

ATTACHMENTS

Kinloch Representative Group Meeting

31 August 2023

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Kinloch Representative Group Meeting Minutes

29 June 2023

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING
HELD AT THE KINLOCH COMMUNITY HALL , MATA PLACE , KINLOCH
ON THURSDAY, 29 JUNE 2023 AT 3.01PM**

PRESENT: Mr Matt Andrews (in the Chair), Mr Tim Brittain, Mr Pat Kane, Cr Rachel Shepherd, Ms Belinda Walker

IN ATTENDANCE: General Manager – People and Customer (L O'Brien), District Customer Relations Manager (T Russell), Acting Parks and Reserves Manager (J Gordon), Senior Policy Advisor (H Samuels), Policy Advisor (A Wilson), Infrastructure Project Manager (E May), Senior Committee Advisor (K Watts), Committee Advisor (N Turnbull)

MEDIA AND PUBLIC: 18 members of the public

Notes: (i) *Member Ms Belinda Walker opened and closed the meeting with a Karakia.*
(ii) *Member Ms Belinda Walker requested permission from the Chair to record from item 5.2 onwards and livestream to the Kinloch Families' Trust Facebook Page.*

1 KARAKIA

2 WHAKAPĀHA | APOLOGIES

KIN202306/01 RESOLUTION

Moved: Mr Tim Brittain
Seconded: Cr Rachel Shepherd

That the apologies received from Mayor David Trewavas, Cr Duncan Campbell, and Cr Christine Rankin be accepted.

CARRIED

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Member Ms Belinda Walker advised that she was the Chair of Kinloch Families' Trust.

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 11 MAY 2023

KIN202306/02 RESOLUTION

Moved: Mr Tim Brittain
Seconded: Cr Rachel Shepherd

That the minutes of the Kinloch Representative Group meeting held on Thursday 11 May 2023 be confirmed as a true and correct record.

CARRIED

5 NGĀ RIPOATA | REPORTS**5.1 PUBLIC FORUM**

Chair Mr Matt Andrews outlined the key points from the report and Standing Orders regarding public forum.

Two members of the public addressed the group regarding the following concerns:

Mr John Leybourne spoke about the reserve area on Mata Place which was well used by members of the public for major sporting events and recreational use. He was concerned that if that area was turned into a wetland, the sporting events would be less popular and would reduce the recreational value of the land. Members advised Mr Leybourne that there were no plans at that time to turn the reserve area into a wetland, but Council would potentially look at working with the community to come up with an improved plan for the area such as planting shrubs.

Mrs Julie Jennings spoke to the group about the following topics:

Eastern Beach Toilet Block

She was concerned about the decline in facilities around Kinloch whilst the number of permanent residents and tourists over the holiday periods were increasing significantly.

Housing Developments

She expressed her concern regarding the proposal for development plans for Seven Oaks and the new subdivision (The Terraces). She felt that it went against the Kinloch Community Structural Plan that was agreed to in previous years, where all high density housing was to be close to the centre of the village with density decreasing with distance from the lake. Mrs Jennings had seen commercial land on Kenrigg Road and parts of Kittyhawk Lane change to high density housing. That had lead to a strain on the infrastructure of roads and amenities. She explained that the village was not prepared for further increased capacity and she was concerned about the lack of public consultation regarding these developments.

Kinloch Representative Group Meetings Structure

Mrs Jennings also expressed her concern regarding the structure of the Kinloch Representative Group (KRG) meetings. She mentioned that the format of the meetings was similar to Council meetings and it was a costly process for Councillors and their teams to drive out to Kinloch to hold a Council meeting and that it would be more cost effective to have the KRG meetings held in Taupō town centre. She noted that public participation was minor at the KRG meetings and that Kinloch residents should be allowed to share their thoughts on the agenda items throughout the meeting without having to request five (5) minutes of speaking time weeks in advance to the meetings. Mrs Jennings requested that all Council staff introduce themselves at the start of meetings so that members of the public were aware of who was a staff member during the meetings. Members noted that KRG agendas were published one week before each meeting, and the members of the public were encouraged to speak with their representatives if they wished to raise certain matters related to items on the agenda.

KIN202306/03 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Mr Pat Kane

That the Kinloch Representative Group receives comments from members of the public.

CARRIED

5.2 KINLOCH SNAPSHOT

The Infrastructure Project Manager introduced himself to the group. He summarised the report and answered questions of clarification from the group regarding the Kinloch Water Supply Upgrade 2022 and the Treatment Plan Upgrade (A3371582).

Cr Rachel Shepherd provided an update to the group on the Annual Plan hearings that were held over three (3) days on the week of 29 May 2023. Members requested more information regarding the Annual Plan submission process. The District Customer Relations Manager explained that this information was available on Council's website.

The Policy Advisor provided an update on the Alcohol Control Bylaw proposal that Council adopted on 27 June 2023. He noted that consultations would begin on 3 July 2023.

The Acting Parks and Reserves Manager provided an update on the Eastern Beach Reserve Toilet. She noted that there would be progress updates at future meetings. In answer to members' questions regarding a new playground, she explained that through the Long-term Plan process Council staff would endeavour to work with the community to provide options for a new playground in the future, with the potential for an interim solution.

KIN202306/04 RESOLUTION

Moved: Ms Belinda Walker

Seconded: Mr Tim Brittain

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

CARRIED

5.3 TAUPŌ DISTRICT COUNCIL LONG-TERM PLAN 2024-34

The General Manager People and Customer spoke on behalf of The Programme Manager to update the group on the Long-term Plan 2023-34 (LTP). She explained the LTP process to the group and highlighted that public engagement would commence in August 2023 before public consultation in March 2024, and answered questions of clarification.

KIN202306/05 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Ms Belinda Walker

That the Kinloch Representative Group receives this report.

CARRIED

5.4 UPDATE ON CHANGES TO THE TAUPŌ DISTRICT PLAN

The Senior Policy Advisor provided an update to the group on the changes to the Taupō District Plan. She noted that under the current Plan Changes 38-43, there were no changes in relation to the Kinloch Community. She explained that next bundle of plan changes would look at residential environment which would be an opportunity for Council to meet with the community to understand what needs they may have.

KIN202306/06 RESOLUTION

Moved: Ms Belinda Walker

Seconded: Mr Tim Brittain

That the Kinloch Representative Group receives the update on changes to the Taupō District Plan.

CARRIED**5.5 MEMBERS' REPORTS**

The following members' reports were received:

Mr Tim Brittain

- Mr Tim Brittain expressed the concern that Kinloch residents had regarding the speed limit signage when turning right into Whangamata Road out of Oakdale Drive. The speed limit became 100km when turning left into Whangamata Road out of Oakdale Drive, but it remained 60km when turning right into Whangamata Road, but there was no clear indication of that speed limit. Requests were made to Mr Tim Brittain that a 60km speed sign be placed on Whangamata Road near the Transfer Station to ensure clearer indication of that speed limit.
- Mr Tim Brittain advised the group that a survey was being conducted within the community regarding the proposed development plans for the balance of the land for Seven Oaks and the new subdivision (The Terraces).
- Mr Tim Brittain advised the group that the Possum Night Trail Run event that was held in the Kinloch Domain on 17 June 2023 was very successful. Add mid winter xmas dinner successful

Cr Rachel Shepherd

- Cr Shepherd advised that was available after the meeting and also in between other meetings to discuss agenda items and give feedback to feed into future meetings.

Mr Pat Kane

- Mr Pat Kane advised the group that progress had been made on the new kindy, with very generous offers from community members towards the project.
- Mr Pat Kane updated the group on the recent Annual Plan hearings where he presented a submission on behalf of the KRG, and also heard other submissions from Kinloch Residents.

Ms Belinda Walker

- Ms Belinda Walker updated the group on the recent opening of the Kinloch Terrain Park, and acknowledged the youth leaders that volunteered a lot of their time to help work on the park.

Chair Mr Matt Andrews:

- Chair Mr Matt Andrews advised the group that there was continuing korero with the multiple owners of the block of land near the eastern beach reserve.

KIN202306/07 RESOLUTION

Moved: Ms Belinda Walker

Seconded: Mr Pat Kane

That the Kinloch Representative Group receives the reports from members.

CARRIED**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 4:14pm.

The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 31 August 2023.

Kinloch Representative Group Meeting Minutes

29 June 2023

.....
CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

Vision

We will be a district of connected communities who thrive and embrace opportunities.

Community Outcomes

Our community outcomes describe what we aim to achieve for our community, to promote the present and future social, economic, cultural and environmental wellbeing of our district. They are part of the rationale for the delivery of our activities.

Tangata whenua are acknowledged and respected

We contribute towards this outcome when...

- We acknowledge Tangata Whenua and their ancestral connection to the Whenua, Ngā Maunga and Ngā Wai
- Hapu and Iwi are acknowledged as distinct communities with their own needs and aspirations
- We actively listen to the views of tangata whenua and engage early in our decision-making, supported by a strong understanding of tikanga and te reo

Vibrant places and connected communities

We contribute towards this outcome when...

- We provide vibrant, safe places and facilities like halls, reserves and libraries that support social connections
- We celebrate the rich history of iwi throughout our public spaces and facilities
- We provide choices for safe and effective transport connections
- We connect people with nature through our reserves and other public places
- We provide venues, infrastructure and support for events that join us together
- We support arts and culture adding to the quality of life

Resilient communities working in partnership

We contribute towards this outcome when...

- We provide resilient infrastructure that meets our community's intergenerational needs in good times and bad
- We partner and collaborate with others to find shared solutions
- Our community is empowered to lead initiatives, building connections and increasing participation
- We facilitate access to affordable, good quality and resilient homes

Innovative, thriving economy

We contribute towards this outcome when...

- We welcome visitors and create inviting public places
- We activate our town centres, filling them with activity and excitement
- Our infrastructure helps us connect physically and digitally with the rest of the world
- We build on our strengths and are open to new ideas
- We think boldly, and drive economic growth through innovation

Flourishing Environment

We contribute towards this outcome when...

- We think and act with an intergenerational view and embrace our role as kaitiaki
- Our drive for reuse and regeneration helps build a circular economy
- Our climate response remains agile as we proactively reduce our carbon emissions
- We manage wastewater and stormwater discharges to protect our water quality
- We encourage and protect flourishing natural ecosystems in our district

