

**I give notice that
a Kinloch Representative Group Meeting will be held on:**

| | |
|------------------|--|
| Date: | Thursday, 31 August 2023 |
| Time: | 3.00pm |
| Location: | Kinloch Community Hall Mata Place Kinloch |

AGENDA

MEMBERSHIP

Chairperson Cr Christine Rankin

Deputy Chairperson Mr Matt Andrews

Members

- Mr Tim Brittain
- Cr Duncan Campbell
- Mr Pat Kane
- Cr Rachel Shepherd
- Mayor David Trewavas
- Ms Belinda Walker

Quorum 4

Julie Gardyne
Chief Executive Officer

Order Of Business

| | | |
|----------|--|----|
| 1 | Karakia | |
| 2 | Whakapāha Apologies | |
| 3 | Ngā Whakapānga Tukituki Conflicts of Interest | |
| 4 | Whakamanatanga O Ngā Meneti Confirmation of Minutes | |
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| 6 | Ngā Kōrero Tūmataiti Confidential Business | |
| | Nil | |

4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 29 JUNE 2023

Author: Nicole Turnbull, Committee Advisor

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Kinloch Representative Group meeting held on Thursday 29 June 2023 be confirmed as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Kinloch Representative Group Meeting Minutes - 29 June 2023

5.1 PUBLIC FORUM

Author: Tania Russell, District Customer Relations Manager

Authorised by: Sarah Matthews, General Manager Organisation Performance

TE PŪTAKE | PURPOSE

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

NGĀ KŌRERORERO | DISCUSSION

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Kinloch Representative Group. Any issue, idea or matter raised in public forum must fall within the Group's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Group during public forum should register at least one clear day before the meeting by emailing publicforum@taupo.govt.nz.

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Kinloch Representative Group receives comments from members of the public.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives comments from members of the public.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Extracts from Standing Orders 2022-2025

5.2 CIVIL DEFENCE EMERGENCY MANAGEMENT - COMMUNITY RESPONSE PLANS

Author: Hayley Nicholson, Senior Community Engagement Advisor

Authorised by: Hadley Tattle, Community Engagement and Development Manager

TE PŪTAKE | PURPOSE

To present the approach being taking to the development of Community Response Plans and ensure the members are aware these plans are in development.

NGĀ KŌRERORERO | DISCUSSION

The Emergency Management Advisor – Community Resilience has commenced working with a small group of Kinloch community members, led by Simon Smith to develop the Kinloch Community Response Plan (CRP). CRPs are created and owned by the community, with a small group of community members forming a community response group who champion and activate the plan. The plan will outline what the community has agreed to do to ensure that people can be self-sufficient for the first 72 hours of an emergency. The plan describes how the community will self-activate and respond during the initial stages of an emergency, and what the community's goals are during this time. Simon may assist the Emergency Management Advisor with presenting this item by providing an update on the development of the plan.

WHAKAKAPINGA | CONCLUSION

Members who are interested in being part of the development process for the Kinloch CRP are encouraged to do so.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives the information regarding Community Response Plans.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.3 ANNUAL PLAN 2023/24 SUBMISSION FEEDBACK

Author: Kendall Goode, Senior Policy Advisor

Authorised by: Nick Carroll, Policy Manager

TE PŪTAKE | PURPOSE

To provide feedback to the Kinloch Representative Group on their submission made to the Annual Plan 2023-24.

NGĀ KŌRERORERO | DISCUSSION

The Kinloch Representative Group provided feedback on the questions outlined in the Annual Plan Consultation Document and the proposed fees and charges.

- Question 1 of the consultation document sought feedback on whether Council should invest an initial \$7.646 million into the development of a 6-hectare area within the East Urban Lands for the 2023-24 financial year. Council resolved to approve the funding for stage one of the East Urban Lands development which will fund earthworks and civil infrastructure.
- The Kinloch Representative Group submission raised concern that the East Urban Lands proposal was high risk in the present environment with no promise of a return and outside Council's core business. However, the REP group did recognise a joint venture with developers may be worth exploring. Council has undertaken similar developments in the past, an example being the development of residential land around Victoria Street and more recently industrial land development. A partnership or joint venture with a suitably qualified and experienced development company remains an option Council may explore for future stages of this work and other development on the East Urban Lands. The REP groups suggested that selling the land in its current state would be a more acceptable pathway and would provide immediate relief with-out the pressure. The business case prepared and presented by staff during deliberations highlighted that a land value uplift of 100% was expected. On that basis Council has decided to proceed.
- Question 2 of the consultation document related to whether Council should delay depreciation funding by 8% as a mechanism to reduce the rates impact on the community. Council decided to delay depreciation funding, understanding this would ease some pressure for many in the community, while ensuring the impact on future rate payers was minimal with the deficit able to be repaid in the next one to two years. Council has continued to fund 92% of the depreciation.
- A number of changes to the fees and charges schedule were also proposed, with the REP group submission agreeing with all the proposed changes. Fees and charges are set on a user-pays basis to assist with the operation and maintenance of a variety of services provided to the community, such as swimming pools and libraries. Council adopted all the proposed changes to the fees and charges that were consulted on. Adopting these user-pay fees and charges assists with reducing rates increases as the operational costs are not fully passed onto ratepayers.
- As a result of the decisions made during deliberation, and final budget adjustments, the rate increase will be an average of 9.1% for the 2023-24 financial year. The 2023-24 Annual Plan was formally adopted on 30 June 2023 and a copy of the plan is available on Council's website.

Council thanks the Kinloch Representative Group for submitting on the Annual Plan. During hearings it was identified that the Kinloch community have a number of priority projects and that these would be better to work through during the development of the Long-term Plan 2024-34. The Long-term Plan project team will work the REP group to identify those projects so they can be considered.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives staff feedback on the 2023-24 Annual Plan submission.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.4 KINLOCH SNAPSHOT

Author: Tania Russell, District Customer Relations Manager

Authorised by: Sarah Matthews, General Manager Organisation Performance

TE PŪTAKE | PURPOSE

This report provides the Kinloch Representative Group with an overview on what is happening and coming up in the rohe.

NGĀ KŌRERORERO | DISCUSSION

Community Engagement and Development

The Senior Community Engagement Advisor will give a brief overview of the Long-term Plan early community engagement event, which will be held on Friday 1 September 2023 from 5.30pm-7pm at the Kinloch Community Hall.

Hot Topics

Officers will give an overview of hot topics in the rohe.

Policy

Hearings for the Taupō District Plan Changes 38-43 were held in Taupō from 28 July and are due to finish 29 August 2023.

2021-31 Long term Plan Capital Expenditure

| Project | On Time | On Budget | Comments or risks |
|-----------------------------------|--|-----------|---|
| Kinloch Water Supply Upgrade 2022 | Yes, completion date August 2023 | Yes | The contractor is currently working on the following: <ul style="list-style-type: none"> snag lists; reinstatement of the pavements; and installing a fibre duct and fibre cable. This will all be completed by mid-August 2023. |
| Treatment plant upgrade | Delayed – works now underway, new completion date mid to late 2024 | Yes | The detailed design is nearing completion with the foundation design challenges and design per-review close to being finalised. |

Actions

| Subject | Task | Comments | Status |
|----------------------------------|---|--|--------------|
| Toilet for eastern beach reserve | Install a temporary toilet on the eastern beach reserve. A new toilet was approved in the Long-term Plan however getting planning consents approved was expected to be a lengthy process. | The acting Parks & Reserves Manager has been working with the Marina who have agreed in principle a location for the toilet on their land. Within the Long-term Plan process, funds have been requested into Year 2 for this toilet to be purchased/installed. Year 1 has funds requested for further scoping/consent work. If these funds are approved, we will proceed, if not then the Marina have agreed for a portaloo to be placed at this same site for the summer months. | Not complete |

WHAKAKAPINGA | CONCLUSION

It is recommended that the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.5 2024-34 LONG-TERM PLAN

Author: Louise Chick, Programme Manager

Authorised by: Sarah Matthews, General Manager Organisation Performance

TE PŪTAKE | PURPOSE

The purpose of this report is to brief the Kinloch Representative Group on the emerging priorities that Taupō District Council (TDC) is considering incorporating into its Long-term Plan 2024-34.

NGĀ KŌRERORERO | DISCUSSION

LTP Timelines & Progress Update

The Kinloch Representative Group received a report in June introducing the process for the development of TDC's Long-term Plan. This report updates progress and gives insight into emerging issues for key service areas within Council.

Council's next Long-term Plan must be adopted by 30 June 2024. Key milestones in the delivery of the Long-term Plan 2024-34 are summarised in Table 1 below. These milestones are indicative and may change.

Table 1: Summary of key milestones for the development of TDC's Long-term Plan 2024-34

| | | |
|--|--------------|----------|
| First draft of Activity Area Plans completed | 30 June 2023 | Complete |
| Strategic Direction - new vision and community outcomes established | 20 July 2023 | Complete |
| Draft list of capital projects and associated costs | 31 July 2023 | Complete |
| Early community engagement on strategic focus areas and emerging projects | 4 Sept 2023 | Underway |
| Key funding and financial policies updated | 31 Oct 2023 | Underway |
| Council approves draft Consultation Document , ready for review by Audit NZ | 12 Dec 2023 | Pending |
| Audit NZ review and approve the Consultation Document ready for publication | 28 Feb 2024 | Pending |
| Long-term Plan hearing and deliberations | 31 May 2024 | Pending |
| Council adopt Long-term Plan | 30 June 2024 | Pending |

Activity Area Plans have been completed for each activity that TDC delivers, and these outline the current status of each part of council business, the challenges faced by that activity, and sets out the long-term future direction for each of these activities.

TDC's Elected Members with support from its Executive and Policy teams have developed its **Strategic Direction** and in doing so established a new vision and set of community outcomes. Taupo District Council's vision for the district is that:

We will be a district of connected communities
who thrive and embrace opportunities.

The Community Outcomes are described in Attachment 1.

Early **engagement** with the community is underway and TDC is seeking feedback from the community on what it considers to be important for this long-term plan by encouraging community members to come and talk to us at various open days and submit their feedback via a 5 minute survey. The survey runs from 18 August until the 4 September and can be accessed here: <https://taupo.govt.nz/LTP>.

Emerging 2024-34 Long-term Plan themes

As Taupō District Council managers have developed Activity Area Plans for their part of council they have identified key areas that Council will consider investing in. These are summarised in Attachment 2.

What is the role of Community Representative Groups in the Long-term Plan's development?

Representative Groups have a key role in talking with their local communities; letting them know what the Long-term Plan is, why it's important, and when they can contribute (early engagement is underway and formal consultation is planned for March 2024). Ask your community to engage in open days and our survey. We want to understand what's important to them, and how Council can help their communities achieve their goals. Ask them to seriously consider the financial challenges faced by their community, and whether they would be prepared to pay more in order to have Council deliver more on their behalf.

WHAKAKAPINGA | CONCLUSION

Council has commenced development of its Long-term Plan 2024-34. It is an important opportunity for local communities to express their needs and aspirations, and influence Council priorities over the coming 10 years.

Local community representative groups will be kept informed during the development of the Long-term Plan and have been asked to engage with their communities regarding their local priorities, so that they can be reflected to Council during early engagement (August 2023) and formal consultation (March 2024).

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives the report on the development of Taupō District Council Long-term Plan 2024-34.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. TDC Community Outcomes
2. Summary of emerging themes for the 2024-34 LTP

5.6 MEMBERS' REPORTS

Author: Nicole Turnbull, Executive Assistant

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

TE PŪTAKE | PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

WHAKAKAPINGA | CONCLUSION

Members' reports will be presented at the meeting for receipt.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives the reports from members.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil