



ATTACHMENTS

Ordinary Council Meeting

28 November 2017

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Ordinary Council Meeting Minutes

31 October 2017

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE EAST WING, GREAT LAKE CENTRE, 5 STORY PLACE, TAUPŌ
ON TUESDAY, 31 OCTOBER 2017 AT 1.30PM**

PRESENT: Mayor David Trewavas (in the Chair), Cr John Boddy, Cr Barry Hickling, Cr Rosanne Jollands, Cr Anna Park, Cr Christine Rankin, Cr Kirsty Trueman, Cr John Williamson, Cr Maggie Stewart

IN ATTENDANCE: Chief Executive, Group Manager: Finance & Strategy, Group Manager: Corporate & Community, Group Manager: Business & Technology, Group Manager: Operational Services, Democracy & Community Engagement Manager, People & Capability Manager, Infrastructure Manager, Senior Communications Advisor, Senior Policy Advisor, Asset Manager Stormwater & Solid Waste, Group Accountant, Strategic Relationships Manager, Health & Safety Business Partner, Corporate Solicitor, Solicitor – Property, Strategic Advisor Property & Infrastructure, Democratic Services Officer

MEDIA AND PUBLIC: Taupō Weekender
Taupō Times

His Worship the Mayor, D Trewavas welcomed everyone to the meeting and Cr Kirsty Trueman opened the meeting with a karakia.

Note: Cr Anna Park left the meeting at 2.41pm during consideration of item 6.3. She was not present for resolution TDC201710/C03.

1 APOLOGIES

TDC201710/04 RESOLUTION

Moved: Cr Christine Rankin
Seconded: Cr Anna Park

That the apologies received from Cr Rosie Harvey and Cr Tangonui Kingi be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 ORDINARY COUNCIL MEETING - 26 SEPTEMBER 2017

The name of the commercial operator about whom the noise complaint referred to on p35 of the 26 September 2017 agenda would be provided as soon as possible after the meeting.

Cr John Boddy advised that he was no longer able to sit on the Gambling & Easter Trading Ad Hoc Committee. It was agreed that a replacement member would be appointed as part of item 5.7.

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TDC201710/05 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Barry Hickling

That the minutes of the Council meeting held on Tuesday 26 September 2017 be confirmed as a true and correct record.

CARRIED**3.2 EXTRAORDINARY COUNCIL MEETING - 18 OCTOBER 2017**

In answer to a question the Chief Executive advised that the agenda item about Five Mile Bay water supply would be brought to the November Council meeting.

TDC201710/06 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Cr Anna Park

That the minutes of the extraordinary Council meeting held on Wednesday 18 October 2017 be confirmed as a true and correct record.

CARRIED**4 RECEIPT OF MINUTES****4.1 ORDINARY TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 14 SEPTEMBER 2017****TDC201710/07 RESOLUTION**

Moved: Cr Rosanne Jollands
Seconded: Cr Christine Rankin

That Council receives the minutes of the Taupō Airport Authority Committee meeting held on Thursday 14 September 2017.

CARRIED**4.2 ORDINARY FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 3 OCTOBER 2017****TDC201710/08 RESOLUTION**

Moved: Cr Barry Hickling
Seconded: Cr Anna Park

1. That Council receives the minutes of the Fences, Roading, Reserves & Dogs Committee meeting held on Tuesday 3 October 2017.
2. That Council approves Fences, Roading, Reserves & Dogs Committee recommendation FRD201710/08 relating to the exchange of a small portion of reserve land at Kinloch.

CARRIED

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5 POLICY AND DECISION MAKING**5.1 REQUEST FOR EXTENSION OF STREET LITTER AND RECYCLING BIN COLLECTION CONTRACT TDC/1314/098**

In answer to questions the Infrastructure Manager advised that:

- The contractor was meeting key performance indicators.
- The increase reflected the value of the contract.
- There were isolated incidents of people putting household rubbish into public rubbish bins. Staff investigated and followed up on such incidents wherever possible.

TDC201710/09 RESOLUTION

Moved: Cr Barry Hickling

Seconded: Cr Kirsty Trueman

That Council approves the final 1-year extension of Contract TDC/1314/098 for Street Litter & Recycling Bin Collection Contract from 1 March 2018 to 28 February 2019 and that the contract sum be increased by \$210,000.00 to a total value of \$1,013,440.12 [excl. GST].

CARRIED

5.2 NRB CUSTOMER SATISFACTION SURVEY 2017

In answer to a question the Senior Policy Advisor advised that there was an appendix to the survey containing all comments. This would be circulated to elected members via the Councillors Weekly Update publication.

It was agreed that overall the results of the survey were positive.

TDC201710/10 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Christine Rankin

That Council notes the information contained in the Taupō District Council Customer Satisfaction Survey 2017.

CARRIED

5.3 COUNCIL'S SEPTEMBER PERFORMANCE REPORT

The Chief Executive summarised the highlights from the past month and emerging challenges and opportunities.

His Worship the Mayor asked for the final cost of the Turangi/Tongariro Ward by-election to be circulated to members once the figure was available.

Group Managers summarised key aspects of the September performance report and answered questions. The following points were noted:

- General investment income and the TEL fund were both ahead of budget with returns of 3.35% and 5.76% respectively.
- Level of bank deposits was higher than policy permitted due to a lack of corporate paper.
- 99.6% of known dogs were registered.
- Construction of the Waitahanui water project was about to start. Staff would work with the contractor to minimise disruption over the holiday period.

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- A new tender document for the Rainbow Point – Wharewaka footpath had been developed and would be issued in the near future.
- The Ministry of Education would not be contributing to the bus bay on Waikato Street. Staff were in discussions with Taupō-Nui-a-Tia about the project.
- The Kinloch Lakefront Reserve improvements project was currently out to tender. Consultation with neighbours of the reserve and members of the Kinloch Action Group had taken place.
- Kinloch wastewater treatment plant – it was still the intention to dispose of effluent onto the golf course. The upgrade of the treatment plant would be dealt with first, and the irrigation solution would follow.
- Work on the Māori representation review was ongoing and the matter would be considered at a Council meeting in the near future.

TDC201710/11 RESOLUTION

Moved: Cr Kirsty Trueman
Seconded: Cr Rosanne Jollands

That Council notes the information contained in the Council Performance report for the month of September 2017.

CARRIED**5.4 HEALTH AND SAFETY REPORT**

The Health & Safety Business Partner advised that contractor management was still a key focus, particularly identification and monitoring of critical risks.

TDC201710/12 RESOLUTION

Moved: Cr John Boddy
Seconded: Cr John Williamson

That Council receives the Health and Safety Report dated 31 October 2017.

CARRIED**5.5 288 LAKE TERRACE - LAND EXCHANGE**

The Corporate Solicitor and the Infrastructure Manager answered questions of clarification.

TDC201710/13 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Cr Christine Rankin

That Council:

1. Approves the Land Exchange Agreement between the Council and the owner of 288 Lake Terrace, Taupō to authorise the disposal of an area of road reserve of approximately 205m² in exchange for 13m² of the owner's land together with compensation for balance of the value of the Council land (less the value of the 13m² to be acquired by the Council); and
2. Authorises the Chief Executive to execute the Agreement formalising the proposal.

CARRIED

5.6 POWER OF ATTORNEY FOR EXECUTION OF DEEDS

In answer to a question the Solicitor-Property advised that Property Law Act 2007 requirements would still be met if another councillor were to sign deeds in the absence of both the Mayor and the Deputy Mayor.

TDC201710/14 RESOLUTION

Moved: Cr Maggie Stewart

Seconded: Cr Anna Park

That Council:

1. Grants Power of Attorney to Gareth Green as Chief Executive, and John Ridd, Alan Menhennet, Brian Fox, and Kevin Strongman when Acting CEOs to sign deeds on its behalf together with one elected member of Council.
2. Approves the form of the Power of Attorney attached at Attachment 1 to this report.
3. Authorises the Mayor and Deputy Mayor to sign the Power of Attorney document as a Deed.

CARRIED

5.7 COUNCIL ENGAGEMENTS NOVEMBER 2017; CONFERENCE OPPORTUNITIES; AND APPOINTMENTS

The Democracy & Community Engagement Manager made the following updates to the list of engagements for November 2017 (A2075484):

- Venue for Long-term Plan 2018-28 workshops – Council Chamber, 107 Heuheu Street, Taupō
- Webinar: Pay for Elected Members – Monday 13 November 2017, 2pm-3pm followed by a workshop about Elected Member Remuneration (3pm-4pm)
- Extraordinary Council meeting about Māori representation – Monday 20 November 2017, 1pm-2pm
- Workshop – Waste Minimisation Plan – Monday 20 November 2017, 2pm-3pm
- Turangi Reserves Management Plan meeting – Thursday 30 November 2017, 9am-10.30am

In answer to a question the Democracy & Community Engagement Manager confirmed that the Long-term Plan 2018-28 workshops would take place over three days – Tuesday 7, Wednesday 8 and Thursday 9 November 2017.

No members were able to attend the Zone 2 meeting taking place in Kawerau on Friday 3 November 2017.

It was decided that Cr Maggie Stewart would be appointed to the Fences, Roding, Reserves & Dogs Committee and the Audit & Risk Committee for the remainder of the 2016-19 Triennium. She would also replace Cr John Boddy on the Gambling & Easter Trading Ad Hoc Committee which was due to meet on 21 November 2017.

TDC201710/15 RESOLUTION

Moved: Cr Barry Hickling

Seconded: Cr Kirsty Trueman

1. That Council receives the information relating to engagements for November 2017.
2. That Council appoints Cr Maggie Stewart to the Fences, Roding, Reserves & Dogs Committee for the remainder of the 2016-19 Triennium.
3. That Council appoints Cr Maggie Stewart to the Audit & Risk Committee for the remainder of the 2016-19 Triennium.
4. That Council appoints Cr Maggie Stewart to the Gambling & Easter Trading Ad Hoc Committee, replacing Cr John Boddy on that Committee.

CARRIED

5.8 MEMBERS' REPORTS

The following reports were received:

Cr Rosie Harvey (A2070085)

- St Patricks School – Superhero Competition
- Northern Corridor Consultation – Chamber of Commerce
- DC trip to New Plymouth – consultation about Māori wards
- Citizens Advice Bureau monthly meeting
- Meeting with Tina Jakes re Waiora House grants protocol and follow up
- Meeting with Deb de Petris – Waiora House
- Meeting with Māori leaders – Yacht Club
- Waiora House Grants meeting
- Drinks with Chloe Walker and other staff leaving at Vine
- Harcourts Foodbank community support evening

Cr Anna Park (A2069704)

- Representation Review work and facilities tour – New Plymouth
- Regional Transport Committee meeting – Hamilton
- Taupō District Council Staff Awards
- Bike Taupō Partners Evening
- MC of Taupō Fashion Show
- Meeting with Te Kotahitanga o Ngāti Tūwharetoa – Waitetoko Marae

Cr John Williamson (A2070124)

- Chamber of Commerce meeting re northern access
- Trip to New Plymouth – Māori representation
- Staff Awards – Great Lake Centre
- Turangi/Tongariro Community Board meeting
- Sports Advisory Council AGM
- Art Exhibition Broom to Boom – Taupō Museum
- Hui at Yacht Club - Māori representation
- Latin American Festival - Taupō Museum
- Taupō Gliding Club 50th Anniversary
- Principal's Concert – Taupō-Nui-a-Tia
- Meeting with Peter Gough
- Meeting with Volunteers Network
- Grey Power meeting
- Business After 5 – Lakes Clinic
- Meeting with Fraser Scott onsite – Lion's Walk pathway
- Farewell to Chloe Walker, Libby O'Brien and Julia Findlayson
- Business After 5 Turangi at Tongariro Lodge
- Hui at Waitetoko Marae re Motutere Camping Ground

Cr John Boddy provided a verbal update on a recent Access Taupō meeting he had attended.

Cr John Williamson advised that he had attended a Lake Taupō Catchment Committee workshop on Friday 27 October 2017 along with Cr Rosanne Jollands. There had been a very interesting presentation about erosion and flood management. Cr Rosanne Jollands added that a copy of the zone plan was available on request.

TDC201710/16 RESOLUTION

Moved: Cr Maggie Stewart

Seconded: Cr Anna Park

That Council receives the reports from members.

CARRIED

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6 CONFIDENTIAL BUSINESS**TDC201710/17 RESOLUTION**

Moved: Cr Rosanne Jollands

Seconded: Cr John Williamson

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 26 September 2017	Section 6(a) – the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6
Agenda Item No: 6.2 Sub Lease of Telecom Tower	Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
Agenda Item No: 6.3 Appointment of Community Representatives to the Kinloch Representative Group	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

CARRIED

Note: The following resolutions were made with the public excluded but were released at the meeting or shortly thereafter so can therefore appear in the public part of the minutes:

TDC201710/C18 RESOLUTION

Moved: Cr Maggie Stewart

Seconded: Cr John Williamson

1. That Council authorises the Mayor and Chief Executive to execute the necessary leasing agreements with 2 Degrees and Spark NZ for a rental of [REDACTED], subject to appropriate consultation being undertaken with Taupō Airport users.
2. That the item be released from confidence with the exception of rental return rates.

CARRIED

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TDC201710/C19 RESOLUTION

Moved: Cr John Boddy

Seconded: Mayor David Trewavas

That Council:

1. Appoints Tim Brittain, Bruce Campbell and Belinda Walker as community representatives to the Kinloch Representative Group for the remainder of the 2016-19 Triennium of Council.
2. Releases the above resolution from confidence once applicants have been advised of the outcome.

CARRIED

The meeting closed at 2.48pm.

The minutes of this meeting were confirmed at the ordinary Council meeting held on 28 November 2017.

CHAIRPERSON

Turangi/Tongariro Community Board Meeting Minutes

10 October 2017

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TURANGI/TONGARIRO COMMUNITY BOARD MEETING
HELD AT THE SENIOR CITIZENS HALL, (TE KAPUA PARK), TOWN CENTRE, TURANGI
ON TUESDAY, 10 OCTOBER 2017 AT 1.00PM**

PRESENT: Mr Andy Hema (in the Chair), Cr Tangonui Kingi, Mrs Karen Donlon, Miss Sharlyn Holt, Mr Te Takinga New

IN ATTENDANCE: Cr John Williamson, Group Manager: Business & Technology, Democracy & Community Engagement Manager, Strategic Development Manager, District Parks Operations Manager, Strategic Relationships Advisor, Communications Advisor, Democratic Services Support Officer

MEDIA AND PUBLIC: Steph Rangi – Taupō Times
19 members of the public

The Chair welcomed everyone and Mr New opened the meeting with a karakia.

Notes:

- (i) *Apologies were also noted from His Worship, Mayor D Trewavas and the Chief Executive and the following funding applicants: Age Concern Taupō, Turangi Bluelight Ventures, Tuwharetoa Health Charitable Trust and Youthtown.*
- (iii) *The meeting adjourned for a short break at 2.34pm following funding allocation deliberations and resumed at 2.45pm.*

1 APOLOGIES

TT201710/01 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Miss Sharlyn Holt

That apologies from Mr Wally van der Aa be received and accepted.

CARRIED

2 CONFLICTS OF INTEREST

The following conflicts were noted during funding allocation deliberations:

Cr Kingi – Safe Turangi, Tongariro School Services Academy, Turangi Volunteer Fire Brigade
Mr New – Tongariro Sports Club, Tuwharetoa Health Charitable Trust

3 CONFIRMATION OF MINUTES

3.1 TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 12 SEPTEMBER 2017

In relation to resolution TT201709/13, Mr Hema advised that he did not attend the Te Maruata hui in Porirua, Wellington, which was incorrectly recorded in the minutes as being held on 25 September 2017 instead of 22 September 2017.

TT201710/02 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Mrs Karen Donlon

That the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 12 September 2017 be confirmed as a true and correct record.

CARRIED

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4 REPORTS

4.1 PRESENTATION: VENUE TO RE-ESTABLISH THE TURANGI TOY LIBRARY

Turangi Toy Library representatives Piata Winitana-Murray and Grace Eastwood distributed a handout to members (A2067292) in support of their request for assistance from Council and the Community board to find a suitable venue for the Turangi Toy Library. They addressed the Board and made the following points:

- The incentive to re-establish the toy library came from parent enquiries and the lack of services available for under 5 year olds.
- There was a toy library in Taupō however, this was not a suitable option for the majority of Turangi based people due to financial and physical constraints, e.g lack of vehicle, travel costs, and toys were quite expensive to hire.
- Very passionate about the service which would be an asset to the community; provide toys for children; and bring parents together. It would be run by volunteers, with parents receiving a reduced subsidy in return for a few voluntary hours to help issue toys. Opening hours would be approximately two hours, twice a week.
- Would be grateful to have the previous toy library space attached to the Turangi Public Library.

At the conclusion of the presentation, the Group Manager: Business & Technology undertook to oversee the preparation of a formal licence to occupy the former (toy library) space.

TT201710/03 RESOLUTION

Moved: Cr Tangonui Kingi

Seconded: Miss Sharlyn Holt

That the Turangi/Tongariro Community Board receives the information and representatives from the Turangi Toy Library be thanked for their presentation.

CARRIED

4.2 COMMUNITY GRANTS 2017/18

The following applicants spoke to their respective funding applications:

23 Turangi Toy Library: Piata Winitana-Murray & Grace Eastwood

- Requested funds to purchase more expensive / larger item toys and a laptop.
- To date had received many toy donations and also raised \$1,000.
- Future plans included another fundraiser in December 2017 and a toy drive.

In answer to questions, the presenters advised that:

- Prioritised order for items requested was (1) purchase of toys (2) laptop (3) software.
- Future funding applications would be submitted to KCE's Heartland Community Fund and the Grassroots Trust. Toy Library Federation NZ gave an annual grant of \$1k with the next payments being in 2018.
- The service would proceed whether they received full or partial funding as the group were very committed and determined to establish a toy library. Full funding however would provide a good platform to start from, enable the purchase of more expensive toys, and demonstrate to other funders that they had community support.

3 Life Education Trust: Robyn King, Regional Manager for Central Plateau Area

- Requested funds to cover teachers salary. The programme would be delivered to approximately 500 children over a three week period, focus on mental and emotional health and well-being of children, and help schools build resilience.

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In answer to a question, Ms King advised that Life Education Trust were constantly submitting funding applications to other funders. The majority of the Trust's funding came from the South Waikato area. As the programme would benefit this area they felt it was appropriate to apply to this community grants fund.

4 Motuoapa Fishing & Boating Club: Roger Coles, Club President

- Significant population growth and changes in the demographic make-up of the community – including an increase in retirees and young families – had brought with it a demand for a community meeting place.
- Requested funds to build an additional separate room with small kitchen, disabled access ramp, etc, at the end of the club premises for community groups to use.
- The club would provide 50% of project costs and sought funds for material costs only.
- The club had an established responsible partner relationship with Council; their application met the LTP and grants criteria.
- They were aware that funds requested were significant in terms of the total available grant funds however, provision of a community meeting space (by them) was viewed as favourable for Council as it would remove future pressure and eventual costs on the Council for a community hall.

In answer to questions, Mr Coles advised that:

- The planned addition would be suitable for smaller groups and would be made available for use by Eastern Bay groups and the wider community.
- The MFBC had a relationship with the Motuoapa Ratepayers Association who currently used the Club for their meetings. Some club members were also members of the ratepayers association.

6 Nancy Milligan

- Requested grant to cover training costs to become a La Leche leader and provide breast feeding support in the community.
- Taumarunui and Taupō had leaders however none were available 24/7 in Turangi.
- She would work closely with other local health providers.
- Breast feeding was extremely important for the first 1000 days.

In answer to member questions, Ms Milligan advised that:

- She had not applied for funds elsewhere and planned to do some fundraisers over summer.
- She had established a relationship with the Awhi House lactation consultant.
- Midwife services ceased after the six week newborn check at which point she would then take over.
- She would still undertake training if partially funded as very passionate about supporting mothers in the community.

7 Neighbourhood Support - Kathy Smallman, Coordinator & Edie Wilton, Chair

In answer to a member question, Ms Smallman advised that the police provided support where able eg use of printer however due to the confidential nature of police information, the group were required to have their own separate computer.

A member of the Safe Turangi committee advised that they had a high specification lap top surplus to requirements that they would be happy to gift to them.

8 Omori/Kuratau Charitable Trust - Peter Brown, Chair & Tony Haddock, Trustee

- The hall was built by the community in 2008. Prior to building the hall, then TTCB chair Don Ormsby gave a verbal undertaking of \$10k grants funding towards costs - which the Trust never claimed. With that in mind, they now requested a contribution towards costs to improve audibility within the hall to enable people to hear, especially their more elderly patrons.
- Many people had expressed gratitude to the Trust for providing a community hall. Equally, others had decided to no longer attend functions held at the hall due to the acoustics as it was pointless when they could not hear what speakers were saying.
- Maximum hall capacity was 150 people.

In answer to member questions, Mr Brown advised that any contribution would be hugely appreciated. The

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tentative date for installation of the sound panels was mid November.

9 Omori Kuratau Pest Management Group - Russell Shaw

Note: Had brought along a DOC200 trap and demonstrated how to use it, what baits to use, etc.

- Since starting in 2011, the group had successfully trapped a wide array of predators including thousands of rats, stoats and wild cats resulting in renewed bird life species in the area, especially quail, kereru and tui.
- Very rarely caught possums now which was another good success indicator.
- There were eight trapping groups surrounding the western lake shores.
- Cats that had been alone for more than 10 days were classed as feral. There was an obvious increase in wild cats trapped following holiday periods which suggested that cats were brought into the area with holidaymakers. Since January 2017 96 cats has been caught in traps.
- Requested grant for consumables and six live capture traps for cats.
- Their current bank balance as at 6 October 2017 was circa \$2,700 although \$2,300 was already tagged for other purposes.
- Had purchased 35 (DOC200) traps which where made available for visitors to use whilst in the area. Full training in the use of the traps was also provided.

In answer to member questions, Mr Shaw advised that:

- Local high school students were welcome to come along and be part of the trapping programme including learning how to use, service and maintain the traps.
- A member would also look into students constructing the trap boxes.
- Mr Shaw would be happy to mentor other like-minded community groups.

10 Omori/Kuratau Ratepayers Association - Mike Bowie, Chair

- The Omori/Kuratau Reserve and playground was a land-based focal point for all community outdoor activities, sports, picnics etc.
- In their application, had written that the number of people that would benefit from the approval of their grant was 1k however, in retrospect that was too conservative and more realistically 10k would be a more appropriate figure.
- The playground was a wonderful, well constructed facility that was enjoyed by kids of all ages.
- A shade sail was requested for health and safety reasons, especially to protect users from the harmful effects of the sun. There were surrounding trees that provided some shade however any other protection sat with the individual.
- Read aloud information on the dangers of sun exposure in the early years of life, including melanoma.

In answer to a member question, Mr Bowie advised that the significant discrepancy between the two quotes provided was that one was from an actual site visit and the other was provided by phone (without viewing the playground).

11 Predator Free Motuoapa - Noel Thomas

- Predator Free was a recently established group. Other trapping groups operating in the Omori/Kuratau and Lake Rotopounamu areas had made vast improvements with bird life resurgence in those respective areas and he had the same aspirations for the Motuoapa area.
- If successful with obtaining a grant, requested that funds be paid into Project Tongariro's account who would manage the funds on their behalf.

In answer to member questions, Mr Thomas advised that:

- Funds requested were twice the amount sought by the Omori/Kuratau Pest Mangement Group because they were a newly established group which had to start from scratch, albeit ten traps which were currently placed on private properties.
- Very open to having students onboard to trap or help build boxes. Prisoners had built some boxes however those were from 3ply wood and were inferior to the DOC200 traps used by the Omori/Kuratau group.
- Predator Free had a strong relationship with Project Tongariro who were also a great source of

knowledge and expertise.

12 Project Tongariro – Shirley Potter

- Fully supported the application from Predator Free Motuoapa.
- Proceeds from 2016/17 grant were used to install a new trap line. Great results including Robins and Tom Tits observed in the area.
- A private individual had been building traps and donating to them which was most appreciated.
- Very passionate about weed species in the area. To date had worked with three groups of army cadets to help with weed control and trap lines at Rotopounamu – would like to continue this work.
- Engaging with Te Kura o Hirangi about undertaking restoration work on Hirangi stream.
- Majority of Project Tongariro's work was done on public DOC land however, more than happy to assist people with compatible work on their land.
- Also undertook planting work. Planting scheduled at Rongomai Marae on the upcoming weekend of 14 October 2017.

In answer to member questions, Ms Potter advised that they had recently planted 1400 plants with another 1400 planned for Rongomai Marae on the weekend. Project Tongariro owned its own tools therefore only required assistance with labour. All gels and poisons were stored in a DOC owned facility.

15 Tongariro Sports Club – Antoinette Kereopa & Te Takinga New

- The Club had been around for many years. Currently there was the main club committee, a social club, and rugby teams in the under 6 to under 13 year old and senior mens grades, and a newly formed womens side.
- The club provided a safe, happy and healthy environment for all involved.
- There was minimal financial impact on families as the majority of costs were covered by the club from fundraising proceeds.
- The newly formed womens side provided a great opportunity for local ladies to play rugby at a senior level and be good role models for their children, many of whom also played for the club.
- The Round the Lake race was a major fundraiser undertaken annually. Other fundraisers included regular haangi, catering at the TTSF awards, and an upcoming barbeque on 28 October.
- The club supported other local sporting codes by providing use of their club for hosting home games and social events. They also gave financial support where able eg. donated money to the Tuwharetoa Jujitsu for their nationals tournament, sponsored a school rugby team's travel to Taupō.
- Were requesting funds to put a new roof over the kitchen and dining area of the club and to purchase new flags and pads.
- Ms Kereopa was passionate about supporting local kids to engage in sports and was currently completing a level 5 sports, recreation and community development qualification.

In answer to member questions, Ms Kereopa advised that:

- The club was responsible for the maintenance of the club.
- It was preferred that the rugby club premises remained independent of any other potential premises established for the purpose of a local sports hub as the seniors required it for after match hosting. Taking the after function to the local pub would not be suitable for many as the bar prices were too expensive.
- They had not yet applied for any funds from Youth Town.

17 Turangi Tongariro Ratepayers Association – Sandra Greenslade, President

In answer to member questions, Mrs Greenslade advised that:

- Committee meetings were held at her private residence and public meetings were held at the Senior Citizens Hall, which incurred Council hall hire charges.
- Christina McIntyre would develop their website although she was not expected to be available until December 2017. The purpose of the website was for wider dissemination to the public.
- Currently had an email contact list of approximately 120 people and 88 following their Facebook page.

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18 Turangi Angels Netball – Cristina Duff, Coach

- Wanted to put the focus back onto the kids as opposed to the building upgrades therefore were planning to take 20 children to a nine day international netball festival on the Gold Coast, Australia.
- Children would be able to participate in the a training camp with the Queensland Firebirds.
- The netball festival would start the day after the 2018 Commonwealth Games ended so children would get to experience that as well.
- The club were committed to doing fundraising, especially to support those parents who had more than one child in the club (some had up to 3 children).
- The experiences gained on the trip would help build positive community roles models and potential future leaders.

22 Turangi-Tongariro Sports Foundation (TTSF) – Lesley Hardisty,
Distributed a handout to members (A2067293)

- Advised that Mr New had been appointed by the local schools as their representative on TTSF.
- Established in 1996, funds were requested to support operational costs.
- Some accomplishments noted included the installation of the basketball court on Te Kapua Park; supported resurgence of junior rugby; exercise classes for the elderly.
- Planned an upcoming Christmas/New Year holiday programme.
- Maintained relationships with other local sporting groups. Assisted and collaborated on initiatives where required.

TT201710/04 RESOLUTION

Moved: Mr Andy Hema

Seconded: Miss Sharlyn Holt

That the Turangi/Tongariro Community Board approves/declines the following grant applications for the 2017/18 financial year:

1. \$480.00 * to Age Concern Taupō for transport of Turangi seniors on a trip
2. \$4,600.00 to Korohe Marae for a movie night at the marae
3. \$2,000.00* to Life Education for health programmes in Turangi
4. \$9,200.00 to Motuoapa Fishing and Boating Club for costs to get plans drawn up to upgrade the annex to the main hall
5. \$NIL to Motuoapa Residents and Ratepayers Group for a community event
6. \$NIL to Nancy Milligan for La Leche training
7. \$366.00 to Turangi Neighbourhood Support to purchase a laptop
8. \$6,043.00* to Omori Kuratau Charitable Trust to purchase panels for the Omori community hall to absorb sound
9. \$2,036.00 to Omori Kuratau Pest Management Group to purchase lures, baits and pastes for predator control
10. \$NIL to Omori Kuratau Ratepayers Association to purchase a shade sail for playground
11. \$1,821.00 to Predator Free Motuoapa to purchase traps and pallets
12. \$1,821.00* to Project Tongariro to purchase materials and supplies
13. \$12,000.00 to Safe Turangi for Christmas in the Park costs
14. \$1,000.00* to Tongariro National Trout Centre to purchase bins for Para Kore – Zero Waste
15. \$4,451.00 to Tongariro Sports Club for roof cladding, field flags and post pads
16. \$5,000.00* to Tongariro School Services Academy for costs associated with Tongariro

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Turangi/Tongariro Community Board Meeting Minutes

10 October 2017

School confidence course

- | | | |
|-----|-------------|--|
| 17. | \$650.00 | to Turangi-Tongariro Residents and Ratepayers Association for hall hire, advertising and website development |
| 18. | \$2,000.00 | to Turangi Angels Netball for costs associated with attending the international netball festival |
| 19. | \$2,855.00 | to Turangi Blue Light Ventures for a locals fun day |
| 20. | \$5,000.00 | to Turangi Pighunting Competition for associated costs |
| 21. | \$NIL | to Turangi Pony Club towards costs for temporary clubrooms and ablutions |
| 22. | \$15,000.00 | to Turangi Tongariro Sports Foundation to support daily operational costs |
| 23. | \$2,000.00 | to Turangi Toy Library to purchase toys |
| 24. | \$NIL | to Turangi Volunteer Fire Brigade for annual operational and running costs for support vehicles |
| 25. | \$2,000.00 | to Turangi/Southern Lake Probus Club to purchase seating |
| 26. | \$4,500.00* | to Tuwharetoa Health Charitable Trust for a discretionary fund |
| 27. | \$8,695.65* | to Youthtown to provide activities for Turangi youth |

CARRIEDNotes: *denotes GST registered organisation*The following comments would be advised to applicants:**5 - Motuoapa Residents & Ratepayers Group: Event would be included as part of the 'Our Neighbourhood' event series.**6 - Nancy Milligan: Declined as funds requested were for personal development / training costs.**7 - Turangi Neighbourhood Support: Donation of a laptop from Safe Turangi.**10 - Omori/Kuratau Ratepayers Association: Referred to apply for Long-Term Plan funds for playground shade sail.**15 - Tongariro Sports Club: Partial funds granted. Declined roof installation portion as building not owned by club.**17 - Turangi-Tongariro Residents & Ratepayers Association: Partial funds granted. Declined website development portion.**21 - Turangi Pony Club: Declined due to lack of security with month by month lease arrangement.**23 - Turangi Toy Library: Partial funds granted for purchase of toys only.**24 - Turangi Volunteer Fire Brigade: Did not meet eligibility criteria.**26 - Tuwharetoa Health Charitable Trust: Partial funds granted for purchase of mould kits only, i.e. draft stoppers, door/window seals***4.3 ACTION POINTS**

The District Parks Operations Manager advised that the arborist had almost completed data the trees workshop which should be completed by the end of the week. The information would be passed on to the infrastructure team who would then complete their analyses.

TT201710/05 RESOLUTION

Moved: Mrs Karen Donlon

Seconded: Mr Te Takinga New

That the Turangi/Tongariro Community Board receives the action points update.

CARRIED

4.4 UPDATE ON THE REPRESENTATION REVIEW

A briefing paper on the Representation Review had been previously circulated by email. The Democracy & Community Engagement Manager summarised the actions taken to date including the options available for consideration. Council had until 31 October to consider Maori representation arrangements in time for the Review end date of 23 November 2017.

TT201710/06 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Miss Sharlyn Holt

That the Turangi/Tongariro Community Board receives the update on the Representation Review.

CARRIED

4.5 TURANGI OPERATIONS REPORT - JULY/AUGUST 2017

The District Parks Operations Manager went through his report, highlighting that illegal dumping of carcasses around the Tokaanu wetlands and whiteware items in reserves continued to be a problem. He would work alongside the communications team to inform the public about responsible disposal of goods, especially whiteware items which were free to dump at the transfer station.

TT201710/07 RESOLUTION

Moved: Mr Te Takinga New
Seconded: Miss Sharlyn Holt

That the Turangi/Tongariro Community Board receives the Turangi Operations Report for August/September 2017.

CARRIED

4.6 MEMBERS' REPORTS AND COMMUNITY PLAN UPDATES

The following verbal reports were provided:

- Key members of the Waitangi Tuwharetoa ki Pukawa Festival organising team would attend the New Zealand Events 2017 awards being held in Auckland on 12 October 2017 as the event was a finalist in the Best Community Event category.
- All were welcome to attend the Hirangi Marae centenary celebrations being held over Labour weekend.

TT201710/08 RESOLUTION

Moved: Mr Te Takinga New
Seconded: Mrs Karen Donlon

That the Turangi/Tongariro Community Board receives the members' reports and community plan updates.

CARRIED

5 CONFIDENTIAL BUSINESS

Nil

The Meeting closed with a karakia by Cr Kingi at 4.26pm.

Turangi/Tongariro Community Board Meeting Minutes

10 October 2017

The minutes of this meeting were confirmed at the Turangi/Tongariro Community Board Meeting held on 14 November 2017.

CHAIRPERSON

Mangakino/Pouakani Representative Group Meeting Minutes

17 October 2017

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING
HELD AT THE BOARDROOM, MANGAKINO SERVICE CENTRE, MANGAKINO
ON TUESDAY, 17 OCTOBER 2017 AT 10.00AM**

PRESENT: Cr Kirsty Trueman (in the Chair), Mayor David Trewavas (from 10.08am), Cr Barry Hickling, Cr Tangonui Kingi, Mrs Lisa de Thierry, Mr Mark Seymour, Miss Memory Te Whaiti (from 10.08am)

IN ATTENDANCE: Chief Executive, Group Manager: Operational Services, Democracy & Community Engagement Manager, District Parks Operations Manager, Parks Operations Manager – Mangakino, Strategic Relationships Manager, Strategic Partnerships Advisor, Democratic Services Support Officer

MEDIA AND PUBLIC: 8 members of the public

Note: (i) Mayor David left the meeting at 10.26am and was not present for resolutions MP201710/03-201710/08.

1 APOLOGIES

MP201710/01 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Mr Mark Seymour

That the apology from Miss Memory Te Whaiti (for lateness) be received and accepted.

CARRIED

2 CONFLICTS OF INTEREST

The following conflicts were noted during funding allocation deliberations:

Cr Trueman and Mrs de Thierry – Whakamaru School
Miss Te Whaiti – Mangakino Central Charitable Trust

3 CONFIRMATION OF MINUTES

3.1 MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 22 AUGUST 2017

Minutes of a meeting of the Mangakino/Pouakani Representative Group held on Tuesday, 22 August 2017 had been circulated.

MP201710/02 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Mr Mark Seymour

That the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 22 August 2017 be confirmed as a true and correct record.

CARRIED

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4 REPORTS

4.1 COMMUNITY GRANTS 2017/18

The following applicants spoke to their respective funding applications:

2 Mangakino Central Charitable Trust (MCCT): Lara Davies, Manager

- Requested funds to cover the first six months shop rental (shop no. 5) for the Arts Cooperative so they could build up enough money to cover the rent over the winter season.
- Ten members had already registered.
- There was great interest for making soaps and candles which no one was currently doing locally.
- Acknowledged the shop owner who had given a heavily discounted annual rental.

In answer to member questions, Ms Davies advised that:

- Westerman Realty were managing rental negotiations with the owner who was based in Auckland.
- Predicted that the Co-op should be self sustainable after six months.
- Planned to run workshops over the winter period when business was expected to slow down.

1 Mangakino Area School: Kristen Karauna, Coach

- Wanted to join the Tokoroa touch competition this year therefore requested funds to purchase touch rugby singlets for three teams made up of years 3 to 8 students. Currently they were the only team without uniforms and wanted their children to look smart.

In answer to a member question, Miss Karauna advised that positions in the touch teams would firstly be filled by school students and then the general public if numbers needed topping up.

6 Mangakino Rugby League Club: Kristen Karauna, Secretary/Coordinator

- Requested funds to replace Club equipment which was stored inside the rugby league clubrooms when it burnt down (due to an electrical fault) a few weeks ago.

In answer to member questions, Miss Karauna advised that:

- Most of the community avidly followed local rugby league.
- The RSA had been used as a venue to host out-of-town team. Had also hired the Council pools shower block for a recent memorial tournament.
- League equipment was currently being stored in the Mangakino community storage shed.

3 Mangakino Community Festival Committee: Christine Holland, President

- Applied to NZ Lotteries however only received 50% of funds requested. A subsequent application to COGS still left a shortfall for the Christmas Festival therefore would be most grateful for any assistance given. Further noted that the festival would still go ahead regardless of the outcome of this application by trimming budget wherever possible. The entertainment was already secured and deposit paid.
- The Christmas Festival was the largest community event in Mangakino.

4 Mangakino Golf Club: David Brabender, Treasurer

- Mr Brabender had been a member of the Mangakino Golf Club for 46 years and treasurer for 30 years. He gave an apology on behalf of Mr A Munro who was initially going to present their application (having also completed the funding application documentation).
- All workers at the golf course were voluntary. Spraying of weeds and fairway maintenance was all done at no cost to the Club.
- The undulating surface of the course was not suitable for their ride-on mower. Requested funds to replace the wheels which should rectify the issue.

Mangakino/Pouakani Representative Group Meeting Minutes

17 October 2017

- Spent over 7k on machinery equipment repair costs in the current financial year.
- Acknowledged the assistance received from Council over the years.

In answer to member questions, Mr Brabender advised that there were 60 club members of which 20 lived locally. The only major event held was the veterans and Maori golf tournament.

5 Mangakino Cosy Homes Initiative: Charlene Campbell, Project Manager

- Ms Campbell was also the Mangakino Health Services (MHS) practice manager.
- MHS took over the Mangakino Cosy Homes initiative which was initially under the (former) Mangakino Community Led Development.
- An accredited assessor completed client home assessments that included assessing moisture levels, ventilation and energy efficiency. A thermal camera was used to identify where energy was being lost and management options provided to clients. Clients were also given a bucket of various supplies eg tape for draft proofing, LED lights for better energy efficiency.
- Education on changing behaviours that encouraged dampness and unnecessary use of energy etc was also provided.
- A 'Firewood' account had been set up so people could budget for next seasons firewood by making small weekly contributions. It was hoped that a better priced deal could be sourced from wood merchants once funds had accumulated.

In answer to member questions, Ms Campbell advised that:

- Elderly people and some families had signed up to make use of the firewood savings account.
- The majority of homes in Mangakino could not be insulated as there was no roof cavity or the ability to get beneath the home. The project looked at alternative solutions to mitigate those factors.
- Have held three workshops where participants observed and/or learnt how to replace a broken window, bubble wrap windows, and fix holes in walls (participants were also given a plastering kit to take home).
- Funds requested were for continuation of the project, including follow-up visits with clients.
- Originally had budgeted for 55 homes; had completed 43 to date.
- Cosy Homes and Whare Ora were two separate initiatives with different focusses.

9 Whakamaru School: Lianne Baker, Teacher

Note: Two students - Anaru (yr 7) and Searena (yr 8) - were also in attendance and presented their views in support of the Whakamaru School funding application for Lakes Ranch Camp.

- The camp could spark new passions and interests with students and push them out of their comfort zone to experience new activities.
- Did not want the cost of the camp to prevent people from attending, especially those families who had two or more eligible children. The cost for two children was \$450.
- The class had undertaken various fundraising ventures including a quiz night and making goods for sale at the Taupō markets such as bath bombs, paintings, tukutuku panels etc.

In answer to member questions, Ms Baker advised that the original funding application was based on 26 students attending however there was now only 23 students going.

MP201710/03 RESOLUTION

Moved: Cr Tangonui Kingi

Seconded: Miss Memory Te Whaiti

That the Mangakino/Pouakani Representative Group approves/declines the following applications for the 2017/18 financial year:

1. \$717.40* to Mangakino Area School for touch uniforms.
2. \$1353.35* to Mangakino Central Charitable Trust for six months shop rent for the Arts Cooperative.

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Mangakino/Pouakani Representative Group Meeting Minutes

17 October 2017

3. \$1600.00 to Mangakino Community Festival Committee to cover the Christmas event shortfall.
4. \$3,000.00* to Mangakino Golf Club for ongoing improvements and maintenance.
5. \$2,000.00* to Mangakino Health Services for the Mangakino Cosy Homes initiative.
6. \$2,984.25 to Mangakino Rugby League Club for club equipment.
7. \$3,000.00 to Marotiri Hall Trust to purchase chairs for the hall.
8. \$1,000.00* to Marotiri School to replace the sandpit and shade sail.
9. \$1,200.00* to Whakamaru School to contribute to the Lakes Ranch Camp.

*Note: * denotes GST exclusive amount as applicant is GST registered*

CARRIED**4.2 CURRENT ACTION POINTS UPDATE**

The Group Manager: Operational Services noted the following in relation to the action point items:

- Funds for widening of Tirohanga Road had been allocated in the 2018 Long-Term Plan budgets.
- Would look into signage and road safety measures to address speeding on Rangatira Drive. Police data identified that the average speed of motorists was 65km/ph.
- An electrical assessment was carried out on Tirohanga Hall and \$17.5k budgeted for an upgrade. Once this was completed, heat pumps could then be installed.
- Traffic counters would be installed on the northern access of Paerata Road in the first week of November.
- The Lines Company were arranging for a separate ICP number and discreet supply for the sports park lights. Officers were liaising with MCA regarding the reimbursement of an agreed portion of previous power bills paid by MCA.
- Council had an agreement with LINZ and Mercury Energy for the Lake Maraetai lakefront area however, the proposed lakeside developments would have to be put on hold while other key parties eg DOC, finalised their respective agreements. The area was also under Treaty claim with Wairarapa Moana.

MP201710/04 RESOLUTION

Moved: Mr Mark Seymour
Seconded: Mrs Lisa de Thierry

That the Mangakino/Pouakani Representative Group receives the current action points update.

CARRIED

4.3 PROPOSAL FROM POUAKANI MARAE TO TAKE OVER OWNERSHIP OF THE TE AWHINA HALL

The Facilities Manager and Senior Reserves Planner were in attendance to address the report in relation to Pouakani Marae taking over ownership of the Te Awhina Hall.

The following was noted during questions, answers and related discussion:

- Officers appreciated that this subject was highly sensitive.
- Officers were not aware of the poor condition of the hall during previous hui with marae trustees about the Marae taking over ownership.
- Upon receipt of the building report, it was clearly evident that the building was not fit for purpose and that due to the significant risks, Council had an obligation under health and safety legislation to forbid access and use of the building.
- Some identified issues included ceiling rot and the fireplace did not meet current standards. The condition of the electrical wiring could also not be vouched for.
- Members felt that it was premature to recommend that the building be demolished and suggested that officers meet with Marae trustees and the wider community to inform them of the current situation, and get feedback on how to proceed.
- A member explained that prior to its relocation to the current site for use as the bowling club, the building was situated on a hill at Rangiora and was the marae therefore it had significant cultural value and importance to local Māori.
- Now that the building assessment had been completed, as the landowner Council's health and safety obligations prohibited the transfer of the hall to another party (by gift or otherwise).
- The Group Manager: Operational Services would prepare a summary of the building report for circulation at the public meeting and also ensure that key staff would attend to answer any queries. He asked the Chair to advise him once a meeting date had been confirmed.

4.4 UPDATE ON THE REPRESENTATION REVIEW

The Democracy & Community Engagement Manager gave apologies on behalf of the Strategic Development Manager who was initially going to present the item. She summarised the actions taken by the Council to date in relation to the Representation Review. Staff had accompanied elected members on visits to other councils with different Maori representation arrangements to share learnings. A decision on Maori representation required by 31 October 2017 with the end date for completion of the full Review being 23 November 2017.

MP201710/05 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Mrs Lisa de Thierry

That the Mangakino/Pouakani Representative Group receives the update on the Representation Review.

CARRIED

4.5 UPDATE FROM THE MANGAKINO COMMUNITY COORDINATOR

Additional updates noted were that the 'caravan' was based at the Waikato River Trails on Thursday in the week prior and, a Business After 5 meeting would be held at the hotel this week on Thursday, 12th October.

MP201710/06 RESOLUTION

Moved: Cr Kirsty Trueman
Seconded: Cr Tangonui Kingi

Mangakino/Pouakani Representative Group Meeting Minutes

17 October 2017

That the Mangakino/Pouakani Representative Group receives the report from the Mangakino Community Coordinator.

CARRIED

4.6 COMMUNITY ISSUES

The road between the golf course and Matekuri Island was in a poor state however, the matter would be addressed further in the Group's LTP discussions following today's meeting.

MP201710/07 RESOLUTION

Moved: Mrs Lisa de Thierry

Seconded: Cr Kirsty Trueman

That the Mangakino/Pouakani Representative Group receives the information relating to community issues.

CARRIED

4.7 MEMBERS' REPORTS

Members provided the following verbal updates:

- A group of staff and elected members travelled to New Plymouth as part of the Representation Review process to share learnings about Maori representation which was very insightful.
- Destination Pureora had finalised their new map which would be made available in Mangakino.
- DGLT and Turangi members had discussed continuing the #IloveTaupō signage throughout the district so there was an opportunity for Mangakino to also have the same (or similar) signage if desired.

MP201710/08 RESOLUTION

Moved: Cr Tangonui Kingi

Seconded: Cr Kirsty Trueman

That the Mangakino/Pouakani Representative Group receives the information on members' reports.

CARRIED

5 CONFIDENTIAL BUSINESS

Nil

The Meeting closed at 12.24pm.

The minutes of this meeting were confirmed at the Mangakino/Pouakani Representative Group Meeting held on 20 February 2018.

CHAIRPERSON

Audit & Risk Committee Meeting Minutes

30 October 2017

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE AUDIT & RISK COMMITTEE MEETING
HELD AT THE EAST WING, GREAT LAKE CENTRE, 5 STORY PLACE, TAUPŌ
ON MONDAY, 30 OCTOBER 2017 AT 10.00AM**

PRESENT: Mr Anthony Byett (in the Chair), Cr Barry Hickling, Mayor David Trewavas, Cr Rosie Harvey, Cr Rosanne Jollands, Cr Anna Park

IN ATTENDANCE: Cr John Boddy (until 11.27am), Cr Maggie Stewart
Chief Executive, Group Manager: Corporate & Community, Group Manager: Finance & Strategy, Group Manager: Operational Services, Democracy & Community Engagement Manager, Corporate Solicitor, Risk Manager, Infrastructure Manager, Finance Manager, Group Accountant, Senior Communications Advisor, Democratic Services Officer

MEDIA AND PUBLIC: Audit New Zealand representatives, Mr Naudé Kotzé and Ms Liz Tomblason

Note: Cr John Boddy left the meeting at 11.27am. He was not present for resolution AR201710/C03.

1 APOLOGIES

Nil

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 AUDIT & RISK COMMITTEE MEETING - 17 JULY 2017

In answer to a question, the Group Manager: Corporate & Community advised that the report on the topic of contractors and events from a health & safety perspective would be provided in due course.

AR201710/01 RESOLUTION

Moved: Cr Barry Hickling

Seconded: Cr Anna Park

That the minutes of the Audit & Risk Committee meeting held on Monday 17 July 2017 be confirmed as a true and correct record.

CARRIED

4 REPORTS

4.1 DRINKING WATER REVIEW POST HAVELOCK NORTH

The Infrastructure Manager summarised the key points of his report and answered questions.

Members discussed backflow prevention requirements in relation to private water schemes. They asked the Chief Executive to arrange appropriate communications to clarify obligations in this area.

AR201710/02 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr Barry Hickling

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Audit & Risk Committee Meeting Minutes

30 October 2017

That the Audit & Risk Committee receives the report 'Drinking Water Review Post Havelock North'.

CARRIED

4.2 SIX MONTHLY REVIEW OF SENSITIVE EXPENDITURE

The Risk Manager summarised his report and explained the rationale behind strong recommendations 1-5 which would be considered as part of the next item – Sensitive Expenditure Policy Review.

AR201710/03 RESOLUTION

Moved: Mayor David Trewavas

Seconded: Cr Anna Park

That the Audit & Risk Committee receives the information in the Sensitive Expenditure Report (A2056099) for the period 01 January 2017 to 30 June 2017.

CARRIED

4.3 SENSITIVE EXPENDITURE POLICY REVIEW

The Risk Manager summarised proposed changes to the Sensitive Expenditure Policy and answered questions. The following points were noted:

- Uber had been included in the "Taxis, Shuttles and Rental Cars" section as another possible mode of transport.
- Council was below the threshold for a corporate Air New Zealand Airpoints membership, so Airpoints sit with individual staff. There was no efficient mechanism to re-allocate Airpoints back to the organisation.
- The proposed changes would make the policy clearer and support managers to set out expectations of staff.
- Council's insurers may or may not provide cover for incidents involving staff using private vehicles for work. There should be no reason why a staff member could not use a pool vehicle if required as part of their work duties. Councillors should check their personal policies if in doubt about coverage for use of their own private vehicles while on Council business.

AR201710/04 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Mayor David Trewavas

That the Audit & Risk Committee adopts the proposed improvements and changes to the current Sensitive Expenditure Policy.

CARRIED

4.4 REVIEW OF RISK MANAGEMENT CHARTER

The Risk Manager summarised proposed changes to the Risk Management Charter. In answer to a question he confirmed that the updated Charter had been provided to PricewaterhouseCoopers to check in light of their recommendations. The only thing that was slightly different in the Taupō District Council Charter was the 4 stage risk management cycle; PricewaterhouseCoopers had confirmed this was consistent with the ISO standard and therefore acceptable.

The Chairman asked for an additional statement explaining the balance between risk, opportunity and value for money to be included in the Definitions section of the Charter. Members agreed with this amendment.

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AR201710/05 RESOLUTION

Moved: Mayor David Trewavas
 Seconded: Cr Anna Park

That the Audit & Risk Committee adopts the proposed updated Risk Management Charter, subject to inclusion of a statement in the Definitions section explaining that Council operates in such a way as to balance out risk with opportunity and value for money.

CARRIED**4.5 AUDIT & RISK COMMITTEE SCHEDULE OF POLICIES FOR REVIEW****AR201710/06 RESOLUTION**

Moved: Cr Rosanne Jollands
 Seconded: Mayor David Trewavas

That the Audit & Risk Committee receives the Schedule of Policies for review (A2058362).

CARRIED**5 CONFIDENTIAL BUSINESS****AR201710/07 RESOLUTION**

Moved: Mayor David Trewavas
 Seconded: Cr Barry Hickling

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 5.1 Confirmation of Confidential Portion of Audit & Risk Committee Minutes - 17 July 2017	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
Agenda Item No: 5.2 Audit New Zealand Draft Final Management Report for Year Ended 30 June 2017	Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

Audit & Risk Committee Meeting Minutes

30 October 2017

Agenda Item No: 5.3 Litigation Update	Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
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I also move that *Mr Naude Kotze and Ms Liz Tomblison from Audit New Zealand* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of item 5.2.

CARRIED

The meeting closed at 11.36am.

The minutes of this meeting were confirmed at the Audit & Risk Committee meeting held on 6 March 2018.

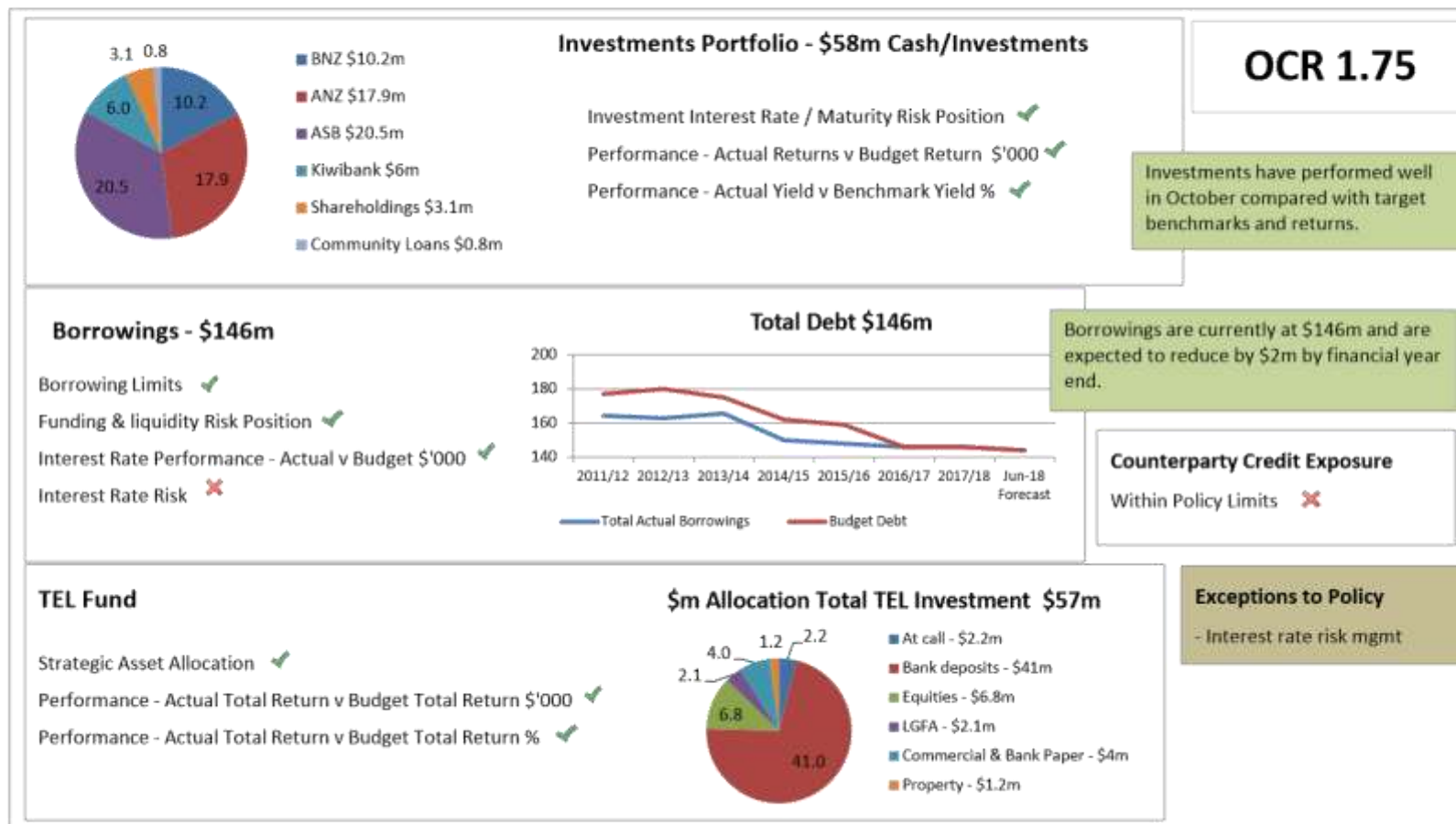
CHAIRPERSON

Taupo District Council Monthly Treasury Management Report



Month Ended: 31 October 2017

Summary



Taupo District Council Monthly Treasury Management Report



Month Ended: 31 October 2017

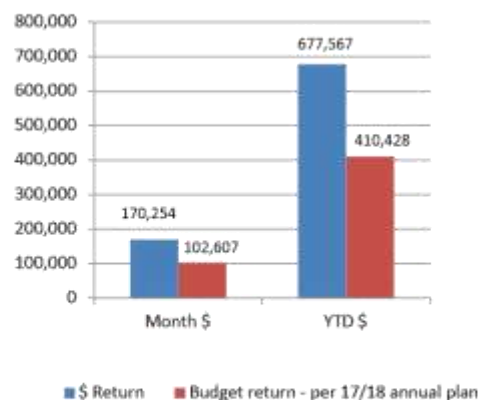
Investments

Performance - Policy Compliance

We are performing well against target returns this year, exceeding that planned.

Performance against market benchmarks are also favourable for the month.

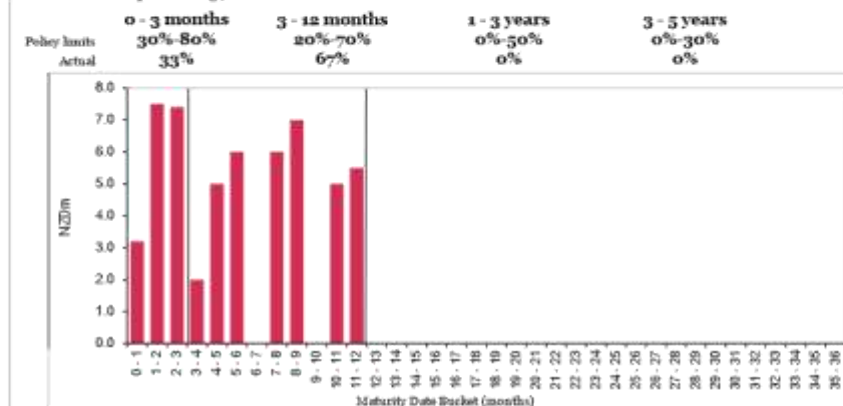
Investment Portfolio - Actual Return vs Budget \$'000 (cash return) ✓



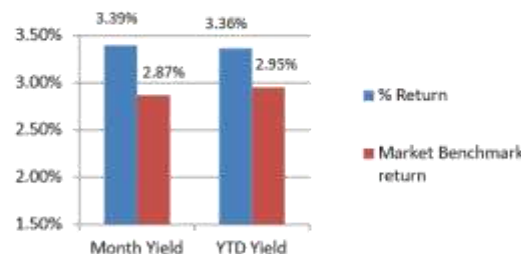
31-Oct-17 Investment Interest Rate / Maturity Risk Position ✓

Investments \$54.6m

Does not include prefunding / TEL Fund



Investment Portfolio - Actual Return vs Market Benchmark Return (cash return) ✓



Financial Investment Performance Measure:

Internally managed general funds/ special reserves actual investment returns must be benchmarked to a market interest rate. The benchmark is constructed as follows:

- 50% 6-month BKBM mid-rate (average of reporting month)
- 50% 6-month BKBM mid-rate, 6 months ago (average of month)
- = 100%

Taupo District Council Monthly Treasury Management Report



Month Ended: 31 October 2017

Borrowing

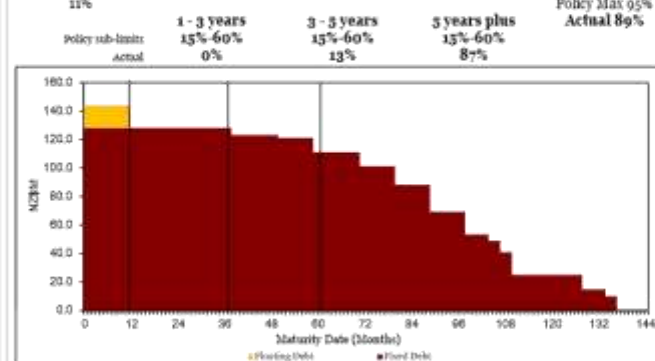
Current Standard & Poors Rating: AA

Funding Facility

We have \$21m issued under our Commercial Paper programme backed up by facilities with BNZ (\$40m) and Westpac (\$10m). We have issued \$175m of Floating Rate Notes under our Debenture Trust Deed, \$125m of which is from LGFA.

Borrowing Limits

Borrowing Limits	Policy Limits	2017/18
Net External Debt / Total Revenue (TMP)	< 200%	113%
Net Interest on External Debt / Total Revenue (TMP)	< 20%	7.1%
Net Interest on External Debt / Annual Rates Income (TMP)	< 25%	9.2%
Liquidity (External, term debt + committed bank facilities + liquid investments to existing internal debt)	> 110%	157%

31-Oct-17
Actual Floating
11%Interest Rate Risk Position
based on 12 Month Gross Debt Forecast \$144mOverall Fixed
Policy Min 50%
Policy Max 95%
Actual 89%

31-Oct-17

Funding & Liquidity Risk Position

Committed Loan/Stock/Facilities/Investment (excl prefunding) \$229.6m

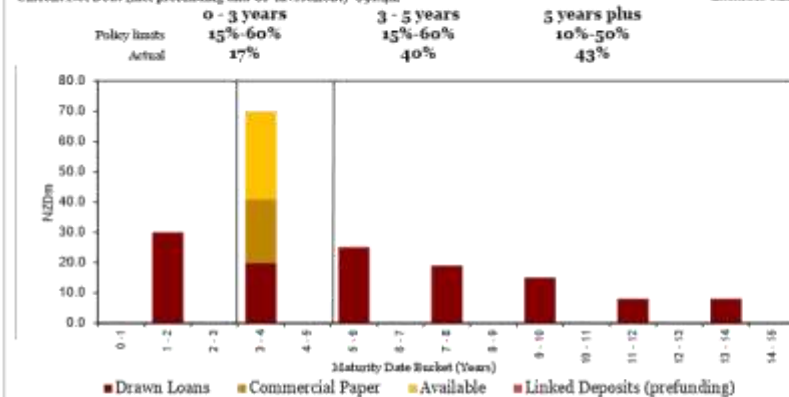
Current External Debt \$146m

Current Net Debt (incl prefunding and GF investment) \$91.4m

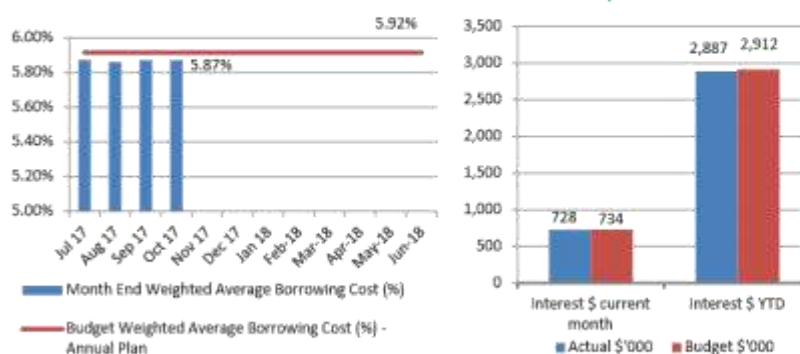
Policy Liquidity Ratio >=110%

Actual Liquidity Ratio* 157%

*Excludes TEL fund



Interest Rate Performance



Taupo District Council Monthly Treasury Management Report



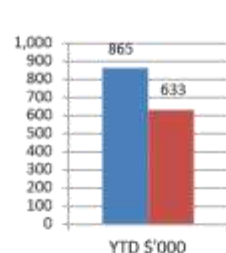
Month Ended: 31 October 2017

TEL Portfolio

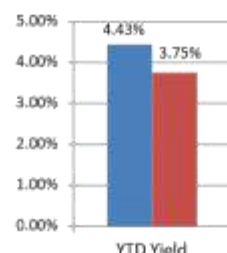
TEL Investment Portfolio - Performance - Total Return ✓

Year to date results for the TEL Fund remain positive. We continue to actively manage the investment portfolio to maximise the returns on investment.

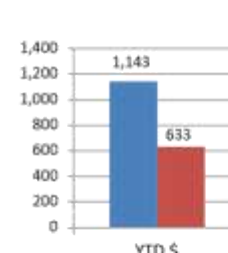
TEL Investment Portfolio -
Actual vs Budget \$'000
(cash return basis)



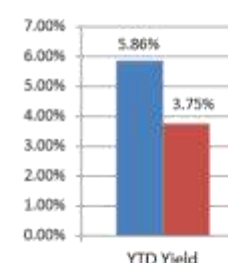
TEL Investment Portfolio - Actual
vs Budget Yield (cash return basis)



TEL Investment Portfolio -
Actual vs Budget \$'000
(total return basis)



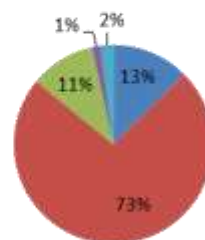
TEL Investment Portfolio - Actual vs
Budget Yield (total return basis)



TEL Investment Portfolio - Strategic Asset Allocation - Policy Compliance ✓

TEL strategic asset allocation is within the target allocation. Much of our investment is within lower yielding term investments but we continue to look for opportunities to maximise our returns within lower risk equities and bonds.

% Allocation



- Cash - Actual 13%, Policy limits 0 - 35%
- Diversified Fixed Interest - Actual 73%, Policy limits 25 - 75%
- Australasian Equities - Actual 11%, Policy limits 0 - 35%
- International Equities - Actual 1%, Policy limits 0 - 40%
- Property - Actual 2%, Policy limits 0 - 40%

Equities:

In October we received dividends from:

- Brambles Ltd of AU\$7,908
- Freightways Ltd NZ\$14,750
- Auckland International Airport NZ\$10,500
- Port of Tauranga NZ\$11,200

We also sold our full shareholding of Hallenstein Glassons shares.

Taupo District Council Monthly Treasury Management Report

Month Ended: 31 October 2017



Counterparty Credit Exposure - Policy Compliance ✗

We are currently over the \$20m counterparty credit exposure risk per bank after additional swap transactions with BNZ in May and June. We anticipate being back in policy within the next few months.

Counterparty Credit Risk (Interest Rate Risk Mgmt Instruments and Investments, excl. property)

Policy Credit Limit (NZ\$) per NZ Registered Bank (Interest rate risk management)	\$20,000,000
Policy Credit Limit (NZ\$) per NZ Registered Bank (Investments)	\$35,000,000
Policy Credit Limit (NZ\$) per NZ Registered Bank (Total maximum per counterparty)	\$55,000,000

	Min LT/ST credit rating	Max \$ per counterparty (\$m)	\$m per issuer	Policy Max % of total investment portfolio	Actual Issuer % of total investment portfolio
NZ Govt	NA	Unlimited	0.00	100%	0%
NZ registered bank	A+/A-1	35.00	91.99	100%	98%
NZ LGFA	AA-/A-1	40.00	2.00	50%	2%
Corporate	A-/A-1	5.00	0.00	50%	0%
SOE	BBB/A-2	5.00	0.00	50%	0%
NZ local authority	A+/A-1	10.00	0.00	25%	0%
NZ local authority unrated		5.00	0.00	25%	0%

	Short Term Rating	Long Term Rating	Credit Exposure - Total Investments (\$m)	Credit Exposure (Swaps) (\$m)	Credit Exposure (Carbon Credits) (\$m)
Westpac	A-1+	AA-	3.00	0.00	0.00
ANZ	A-1+	AA-	23.90	14.76	0.00
ASB	A-1+	AA-	23.50	0.00	0.00
BNZ	A-1+	AA-	29.59	21.29	0.00
KiwiBank	A-1	A+	12.00	0.00	0.00
LGFA	A-1+	AA+	2.00	0.00	0.00

Property Investment Performance *

* Note that property investment is reported separately from this report

Exceptions to Policy

Investment maturity risk position :
Council adopted a new treasury management policy in June 2015. This included a significant policy change to interest rate risk management parameters, moving to sub-limits over time bands. It will take 3-4 years for Council to transition its existing interest rate hedging instruments to align with the new policy.

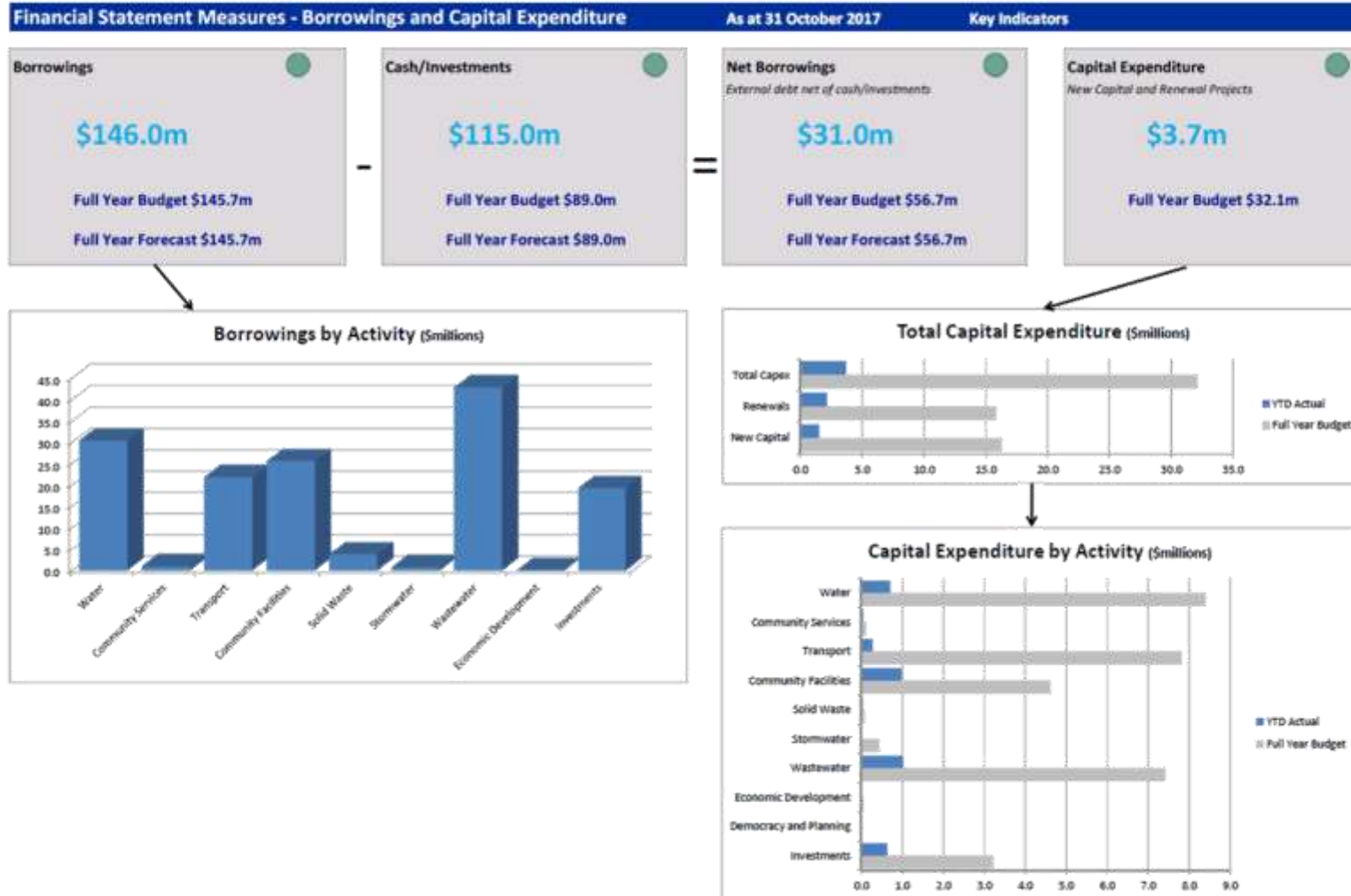
Underwriting

Sounds Air - no underwriting has been required to date.

Taupō District Council



Taupō District Council

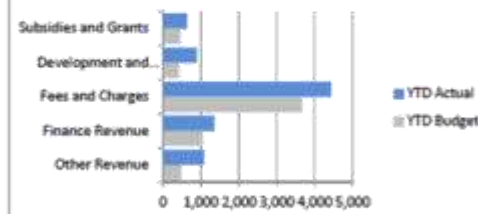


Taupō District Council

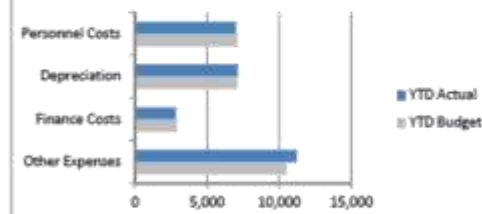
Statement of Comprehensive Revenue and Expense For the period ending 31 October 2017

\$000	Year to Date				Full Year			
	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	20,910	21,003	(93)	0%	63,390	63,390	0	0%
Subsidies and Grants	631	453	178	39%	6,524	6,524	0	0%
Development and Financial Contributions	894	425	469	110%	1,274	1,274	0	0%
Fees and Charges	4,431	3,664	767	21%	9,707	9,707	0	0%
Finance Revenue	1,347	1,043	304	29%	3,130	3,130	0	0%
Other Revenue	1,085	482	603	125%	3,939	3,939	0	0%
Total Revenue	29,298	27,070	2,228	8%	87,973	87,973	0	0%
Operating Expenditure								
Personnel Costs	6,990	7,098	108	2%	21,293	21,293	0	0%
Depreciation	7,135	7,086	49	-1%	21,257	21,257	0	0%
Finance Costs	2,852	2,912	60	2%	8,642	8,642	0	0%
Other Expenses	11,215	10,490	725	-7%	31,372	31,372	0	0%
Total Operating Expenditure	28,192	27,586	(606)	-2%	82,564	82,564	0	0%
Net Surplus/Deficit	1,106	(516)	1,622		5,409	5,409	0	
Group of Activities								
Water	(29)	(82)	53		1,574	1,574	0	
Community Services	270	64	206		0	0	0	
Transport	(968)	(853)	(115)		1,015	1,015	0	
Community Facilities	201	(114)	315		(324)	(324)	0	
Solid Waste	292	147	145		145	145	0	
Stormwater	(53)	(9)	(44)		400	400	0	
Wastewater	613	261	352		293	293	0	
Economic Development	(278)	(131)	(147)		(36)	(36)	0	
Democracy and Planning	25	(20)	45		(21)	(21)	0	
Investments	1,033	221	812		2,363	2,363	0	
Net Surplus/Deficit	1,106	-516	1,622		5,409	5,409	0	

Operating Revenue (\$000)



Operating Expenditure (\$000)



Explanation of variances to budget

- The Budget comparison for this report is based on the Approved Annual Plan plus any Council approved budgets subsequent to 30 June 2017.
- Amendments to Annual Plan via resolution**
 Surplus as per 2017/18 Annual Plan 5,466
 Go Tongariro funding TDC20160630/03 (36)
 By-election costs TDC201708/13 (21)
 Adjusted surplus for 2017/18 **5,409**
- Year-to-date surplus is \$1.622m more than the planned surplus
- Subsidies and grants ahead of plan mainly due to subsidies charged to WRC for erosion control \$110k
- The development contributions budget is phased evenly as it is difficult to know when developments will come on line, currently \$469k favourable.
- The favourable variance of \$767k in fees and charges is mainly due to the following:
 - Regulatory revenue is ahead of plan by \$215k this is made up of resource consents \$37k and building consents \$140k all due to increased activity; food & liquor registration revenue is ahead of plan by \$16k and dog registrations ahead by \$28k
 - Revenue from our venues is ahead of plan by \$134k
 - Sales of haylage & septage receipts are above plan by \$247k
 - Lease revenue is ahead of plan by \$77k – due to timing of invoicing
 - Landfill revenue ahead by \$95k
- Finance revenue \$304k ahead of budget due to additional investment funds
- The favourable variance of \$603k in other revenue is made up as follows:
 - Realised gain on shares \$226k
 - Unrealised gain on shares \$278k
 - Gain on sale of PPE \$78k
- Other expenses are \$725k over plan mainly due to:
 - Transport \$132k (Emergency works and timing)
 - Wastewater \$266k (Mangakino, Kinloch & Whakamaru reticulation)
 - Stormwater \$54k (timing of gully maintenance)
 - Investments \$111k (Relocation costs)
 - Economic Development \$161k (Regional Strength, Taupo Airport & timing of Events sponsorship)

Community Services



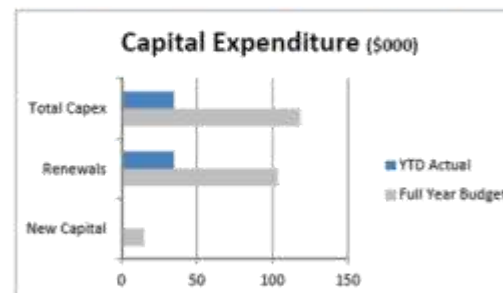
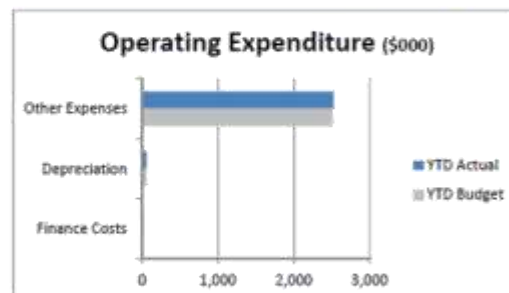
Cost of Service Statement

For the period ending 31 October 2017

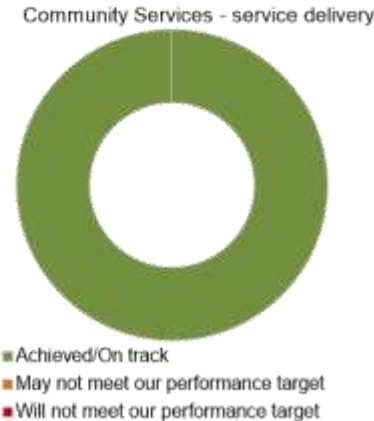
\$000	Year to Date				Full Year			
	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	1,574	1,578	(4)	0%	4,452	4,452	0	0%
Subsidies and Grants	8	0	8	0%	0	0	0	0%
Development and Financial Contributions	0	0	0	0%	0	0	0	0%
Fees and Charges	1,139	924	215	23%	1,994	1,994	0	0%
Finance Revenue	0	0	0	0%	0	0	0	0%
Other Revenue	149	141	8	6%	423	423	0	0%
Total Revenue	2,870	2,643	227	9%	6,869	6,869	0	0%
Operating Expenditure								
Other Expenses	2,521	2,506	(15)	-1%	6,650	6,650	0	0%
Depreciation	60	54	(6)	-11%	161	161	0	0%
Finance Costs	20	19	(1)	-5%	58	58	0	0%
Total Operating Expenditure	2,601	2,579	(22)	-1%	6,869	6,869	0	0%
Net Surplus/Deficit	269	64	205		0	0	0	

Explanation of variances to budget

- The favourable variance of \$215k in fees and charges is made up of:
 - Regulatory revenue is ahead of plan, this is made up of resource consents \$37k and building consents \$140k both due to increased activity in the housing and development markets; food & liquor registration revenue is ahead of plan by \$16k and dog registrations is ahead of plan by \$28k.



Community Services



All the Community Service delivery measures are currently on track.

	Achieved		On track		May not be met		Will not be met
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Water

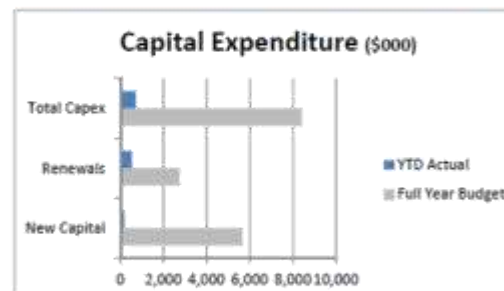
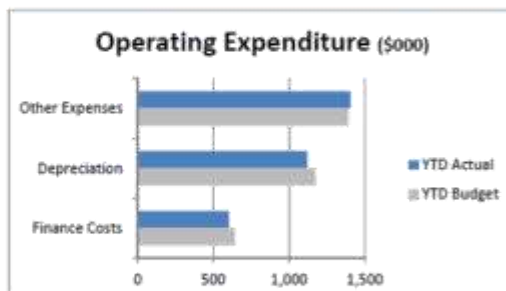


Cost of Service Statement For the period ending 31 October 2017

\$000	Year to Date				Full Year			
	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	2,848	2,930	(82)	-3%	9,463	9,463	0	0%
Subsidies and Grants	0	0	0	0%	971	971	0	0%
Development and Financial Contributions	187	169	18	11%	506	506	0	0%
Fees and Charges	61	26	35	135%	78	78	0	0%
Finance Revenue	0	0	0	0%	0	0	0	0%
Other Revenue	0	0	0	0%	150	150	0	0%
Total Revenue	3,096	3,125	(29)	-1%	11,168	11,168	0	0%
Operating Expenditure								
Other Expenses	1,404	1,391	(13)	-1%	4,169	4,169	0	0%
Depreciation	1,119	1,174	55	5%	3,521	3,521	0	0%
Finance Costs	603	642	39	6%	1,905	1,905	0	0%
Total Operating Expenditure	3,126	3,207	81	3%	9,595	9,595	0	0%
Net Surplus/Deficit	(30)	(82)	52		1,573	1,573	0	

Explanation of variances to budget

- Fees and charges are ahead of plan by \$35k due to external recoveries being ahead of plan.



Water

Service Delivery







- Achieved/On track
- May not meet our performance target
- Will not meet our performance target

All the Water Service delivery measures are currently on track.

Project	Status	Total project cost (actual)	Project budget to 30/06/18	Comments or risks
Complete the connection of the Waitahanui water supply to the Taupo water supply (This is a multi-year project)		\$164,205	\$2,975,086	<p>The contract has been awarded to Smythe Contracts with a start date of the 13th November 2017. The contract period is six months.</p> <p>Consultation with the Owners of Pehi Manini Road, which is a private Maori Road, has been initiated. The Owners have scheduled a meeting in December to take a decision prior to Maori Land Court process.</p> <p>MoH subsidy agreement has been extended until September 2018.</p>



Water

Project	Status	Total project cost (actual)	Project budget to 30/06/18	Comments or risks
Continue investigations for the renewal of the Acacia Bay Water Treatment Plant upgrade to meet Drinking Water Standards for New Zealand <i>(Previously as per the LTP begin construction)</i> <i>(This is a multi-year project)</i>		\$36,571	\$136,500	We have recently completed some water modelling and financial analysis for the Acacia Bay water supply options; being: build a new WTP in Acacia Bay, or connect Acacia Bay to the Taupo water supply. An options paper will be presented to Council in December. The options should be considered as part of the LTP.
Continue security of supply upgrade for the Kinloch water supply (upgrade reservoir) <i>(Previously as per the LTP complete)</i> <i>(This is a multi-year project)</i>		\$343,288	\$1,445,000	Installation of the Boojum Dell water mains has been completed. This addresses low pressure problems in parts of Kinloch. Stage two is to construct a new water reservoir at Locheagles. Geotechnical and survey work has been completed. Detailed design and construction of the reservoir is planned for next calendar year.
Bonshaw Park Water Bore		\$86,831	\$233,725	A third bore has been drilled. The water flow rate is low but usable and water quality is acceptable. Electrical installation is currently occurring. Unison are currently installing power supply to the site. Next step is to update our Water Safety Plan and register the new bore. We aim to have the new bore commissioned and operating prior to summer. This bore is not a long-term solution for Bonshaw Park water supply as the drinking water standards relating to arsenic are not able to be met.
Centennial Drive Water Scheme Extension		\$169,206	\$166,000	Some minor tidy up left to do on site before commissioning the new pump station. This station will be commissioned following Bonshaw Park water bore.
Mapara Road Pump Station Relocation		\$875,184	\$883,500	Unison has completed the installation of the power supply and wiring of the pump station is now in progress. The next steps are pump and control testing prior to cut over from the old pump station to the new.
Motuoapa Reservoir Renewal		\$224,137	\$788,100	The construction of the retaining wall is complete. Design of the reservoir tanks has been completed. The tank is now on order. Preliminary site works will be undertaken pre-Christmas with construction of the tanks late January to avoid the holiday period.

	Achieved		On track		May not be met		Will not be met
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Water

Project	Status	Total project cost (actual)	Project budget to 30/06/18	Comments or risks
Upgrade the Titoki falling main		\$9,660	\$850,000	This project is currently out for tender closing the 4 th of December.

	Achieved		On track		May not be met		Will not be met
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Transport



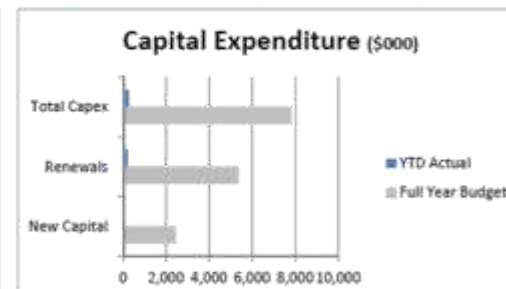
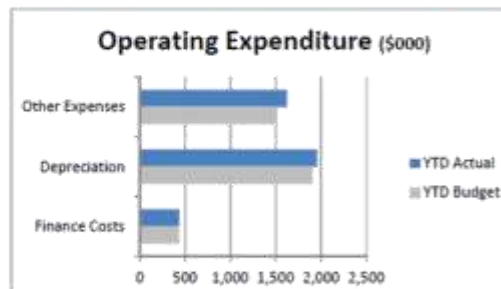
Cost of Service Statement

For the period ending 31 October 2017

\$000	Year to Date				Full Year			
	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	2,145	2,145	0	0%	6,434	6,434	0	0%
Subsidies and Grants	439	411	28	7%	5,327	5,327	0	0%
Development and Financial Contributions	144	84	60	71%	252	252	0	0%
Fees and Charges	14	38	(24)	-63%	115	115	0	0%
Finance Revenue	0	0	0	0%	0	0	0	0%
Other Revenue	300	290	10	3%	1,070	1,070	0	0%
Total Revenue	3,042	2,968	74	2%	13,198	13,198	0	0%
Operating Expenditure								
Other Expenses	1,624	1,491	(133)	-9%	5,206	5,206	0	0%
Depreciation	1,955	1,900	(55)	-3%	5,699	5,699	0	0%
Finance Costs	432	431	(1)	0%	1,278	1,278	0	0%
Total Operating Expenditure	4,011	3,822	(189)	-5%	12,183	12,183	0	0%
Net Surplus/Deficit	(969)	(854)	(115)		1,015	1,015	0	

Explanation of variances to budget

- The development contributions budget is phased evenly across the year as it is difficult to know when developments will come on line
- The variance of \$132k in other expenses is due to \$80k for McDonald Rd Culvert repair (emergency works) and the balance is timing against budget.



Transport

Service Delivery







- Achieved/On track
- May not meet our performance target
- Will not meet our performance target

All the Transport Service delivery measures are currently on track.

Project	Status	Total project cost (actual)	Project budget to 30/06/18	Comments or risks
Complete construction of the shared path from Wharewaka to Rainbow Point (Multi year project)		\$4,104	\$409,085	Revised tender document being prepared for release.
Seal extension		\$5,575	\$422,189	Construction of the last section of Taharua Road has commenced.
Complete construction of Huka Falls footpath (Multi year project)		\$18,753	\$300,000	Contractor to commence November 2017.
Undertake minor safety improvements				Omori Road/Te Puke intersection geometric design completed. Safety audit of design completed. Tender to be released late November with construction to commence late January.



Transport

Continuation of the concrete footpath on Mapara Road		\$65	\$50,000	Investigating site.
Installation of a bus bay on Waikato Street Taupo		\$0	\$75,000	In discussion with bus company and school. Risk was identified by bus operators of the proposed location of the bus bay due to gradient however we are considering a parking bay and installing formal bus stop on Waikato Street. Consultation is underway with residents, design/documentation and cost estimates are being developed. Construction programmed for January 2018.
Investigate options for the northern outlet and Taupo CBD		\$1,215	\$100,000	Investigation in progress, workshop with Taupo Town centre and other stakeholders was held in September, another workshop is planned for October with Acacia Bay and Taupo residents and ratepayers. Traffic counting, drone surveys and registration surveys have been completed in September. Workshop with Council planned for 28 November 2017
Replace streetlights throughout the district with LED lights		\$0	\$2,500,000	Contract documents have been released.

	Achieved		On track		May not be met		Will not be met
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Community Facilities

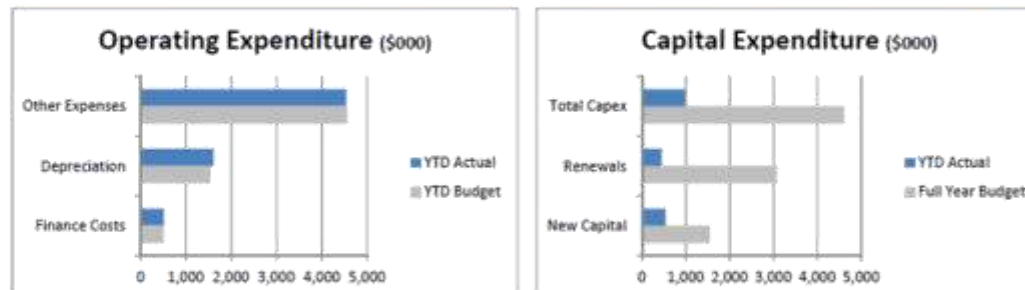


Cost of Service Statement
For the period ending 31 October 2017

\$000	Year to Date				Full Year			
	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	5,500	5,500	0	0%	16,500	16,500	0	0%
Subsidies and Grants	114	4	110	2750%	111	111	0	0%
Development and Financial Contributions	35	21	14	67%	63	63	0	0%
Fees and Charges	1,153	946	207	22%	2,785	2,785	0	0%
Finance Revenue	0	0	0	0%	0	0	0	0%
Other Revenue	51	6	45	750%	17	17	0	0%
Total Revenue	6,853	6,477	376	6%	19,476	19,476	0	0%
Operating Expenditure								
Other Expenses	4,532	4,551	19	0%	13,698	13,698	0	0%
Depreciation	1,610	1,537	(73)	-5%	4,611	4,611	0	0%
Finance Costs	510	502	(8)	-2%	1,491	1,491	0	0%
Total Operating Expenditure	6,652	6,590	(62)	-1%	19,800	19,800	0	0%
Net Surplus/Deficit	201	(113)	314		(324)	(324)	0	

Explanation of variances to budget

- Subsidies and grants is ahead of plan by \$110 due to subsidies from WRC for erosion work
- The favourable variance of \$207k in fees and charges is made up of:
 - Revenue from venues is ahead of plan by \$124k
 - Revenue from cemeteries ahead by \$10k
 - Lease revenue is ahead of plan by \$77k – due to timing of invoicing
- The \$45k variance in other revenue is due to gain on sale of vehicles



Community Facilities

Service Delivery






- Achieved/On track
- May not meet our performance target
- Will not meet our performance target

Project	Status	Total project cost (actual)	Project budget to 30/06/18	Comments or risks
Otumuheke Hot Stream cultural and ecological enhancement		\$316,997	\$392,510	<p>Council approved the concept plans for the Otumuheke Hot Stream cultural and ecological enhancement and to go to detailed design and tender.</p> <p>Master project made up of</p> <ol style="list-style-type: none"> 1. reticulated toilets 2. viewing platform on the toilet roof 3. changing rooms 4. relocated bridge 5. erosion mitigation (stream bank river bank overland flow paths) 6. access path upgrade 7. information signage 8. improved vegetation lawn areas and native planting areas <p>Tender being prepared - with the tender period from the 17th November - December 12th</p>



Community Facilities

Project	Status	Total project cost (actual)	Project budget to 30/06/18	Comments or risks
Turangi playground renewals and upgrades		\$0	\$120,000	We are unable to carry out any improvements in this area until we have an approved reserve management plan. The progress on this has been much slower than anticipated, and combined with the other aspects of the proposed plan which may have a large effect on the look of the playground locations and layouts there is little point in attempting to carry out one aspect without knowing the complete picture of what Turangi's open spaces are planned to look like.
Improvements to Kinloch Reserve		\$0	\$100,000	Council have approved the concept plans for the Kinloch lakefront reserve enhancement to go to detailed design and tender. Key enhancement measures include, 1. low retaining wall to restrict vehicle access but allow pedestrian access to the lake edge 2. formal and informal parking areas 3. reserve road extension with a turn-around point at the far eastern end Is out for tender and closing on the 9th November 2017
CCTV fibre optic cable – GLC to Police		\$0	\$15,000	Awaiting proposal from Scott Communications. Scheduled to complete the works on 30/11/17. Installation of fibre optic cable to move the hardware from the Police station to GLC server room for protection and better access for maintenance purposes. This also to maintain the current level of service & protect the integrity of the hardware.

	Achieved		On track		May not be met		Will not be met
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Wastewater

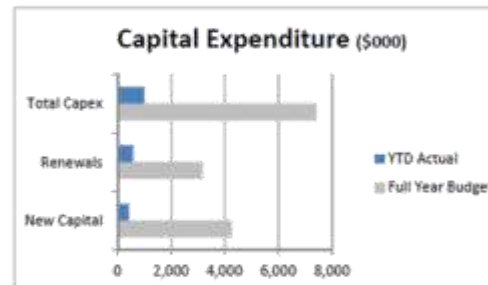
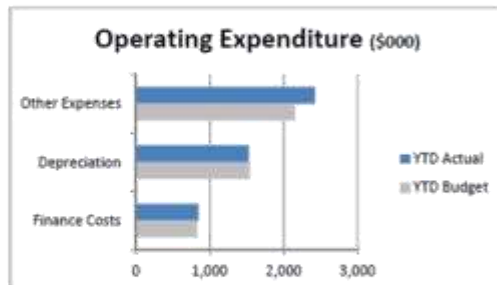


Cost of Service Statement
For the period ending 31 October 2017

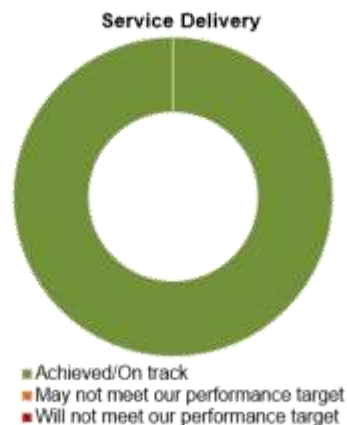
	Year to Date				Full Year			
	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
\$000								
Revenue								
Rates	4,125	4,119	6	0%	12,356	12,356	0	0%
Subsidies and Grants	0	0	0	0%	0	0	0	0%
Development and Financial Contributions	520	151	369	244%	453	453	0	0%
Fees and Charges	761	514	247	48%	1,091	1,091	0	0%
Finance Revenue	0	0	0	0%	0	0	0	0%
Other Revenue	0	0	0	0%	150	150	0	0%
Total Revenue	5,406	4,784	622	13%	14,050	14,050	0	0%
Operating Expenditure								
Other Expenses	2,420	2,153	(267)	-12%	6,674	6,674	0	0%
Depreciation	1,525	1,540	15	1%	4,620	4,620	0	0%
Finance Costs	848	830	(18)	-2%	2,463	2,463	0	0%
Total Operating Expenditure	4,793	4,523	(270)	-6%	13,757	13,757	0	0%
Net Surplus/Deficit	613	261	352		293	293	0	

Explanation of variances to budget

- The development contributions budget is phased evenly across the year as it is difficult to know when developments will come on line
- The \$247k favourable variance in fees and charges is due to:
 - Sales of haylage are above plan by \$214k
 - Septage receipts ahead of plan by \$21k
- Other expenses are above plan by \$266k this is due to preventative maintenance on the reticulation network at Kinloch, Mangakino and Whakamaru, this has been extended to include some work at Taupo & Turangi. The total wastewater year end maintenance expense is not expected to exceed budget.



Wastewater



All the Wastewater Service delivery measures are currently on track.

Project	Status	Total project cost (actual)	Project budget to 30/06/18	Comments or risks
Upgrade of the Whakamaru Wastewater Treatment Plant to meet likely consent renewal conditions (Multi year project)		\$28,290	\$425,000	Specification, and tender documentation is complete and the project will be tendered in November with construction in the first half of 2018
Undertake work to improve the Pukawa wastewater pump station and pipeline		\$79,570	\$675,978	The project was retendered in mid October and the Tender period has now closed. Two tenders have been received and are now being evaluated.



Wastewater

Project	Status	Total project cost (actual)	Project budget to 30/06/18	Comments or risks
Undertake works for treatment and screen optimisation at the Turangi wastewater treatment plant <i>(Undertake works for the remediation of the wastewater ponds at the Turangi wastewater plant; joined with screen optimisation at the Turangi wastewater treatment plant)</i>		\$220,724	\$510,724	The major treatment plant improvement project has been deferred and will be included in the LTP 2018. Remediation options for the disused ponds are being developed. We are currently undertaking a small process study on the plant to troubleshoot some operational issues.
Upgrade the Kinloch Wastewater treatment plant and install a disposal field		\$79,905	\$2,097,240	Draft tender documentation for the design and construction of the wastewater disposal system has been provided. During the design process we have identified a flooding risk with aspects of the plant and access to the plant. A storm water management solution has been developed and detailed design and consenting are in progress. The next stages are: - Finalise Stormwater design and obtain required consents. - Tendering of effluent tanks and pipework after finalising irrigation pumping philosophy and piping modifications. - Consultation with affected parties for the land disposal system - Review and completion of tender documents for the land disposal system. - Tendering and construction of the land disposal system.
Waitahanui Wastewater Connection to Taupō		\$935,951	\$1,239,200	Waitahanui and Five Mile Bay wastewater is now being pumped to Taupō and the wastewater treatment plant at Waitahanui is no longer in use and is being decommissioned. A demolition and site clearance contract will be developed towards the end of 2017. The process of land disposal will commence in the new year.

	Achieved		On track		May not be met		Will not be met
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Solid Waste

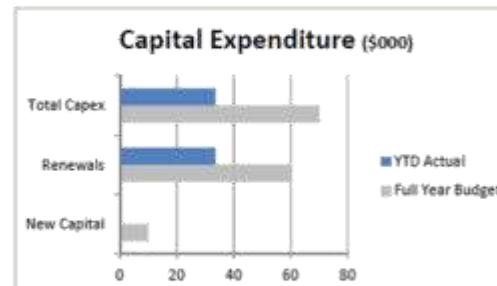
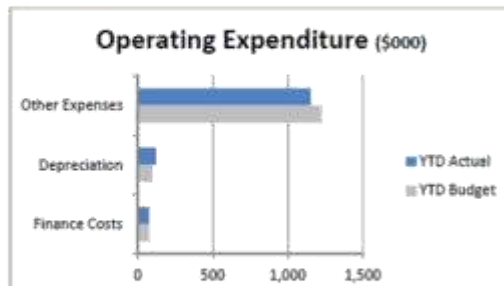
Operating Revenue \$1.6m \$0.1m Favourable YTD Full Year Budget \$4.6m Full Year Forecast \$4.6m	-	Operating Expenditure \$1.3m \$0.0m Favourable YTD Full Year Budget \$4.5m Full Year Forecast \$4.5m	=	Net Surplus/(-)Deficit \$0.3m \$0.1m Favourable YTD Full Year Budget \$0.1m Full Year Forecast \$0.1m	Capital Expenditure \$0.0m Full Year Budget \$0.1m
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Cost of Service Statement
For the period ending 31 October 2017

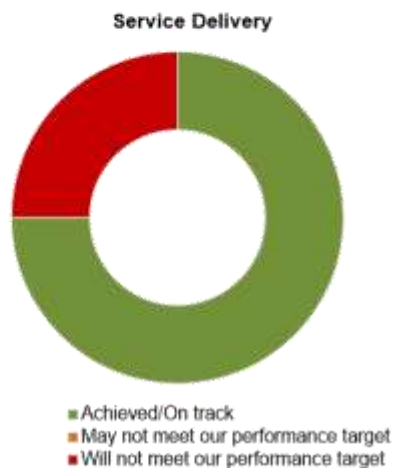
	Year to Date				Full Year			
\$'000	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	597	597	0	0%	1,792	1,792	0	0%
Subsidies and Grants	43	38	5	13%	115	115	0	0%
Development and Financial Contributions	0	0	0	0%	0	0	0	0%
Fees and Charges	1,000	905	95	10%	2,716	2,716	0	0%
Finance Revenue	0	0	0	0%	0	0	0	0%
Other Revenue	0	0	0	0%	0	0	0	0%
Total Revenue	1,640	1,540	100	6%	4,623	4,623	0	0%
Operating Expenditure								
Other Expenses	1,152	1,224	72	6%	3,971	3,971	0	0%
Depreciation	121	94	(27)	-29%	283	283	0	0%
Finance Costs	75	75	0	0%	223	223	0	0%
Total Operating Expenditure	1,348	1,393	45	3%	4,477	4,477	0	0%
Net Surplus/Deficit	292	147	145		146	146	0	

Explanation of variances to budget

- The favourable variance of \$95k in fees and charges is due to landfill, transfer station & collection revenues are ahead of plan due to economic activity in the District



Solid Waste



Status	Performance Measure	Performance
	Total waste to landfill is reducing to: 2016/17 21,189 tonnes 2017/18 21,107 tonnes	<p>Highlights</p> <p>17/18 waste landfill tonnes</p> <ul style="list-style-type: none"> • 1934 tonnes July • 2015 tonnes August • 2041 tonnes September • 2090 tonnes October <p>Tracking Approximately 325 tonnes less than at same time 2016/17</p> <p>But overall tonnes tracking over the performance measure</p> <p>Current issues</p> <ul style="list-style-type: none"> • We achieved a 46% waste diversion rate for the 16/17 year with 21,419 tonnes diverted • Concrete is being crushed for sale and shredded green waste that has been stockpiled is now being removed to market

Stormwater



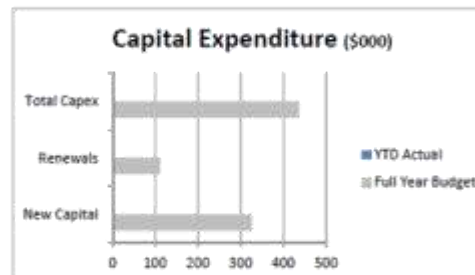
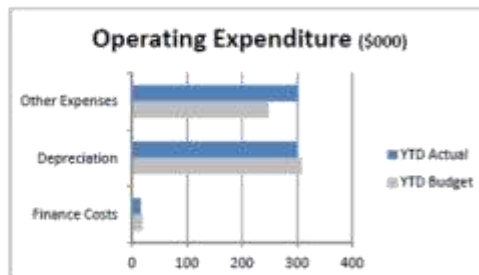
Cost of Service Statement

For the period ending 31 October 2017

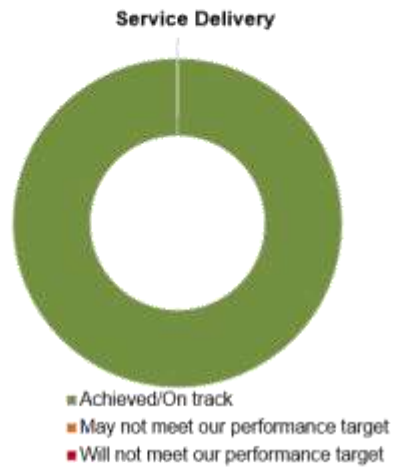
\$000	Year to Date				Full Year			
	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	566	566	0	0%	1,697	1,697	0	0%
Subsidies and Grants	0	0	0	0%	0	0	0	0%
Development and Financial Contributions	0	0	0	0%	0	0	0	0%
Fees and Charges	0	0	0	0%	0	0	0	0%
Finance Revenue	0	0	0	0%	0	0	0	0%
Other Revenue	0	0	0	0%	400	400	0	0%
Total Revenue	566	566	0	0%	2,097	2,097	0	0%
Operating Expenditure								
Other Expenses	302	248	(54)	-22%	718	718	0	0%
Depreciation	300	308	8	3%	924	924	0	0%
Finance Costs	16	19	3	16%	55	55	0	0%
Total Operating Expenditure	618	575	(43)	-7%	1,697	1,697	0	0%
Net Surplus/Deficit	(52)	(9)	(43)		400	400	0	

Explanation of variances to budget

- The unfavourable variance of \$54k in other expenses is due to the timing of gully maintenance. The total stormwater year end maintenance expense is not expected to exceed budget.



Stormwater



All the Stormwater Service delivery measures are currently on track.

Project	Status	Total project cost (actual)	Project budget to 30/06/18	Comments or risks
Installation of Enviropods		\$135	\$5,000	5 enviropods have now been placed into the Stormwater network and have been installed into neighbourhood shopping areas of Crown road, Richmond and Hilltop.
Install quality improvement device at Ruapehu St (Kohineheke Reserve)		\$135	\$300,000	Contract documentation is currently being compiled for the quality improvement device installation Installation is planned for April / May 2018 The reason for the timing of this work is to create the least disruption to traffic and pedestrian flows

Democracy and Planning

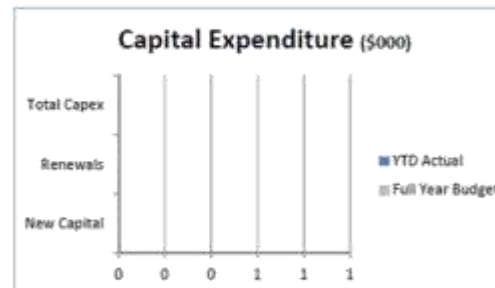
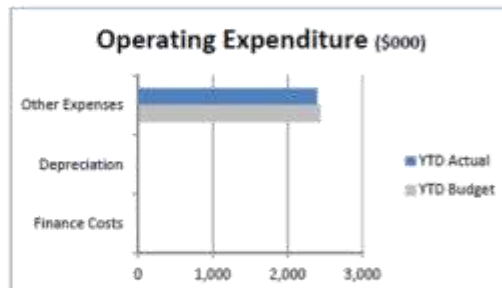
Operating Revenue \$2.4m \$0.0m Favourable YTD Full Year Budget \$7.3m Full Year Forecast \$7.3m	-	Operating Expenditure \$2.4m \$0.0m Favourable YTD Full Year Budget \$7.3m Full Year Forecast \$7.3m	=	Net Surplus/(-)Deficit \$0.0m \$0.0m Unfavourable YTD Full Year Budget \$0.0m Full Year Forecast \$0.0m	Capital Expenditure \$0.0m Full Year Budget \$0.0m
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Cost of Service Statement
For the period ending 31 October 2017

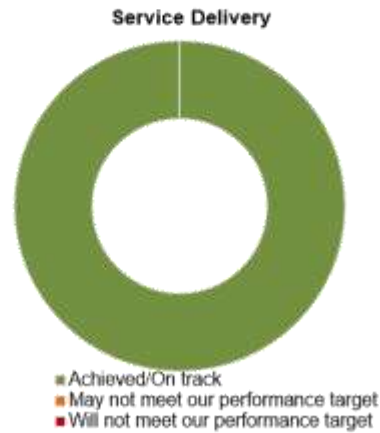
	Year to Date				Full Year			
\$000	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	2,421	2,421	0	0%	7,262	7,262	0	0%
Subsidies and Grants	0	0	0	0%	0	0	0	0%
Development and Financial Contributions	0	0	0	0%	0	0	0	0%
Fees and Charges	3	0	3	0%	1	1	0	0%
Finance Revenue	0	0	0	0%	0	0	0	0%
Other Revenue	0	0	0	0%	0	0	0	0%
Total Revenue	2,424	2,421	3	0%	7,263	7,263	0	0%
Operating Expenditure								
Other Expenses	2,395	2,438	43	2%	7,274	7,274	0	0%
Depreciation	4	3	(1)	-33%	10	10	0	0%
Finance Costs	0	0	0	0%	0	0	0	0%
Total Operating Expenditure	2,399	2,441	42	2%	7,284	7,284	0	0%
Net Surplus/Deficit	25	(20)	45		(21)	(21)	0	

Explanation of variances to budget

- No significant variances to budget



Democracy and Planning



All the Democracy and Planning service delivery measures are currently on track.

Project	Status	Comments or risks
Continue the Flood Hazard Plan Change (multi year project)		The plan change was notified on 20 October and the submission period will close on 20 December.
Continue the District Plan review		Officers have begun the process of identifying issues that need to be addressed through the review along with targeted monitoring of the district plan's effectiveness. Project planning for the overall review process is also underway to enable more accurate resourcing decisions.
Complete the Long-term Plan 2018-28		Workshops have been undertaken with Council over November to confirm the extent of the work programme and the proposed budgets.
Freedom Camping Bylaw		Council held hearings on 13 November and deliberated on 16 November.



Democracy and Planning

Project	Status	Comments or risks
Advocate on the Healthy Rivers Plan Change		Submissions are being processed by Waikato Regional Council and a summary is anticipated to be released before the end of the year
Continue to develop the Turangi Reserve Management Plan in conjunction with Ngāti Turangitukua		The committee overseeing the project is due to meeting on 30 November to confirm direction for the reserve management plan. It is anticipated that a draft of the plan will be ready for consideration in March 2018.
Cycling and Walking Strategy review		This project is being reconsidered in the context of Council's wider transport programme. The expectation is that cycling and walking will be considered as part of a more holistic look at the transport network. The resignation of the project manager is likely to cause some delays in deliver.
Review the Speed Bylaw and make amendments to parts of the Traffic and Solid Waste Bylaws		The bylaws will now be reviewed on the second half of 2017 following the latest guidance from the New Zealand Transport Agency. The expectation is that consultation on the drafts will take place in the first part of 2018 outside of the Long-term Plan consultation window.
Gaming Policy Review		The hearings and deliberations took place on 21 November.
Development of the Taupō Catchment Document with Ngāti Tūwharetoa and the Waikato Regional Council, following on from the Tūwharetoa settlement process		This project will not commence until the settlement legislation has been progressed through parliament. The expectation at this stage is that the legislation will be passed sometime in the later part of 2018.
Representation review (which includes a review of Maori representation)		On track. Decision on Maori representation was made on 20 November 2017.

	Achieved		On track		May not be met		Will not be met
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Investments

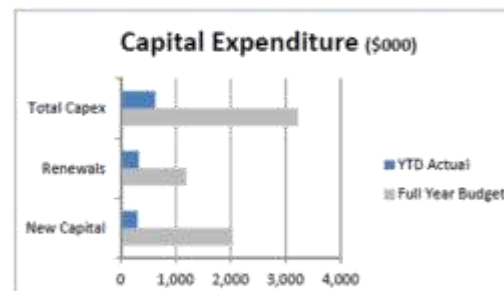
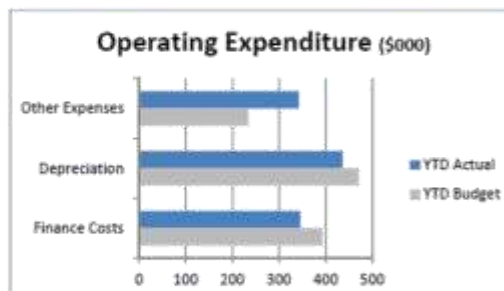


Cost of Service Statement
For the period ending 31 October 2017

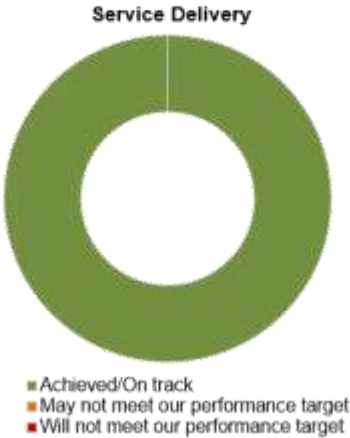
\$000	Year to Date				Full Year			
	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	(80)	(80)	0	0%	(241)	(241)	0	0%
Subsidies and Grants	0	0	0	0%	0	0	0	0%
Development and Financial Contributions	8	0	8	0%	0	0	0	0%
Fees and Charges	301	309	(8)	-3%	927	927	0	0%
Finance Revenue	1,347	1,043	304	29%	3,130	3,130	0	0%
Other Revenue	584	45	538	1170%	1,729	1,729	0	0%
Total Revenue	2,160	1,318	842	64%	5,545	5,545	0	0%
Operating Expenditure								
Other Expenses	342	234	(108)	-46%	604	604	0	0%
Depreciation	436	471	35	7%	1,412	1,412	0	0%
Finance Costs	346	393	47	12%	1,167	1,167	0	0%
Total Operating Expenditure	1,124	1,098	(26)	-2%	3,183	3,183	0	0%
Net Surplus/Deficit	1,036	220	816		2,362	2,362	0	

Explanation of variances to budget

- Finance revenue \$304k ahead of budget due to additional investment funds
- The favourable variance of \$538k in other revenue is due to:
 - Realised gain on sale of shares \$226k
 - Unrealised gain on shares \$278k
 - Gain on sale of PPE \$31k
- Other expenses ahead of plan by \$111k due to:
 - \$126k relocation expense offset by savings in other areas



Investments



All the Investments service delivery measures are currently on track.



Economic Development

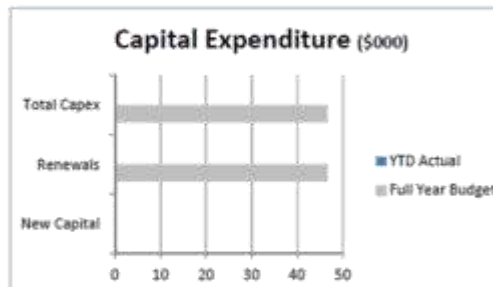
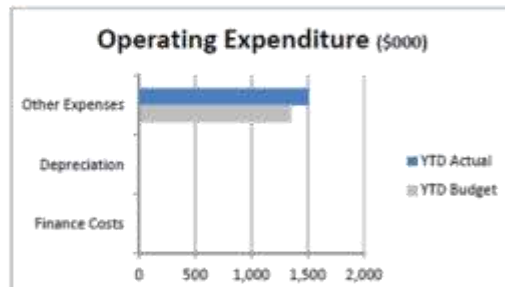


Cost of Service Statement
For the period ending 31 October 2017

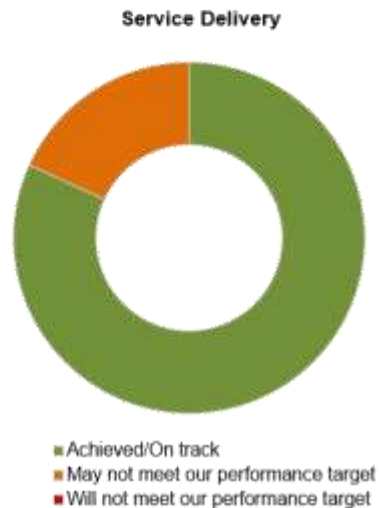
	Year to Date				Full Year			
\$000	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Full Year Budget	Full Year Forecast	Variance	Variance %
Revenue								
Rates	1,214	1,228	(14)	-1%	3,684	3,684	0	0%
Subsidies and Grants	26	0	26	0%	0	0	0	0%
Development and Financial Contributions	0	0	0	0%	0	0	0	0%
Fees and Charges	0	0	0	0%	0	0	0	0%
Finance Revenue	0	0	0	0%	0	0	0	0%
Other Revenue	0	0	0	0%	0	0	0	0%
Total Revenue	1,240	1,228	12	1%	3,684	3,684	0	0%
Operating Expenditure								
Other Expenses	1,513	1,352	(161)	-12%	3,701	3,701	0	0%
Depreciation	5	5	0	0%	16	16	0	0%
Finance Costs	1	1	0	0%	3	3	0	0%
Total Operating Expenditure	1,519	1,358	(161)	-12%	3,720	3,720	0	0%
Net Surplus/Deficit	(279)	(130)	(149)		(36)	(36)	0	

Explanation of variances to budget

- Other expenses are \$161k unfavourable mainly due to:
 - Regional Strengthening Strategy \$12k
 - Airport Redevelopment Business Case \$104k
 - Timing in Events sponsorship \$29k



Economic Development



Status	Performance Measure	Performance
<p>Annual change in the following measures compared to rest of NZ and commentary against specific regions as appropriate.</p> <p><i>Note: Data for this report is sourced from the Taupō District Economic Monitor and the Marketview Taupō District Report, these reports are completed quarterly. Some of the data used in these reports are only reported annually by central government. The latest reports available are:</i></p> <ul style="list-style-type: none"> Taupō District Economic Monitor June Quarter 2017 (Next available: September Quarter 2017 available in November 2017) <p>Marketview Taupō District Quarterly Report for period ending June 2017 (Next available: September Quarter 2017 available in November 2017)</p>		
●	Average length of stay	<p>Highlights</p> <ul style="list-style-type: none"> Average Length of Stay (June 2017): 1.79 nights Average Length of Stay Annual Growth (June 2017): -0.6% (New Zealand: 1.0%) <p>Current Issues</p> <ul style="list-style-type: none"> Visitor length of stay has reduced. This follows the trend of the changing face of the visitor, whose stay is shorter but who spends more.
●	Employment – Household Labour Force Survey	<p>Highlights</p> <ul style="list-style-type: none"> Estimated Total Household Labour Force Survey Employment (March 2016): 17,725 Household Labour Force Survey Employment Growth (March 2016): 2.6% (New Zealand: 2.7%) <p>Current Issues</p> <ul style="list-style-type: none"> There is a 0.1% difference in employment growth in Taupō compared with New Zealand. This is in part due to strong growth in job creation in Auckland and Christchurch in construction driving up the national rate.



Taupo District Council Meeting Schedule 2018

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Mon	1 STAT			2 STAT			2		3			3
Tues	2 STAT			3 STAT	1 Council LTP		3 FRReD		4 FRReD	2 W/S		4 W/S
Wed	3			4	2 Council LTP		4	1	5	3		5
Thurs	4	1 Council	1 Council	5	3 Council LTP		5	2	6		1	6
Fri	5	2	2	6	4	1	6	3	7	5	2	7
Sat	6	3	3	7	5	2	7	4	8	6	3	8
Sun	7	4	4	8	6	3	8	5	9	7	4	9
Mon	8	5	5	9	7 EMC	4 STAT	9	6	10	8	5 TAA	10
Tues	9	6 STAT	6 A&R	10 TTCB	8 TTCB	5 W/S	10 TTCB	7 W/S	11 TTCB	9 TTCB	6 W/S	11 Council
Wed	10	7	7	11	9	6	11	8	12	10	7	12
Thurs	11	8	8	12	10	7	12	9	13	11	8	13
Fri	12	9	9	13	11	8	13	10	14	12	9	14
Sat	13	10	10	14	12	9	14	11	15	13	10	15
Sun	14	11	11	15	13	10	15 LGNZ	12	16	14	11	16
Mon	15	12 EMC	12	16	14 Council LTP	11 TAA	16 LGNZ	13 EMC	17 TAA	15	12 EMC	17
Tues	16	13 TTCB	13 TTCB	17 MPRG	15 Council LTP	12 TTCB	17 LGNZ	14 TTCB	18	16 MPRG	13 TTCB	18
Wed	17	14	14	18	16	13	18	15	19	17	14	19
Thurs	18	15	15	19	17	14	19	16	20	18	15	20
Fri	19	16	16	20	18	15	20	17	21	19	16	21
Sat	20	17	17	21	19	16	21	18	22	20	17	22
Sun	21	18	18	22	20	17	22	19	23	21	18	23
Mon	22	19 TAA	19	23 TAA	21 A&R	18	23 A&R	20	24	22 STAT	19	24
Tues	23	20 MPRG PMG	20 FRReD	24	22 FRReD PMG	19 MPRG	24	21 MPRG PMG	25 Council	23	20 FRReD PMG	25 STAT
Wed	24	21	21	25 STAT	23	20	25	22	26	24	21	26 STAT
Thurs	25 LTP w/s	22 KRG	22	26 KRG	24	21	26	23	27	25 KRG	22	27
Fri	26	23	23	27	25	22	27	24	28	26	23	28
Sat	27	24	24	28	26	23	28	25	29	27	24	29
Sun	28	25	25	29	27	24	29	26	30	28	25	30
Mon	29 STAT	26	26	30 Council LTP	28	25	30 TAA	27		29 A&R	26	31
Tues	30 FRReD	27 Council	27 Council		29 Council	26 Council	31 Council	28 Council		30 Council	27 Council	
Wed	31	28	28		30	27		29		31 Council	28	
Thurs			29		31	28 KRG		30 KRG			29	
Fri			30 STAT			29		31			30	
Sat			31			30						
Sun												

Council [1.30pm] - last Tuesday of Month [workshops may be scheduled from 11am]	Emergency Management Committee [11am] - quarterly on Mondays
Turangi-Tongariro Community Board [1pm] - 2nd Tuesday of Month	Audit and Risk Committee [10am] - quarterly on Mondays
Taupo Airport Authority Committee [10.30am] - 6 weekly on Mondays	Performance Monitoring Group [1.30pm] - quarterly on Tuesdays
Mangakino-Pouakani Rep. Group [10am] - Every two months - 3rd Tuesday of Month	Workshop Day [exact times TBA] - first Tuesday of the month
Fences, Rooding, Reserves & Dogs Committee [10am] - Every two months on Tuesdays	Kinloch Rep. Group [10am] - Every two months - last Thursday of month

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