



**I give notice that  
a Tongariro Representative Group Meeting will be held on:**

<b>Date:</b>	<b>Wednesday, 20 September 2023</b>
<b>Time:</b>	<b>2.00pm</b>
<b>Location:</b>	<b>Tūrangi Customer and Visitor Centre 1 Ngawaka Place Tūrangi</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Cr Sandra Greenslade  
**Deputy Chairperson** Cr Karam Fletcher

**Members** Ms Melanie Albert  
Ms Ngaire Grainger  
Mr Dave Potaka  
Mayor David Trewavas

**Quorum** 3

**Julie Gardyne  
Chief Executive Officer**

## Order Of Business

<b>1</b>	<b>Karakia</b>	
<b>2</b>	<b>Whakapāha   Apologies</b>	
<b>3</b>	<b>Ngā Whakapānga Tukituki   Conflicts of Interest</b>	
<b>4</b>	<b>Whakamanatanga O Ngā Meneti   Confirmation of Minutes</b>	
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<b>6</b>	<b>Ngā Kōrero Tūmataiti   Confidential Business</b>	
	Nil	

**4.1 TONGARIRO REPRESENTATIVE GROUP MEETING - 19 JULY 2023**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the minutes of the Tongariro Representative Group meeting held on Wednesday 19 July 2023 be confirmed as a true and correct record.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Tongariro Representative Group Meeting Minutes - 19 July 2023

**5.1 PUBLIC FORUM**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

**NGĀ KŌRERORERO | DISCUSSION**

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Committee. Any issue, idea or matter raised in public forum must fall within the Committee's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Committee during public forum should register at least one clear day before the meeting by emailing [publicforum@taupo.govt.nz](mailto:publicforum@taupo.govt.nz).

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Tongariro Representative Group receives comments from members of the public.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives comments from members of the public.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Extracts from Standing Orders 2022-2025

**5.2 CIVIL DEFENCE EMERGENCY MANAGEMENT - COMMUNITY RESPONSE PLANS**

**Author:** Hayley Nicholson, Senior Community Engagement Advisor

**Authorised by:** Hadley Tattle, Community Engagement and Development Manager

**TE PŪTAKE | PURPOSE**

To present the approach being taking to the development of Community Response Plans and ensure the members are aware these plans are in development.

**NGĀ KŌRERORERO | DISCUSSION**

The Emergency Management Advisor – Community Resilience will through to May 2024 be working with communities across the rohe to develop Community Response Plans (CRP). CRPs are created and owned by the community, with a small group of community members forming a community response group who champion and activate the plan. The plan will outline what the community has agreed to do to ensure that people can be self-sufficient for the first 72 hours of an emergency. The plan describes how the community will self-activate and respond during the initial stages of an emergency, and what the community's goals are during this time.

**WHAKAKAPINGA | CONCLUSION**

Members who are interested in being part of the development process for CRPs for their respective communities are encouraged to do so.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives the information regarding Community Response Plans.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.3 PROJECT AND OPERATIONS UPDATES**

**Author:** Jessica Sparks, Environmental Services Manager

**Authorised by:** Libby O'Brien, General Manager People and Community Partnerships

**TE PŪTAKE | PURPOSE**

To provide progress updates on projects and operations occurring in the Tongariro ward.

**NGĀ KŌRERORERO | DISCUSSION****Project Updates****Te Kapua Park Playground**

Further work on some of the play surfaces is to be completed. The opening was deferred from 30 August and will likely be re-scheduled for spring 2023.

**Omori Water Plant Upgrade**

Remedial works are underway on the current Water Treatment Plant building to re-roof the structure and complete some seismic upgrades, this is expected to be completed by mid-September. Design of the new structure is progressing, and the aim is to commence site works in October/November.

**Operations****Omori Slip**

Hick Bros Civil Construction were awarded the tender but had to postpone their start date because necessary materials were not available.

A Geotechnical report from WSP will be produced shortly.

**Omori Erosion**

Our contractors have managed to get a stable pumice track constructed at the river mouth leading south to Parehopu Street car park to add to the section from Parehopu south towards the Motutaiko Street carpark.

Some sediment was carted in to Kuratau prior to moving operations over to Pukawa where we had a (relatively) short unstable section of foreshore that we that we wanted to stabilise with sediment. At the same time the Department of Internal Affairs moved some accumulated sediment from the west side of the ramp to the eastern foreshore.

Our contractor's plan is to get back to Kuratau to recommence beach nourishment from early September.

At this stage we are still working towards an agreed longer term solution with all parties.

**Tūrangi Transfer Station**

The Weighbridge is fully operational with all signage in place to direct the community where needed. There are also site staff available to direct users around the station.

The Glass Bay is also completed and fully operational.

There will still be some construction happening on other areas within the transfer station, with a concrete pad in the green waste drop off area. Signage will indicate temporary routes until this has been completed.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Tongariro Representative Group receives the information contained in the report.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives the progress updates on projects and operations as at 20 September 2023.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.4 TONGARIRO - COMMUNITY ENGAGEMENT AND HOT TOPICS**

**Author:** Jessica Sparks, Environmental Services Manager

**Authorised by:** Libby O'Brien, General Manager People and Community Partnerships

**TE PŪTAKE | PURPOSE**

This report provides the Tongariro Representative Group with an overview on what is happening and coming up in the rohe.

**NGĀ KŌRERORERO | DISCUSSION****Community Engagement and Development**

The Southern Lake Taupō Engagement Partner will update the group on the following:

- Long-term Plan Engagement
- Tree Replanting mail drop
- Safe Tūrangi Happenings
- Tūrangi Job Fair
- Angler and Tūrangi Signs from State Highway 1
- Community Gardens

**Hot Topics**

Officers will give an overview of hot topics in the rohe.

**Policy**

- Taupō District Plan hearings were held in July and August 2023 and continued 11 and 12 September for plan changes 38-43.
- Taupō District Council's [Housing Strategy](#) was adopted by Council on 29 August 2023.
- An update on the Long-term Plan 2024-34 will be given at this meeting.

**Resource Consents Update**

Officers will provide the Group with any new consent applications information received for the Tūrangi Tongariro Ward.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Tongariro Representative Group receives the information contained in the report.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives the information contained in the Tongariro – Community Engagement and Hot Topics report.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil



## 5.5 2024-34 LONG-TERM PLAN

**Author:** Kendall Goode, Senior Policy Advisor

**Authorised by:** Nick Carroll, Policy Manager

### TE PŪTAKE | PURPOSE

The purpose of this report is to brief the Tongariro Representative Group on the emerging priorities that Taupō District Council (TDC) is considering incorporating into its Long-term Plan 2024-34.

### NGĀ KŌRERORERO | DISCUSSION

The Tongariro Representative Group received a report in July introducing the process for the development of Taupō District Council's Long-term Plan (LTP). This report updates progress and gives insight into emerging issues for key service areas within Council.

Council's next Long-term Plan must be adopted by 30 June 2024. Key milestones in the delivery of the Long-term Plan 2024-34 are summarised in Table 1 below. These milestones are indicative and may change.

**Table 1:** Summary of key milestones for the development of TDC's Long-term Plan 2024-34

First draft of <b>Activity Area Plans</b> completed	30 June 2023	Complete
<b>Strategic Direction</b> - new vision and community outcomes established	20 July 2023	Complete
Draft list of <b>capital projects and associated costs</b>	31 July 2023	Complete
Early <b>community engagement</b> on strategic focus areas and emerging projects	4 Sept 2023	Complete
Key <b>funding and financial policies</b> updated	31 Oct 2023	Underway
Council approves draft <b>Consultation Document</b> , ready for review by Audit NZ	12 Dec 2023	Pending
Audit NZ review and approve the Consultation Document ready for publication	28 Feb 2024	Pending
Long-term Plan <b>hearing and deliberations</b>	31 May 2024	Pending
Council <b>adopt Long-term Plan</b>	30 June 2024	Pending

### Emerging 2024-34 Long-term Plan themes

**Activity Area Plans** have been completed for each activity that TDC delivers, and these outline the current status of each part of council business, the challenges faced by that activity, and sets out the long-term future direction for each of these activities.

As Taupō District Council managers have developed Activity Area Plans for their part of council they have identified key areas that Council will consider investing in. These are summarised in Attachment 1.

### Council Vision and Community Outcomes

TDC's Elected Members have developed their **Strategic Direction** and in doing so established a new vision and set of community outcomes. Taupō District Council's vision for the district is that:

We will be a district of connected communities  
who thrive and embrace opportunities.

The Community Outcomes are described in Attachment 2. The vision and community outcomes formed part of the early engagement process discussed below.

### **What is the role of Community Representative Groups in the Long-term Plan's development?**

Representative Groups have a key role in talking with their local communities; letting them know what the Long-term Plan is, why it's important, and when/how they can contribute. We want to understand what's important to our communities and how Council can help achieve their goals. It's important that we ask communities to seriously consider the financial challenges faced, and whether they would be prepared to pay more in order to have Council deliver more on their behalf. This information will assist with developing and finalising work programmes.

Early **engagement** with the community was undertaken between 18 August and 4 September 2023. TDC sought feedback from the community, encouraging people to come and talk to staff and elected members at various open days, and submit their feedback via an online survey. A separate survey seeking feedback on how Council should deliver its kerbside waste collection service within the district was also available. A summary of the feedback is provided in Attachments 3-5.

While early engagement has closed, individuals and groups should still be encouraged to approach their representative groups with matters relating to the LTP and understand how this could be incorporated into the process. Another chance to submit on the LTP will be in March/April 2024. This is formal consultation required by the Local Government Act 2002 and is where submissions can be made on Council's consultation document. Some of the matters to be discussed in the consultation document include, key challenges going forward and how Council plans to manage these, significant projects being proposed and the overall proposed capital programme of works and how these will be funded, general information about Council's financial position and rates requirements for the next three years. Supporting information will also be available to provide additional context.

### **WHAKAKAPINGA | CONCLUSION**

The next phase of the process will be heavily focused on pulling together the financial picture which will include the review of key financial policies. Staff will continue to inform representative groups of the process, any matters that may involve feedback, and advise of any changes to the timeline.

### **NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives the report on the development of the Taupō District Long-term Plan 2024-34

### **NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Summary of emerging themes for the 2024-34 Long-term Plan
2. Vision and Community Outcomes
3. Long-term Plan early engagement feedback
4. Kerbside Collection Feedback Summary
5. Iwi and Hapū Early Engagement Feedback

**5.6 MEMBERS' REPORTS**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

**WHAKAKAPINGA | CONCLUSION**

Members' reports will be presented at the meeting for receipt.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives the reports from members.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil