

ATTACHMENTS

Emergency Management Committee Meeting

7 August 2023

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Emergency Management Committee Meeting Minutes

3 April 2023

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON MONDAY, 3 APRIL 2023 AT 11.00AM**

PRESENT: Cr Anna Park (in the chair), Mr Tyrone (Bubs) Smith, Cr Sandra Greenslade, Cr Danny Loughlin

IN ATTENDANCE: Cr Kevin Taylor
Acting Chief Executive Officer, Community Engagement and Development Manager, Communications Advisor, Senior Policy Advisor, Senior Funding & Partnerships Advisor, Welfare Manager, Governance Quality Manager, Executive Assistant

MEDIA AND PUBLIC: Mr Brad Scott (GNS Science)
Mr Julian Snowball (Waikato Civil Defence Emergency Management Group Manager)

Notes: (i) Chairperson Cr Anna Park opened and closed the meeting with a karakia.

1 **KARAKIA**

2 **WHAKAPĀHA | APOLOGIES**

EM202304/01 RESOLUTION

Moved: Cr Sandra Greenslade

Seconded: Cr Danny Loughlin

That the apology received from Mayor David Trewavas and Cr Kirsty Trueman be accepted.

CARRIED

3 **NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

4 **WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

4.1 **EMERGENCY MANAGEMENT COMMITTEE MEETING - 8 AUGUST 2022**

Item **withdrawn**.

5 NGĀ RIPOATA | REPORTS**5.1 ELECTION OF A DEPUTY CHAIRPERSON****EM202304/02 RESOLUTION**

Moved: Cr Danny Loughlin
Seconded: Mr Tyronne (Bubs) Smith

That the Emergency Management Committee confirms that System B be used to determine the election process for the Deputy Chairperson.

CARRIED**EM202304/03 RESOLUTION**

Moved: Cr Anna Park
Seconded: Mr Tyronne (Bubs) Smith

That the Emergency Management Committee elects Cr Danny Loughlin the Deputy Chairperson of the Emergency Management Committee for the 2022-2025 Triennium.

CARRIED**5.2 CHAIRPERSON UPDATE ON RECENT ACTIVITIES**

Chairperson Cr Anna Park provided an update to the Committee on recent activities. She spoke about her experience as the chairperson of the Waikato Civil Defence Emergency Management Joint Committee during the recent events, particularly the Auckland Anniversary weekend storm, and Cyclone Gabrielle. She advised that improvements to civil defence/emergency management structure via legislation had been delayed, but that debriefs from recent events would be valuable to examine how processes can be better streamlined to enable groups to get on with response and recovery processes in a timely manner.

She answered questions of clarification regarding the recent activities.

Members agreed that a Committee induction session and workshop would be beneficial. In answer to a question about the role Marae played in responding to emergencies, the Community Engagement and Development Manager advised that some work had been done with Marae in the past. This had slowed over the Covid-19 pandemic, but would be picked up again. A member suggested that it would be useful to have a list of Marae around the Taupō district.

EM202304/04 RESOLUTION

Moved: Cr Sandra Greenslade
Seconded: Cr Danny Loughlin

That the Emergency Management Committee receives the update.

CARRIED**5.3 UPDATE ON RECENT EVENTS**

The Community Engagement and Development Manager provided an update to the committee on the recent events in the Taupō District. He reflected on the Earthquake in November 2022, the Auckland Anniversary flooding (February 2023), and Cyclone Gabrielle (February 2023).

He spoke about Taupō District Council's deployment of 12 staff members, some of who assisted with the recovery in Hawkes Bay following Cyclone Gabrielle, and others who assisted in Auckland following the flooding events.

In answer to a member's question, he explained the roles and responsibilities of Taupō District Council and agencies such as Waka Kotahi in regard to coordination of local contractors to assist communities during weather events.

Chairperson Cr Anna Park thanked the Taupō Civil Defence Emergency Management team for the high level of communication during the recent events.

EM202304/05 RESOLUTION

Moved: Mr Tyronne (Bubs) Smith

Seconded: Cr Sandra Greenslade

That the Emergency Management Committee receives the update on recent events.

CARRIED

5.4 GNS SCIENCE UPDATE

Chairperson Cr Anna Park welcomed Mr Brad Scott from GNS Science. Mr Brad Scott shared a presentation and tabled some Volcano Pamphlets (A3313026).

Mr Brad Scott answered questions of clarification from the committee about the topics covered in the presentation. He explained the current unrest period that lake Taupō has experienced, and noted that there were no significant changes to the volcanic activity around the Taupō region and no reason for the committee to have concerns to share with the community.

In answer to a question, the Community Engagement and Development Manager advised that staff had been working closely with GNS Science to ensure consistent messaging during the recent period of minor volcanic unrest. Key messages to the community included 'drop-cover-hold' in earthquakes; and the importance of having a stock of supplies and a plan for family and friends in case of emergency.

Cr Anna Park encouraged everyone present to download the GNS Science application ('app'), which was really informative and contained the latest news alerts and scientific data.

EM202304/06 RESOLUTION

Moved: Cr Danny Loughlin

Seconded: Mr Tyronne (Bubs) Smith

That the Emergency Management Committee receives the update and thanks Mr Brad Scott for attending.

CARRIED

5.5 WAIKATO CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP UPDATE

Chairperson Cr Anna Park welcomed Mr Julian Snowball and thanked him for attending. Mr Snowball introduced himself to new members of the committee and gave an overview of the role of the Waikato Civil Defence and Emergency Management Group. The following key points were noted:

- The Waikato Civil Defence and Emergency Management Group is the overarching coordinating entity that covers 11 different signatory councils across the North Island.
- The purpose of the group is to work together to create work programs, policies and plans that are regionally consistent.
- There would be debriefs following the Auckland Anniversary and Cyclone Gabrielle events. The events had highlighted the importance of locally-led responses.
- Time spent responding to these events in 2023 had taken civil defence/emergency management staff away from 'business as usual' activities, impacting their ability to lead, co-ordinate and participate in Group work plan activities.
- There was work in place to find solutions for having collective iwi and hapū representation within the group, noting that across the region, 47 entities identify as iwi, and 208 as hapū.

- There were vacancies for Group local Controllor and Recovery Manager Positions, and the recruitment process was underway to fill those vacancies.

EM202304/07 RESOLUTION

Moved: Mr Tyrone (Bubs) Smith

Seconded: Cr Sandra Greenslade

That the Emergency Management Committee receives the update.

CARRIED

5.6 OVERVIEW OF CIVIL DEFENCE EMERGENCY MANAGEMENT ACTIVITIES IN THE TAUPŌ DISTRICT

The Community Development and Engagement Manager advised the committee that this item would be moved and converted to an induction session and workshop which would replace the next Emergency Management Committee meeting scheduled to take place on 15 May 2023.

EM202304/08 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Danny Loughlin

That the Emergency Management Committee receives the update.

CARRIED

5.7 EMERGENCY OPERATIONS CENTRE (EOC) FUNCTION MANAGER UPDATES

The Welfare Manager provided an update to the committee on how the Taupō Emergency Operations Centre (EOC) managed the impacts of Cyclone Gabrielle in the Taupō region. The following key points were noted:

- 35 truck drivers were stranded on the Desert road during the Cyclone. They were safely transported back to Tūrangi shortly after.
- The AC Baths and Turtle Pools opened up their facilities and offered free showers for any community members without hot water.
- There were debrief meetings planned in Taupō, Mangakino, and Tūrangi for the Taupō Civil Defence Emergency Management team to discuss the recent events and help local community members get involved for future events.

Chairperson Cr Anna Park thanked the Welfare Manager for the update, and congratulated her on being recently appointed to the role.

EM202304/09 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Sandra Greenslade

That the Emergency Management Committee receives the update.

CARRIED

5.8 DEPLOYED EMERGENCY OPERATIONS CENTRE (EOC) FUNCTION MANAGER UPDATE

The Senior Policy Advisor and Senior Funding & Partnerships Advisor provided an update to the committee on their experience being deployed to the Hawkes Bay as function managers to assist in the recovery from Cyclone Gabrielle. They shared some photos of the Emergency Operations Centre (EOC) in Napier (A3311479, A3311480, A3311481, A3311482). The function managers answered questions of clarification from the Committee and shared learnings from their deployment in the Hawkes Bay.

Chairperson Cr Anna Park thanked the Senior Policy Advisor and Senior Funding & Partnerships Advisor for their report and for volunteering to help others following the Cyclone.

EM202304/10 RESOLUTION

Moved: Cr Danny Loughlin

Seconded: Mr Tyrone (Bubs) Smith

That the Emergency Management Committee receives the update.

CARRIED**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 1.00pm.

The minutes of this meeting were confirmed at the Emergency Management Committee Meeting held on 7 August 2023

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CHAIRPERSON