, Acacia Bay, Five Mile Bay and the wider Mapara area).	227
Kinloch	173
Whakaroa	229
Bonshaw Park	291
Whakamoenga Point	161
River Road	194
Mangakino	178
Tirohanga	93
Tūrangi	69
Motuoapa	110
Tokaanu	131
Hatepe	259
Omorī/Kuratau/Pukawa	148
Whareroa	227
Whakamaru	152
Ātiamuri	178
Rakaunui Road	63
Centennial Drive (untreated)	51
Waihaha	93

6. District Refuse Disposal Charge

A targeted rate for district refuse disposal, solid waste operations and waste minimisation initiatives, set under section 16 of the Local Government (Rating) Act 2002 and assessed on each separately used or inhabited part (SUIP) of each rateable rating unit in the district on the basis that properties categorised as residential, rural or other shall be assessed with one charge per SUIP, and industrial/commercial, accommodation, electricity generator and utility assets and network rating units shall be assessed with twice the charge per SUIP. For the avoidance of doubt, where a rating unit is divided into separate parts for rating purposes, each separate part is treated as if it were a separate rating unit for the application of this District

Refuse Disposal Charge.

The targeted District Refuse Disposal Charge is:

	2023/24 GST incl Accommodation, Industrial/Commercial, Electricity Generators, Utility Assets & Networks	2023/24 GST incl Residential, Rural or Other
District Refuse Disposal Charge	\$287.06	\$143.53

7. Whareroa Refuse Rate

A targeted Whareroa Refuse Rate, set under section 16 of the Local Government (Rating) Act 2002, assessed on all rating units in the Whareroa rating area as a fixed amount per rating unit.

The targeted Whareroa Refuse Rate is:

	2023/24 GST incl
Whareroa Refuse Rate	\$90.90

8. Town Centre Taupō Management Rate

A targeted Town Centre Taupō Management Rate, set under section 16 of the Local Government (Rating) Act 2002, assessed on each separately used or inhabited part of industrial/commercial rating units within the Taupō town centre boundary.

The targeted Town Centre Taupō Management Rate is:

	2023/24 GST incl
Town Centre Taupō Management	\$398.41

9. Goods and Services Tax (GST)

15% GST is included in the rates.

10. Due dates for payment

The due dates for the four instalments for rates assessed (excluding rates for metered water supply) are set out in the table below:

Instalment	Due Dates
One	21 August 2023
Two	20 November 2023
Three	20 February 2024
Four	20 May 2024

The due dates for the targeted rates for metered water supply are set out in the table below:

Meter area	A/c numbers	Due dates from 1 July 2023 to 30 June 2024
Taupō Town	015115 - 015970	21 August 2023 & 20 February 2024
Taupō Town	017950 - 018910	
Taupō Town	012375 - 015100	20 September 2023 & 20 March 2024

Wairakei	018915 - 018955		
Taupō Town	019000 - 019999		
Acacia Bay	020000 - 024999		
Taupō Town	015985 - 017640	20 October 2023 & 22 April 2024	
Tūrangi	050015 - 055000		
Mapara	100000 - 109999		
Tokaanu	130000 - 130482		
Omori/Kuratau/Pukawa & Whareroa	160015 - 165999		
Broadlands Rd/TMP	301000 - 399999		
Mangakino/Ātiāmuri/Whakamaru	040000 - 040580		
Centennial Drive/Rakaunui Road	080000 - 089999		
Whakamoenga Point	025000 - 029999		
Bonshaw Park	120000 - 129999		
Waitahanui/Hatepe/Motuopa	140000 - 159999		
River Road	170000 - 179999		
Waihaha	450000 - 459999		
Taupō Town	017650 - 017935	20 December 2023 & 20 June 2024	
Kinloch	030000 - 039999		
Whakaroa	060000 - 069999		
Serenity Cove	400010 - 400510		
Tirohanga	110000 - 119999	20 July 2023 & 22 January 2024	
Taupō Town	010015 - 012325		
Ashwood Park	300000 - 300999		
Various (read monthly)	090000 - 099999	20th of each month (or next working day)	
Various (read monthly)	200000 - 299999		
Various (read quarterly)	180000 - 189999		
		20 September & 20 December 2023, 20 March 2024 & 20 June 2024	

(unless otherwise noted in the table, meters are read six monthly)

11. Penalty Charges

A 10% penalty will be added to any part of the rates instalment that remains unpaid after the due date as shown in the table below as provided for in Section 57 and 58(1)(a) of the Local Government (Rating) Act 2002.

Due Date	Penalty added
21 August 2023	28 August 2023
20 November 2023	27 November 2023
20 February 2024	27 February 2024
20 May 2024	27 May 2024

A further 10% penalty on any rates that are unpaid from previous years on 7 July 2023 being 5 working days after this resolution is made, as provided in Section 58(1)(b)(ii) of the Local Government (Rating) Act 2002 will be added on 10 July 2023.

TE WHAKAMAHUKI | BACKGROUND

On 28 March 2023 Council adopted the Consultation Document for the Annual Plan 2023-24. The submission period opened on 31 March and closed on 28 April 2023. A total of 138 submissions were received. Hearings and deliberations were held on 29 May through to 31 May 2023, where 27 submitters spoke to their submissions.

In prior items today Council have adopted the Annual Plan 2023-24 including the Funding Impact Statement.

NGĀ KŌWHIRINGA | OPTIONS

The two options Council have are to either set the rates, set the due dates and authorise penalties in accordance with the Local Government (Rating) Act 2002, or not. If Council chose not to do so Council would not have the ability to assess and collect rates for 2023-24 until some alternative rates, due dates or penalties were set.

NGĀ HĪRAUNGA | CONSIDERATIONS**Whakahāngai ki tā te Kaunihera wawata | Alignment with Council's Vision**

Council's vision is 'to be the most prosperous and liveable district in the North Island'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class; Authentic; Charming; Vibrant; Quality; Resilient and Value.

Ngā Aronga Pūtea | Financial Considerations

The rates resolution sets the rates to be assessed.

Ngā Aronga Ture | Legal Considerations

The Local Government (Rating) Act 2002 provides Council with the mandate to set and collect rates. Section 23 of the Local Government (Rating) Act 2002 requires the Council to set rates by a resolution of the local authority.

Ngā Hīraunga Kaupapa Here | Policy Implications

The rates resolution is a complete statement of the rates to be set and is in accordance with the Funding Impact Statement.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with the ahi kaa / resident iwi of our district. Engagement may not always be required by law, however meaningful engagement with Māori allows Council to demonstrate good faith and our commitment to working together as partners across our district.

Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Ngā Tūraru | Risks

To mitigate the risks of inconsistent data and invalidity of the rates and charges the rates model, the rating information database, the funding impact statement and this resolution are cross checked.

This resolution meets the requirements of legislation to set the rates, it was reviewed by Simpson Grierson and Audit NZ for the previous rating year and remains unchanged expect for the updated dates and rates.

The methodology used to calculate the rates for the 2023-24 rating year is on the same basis as in previous years.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is significant.

TE KŌRERO TAHI | ENGAGEMENT

Council consulted with the community to develop the Annual Plan, which has now been adopted. There is no further engagement required prior to Council making a decision to set rates, set due dates for payment and authorise the addition of penalties to unpaid rates for 2023-24.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

The Annual Plan and the revised rates will be published on the Council website and in hard copy.

WHAKAKAPINGA | CONCLUSION

The Annual Plan 2023-24 has been adopted, including the Funding Impact Statement. Under Section 23 of the Local Government (Rating) Act 2002, rates need to be set for 2023-24 as set out in this resolution.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil