

ATTACHMENTS

Tongariro Representative Group Meeting

20 September 2023

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Tongariro Representative Group Meeting Minutes

19 July 2023

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TONGARIRO REPRESENTATIVE GROUP MEETING
HELD AT THE OMORI KURATAU COMMUNITY CENTRE, 220 OMORI ROAD, KURATAU
ON WEDNESDAY, 19 JULY 2023 AT 2.07PM**

PRESENT: Cr Sandra Greenslade (in the Chair), Ms Melanie Albert, Cr Karam Fletcher, Ms Ngaire Grainger, Mr Dave Potaka

IN ATTENDANCE: General Manager People and Community Partnerships (L O'Brien), Environmental Services Manager (J Sparks), Parks and Reserves Manager (G Hadley), Senior Engineering Officer - Transportation Operations (C Dawson), Southern Lake Taupō Engagement Partner (M Isherwood), Senior Committee Advisor (K Watts)

MEDIA AND PUBLIC: Four members of the public

Note: Chair Cr Sandra Greenslade reminded those present that item 5.1 Public Forum was a standing item inviting them to speak at this point of the meeting. She encouraged everyone to distribute this message to the community and noted that they would need to request speaking rights in advance.

1 KARAKIA

Cr Sandra Greenslade invited Cr Karam Fletcher to lead all present in a karakia.

2 WHAKAPĀHA | APOLOGIES

TRG202307/01 RESOLUTION

Moved: Cr Sandra Greenslade

Seconded: Cr Karam Fletcher

That the apologies received from Mayor David Trewavas and Cr Kevin Taylor be accepted.

CARRIED

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 TONGARIRO REPRESENTATIVE GROUP MEETING - 17 MAY 2023

A typographical error was corrected for item 5.3 Road Name Correction – Hiuhiuawai Street in Kuratau. The missing word "be" was added to this sentence:

She clarified that if it was for a new name or a change of name, consultation with landowners would need to be carried out as part of the process.

TRG202307/02 RESOLUTION

Moved: Mr Dave Potaka

Seconded: Ms Ngaire Grainger

That the minutes of the Tongariro Representative Group meeting held on Wednesday 17 May 2023 be confirmed as a true and correct record, as amended.

CARRIED

5 NGĀ RIPOATA | REPORTS**5.1 PUBLIC FORUM**

Item **withdrawn**.

5.2 PROJECT AND OPERATIONS UPDATES

The Environmental Services Manager introduced herself and asked members if they had any questions relating to projects and operations.

Omori Slip

The Senior Engineering Officer - Transportation Operations clarified that it had taken some time to award a tender due to the nature of the work required. Work would be further delayed while the contractor fabricated the long poles required on site. In the meantime, temporary signage would be installed with an indicative programme to inform the public of time frames. It was expected that work would be completed in around 3 months.

A second slip site at Omori where the footpath and curbing had subsided would have a contractor on site the following week to clear a path for a geotechnical team. He advised that the drill would likely cause around three days of noise and vibration while it was working.

Omori Erosion

The Parks and Reserves Manager clarified that due to weather events in 2023, a number of sites in addition to Omori had been affected by erosion. The car park at the end of Te Heuheu Parade at the Tauranga-Taupō river mouth had come under threat and river run material had been placed to create a protective bund along the edge as a temporary repair. This land was administered by the Department of Conservation (DOC) and Council were working with DOC on options for a longer term solution such as taking the road back further away from the lake.

Sediment would be manually transferred to either side of the boat ramp at Pukawa. Council would supplement this with nourishment to remake the front of the reserve. Council's initial response was usually to attempt applying soft options such as reforming the reserve with sediment and planting.

Unfortunately the soft solutions such as the living wall at Kuratau had failed so a harder structure was required in the long-term. The river mouth was currently stable and Council was meeting with various groups to look at solutions. After work at Pukawa had been completed, a contractor would construct a pumice track along from the river mouth to provide a solid working base, then beach nourishment would be commenced. The Parks and Reserves Manager confirmed that once the pumice track had been formed from which machines could work from, the dead willows close to the rivermouth would be removed. Chair Cr Sandra Greenslade confirmed that Angela Salmon from the Kuratau Erosion Committee met regularly with Council and that residents were reassured that this issue was being dealt with by Council.

At Whareroa, the ramp held a lot of sediment which would be moved to the car park to stabilise it.

Te Kapua Park Playground

In response to the Tūrangi community's desire for a place for all of the whānau to gather, the General Manager People and Community Partnerships advised that Council were looking at ways to add a BBQ onsite. Council was working with Ngāti Tūrangitukua to support them to apply for funding to fast track this.

TRG202307/03 RESOLUTION

Moved: Cr Karam Fletcher

Seconded: Ms Melanie Albert

That the Tongariro Representative Group receives the progress updates on projects and operations as at 19 July 2023.

CARRIED

5.3 TONGARIRO - COMMUNITY ENGAGEMENT AND HOT TOPICS

Housing Strategy Engagement

The Southern Lake Taupō Engagement Partner advised that good engagement had occurred with Tūrangi residents regarding the Housing Strategy at the 24 June Saturday market. A number of young families were concerned and interested in rental properties. People had looked at the strategy in advance and came to ask questions and give feedback to her and a Council Policy Advisor.

The Southern Lake Taupō Engagement Partner had also visited residents of the pensioner units in Tūrangi with Tongariro Representative Group member Ms Mel Albert. The residents appreciated the face to face discussion and were keen to understand the housing strategy.

Tree Replanting – Te Whakarau Street

The Southern Lake Taupō Engagement Partner and member Ms Mel Albert also met with residents of Te Whakarau Street in response to discontent with the contractors working on tree replanting. The face to face approach deescalated the situation and residents were happy to be able to look at an alternative list of trees to be replanted, and pick their favourites.

Safe Tūrangi

Safe Tūrangi had held a number of events to celebrate Matariki beginning with a karakia in the town centre on 10 July attended by around 25 people, followed by cups of tea and sharing of kōrero. Many were keen to do more to celebrate Matariki. During the week that followed, weaving and carving workshops were held at the Senior Citizens hall. The week finished with the Shimmer and Shine event at the RSA which was well received and supported. Local entertainment, decorations and catering were used and it was great to involve the local businesses. The dancing was amazing too.

Safe Tūrangi were working on getting toddler car seats for families that needed them. They were purchasing 20 car seats with the support of Awhi House. Awhi House would be responsible for making decisions on the families that the car seats would go to.

The committee were now working on Christmas in the Park for the end of 2023.

The Southern Lake Taupō Engagement Partner also advised the following:

- The Tūrangi job fair had great support from businesses and entities and was due to be held on 7 September 2023.
- The training lights at Tūrangitukua park had been erected.

Long-term Plan engagement

The Southern Lake Taupō Engagement Partner and her team would arrange engagement sessions in Tūrangi regarding the Long-term Plan 2024-34. During August they would hold a session at the Tūrangi market and then an evening session at the Senior Citizens Hall. These sessions would be supported by Council's policy team and be communicated to the community in advance. They were also planning to attend the Tūrangi schools to meet with year 11-13 students.

Tūrangi Tongariro Community Grant

On behalf of the Senior Funding and Partnerships Advisor, the Southern Lake Taupō Engagement Partner advised the group that the Tūrangi Tongariro Community Grant opened from 4 to 29 September inclusive. The total amount available for distribution was \$65,000 and was open to both individuals and community groups. She encouraged the Group to share information about this grant with their networks and to check eligibility and criteria on Council's website. Cr Sandra Greenslade, Cr Karam Fletcher and Mayor David Trewavas were on the Tūrangi Tongariro Community Grant Distribution Committee.

Angler and Tūrangi Signs from SH1

The Southern Lake Taupō Engagement Partner informed the Group that the Angler and Tūrangi signs that had been on State Highway 1 would be assessed for their condition and then the Tūrangi Co-Governance Committee would make a decision as to where they would go provided they were in a fit state.

Hot Topics

The Environmental Services Manager updated the Group that Council had been dealing with an investigation where an engineering technologist allegedly fraudulently used others to sign off producer statements and sign off jobs. Council was working through these, and working with other chartered engineers. Another 42

other councils across the country had also been affected.

TRG202307/04 RESOLUTION

Moved: Cr Sandra Greenslade

Seconded: Ms Ngaire Grainger

That the Tongariro Representative Group receives the information contained in the Tongariro – Community Engagement and Hot Topics report.

CARRIED

5.4 ANNUAL PLAN 2023/24 SUBMISSION FEEDBACK

The General Manager People and Community Partnerships introduced herself to the Group and summarised the report.

TRG202307/05 RESOLUTION

Moved: Ms Ngaire Grainger

Seconded: Mr Dave Potaka

That the Tongariro Representative Group receives staff feedback on the 2023-24 Annual Plan submission.

CARRIED

5.5 TAUPŌ DISTRICT COUNCIL LONG-TERM PLAN 2024-34

The General Manager People and Community Partnerships explained that the Long-term Plan (LTP) was Council's 10 year contract with the community. It provided a tangible way to manage the three years before it was next reviewed. Council consulted with the community if significant changes were required in year 1, 2 or 3.

Pre-engagement with the community for the Long-term Plan 2024-34 would commence in August. This involved checking in with the community to test that what had previously been fed back and asked for was still current. Following this pre-engagement, Council officers would work closely with the Elected Members to develop the Consultation Document which would go out to communities in March 2024. The General Manager People and Community Partnerships asked the Group to support Council and advocate on behalf of its communities.

In response to a comment regarding perceived lack of progress since LTP submissions in 2021, the Parks and Reserves Manager clarified that submissions had to be considered as part of the bigger picture for the entire Taupō district. An example of this was playgrounds. In the Omori Kuratau area there was one piece of play equipment per 2.5 residents which was over-catered for. Across the Taupō district, this was significantly below the national standard in other playgrounds.

The General Manager People and Community Partnerships acknowledged that Council could not individually respond to each submission. It would focus on empowering the community to apply for funding and partnering with those that could fund projects.

The Group was encouraged to advocate for their communities, make submissions on what was important to them, and attend the submission hearings. It was explained that the record of what was achieved each year was available in Council's Annual Report. It was noted that progress on smaller projects would not necessarily be published but that members of the public could request this information from Council. Some projects were funded by development contributions which could not be easily explained in the Annual Report.

Council officers reminded the Group to raise any operational issues via a Service Request by contacting Council or reporting it with the Antenno app.

Tongariro Representative Group Meeting Minutes

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TRG202307/06 RESOLUTION

Moved: Cr Sandra Greenslade
Seconded: Ms Melanie Albert

That the Tongariro Representative Group receives the report about Taupō District Council Long-term Plan 2024-34.

CARRIED**5.6 MEMBERS' REPORTS**

The following member reports were received:

Ms Mel Albert requested follow up from Council officers regarding bus shelters for Kuratau School children.

She supported the Southern Lake Taupō Engagement Partner's comments at the success of the Matariki events organised by Safe Tūrangi. The Shimmer and Shine Event had sold about 120 out of a possible 140 tickets.

Mr Dave Potaka advised that no further work had been completed on fixing the sewage leak at Pukawa Stream and asked for this to be followed up.

In response to his query about Significant Natural Areas (SNAs), the Environmental Services Manager confirmed that a resource consent would be required for development of an SNA and that this was a directive from Central Government.

She confirmed that the name correction for Huihui-a-Wai Street was with Land Information New Zealand for processing.

Ms Ngaire Grainger advised that the Omori Kuratau Ratepayers Association meeting was due to be held that evening. She asked if the new Emergency Management Advisor – Community Resilience could attend the following Tongariro Representative Group meeting.

Cr Sandra Greenslade thanked King Country Trust for funding the carousel at Te Kapua Park playground.

She had met with Honourable Louise Upston, Minister of Parliament for Taupō, in Tūrangi along with Mike Bowie from Amplify. They walked around the town centre and talked about issues. The Tūrangi town centre was also on the Council's LTP list of projects to be considered.

Cr Sandra Greenslade was pleased to advise that the Ministry of Business, Innovation and Employment (MBIE) had approved \$1.5m of funding to complete the Tūrangi Revitalisation programme.

TRG202307/07 RESOLUTION

Moved: Cr Sandra Greenslade
Seconded: Cr Karam Fletcher

That the Tongariro Representative Group receives the reports from members.

CARRIED**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 3.46pm with a karakia led by Cr Karam Fletcher.

The minutes of this meeting were confirmed at the Tongariro Representative Group Meeting held on 20 September 2023.

.....
CHAIRPERSON

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Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

