



# **ATTACHMENTS**

## **Tūrangi Co-Governance Committee Meeting**

**6 September 2023**

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**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE TŪRANGI CO-GOVERNANCE COMMITTEE MEETING  
HELD AT THE TŪRANGITUKUA BUILDING, 130 ATIRAU ROAD, TŪRANGI  
ON WEDNESDAY, 7 JUNE 2023 AT 9.30AM**

**PRESENT:** Mayor David Trewavas (in the Chair), Member Christian Asher, Cr Sandra Greenslade, Member Amanda Martin, Cr Kevin Taylor, Member Amy Walker

**IN ATTENDANCE:** Cr Karam Fletcher  
Chief Executive, General Manager People and Customer, Executive Manager – Mayor’s Office, Communications Manager, Policy Manager, Acting Infrastructure Manager, Communications Specialist, Governance Quality Manager, Co-Governance Management Partner, Senior Project Manager PMO, Infrastructure Project Manager – Operations, Policy Team Leader, Policy Advisor, Southern Lake Taupō Engagement Partner, Senior Committee Advisor, Committee Advisor

**MEDIA AND PUBLIC:** Four members of the public

Notes: (i) Mayor David Trewavas opened with a mihi and Ms Amy Walker recited an opening karakia.  
(ii) Items were considered in the following order 1, 2, 5.1,4.1, 5.2-5.9

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TCG202306/01 RESOLUTION**

Moved: Cr Kevin Taylor  
Seconded: Member Christian Asher

That the apologies received from Co-Chair Te Takinga New and member Lauren Fletcher be accepted.

**CARRIED**

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 ORDINARY TŪRANGI CO-GOVERNANCE COMMITTEE MEETING - 5 APRIL 2023**

**TCG202306/02 RESOLUTION**

Moved: Cr Sandra Greenslade  
Seconded: Cr Kevin Taylor

That the minutes of the Tūrangi Co-Governance Committee meeting held on Wednesday 5 April 2023 be confirmed as a true and correct record.

**CARRIED**

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**

**5.1 ELECTION OF CO-CHAIR FOR THE MEETING**

The General Manager People and Customer introduced this item and recommended that the Committee

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elect Co-Chair Mayor David Trewavas to Chair the meeting.

**TCG202306/03 RESOLUTION**

Moved: Cr Sandra Greenslade

Seconded: Member Christian Asher

That the Tūrangi Co-Governance Committee elects Co-Chair Mayor David Trewavas to Chair this hui.

**CARRIED**

**5.2 PUBLIC FORUM**

Mr Ross Baker had met with Cr Sandra Greenslade the previous weekend and understood that Council had made arrangements for the statue of the angler on the side of State Highway 1 welcoming visitors to Tūrangi to be stored and subsequently relocated.

Mr Baker handed out a summary of a proposed development for the Tongariro River Motel to be converted into cohousing apartments (A3348844).

He explained that the proposed development was for a mixture of 7 apartments plus a common house made up of studio, one, two and three bedroom apartments.

Chair Mayor David Trewavas thanked Mr Baker for attending the meeting and presenting to the Committee.

**TCG202306/04 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Sandra Greenslade

That the Tūrangi Co-Governance Committee receives comments from members of the public.

**CARRIED**

**5.3 BYLAW REVIEW PACKAGE: ALCOHOL CONTROL, FREEDOM CAMPING, AND CEMETERIES**

The Policy Advisor summarised the report and advised the Committee that formal consultation with the community would take place in July and August 2023.

In answer to concerns and queries from members, the Policy Advisor clarified the following:

- The Alcohol ban area could not be extended without evidence to support it. The legislation was designed to balance anti-social behaviour with other behaviour. Police had discretion in terms of enforcement.
- The Parks and Reserves team worked with Funeral Directors to manage grievors trying to add other items to graves. They aimed to strike a balance between health and safety and the feelings of those grieving. Items inside caskets were generally acceptable.
- The peak time of year for freedom camping was over the summer period. Communications would be clear around freedom camping rules and align with central government changes.

**TCG202306/05 RESOLUTION**

Moved: Member Christian Asher

Seconded: Cr Sandra Greenslade

That the Tūrangi Co-Governance Committee receives the issues papers attached to the agenda and provides feedback on the potential changes to the bylaws.

**CARRIED**

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#### 5.4 DRAFT HOUSING STRATEGY CONSULTATION

The Team Leader Policy advised that she would be available to speak to the Committee at its July workshop to go into more detail about the draft Housing Strategy.

Through Council's Annual Plan there was an opportunity to facilitate affordable housing in the East Urban Lands, and they were also looking for opportunities to facilitate affordable housing in Tūrangi and Mangakino. Through the Long-term Plan process more business cases would be looked at for elderly housing and as part of proposed changes to the District Plan, papakāinga development would be more straightforward. While healthy and sustainable homes sat with the Waikato Regional Council, a landing page on the Taupō District Council website would be added with links to subsidies and grants, and further information. Members commented that making processes more straightforward for housing development and giving people access to tools to help them would go a long way. Ngāti Tūrangitukua expressed its desire to partner with Council similar to the Tūhwaretoa Settlement Trust and Te Kotahitanga o Ngāti Tūhwaretoa agreements.

#### TCG202306/06 RESOLUTION

Moved: Member Amanda Martin

Seconded: Cr Kevin Taylor

That the Tūrangi Co-Governance Committee receives the Draft Housing Strategy Consultation update.

**CARRIED**

#### 5.5 UPDATE ON TŪRANGI ALLEYWAYS

The Acting Infrastructure Manager handed out a map showing Tūrangi accessways (A3349046), and documents showing the rules and regulations (A3349045, A3349047).

He outlined the processes for closing these accessways according to the Local Government Act and the Reserves Act. The General Manager People and Customer advised that there had been some appetite previously from the Tūrangi Tongariro Community Board to close some of these accessways due to anti-social behaviour such as motorbikes using them and drinking and littering. Many of the alleyways were small, and were between properties. They were useful for tamariki to get to school because they provided shortcuts but could not all be treated the same way. The last conversation had with the Tūrangi Tongariro Community Board showed that it was hard to manage because if some were closed, there was the risk of incurring challenges from the Environment Court.

Members agreed to workshop this to understand how the Committee would prefer to proceed. Community members were concerned about safety. The Acting Infrastructure Manager advised that police had previously produced an intelligence report which could not identify a direct correlation between the alleyways and crimes, or crime in the alleyways.

#### TCG202306/07 RESOLUTION

Moved: Member Christian Asher

Seconded: Member Amy Walker

That the Tūrangi Co-Governance Committee receives the information regarding the future management of alleyways in Tūrangi.

**CARRIED**

#### 5.6 PROJECT UPDATES FOR TŪRANGI

##### Tūrangi Revitalisation (Kerb and Channel) Project

The Infrastructure Project Manager – Operations talked through the attachment and advised that tree replanting for package 3 had been delayed but would start that day on 10 streets.

Some funding had been provided through the Annual Plan to complete packages 4 and 5, and further funding had been requested from the Ministry of Business, Innovation and Employment (MBIE). The

Infrastructure Project Manager – Operations advised that he had reworked packages 4 and 5 to complete as much as possible with the available funding. In response to questions from members, he agreed to check the Service Requests and identify the areas of streets causing the most issues. He confirmed that the stormwater outlet pipes had warranties and many of those that had broken were going to be repaired. Any further shortfall in funding could be requested through the Long-term Plan process.

#### **Tūrangi Transfer Station Weighbridge**

The Infrastructure Project Manager – Operations confirmed that this project was well underway and the kiosk had been moved the previous day. Electrical work and the weighbridge would be commissioned by Thursday the following week. New signage and road markings showing which entrance to use would be in place by the following Thursday. New charges would be in place from 1 July 2023. The Infrastructure Project Manager – Operations advised he would follow up with the appropriate Council staff regarding communications of the changes to the Tūrangi Transfer Station.

#### **Te Mataapuna**

The Senior Project Manager PMO thanked those that had attended the opening of this facility and advised there was a rugby event taking place that day. It had been a success story for the community and covered by Sky TV.

Council staff were working with Te Mataapuna Sport Collective which was made up of sport representatives in the community to manage the day to day operations of the facility. They were working with the builder to finalise any remaining work and this was expected to be completed over the next week.

In the future, Fibre Broadband would be installed, and was being worked through with Chorus.

Fencing was required to restrict vehicle access as there had been an incident the previous weekend where someone drove through the locked gate on the Hirangi Road side.

In response to questions, the Senior Project Manager PMO confirmed the following:

- Keys were currently held by the Sport Collective and the Tūrangi Customer and Visitor Centre. Once the transitional building work had been completed, controls would be put in place to manage keys.
- The Council Events and Venues team were working with the Sport Collective on fees and charges to hire the facility.
- A drainage engineer was required to investigate options for addressing the flooding outside the entrance to Te Mataapuna.

#### **Te Kapua Park Playground Upgrade**

The Senior Project Manager PMO advised that this project was on time and budget. Every week there was something new to see and the main risk to completion was the weather. It would hopefully open mid to late August 2023.

#### **Tūrangi Recreation & Activities Centre (TRAC)**

The Senior Project Manager PMO advised that meetings with hapū were scheduled. There was funding allocated for options analysis and investigative work, and to reengage RSL Building Services Ltd. A member confirmed that members from the Ngāti Tūrangitukua Charitable Trust were talking with the General Manager Operations and Delivery about some of the buildings that the Trust owned, then this would be brought to a hui with the hapū.

#### **Family Koha**

The General Manager People and Customer explained that a donation was given to Council 11 years ago and submissions to the Annual Plan 2023-24 had asked how it was going to be spent.

The Southern Lake Taupō Engagement Partner advised that the donation was given by the whānau with the intention for a piece of equipment for tamariki in Tūrangi to enjoy. Following engagement it was not deemed appropriate to be added to Te Kapua park papa tākoro. However, there was an opportunity for something to be placed somewhere else in the town centre.

The Southern Lake Taupō Engagement Partner presented a powerpoint (A3352751) detailing a proposed turtle sculpture to be returned to the town centre. The Senior Project Manager PMO explained that the surfacing proposed was wet pour rubber and that cost savings could be made if the sculpture was added while the contractors for Te Kapua Park papa tākoro were still there.

Following discussion by members, the General Manager People and Customer advised that an analysis of possible locations could be shared with the Committee. Suggestions of a name for the sculpture by the

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community could be used as an engagement opportunity. A member advised that the turtle was not relevant or significant to Ngāti Tūrangitukua however she understood that it was important to the community.

#### **Angler, Stag & Tūrangi Sign**

The Southern Lake Taupō Engagement Partner advised that the owner of the land did not want the angler nor the Tūrangi sign, and that the signage would be removed that day. She had met a person who helped make the original sign from Alpine Engineering. He was happy that Council would be holding the signs at the depot. The Southern Lake Taupō Engagement Partner asked the Committee to decide where the signs would be placed.

The General Manager People and Customer confirmed that these would be gifted back to the community following investigation into their condition. Decisions might need to be made outside of the Tūrangi Co-Governance Committee hui but the Committee would be kept informed.

#### **TCG202306/08 RESOLUTION**

Moved: Cr Sandra Greenslade

Seconded: Member Christian Asher

That the Tūrangi Co-Governance Committee receives the updates on current projects in Tūrangi.

**CARRIED**

#### **5.7 MANA WHAKAHONO WORKPLAN UPDATE**

The Co-Governance Management Partner asked members to advise their comments and feedback on the dashboard report.

Members advised they would prefer for progress to be cumulatively noted in the comments per month.

The Co-Governance Management Partner confirmed that actions or projects that were at risk could be prioritised.

#### **TCG202306/09 RESOLUTION**

Moved: Member Amy Walker

Seconded: Cr Kevin Taylor

That the Tūrangi Co-Governance Committee receives the update on the Mana Whakahono workplan.

**CARRIED**

#### **5.8 TŪRANGI CO-GOVERNANCE COMMITTEE COMMUNICATIONS PROTOCOL**

The Communications Manager shared an example image of co-branded pictures and posts for social media (A3352930). She recommended that members shared and reposted any posts to social media to their own networks rather than start a new Tūrangi facebook page. This was because it would have no audience initially and require administration which was not currently resourced. A new page would set an expectation for responding to messages. It was best practice from a communications perspective to have fewer channels so as not to risk message confusion. The Taupō District Council facebook page was widely used and shared, as an example the posts regarding Te Mataapuna reached a lot of people.

Council communications staff had the ability to post and share with the Tūrangi Noticeboard Facebook page. Repetition over time would show results if members shared with their networks and promoted the benefits the Committee was bringing to Tūrangi.

Members agreed that the co-branded pictures would help with promoting Tūrangi and that by sharing and reposting by individuals and other groups, the profile of the Committee would be raised. Committee members could take pictures and send through to the communications team for them to post as soon as possible on Council's social media for reposting and sharing.

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**TCG202306/10 RESOLUTION**

Moved: Member Christian Asher

Seconded: Cr Sandra Greenslade

That the Tūrangi Co-Governance Committee receives the report.

**CARRIED**

**5.9 MEMBERS' REPORTS**

**Cr Sandra Greenslade** represented Tūrangi on an economic development committee and had attended a meeting on 6 June 2023. She reported that spending by both domestic and international visitors had increased, as well as employment in the area. The Tūrangi Aero Club hosted a Korean film crew on 10 May 2023 and their film would appear on Netflix.

**Mr Christian Asher** advised that both Tūrangi kura would be participating in a winter clothing drive for students. He would inform the Committee how they could support this.

**Mayor David Trewavas** congratulated Mrs Julie Gardyne as Taupō District Council's newly appointed Chief Executive.

**TCG202306/11 RESOLUTION**

Moved: Member Amanda Martin

Seconded: Member Amy Walker

That the Tūrangi Co-Governance Committee receives the reports from members.

**CARRIED**

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 11.43am with a karakia from Ms Amy Walker.

The minutes of this meeting were confirmed at the Tūrangi Co-Governance Committee Meeting held on 2 August 2023.

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CHAIRPERSON



Extracts from Standing Orders 2022-2025

## **15. Public Forums | Ngā Matapakinga a te Marea**

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

### **15.1 Time limits | Ngā tepenga wā**

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

### **15.2 Restrictions | Ngā Herenga**

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

### **15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea**

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

### **15.4 No resolutions | Kāore he tatūnga**

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

*LGOIMA, s 46A(7).*

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

**Please note**, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

**9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take**

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

*LGOIMA, s 46A(7A).*



































