GREAT LAKE TAUPŌ
Taupō District Council

ATTACHMENTS

Ordinary Council Meeting

28 August 2018

Table of Contents

3.1 Ordinary Council Meeting - 27 July 2018
Attachment 1 Council Meeting Minutes - 27 July 2018 3
3.2 Ordinary Council Meeting - 31 July 2018
Attachment 1 Council Meeting Minutes - 31 July 2018 18
4.1 Ordinary Audit & Risk Committee Meeting - 23 July 2018
Attachment 1 Audit & Risk Committee Meeting Minutes - 23 July 2018 26
5.1 Dreamer of Peace Sculpture
Attachment 1 Dreamer of Peace Sculpture - proposed location 31
5.2 Naming of Public Road - 29 Herapeka Street Subdivision
Attachment 1 Roading Layout Plan - 29 Herapeka Street subdivision.....32

TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON FRIDAY, 27 JULY 2018 AT 9.30AM

PRESENT:	Cr Rosie Harvey (in the Chair), Cr Barry Hickling, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr Maggie Stewart, Cr Kirsty Trueman (from 9.42am), Cr John Williamson
IN ATTENDANCE:	Chief Executive, Head of Democracy, Governance & Venues, Head of Communications & Customer Relations, Community Projects Officer, Democratic Services Support Officer
MEDIA AND PUBLIC:	Mr Andy Hema (TTCB Chair) plus 27 members of the public throughout the meeting proceedings

Chair Cr Rosie Harvey welcomed everyone and declared the meeting open.

Notes:

(i) The meeting was adjourned at the following times:
- *10.57am and reconvened at 11.15am;*
- *11.43am and reconvened at 12.36pm;*
- *1.32pm and reconvened 2.17pm;*
- *3.22pm and reconvened at 9.31am on Monday, 31 July 2018.*

(ii) Cr Kirsty Trueman entered the meeting at 9.42am following the presentation from Wairoa Community Trust.

(iii) Cr Anna Park left the meeting at 3.05pm following the presentation from Te Pae o Waimihia.

(iv) Taupō Sculpture Trust had withdrawn their application.

1 APOLOGIES

TDC201807/05 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Tangonui Kingi

That the apologies from Mayor David Trewavas, Crs John Boddy and Christine Rankin (for absence) and Cr Kirsty Trueman (for lateness) be received and accepted.

CARRIED

2 CONFLICTS OF INTEREST

In reply to a member question, the Head of Democracy, Governance & Venues clarified that it was at the individual members discretion to determine whether they had a conflict and that members must refrain from participating in those respective discussions for which they had declared a conflict, including asking questions or making comments. Additionally, it was important to retain an open mind throughout the process.

Members declared the following conflicts of interest:

- Cr Rosanne Jollands - Life Education Trust
- Cr Barry Hickling - Lake Taupō Sports Advisory Council
- Cr John Williamson - Lake Taupō Sports Advisory Council
- Cr Tangonui Kingi - Safe Turangi

3 CONFIRMATION OF MINUTES

Nil

4 POLICY AND DECISION MAKING

4.1 CONSIDERATION OF PARTNERSHIP AGREEMENT AND INDEPENDENT GRANTS DISTRIBUTOR APPLICATIONS

Thirty five applications for Partnership Agreements (of which 2 applicants had applied twice / submitted two separate applications for different funding amounts), and five applications for Independent Grant Distributor applications had been distributed to members' along with a score marking sheet to help identify those applicants whose objectives aligned most strongly with the Council's vision for the district.

Twenty four applicants requested to speak to their respective applications, as follows:

REF 180616279 – Waiora Community Trust – Brendan Gallagher (Acting Chairman)

- Thanked councillors' for the opportunity to present.
- Core business of the Trust was very important. Had managed well on annual funding of $50k received from Council which had kept them afloat for the past 30 years.
- Current application was for $65k however if inflation was taken into account, amount sought would be circa $100k.
- Regarding their Independent Grant Distributor (IGD) application, maintaining the independence of the trust was important. Noted that members were discreet, capable, experienced, a good representation of the community, and it would be difficult to find a better group of people to work with. No members had any conflicts of interest.

In answer to questions, Mr Gallagher advised that:

- The small increase sought from $50k to $65k was to cover administration costs based both on costs escalation and the fact that the Trust had not received any increase in funding for many years.
- The Trust board members could participate in funding deliberations. Members included Mr Ted Swanney, who brought independent and analytical skills, and Mr Barry Shepherd, who had years of experience within the social sector. Historically, the Taupō police had a representative on the Trust which proved complimentary to the existing members by providing discreet insight into relevant and up-to-date local affairs which the Trust may not have been previously aware of.
- The Trust valued confidentiality for both its clients and applicants. For that reason, the Trust was concerned when the allocations process was made public as it made it difficult to have an open discussion with some applicants; impacted the potential to present in person, and financial status was opened up for scrutiny by the general public.

Note: Cr Kirsty Trueman entered the meeting at this point (9.42am).

REF 180706537 – Safe Turangi – Christal Morrison

Miss Morrison read aloud from her prepared notes

- Thanked councillors' for the opportunity to present on behalf of Safe Turangi and took the application as read.
- Safe Turangi's vision 'Turangi. A safe place to work, live and play' was inclusive of the entire community and the objectives of Safe Turangi.
- Gave an overview of Safe Turangi including goals and projects they could support if successful with securing a partnership agreement.
- S/T objectives were to facilitate and support activities that built a safer community (injury, suicide, self-harm, and crime prevention; alcohol related harm; road safety). Also supported elderly facing social isolation issues and provided opportunities for young people.
- Had charitable status which provided an umbrella to provide administrative support for local community based groups who – for various reasons - did not have the capacity to carry out the work they hoped to achieve. This would be done via the new coordinator role for which S/T sought funding.
- The coordinator would facilitate funding assistance, and provide project support and capacity building to existing groups as well as fill the gaps and pursue opportunities within the community that were not currently being met.
- In April 2018, an open meeting was held with the public to discuss the continuation of the social connection project facilitated by Age Concern, Taupō and supported by the Turangi-Tokaanui RSA which was about to end due to depletion of the project funds. S/T facilitated further discussions about the continuation of such a valuable service and were able to secure additional funding.
- The Rangatahi Hub concept was an idea that started with S/T some years ago. S/T supported the establishment of the Rangatahi collective by providing an overview of what services and activities were currently being delivered, as well as identifying gaps and opportunities for greater collaboration between existing agencies. The Collective and subsequent working group comprised representatives from a broad sector of the community.
- The leadership role S/T undertook in the establishment of the Rangatahi Hub from its inception to being fully operational was one example of how S/T could provide support, build capacity and capability, and partner and collaborate with others.

In answer to questions, Miss Morrison advised that:

- The $30k funds requested would fund the coordinators role which would initially be part time (20-30 hours per week) with a view to sourcing further funding to eventually transition to a full-time role in the future.
- S/T was about to undergo a strategic planning workshop which would include fleshing out the coordinators position description and key performance measures.
- The position would be advertised once the required funding had been secured.

REF 180623865 – Life Education Trust Central Plateau – Robyn King (Regional Trust Manager)

Ms King read aloud from her prepared notes

- Thanked councillors' for the opportunity to speak in support of the Life Education Trust (LET) application.
- Held her current role of Regional Trust Manager for nine years and was responsible for the day to day management and administration of the Trust.
- The Trust employed a full time educator who was responsible for working with schools to plan and deliver holistic health based programmes to children from their mobile classroom.
- The Trust was governed by a dedicated group of six trustees (most of whom had served over seven years). The trustees provided oversight and direction to both employees.
- LETs purpose was *'To educate and inspire generations to embrace positive choices for a healthy mind and body'*; their vision was *'Enabling children to reach their full potential'*.
- LET did not receive any central government funding and was funded by sponsorship and donations

from the local community and local grant funders.

- LET was a community owned and driven resource whose main focus was to work with children by providing educational support; empowering them with strategies to manage the many challenges of growing up; develop their identity and sense of self worth, and build resilience. LET also incorporated new initiatives to support the challenges presented by digital technology and cyber bullying.
- Currently their mobile classroom was on site in 57 schools throughout the region and reached approximately 6,000 children each year. Of the 57 schools, 15 were within the Taupō district, with approximately 2,700 children visiting the classroom.
- Programmes were tailored to meet the community and student needs and were structured on a shared planning approach with teachers of those respective schools.
- LET were viewed as a positive influence and authority in a society where there were so many unhealthy influences on the decisions children made.
- Partnering with TDC would mean their focus could remain on building and maintaining relationships with schools and building on the number of children seen each year, so that children could grow and develop to their full potential to live full and healthy lives in the Taupō district.

In answer to questions, Ms King advised that:

- The reason for the huge funding increase from $2k received in previous years to $20k was because the previous overall funding pools were a lot less than the current one hence they applied for less funding.
- The $20k applied for was to cover the $30k annual operating costs shortfall.
- There were no plans to employ more than one full time educator in the future however, further revenue would be needed to review salaries, especially with their aspiration to expand the number of children they saw each year.

REF 180626860 – Kinloch Community Association – Lynley Mccaughan

- As this was their first application, wanted feedback as to whether or not the application was completed sufficiently and clearly identified their proposal / project.
- Concerned at the environmental footprint and impact of 140 sections coming onto the Whangamata stream over the next year.
- Stressed the importance of the stream, which WRC had identified as being the most valuable trout spawning stream on the lake.
- Children often walked dogs along the stream because they were unaware of the impact of that on the stream – wished to educate in this area.
- Greening Taupō was on board and would undertake planting along the stream.
- The stream was vulnerable to poachers.
- There were many other things the group would like to do to protect and enhance the stream such as improving the track which was well used by elderly walkers however they did not have the resources or capacity to do so.

In answer to questions, Ms Mccaughan advised that:

- Funds were sought to covers planting costs and materials for restoration work.
- Bike Taupō had provided a quote for a section of the track that needed tree roots cleared and widening. Would like to upgrade the entire track eventually however it spanned a very vast area.
- The proposed project plan was for three years.
- Clarified that the application was for $40k per year (over 3 years).
- KCA was working alongside DoC as the landowner who had agreed to provide signage.
- The project was a collaborative effort between KCA, DoC, WRC, Greening Taupō and Bike Taupō.
- WRC and DoC had not suggested other places to seek funding. Costs to reprint a book compiled by WRC that identified weeds and appropriate trees to plant had been factored in the budget.
- A member noted that WRC had a great level of responsibility in this area, and had a substantial environmental policy and funding for these types of projects.

REF 180631238 – Taupō Neighbourhood Support Incorporated Society – Terry Quinn (Chairman)

- Thanked councillors for the invitation to speak in support of their application.
- The group had been active in the Taupō area since 2002 and had MOUs with several Taupō based groups, including Civil Defence.
- Current staff was two paid part-time employees.
- 500 active groups. Continual need to update database and support newly established groups.

In reply to questions, Mr Quinn advised that:

- As a not-for-profit organisation, it was counter productive to have excess funds in their bank account. Actively pursued funding opportunities as the need arose which was very time consuming.
- Thought the twice yearly funding rounds was helpful.
- COGS had recently confirmed $2k approved funding. Lions funding application submitted just under a year ago had been deferred until September this year.
- Securing $20k funds applied for would allow the organisation to plan in advance and ensure their commitment to the community was sustainable.
- Spent significant amount of time sourcing funding. Had previous experience sourcing funding for government departments so understood the pressures on both funders and applicants.
- A local coordinator had supported the establishment of N/S in Turangi a few years ago; they were now fully independent. There was also groups in rural Taupō communities including Kinloch.

REF 180633098 – Bike Taupō Advocacy Group Inc – Pete Masters (Chairperson), Melissa Johnson (Administrator), Mark Gibson (Secretary),

- Long-term partnership of 15 years with TDC.
- Currently managing $3m worth of assets that brought approximately $9m into local economy.
- On average had an event every 10 days on the track systems and 230k visits annually.
- Approximately 200 children completed the 'Kids Bike Taupō programme each year.
- Applied for an increase in funding based on compliance costs for audit, administration involved with health and safety requirements, and engineering costs.
- Expected visitor numbers to increase significantly each year.

In reply to questions, Mr Masters advised that:

- Current allocation for kids bike programme was $5k however more would be allocated if successful with funding increase.
- Based on previous history, it was easier to secure funds for the Kids Bike Taupō programme and more difficult to get funding for other purposes, such as clearing vegetation.
- MOE had confirmed funding from the TIF fund for the underpass development.

Note: The meeting adjourned for a short break at this point (10.57am) and reconvened at 11.15am.

REF 180640887 – Tongariro National Trout Centre Society Inc – Bevin Severinsen (Manager), Paul Baldwin (Chair)

- Mr Severinsen was responsible for the day to day operations at the centre; Mr Baldwin was the Society chairman.
- The Society was started by a group of fisherman and DoC in 1982 at which time DoC constructed the kids pond and viewing chamber. From humble beginnings, they now had an art gallery, library, freshwater aquarium and trout pond.
- The facility was operated under a charitable status, was open 7-days per week, and was a popular attraction for many school groups, families, and local, national and international visitors.
- Their primary focus was children. Conducted educational programmes in conjunction with DoC and Genesis, who was also a major benefactor.
- Were privileged to receive support from TDC through a previous application.
- Partnership fund application was to help cover volunteer costs such as bus tickets, fuel vouchers, uniform, and a contribution towards living costs. Volunteers - mainly international youth - were a

mainstay of the centre operations and typically did six monthly stints. Recently had volunteers from Malaysia who were astounded at the green clean environment and how much vacant land throughout the area.

In answer to questions, the representatives advised that:

- Forecasted changes, in particular the Ngāti Tūwharetoa Settlement Deed and its implications on the Centre meant that this would be the last application to Council for funding support.
- The governance board was currently putting together a strategic plan.
- Clarified that the current funding application was for entire volunteer pool costs.
- Had explored other funding opportunities outside of DoC, Genesis, and TDC and were successful for projects and exhibits but not so successful with day-to-day running costs.
- Genesis funding was tagged to the education programmes only.
- The relationship with Council had been positive. Felt the Centre operations were a good fit with the wider plans for the district.
- Future prospects for the Centre were exciting with the ability to explore new areas, especially upon finalisation of arrangements between the Centre and Iwi under the settlement deed.

REF 180642736 – Lake Taupō Charitable Trust – Amy Walker

Mrs Walker presented on behalf of the applicant, Ms Frankie Taituma, who was unable to attend and gave a brief mihi.

- Clarified that the application amount was for $30k as per the submitted budget, and not $25k as stated on the application form.
- Gave an overview of the Lake Taupō Charitable Trust (LTCT) objectives, functions and economical and ecological benefits to the district.
- The Taupō district was located in the Central North Island (CNI) forest zone with Lake Taupō forest productions being a major contributor to the local economy. Forestry provided long-term friendly use of land based activities and was a good way to build an economic base, in particular for Maori who were substantial land owners in the district.
- The forest management programme for which funding was sought was an investment in the future of the community as it developed key skills in young children that would support them to have better outcomes and be leaders and contributors within their communities.
- The 'Cutters and Seedlings' programme was for the 5-10 year old age group, which was quite unique in itself. Children would learn through digital technology media and onsite visits. Would look at ways to support them into management positions once at NCEA level.
- The programme provided pathways that would eventually build a better workforce and community for everyone.

In answer to questions, Mrs Walker advised that:

- The $160k administration costs was in addition to the programme costs.
- Programmes would be run in the school holidays. The majority of tamariki would be locals and would visit local and out-of-town sites to observe forest operations and learn digital technologies.
- The $70k programme budget covered costs associated with taking the tamariki away, eg transport, engaging local support, and food.

Members noted that it would be useful to have more detail about the programme eg feedback from participants, track record, etc, and that the application did not clearly articulate that it was a holiday programme.

Note: The meeting adjourned again at this point (11.43am) to wait for the next presenters to arrive and reconvened at 12.36pm.

REF 180644019 – Taupō Council of Social Services – Andrew Lilburn (Coordinator), Annette Skeen (Chairperson)

- Had a solid history in the Taupō area – registered service since 1993.
- TSS was a networking and coordinating organisation whose key objective was collaborations and

partnerships. TSS did not deliver social service contracts.
- Coordinated regular meetings with social service providers and also a monthly youth sector meeting. The meetings provided a great platform for people to generate ideas, see how they could support one another, work together and deliver projects collaboratively.
- TSS helped break down the barriers between agencies.
- Worked closely with Lakes DHB and mental health for youth to deliver better services.
- Through their advocacy work, $500k funding was now returned to the Bay of Plenty region after the loss of previous MSD Tamariki Oranga, sexual abuse and violence funding.
- Published and distributed by email a 'weekly roundup' newsletter every Friday afternoon which included key events happening in the district, region and nation.
- Had a membership of around 80 different organisations.
- Published a comprehensive directory of social and health service providers in the district.

In answer to questions, the representatives advised that:
- TSS had worked closely over the years with TDC community engagement staff.
- $15k funds requested was to contribute towards building collaborative opportunities for people, groups and agencies to work together. TSS needed to coordinate and facilitate those opportunities and the time investment was considerable.
- The community response forum was an attempt from government to get more collaboration across government agencies. Although good at a ministerial level, that was not the case at a regional level. TSS worked at raising collaboration from the ground up.
- Clarified that membership was 80 organisations with 120 people in those respective agencies.
- TSS was situated in Waiora House. Had not had any funding through Waiora House for some time and had ceased applying (to them) due to previous applications consistently being declined.

Note: Mr Lilburn would contact Cr Stewart in relation to a Turangi directory resource.

REF 180700712 – Age ConcernTaupō – Lyndsay Benefield (Manager)

- Thanked councillors for opportunity to present.
- Age Concern had been in existence since 1999 and had 700 members and 100 volunteers
- Would visit or support any person over 65 (currently 5,500) who resided in the district. However, would also see people between ages of 50-65 who required support due to impairment, disability or incapacitation.
- Focused on reducing social isolation, providing support with transport, and visiting any elderly person who needed their support.

In answer to questions, Ms Benefield advised that they had received $8k funding from Bay Trust and transport was provided by volunteers who used their own personal vehicle. The Partnership Agreement funding application was to support volunteer costs by providing fuel vouchers, etc.

REF 180703627 – Central Plateau REAP – Barry Kerr (Manager), Brian Griffin (Mentor)

- Thanked councillors for opportunity to present.
- REAP had been operating since 1980. Previously delivered early childhood and adult education. In recent years, had moved into supporting families through Parents as First Teachers (PAFT) programme however that programme was no longer running due to withdrawal of government funding.
- Current application was to deliver a male mentoring programme for men wanting support in their parental and partner roles. The programme also supported healthy and safe communities as well as built resilient families.
- Mr Griffin had been a male mentor with REAP for the past eight years. Many agencies had a lot of women in the frontline which was not always the best option for those men wanting to confide in another male. The programme offered a place for men to talk openly in confidence and supported them to achieve their goals.

- Recently undertook a pilot programme / wananga held in the bush and was overwhelmed with the positive response from participants, many of whom were now wanting to help other men too.
- The mentoring programme was developed by Sharon Simeon.
- Past funders included TDC and Bay Trust. No funding had been provided to date by MSD.

In answer to questions, the representatives advised that:

- Secured $25k funding from NZ Lotteries but not Tindall.
- The $50k applied for was primarily to cover wage costs with some going towards excursions such as the bush wananga.
- Had not approached other nationwide organisations for funding.
- Linked in with the White Ribbon event, VIN (Violence Intervention Network), and were well supported by other groups.
- Participants on the mentoring programme had assisted Bike Taupō with their 'kids on bikes' programme. Giving back to the community was encouraged.
- Early childhood in schools funding was recently rolled-over for another year. That funding also helped support the organisation to deliver other programmes.
- Had 18 (mostly) part-time employees; two were full-time.

REF 180702373 – Taupō Women's Refuge – Eileen Devane (Awhina Society Manager), Kevin Taylor (Committee Member/ Taupō Police)

- Awhina Society had been operating since 1978 and was one of the longest standing services in the Taupō area. Awhina ran the Women's Refuge and Taupō Foodbank.
- Awhina chair John Pendergast had been on the governance board for over twenty years of which he had served 15 as chair.
- Police received circa 18-25 calls weekly for family harm incidents in Taupō and Turangi. Conservative estimate of staff time spent dealing with those incidents was 40%. Awhina looked after the victims from those incidents.
- The Refuge had two staff and operated 24 hours. In addition to crisis intervention, going forward was taking a more holistic approach working with families, including providing support to reconnect women / children with partners / fathers in a healthy way.

In answer to questions, the representatives advised that:

- Recently applied to NZ Lotteries for funding. Had not yet heard back from COGs though they were usually very supportive.
- The opening of another shelter had not affected the number of people requiring their help. There was an endless need for respite accommodation and integration into long term accommodation. The current housing shortage meant that people often stayed with them for up to three months at a time when in previous years it was typically 3 nights to 3 weeks maximum.
- Capacity was up to 3 women and 7 children.
- The term investment was the proceeds from the sale of Awhina house and was tagged for future affordable housing.

REF 180634007 – Taupō Community Foodbank – Eileen Devane (Awhinia Society Manager), Kevin Taylor (Awhina Society Committee Member)

- Foodbank was a renowned service administered by the Awhina Society. The focus had changed over the last six years from giving people a hand-up rather than hand-out.
- Connected clients to wrap around services such as budget services.
- Community gardens and people with fruit trees were major donors.
- Visited other out-of-town foodbanks to observe their procedures for distributing food.
- Had good community partners including local real estate benefactors. Local services – police, fire and ambulance all supported the annual foodbank drives.
- Leftover perishable items were donated to local schools and Anamata Café.
- Foodbank helped provide a safety net for the most vulnerable people in our community.

In answer to questions the representatives advised that:

- Clarified that the application was for $18k.
- Foodbank received full funding from Waiora House and around $10-$12k for Women's Refuge.
- A partnership agreement from Council would alleviate a lot of stress and enable staff to spend more time on core business rather than administrative requirements such as completing funding applications.
- Other support to families included provision of simple recipes for them to cook.
- Countdown was a big supporter by way of allowing Foodbank to take food items not fit for sale eg flour that had a split in the bag.
- Foodbank was plastic free. Volunteers made eco bags and cardboard boxes were used to distribute food parcels (best type were banana boxes).

REF 180704686 – Mangakino Central Charitable Trust – Lara Davies (Manager)

- MCCT had various programmes and initiatives including a kids after school programme, Art and Soul, and Fitgym.
- Application was to contribute towards leasing costs for new gym equipment which was antiquated and needed upgrading.
- Wanted to make the gym a more appealing place and encourage locals and those people who may live midway between Mangakino and Taupō to use the Fitgym.

In answer to questions, Ms Davies advised that:

- Leasing was the preferred option as it allowed for items to be repaired without cost overheads. Noted that the elliptical trainer was repaired at a cost of $1,500 but then eventually broke again.
- The reimbursement was return of funding granted for shop rental for the Art and Soul as the lease subsequently fell through.
- Currently had around 80 members. Hoped that new equipment would attract more people and double membership numbers.
- Tried to keep membership rates affordable as Mangakino was a low socio economic area with many people on low incomes. Whanau Ora and Green Prescription users received a 25% discount; a 1 year adult membership was $200 – this included an entry card.

Note: The meeting was adjourned again at this point (1.32pm) to wait for the next presenters to arrive and reconvened at 2.17pm.

REF 180634007 – Taupō Pathways for Youth Employment – Gaylene Wil (Trustee), and Averil Naumai (Supporting)

- Good example of collaboration in progress – connected youth across secondary, tertiary and training providers.
- Pathways was about people coming together to help solve issues with youth transitioning into employment.
- Had strong support from employers district wide.
- One key focus was to encourage young people to stay in the district.
- Pathways was a charitable trust and had been in existence since 2015. The Trust had a strong board comprising 10 trustees with a wide range of skills, knowledge and experience across all sectors.
- Had 22 year 13 students this year doing their 'Licence to work' programme at Taupō Nui a Tia College which taught key skills and soft skills. The programme involved some class room time, voluntary work, and work experience. Also offered 'work ready passport training' for unemployed young people.
- It was important to increase young peoples understanding of the workplace and the available opportunities.
- Were in the process of commencing assistance for those young people already in work and / or training by holding evening classes to increase literacy and numeracy skills as the current pass rate in apprenticeships was very low at just 30%.

- Found that young people left the district in their 20s because they felt that their peers had moved on. Pathways programmes offered social connection and an opportunity to keep those people here.
- Local employers were supportive with offering on-the-job training.

In answer to questions, the representatives advised that:

- Pastoral care was developed based on international research which showed that it was relatively easy for a young person to get a job but not easy for them to keep it beyond six months. Pastoral care provided assistance – including afterhours – for both parties.
- The $40k funds requested was to cover the budget shortfall and progress further work.
- Pathways was completely solvent.
- Unsure at the current time as to where any future youth hub may be located.
- Had applied for other funding wherever they could.
- Young people could find out about their programmes through schools, youth services, WINZ, training providers and employer meeting evenings.
- Had 90 people (employers and young people) in attendance at the most recent employer evening.
- Employers were concerned about those young people who required literacy / numeracy support as employers did not have the capacity or resource to support that learning.
- MSD funding had ceased. Had received $65k from Bay Trust.
- Thanked Council for their support since Pathways inception. Looked forward to continuing this relationship.

REF 18707995 – Turangi-Tongariro Sports Foundation (TTSF) – Lesley & Graeme Hardisty

Tabled documents in support of presentation

- Thanked Council for opportunity to present noting that TTSF had been in existence for the last 20 years.
- Gave a brief snapshot of the organisation, including previous and current activities that included
  - Purchased equipment for elderly to support their exercise classes
  - Ran various exercise programmes and classes
  - Filled the gaps with various providers coming and going
  - Assisted those people who made approaches for help
  - Supporting Sports Park development eg new sports facility
  - Sourced appropriate resources and opportunities for club personnel to build capacity eg educational opportunities, first aid courses, coaching clinics, etc by bringing those providers into Turangi as many people did not physically have time or financial resource to attend out-of-town events
  - Goals for the next year included developing and reviving touch rugby and tennis competitions. Fortunate to have an ex professional tennis coach now living in Turangi.
  - Planned sports academy to develop skills in young children. Noticed many young children were not very agile, fit, or had basic skills sets (probably due to spending more time on devices instead of doing physical activities)
  - Turangi was a small community which had many children playing every sport on offer. Working as part of a collective meant could help each other more and grow sports in the community
  - Looking to assist with implementation of ACC exercise programmes for elderly in Turangi, although had already been working in this space. Balanced exercise helped reduce fall incidents amongst elderly which were unfortunately too frequent as well as painful and debilitating
  - Discussions had commenced with the Facilities Officer regarding covering the town centre gymnasium windows to reduce natural lighting into the gym, which affected some sports codes, especially badminton. This would also enable badminton to host more tournaments during the day
  - Provided collaboration amongst various sporting groups, in particular with helping people attain relevant certification as there was a lot involved in coaching, refereeing, travelling,

studying and time spent out on the field

In reply to questions, Mrs Hardisty advised that:

- The $20k funds requested was to support administration and office costs and progress planned future activities.
- TTSF was run by volunteers.
- TTCB was a primary sponsor; COGS had given $3.5k in the current year.
- Felt that TTSF had the appropriate administration resourcing to be a grants distributor and was aware of the open deliberations process when distributing funds.
- TTSF building was leased from Council at just over $200 per year however, also paid rates and applicable insurances.

REF 180707107 - Te Pae o Waimihia – Vernon Rameka (Manager – He Akina), Dominic Bowden (TPoW Trustee)

Tabled documents in support of the submission

- Te Pae o Waimihia (TPoW) was borne out of the CNI forest settlement to receive the Waimihia Forest owners and distribute accordingly.
- TPoW represented six Tauhara hapu and had approximately five thousand registered members. The main functions of the Trust was to look after and grow the assets of the Trust for future generations as well as pass on some benefits to current members via different initiatives such as sports, education and marae development grants.
- Financially supported the redevelopment of Pakira Marae at Waitahanui which was completed last year. Were currently working on upgrades at Ngati Tutewha marae, also located at Waitahanui.
- Had established an education support entity who were working alongside youth to raise learning in the primary sector.
- In year ended 30 June 2018, under its current sports distribution policy the Trust had distributed $50k in sports grants funding to members. Of the 284 applications received, 50 were high level sports grants at $300 each with the remaining individuals receiving the standard grant of $100 each. Unfortunately the Trust deed did not allow them to support people outside of their membership therefore the Trust felt the IGD provided an opportunity to be able to support an entire team (as opposed to registered members / individuals only) as well as work alongside Council to support the community.

In answer to questions, the representatives advised that:

- The Trust deed could not be amended to widen eligibility for people to apply for TPoW grants however, the Trust could amend their policy to align with IGD criteria.
- If successful at being an IGD, TPoW would set up a sub committee comprising 2 trustees, 2 members of the community, and 1 councillor.
- Clarified that TPoW wished only to distribute sports grants as an IGD.

Note: Cr Anna Park left the meeting at this point (3.05pm).

REF 180620675 – Waikato River Trails – Glyn Wooller

- Had worked alongside Bike Taupō as well as a various wide group of stakeholders in both Waikato and Taupō regions.
- MBIE had capital to invest in trails which was very encouraging.
- A 3 year partnership with Council would provide an opportunity for WRT to implement some of their plans as adhoc funding made it difficult to reach their full potential.
- WRT had created and fostered partnerships with key stakeholders including Mercury Energy, South Waikato Council, WRC and TDC. Relationships were sustained because WRT were consistent with delivering on what was promised.
- Government understood the value of cycle trails and that was evidenced by their commitment to invest $50m in trails throughout communities.

- The trails currently touched Mangakino and Whakamaru and by end of this year would also reach Atiamuri.
- The trail provided an opportunity to change the social fabric of those communities on its boundaries.
- The primary objectives of WRT were economic and environmental. By end of August 2018, 100k trees would have been planted along the trails by volunteers.
- Took seriously its responsibility as custodian / guardian of the trail including the relevant section of Waikato River, and for keeping users safe.
- This year marked the 7th year for running the 'Taniwha' event which had delivered approximately $275k benefit to those communities along the trail.
- The next major cycle event was planned for 12 January 2019 and would start with registering in Mangakino.
- Tour Aotearoa was an epic cycling event which took place in February. Of the 700 cyclist participants, many stayed in Mangakino. Mangakino operator Peter Shelton estimated that the benefit to Mangakino during that event was circa $36k. Acknowledged those Mangakino operators - food, accommodation and transport sectors - who helped support that event and also the financial contribution from partners WRA, WRC, TDC, Mercury, and Waikato Catchment Ecological Enhancement Trust.
- There were now five world class pedestrian counters along the trails which identified cyclist and walkers by date stamping people that went past. To date, had 24k people on trails.
- 33% of the trail was in the Taupō district therefore sought 10% operational funding from TDC.

In answer to questions, Mr Wooller advised that:

- Volunteer costs and in-kind donations were approximately $90k in addition to operational costs. MBIE funding and co-funding from other sources was also on top of operational costs.
- Central government looked to local government to resource operational costs.
- WRT had relied heavily on South Waikato Council (SWC) over the years. SWC had respectfully asked WRT to actively pursue other funding as the previous funding level had become unsustainable even though they would have liked to continue to support them.
- Mercury Energy provided $87k corporate funding per year as well as a depot for WRT to store their maintenance gear. Mercury also assisted WRT with transporting plants up river to remote area and provided assistance with WRT health and safety procedures and practices to align with their own which were of a world class standard.

Note: The meeting adjourned at this point (3.22pm) and reconvened again at 9.31am on Monday, 31 July 2018.

PRESENT ON 31 JULY: Cr Rosie Harvey (in the Chair), Cr Barry Hickling, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr Maggie Stewart, Cr Kirsty Trueman (from 9.50am), Cr John Williamson

IN ATTENDANCE: Chief Executive, Head of Democracy, Governance & Venues, Head of Community & Culture, Team Leader Strategic Partnerships, Democratic Services Support Officer

MEDIA AND PUBLIC: Andy Hema (TTCB Chair)
3 members of the public

Chair Cr Rosie Harvey reopened the meeting. While passing through the Chamber, His Worship the Mayor briefly introduced his guests National Party MPs Hon. Jacqui Dean, spokesperson for local government, and Hon. Louise Upston, Taupō MP and spokesperson for social development.

Lengthy funding deliberation discussions ensued and concluded with the following:

- Declined applicants that were considered to meet Waiora Community Trust funding criteria and would be encouraged to apply for funds through them

- Age Concern Taupo Inc
- Anamata Café
- Central Plateau REAP
- Citizens Advice Bureau Taupo Inc
- English Language Partners Taupo
- Life Education Trust Central Plateau
- Pregnancy Help INC Taupo
- Taupo Budget Advisory Se5rvice Inc
- Taupo Community Foodbank
- Taupo Community Patrol
- Taupo Council of Social Services
- Taupo Neighbourhood Support Inc. Society
- Taupo Womens Refuge

– Declined Turangi applicants would be encouraged to apply to the Turangi-Tongariro Community Board community grants

- Lake Taupo Charitable Trust
- Turangi Tongariro Sports Foundation

– Declined Mangakino applicants would be encouraged to apply to the Mangakino-Pouakani Representative Group community grants

- Mangakino Community Agency
- Pouakani Marae Trustees

– Kinloch Community Association would be encouraged to apply to the Waikato Regional Council environmental works fund.

– A member felt that the funding distribution allocations process should have remained under the arrangements in place prior to review / amendment of the Grants & Partnership Policy 2018 and not be undertaken by elected members. It was subsequently requested that the policy be reviewed again.

TDC201807/06 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Rosie Harvey

That Council enters into Partnership Agreements for the period 1 July 2018 to 30 June 2021 with the following organisations:

1.	$0	*	Age Concern Taupo Inc
2.	$0	*	Anamata CAFE
3.	$0	*	Anamata CAFÉ
4.	$35,000	*	Bike Taupo Advocacy Group Inc
5.	$0	*	Central Plateau REAP
6.	$0	*	Citizens Advice Bureau Taupo Inc
7.	$0	*	English Language Partners Taupo
8.	$30,0000	*	Greening Taupo
9.	$0	*	Kinloch Community Association

10.	$0		Lake Taupo Charitable Trust
11.	$26,628	*	Lake Taupo Sports Advisory Council Incorporated
12.	$7,500		Lakes & Waterways Action Group Trust
13.	$0	*	Life Education Trust Central Plateau
14.	$5,000	*	Mangakino Central Charitable Trust
15.	$0	*	Mangakino Community Agency
16.	$0	*	Pouakani Marae Trust
17.	$0		Pregnancy Help INC Taupo
18.	$8,000	*	Rangitaiki Community and School Association
19.	$15,000		Safe Turangi
20.	$77,872	*	Sport Waikato
21.	$0	*	Taupo Budget Advisory Service Inc
22.	$0	*	Taupo Community Foodbank
23.	$0	*	Taupo Community Foodbank
24.	$0		Taupo Community Patrol
25.	$0		Taupo Council of Social Services
26.	$0	*	Taupo Neighbourhood Support Inc Society
27.	$10,000		Taupo Pathways for Youth Employment
28.	$20,000	*	Taupo School of Music
29.	$0	*	Taupo Sculpture Trust
30.	$0	*	Taupo Womens Refuge
31.	$15,000	*	Tongariro National Trout Centre Society Inc
32.	$10,000		Turangi Rangatahi Youth Hub Charitable Trust
33.	$0	*	Turangi Tongariro Sports Foundation Inc
34.	$25,000	*	Waikato River Trails
35.	$55,000	*	Waiora Community Trust

Note: ***** *denotes GST registered organisation*

CARRIED

TDC201807/07 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr Tangonui Kingi

That Council authorises the following organisations to distribute grant funding on Council's behalf for the period 1 July 2018 to 30 June 2021:

(a)	$30,000		Creative Taupō
(b)	$40,000	*	Lake Taupō Sports Advisory Council Inc

(c)	$0		Te Pae o Waimihia
(d)	$0		Turangi Tongariro Sports Foundation Inc
(e)	$100,000	*	Waiora Community Trust

CARRIED

TDC201807/08 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Tangonui Kingi

That Council approves an amount of $65,000 for distribution by the Turangi/Tongariro Community Board and an amount of $25,000 for distribution by the Mangakino/Pouakani Representative Group for the period 1 July 2018 to 30 June 2021.

CARRIED

Note: Councillors Barry Hickling & John Williamson abstained from voting on Resolution 201807/07.

5 CONFIDENTIAL BUSINESS

Nil

The meeting closed at 12.55pm.

The minutes of this meeting were confirmed at the ordinary Council meeting held on 28 August 2018.

.....
CHAIRPERSON

TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON TUESDAY, 31 JULY 2018 AT 1.30PM

PRESENT:	Mayor David Trewavas (in the Chair), Cr Rosie Harvey, Cr Barry Hickling, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr Maggie Stewart, Cr Kirsty Trueman, Cr John Williamson
IN ATTENDANCE:	Chief Executive, Head of Democracy, Governance & Venues, Head of Regulatory & Risk, Head of Operations, Head of Community, Culture & Heritage, Finance Manager, Infrastructure Manager, Asset Manager Water, Policy Manager, Senior Policy Advisors, Senior Communications Advisor, Manager, Legal & Compliance, District Events Manager, Events Facilitator, Resource Consents Planner, System Support Officer, Democratic Services Officer
MEDIA AND PUBLIC:	Taupō Times
	Turangi/Tongariro Community Board Chairperson, Mr Andy Hema
	Five members of the public

His Worship the Mayor, David Trewavas welcomed everyone to the meeting and Cr Tangonui Kingi opened the meeting with a karakia.

Notes: (i) Items were considered in the following order: 1-4.3; 5.5-5.7; 5.1-5.4; 5.8-5.10; and 5.5.

(ii) Cr Maggie Stewart left the meeting at 3.13pm and re-entered the meeting at 3.15pm. She was not present for resolutions TDC201807/25 and TDC201807/C01-C02.

1 APOLOGIES

TDC201807/09 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Maggie Stewart

That the apologies received from Crs John Boddy and Christine Rankin be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 ORDINARY COUNCIL MEETING - 26 JUNE 2018

TDC201807/10 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Rosie Harvey

That the minutes of the Council meeting held on Tuesday 26 June 2018 be confirmed as a true and correct record.

CARRIED

3.2 ORDINARY COUNCIL MEETING - 9 JULY 2018

TDC201807/11 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Kirsty Trueman

That the minutes of the Council meeting held on Monday 9 July 2018 be confirmed as a true and correct record.

CARRIED

4 RECEIPT OF MINUTES

4.1 ORDINARY MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 19 JUNE 2018

TDC201807/12 RESOLUTION

Moved: Cr Kirsty Trueman
Seconded: Cr Barry Hickling

That Council receives the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 19 June 2018.

CARRIED

4.2 ORDINARY KINLOCH REPRESENTATIVE GROUP MEETING - 28 JUNE 2018

TDC201807/13 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Barry Hickling

That Council receives the minutes of the Kinloch Representative Group meeting held on Thursday 28 June 2018.

CARRIED

4.3 ORDINARY FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 3 JULY 2018

TDC201807/14 RESOLUTION

Moved: Cr John Williamson
Seconded: Cr Anna Park

1. That Council receives the minutes of the Fences, Roading, Reserves & Dogs Committee meeting held on Tuesday 3 July 2018.
2. That Council adopts Fences, Roading, Reserves & Dogs Committee recommendation FRD201807/06 that Council approves a new three year licence to occupy, with one three year right of renewal, for Fire & Emergency New Zealand for two bays of the Council owned depot building at 220 Omori Rd, Omori as identified in the report attached to the (Committee) agenda.

CARRIED

5 POLICY AND DECISION MAKING

5.1 NAMING OF PUBLIC ROADS - 60 PAREKAWA DRIVE SUBDIVISION

In answer to a question, the Resource Consents Planner confirmed that consultation with iwi had taken place. He advised that the recommended road name for Road 1 had changed. The Head of Community, Culture & Heritage explained that instead of Kōhai Way as initially suggested, the new recommended name was Kōmahimahi Way. The reason for this change was that there was a Kōwhai Road in Pukawa and the similar-sounding Kōhai could cause confusion for emergency services.

Members agreed to approve the updated name for Road 1 and Kōhūhū Place for Road 2.

TDC201807/15 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Maggie Stewart

That the following road names for the residential subdivision at 60 Parekawa Drive, Motuoapa be approved:

- Kōmahimahi Way (Road 1)
- Kōhūhū Place (Road 2)

CARRIED

5.2 CONTRACT TDC/1718/236 ROAD MARKING

TDC201807/16 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Maggie Stewart

That Council accepts the Tender for Contract TDC/1718/236 for Road Marking 2018 - 2021 submitted by Roadrunner Markers Ltd for the sum of $739,520 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

CARRIED

5.3 CONTRACT TDC/1718/211 TITOKI WATER MAIN RENEWAL

The Infrastructure Manager and the Asset Manager Water answered questions and the following points were noted:

- Open trenching would cause more disruption than directional drilling, but the contractor was experienced and would ensure disruption was minimised as much as possible, for example by laying road plates to ensure people would be able to get in and out of their driveways.
- Geotechnical tests had been conducted prior to the project being tendered. Three bore holes had been drilled and they all came back clean pumice.
- Council carried the contractual risk in this instance.

A member suggested that local drain layers would have known about the likelihood of rocks underground in Richmond Heights. The Head of Operations advised that staff would consider drilling more test holes prior to a project like this in future, and talk to locals with knowledge where appropriate.

TDC201807/17 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr John Williamson

That Council approves the increase in contract value of Contract TDC/1718/211 Titoki Ave Water Main Renewal by $168,640.00 (excl GST) giving a new contract value of $1,011,091 (excl GST).

CARRIED

5.4 ADOPTING THE SPEED LIMITS BYLAW 2018

The Infrastructure Manager and the Policy Manager answered questions of clarification.

In relation to the timing of speed limit changes for Wairakei Drive (Control Gates Hill), the Chief Executive explained that the changes in that area would take effect from 1 May 2019 to enable the new traffic signals to be installed first. Construction could not take place between mid-November and March 2019 due to major events and the busy summer period.

The Infrastructure Manager added that designing, tendering and constructing the signals would take time and it was unlikely the project could be completed by mid-November.

TDC201807/18 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr Tangonui Kingi

That Council:

1. Adopts the Speed Limits Bylaw 2018, and
2. Approves the draft response letter to submitters.

CARRIED

5.5 TD2050 REVIEW

The Policy Manager and the Senior Policy Advisors summarised the report and answered questions. The following points were noted:

- Block known as 8A17 at the end of Lakewood Drive – this was not identified as 'green' because it was not ready to go at this point in time. A number of nearby landowners were working together to better understand the future density of development and infrastructure requirements. Once information about infrastructure requirements had been provided, Council could consider re-zoning the area or it could be processed via a private plan change.
- The purpose of the TD2050 plan was to look at growth at a macro level. There would always be activity beyond the areas identified in the plan and the District Plan was the appropriate vehicle to use to control smaller-scale developments.
- The first set of census data from the 2018 Census would be focused at a regional and territorial authority level and be available in March 2019. It would be a number of months after that before the census area unit level information would be available.
- The consultation period would be mid-August to mid-September with hearings as soon as possible after that.
- It was suggested that the technical wording "low fertility" (i.e. less people being born) be expressed in layman's terms to avoid confusion during consultation.
- It was explained that developers wishing to develop in non-growth areas could apply for a private plan change, but under the Operative District Plan it could be very challenging to gain such a consent.
- More detailed maps were available and would be circulated to elected members.

Members expressed concern at the proposal to remove Whareroa north as a growth area in the TD2050 plan for a variety of reasons including the fact that the developers had been signalling their intentions since 2006 and they had done a lot of work to prepare for development including obtaining support from other parties. The Policy Manager made the following points in relation to Whareroa:

- Officers had been working with the consultant team for over a decade and had signalled to them over the last couple of years that there were concerns about future demand for new land and the associated

infrastructure costs.

- Anticipated growth in Taupō district is more subdued than previously indicated which supported a rationalising of the previous growth areas.
- New national and regional policy direction now placed greater emphasis on Council to manage land and infrastructure efficiently.
- There were approximately 50 vacant properties in private ownership in Whareroa which equated to approximately 30 years of growth based on historical building rates.
- Rezoning Whareroa North for residential living would drive the need to invest in new infrastructure along with the associated operating and depreciation costs. Council needed to think about whether it was prudent to take on those costs when there had already been infrastructure investment in other areas.
- Including Whareroa north as a growth area would be contrary to the direction underpinning the overall strategy.

Members indicated a strong desire to include the Whareroa North area and decided to adjourn the item to allow officers time to draft some wording to address concerns raised about Whareroa. When the item was considered again later in the meeting, officers provided some suggested text (A2279000). This was amended slightly by members and the following wording was agreed upon for inclusion in both the draft TD2050 plan and the Consultation Document:

"Whareroa North is included as a future growth area on the basis that it has previously been identified in planning documents and Council has recently received a private plan change seeking to have the zoning changed. It will need to be demonstrated that there is demand for this land and that costs to the community can be appropriately managed. Ultimately its future will be determined through the private plan change process (shown as amber on the maps)"

In answer to further questions, the Policy Manager advised that:

- The private plan change request for Whareroa could take six months-two years to be resolved.
- A report assessing the costs to the community in terms of infrastructure was part of the further information requested from the developer.
- Whareroa could not be indicated as a 'green' area in the TD2050 document because it was not zoned and ready to be developed.
- The relevant version of the TD2050 plan would be the version in place at the time the private plan change application goes to a hearing.

TDC201807/19 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr Tangonui Kingi

That Council adopts the draft Taupō District 2050 (TD2050) and associated consultation document (as amended) for consultation and directs officers to carry out consultation according to the special consultative procedure set out in Section 83 of the Local Government Act 2002.

CARRIED

5.6 TAUPŌ DISTRICT COUNCIL'S SUBMISSION ON THE DRAFT NATIONAL PLANNING STANDARDS

TDC201807/20 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr John Williamson

That Council approves the submission on the Draft National Planning Standards [Attachment 1 – Objective Ref A2260074] and directs officers to lodge the submission with the Ministry for the Environment.

CARRIED

5.7 PUBLIC ART SITE APPROVAL

Messrs Dave Forsyth, Alan Brake and Paul Wilson were in attendance along with Taupō Sculpture Trust representative Ms Nicki Smith. Mr Forsyth explained the background to the request and confirmed that the RSA supported the unveiling of his son Mathew's sculpture on Armistice Day. He advised that the sculpture would be approximately 1m, made of COR-TEN steel and mounted on a plinth. Ms Smith added that the Taupō Sculpture Trust fully supported the proposal.

Members supported the proposal and His Worship the Mayor added that it was an honour to support the sculpture on behalf of the whole community.

TDC201807/21 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr John Williamson

That Council gives approval for the site at the north corner of Tongariro Street and Horomatangi Street for public art to be installed.

CARRIED

5.8 RECEIPT OF FINAL STATEMENT OF INTENT DOCUMENTS FROM COUNCIL CONTROLLED ORGANISATIONS

TDC201807/22 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Rosie Harvey

That Council receives the final 2018/19 Statements of Intent for:

(a) Taupō Airport Authority;

(b) Waikato Local Authority Shared Services;

(c) Bay of Plenty Local Authority Shared Services;

(d) Destination (Great) Lake Taupō; and

(e) Local Government Funding Agency Limited.

CARRIED

5.9 COUNCIL ENGAGEMENTS AUGUST 2018 AND CONFERENCE OPPORTUNITIES

In answer to a question, the Chief Executive advised that the next Zone 2 meeting would be held in September in Gisborne.

TDC201807/23 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr Anna Park

That Council receives the information relating to engagements for August 2018.

CARRIED

5.10 MEMBERS' REPORTS

The following reports were received:

Cr Rosie Harvey (A2277122)
- Ran citizenship ceremony

- Waiora House meeting
- Audit & Risk Committee meeting
- Workshops
- Council meeting – Grants and Partnerships hearings and deliberations

Cr Anna Park (A2277195)

- Representation Review consultation events x 3
- Destination Great Lake Taupō Board recruitment interviews
- Taupō Chamber of Commerce Breakfast meeting with Hon. Simon Bridges
- Cultural Precinct Project stakeholder meeting
- Opened the NZ National Power Chair Soccer tournament
- Official opening of Taupō Winter Festival 2018
- Taupō Winter Festival Chinese Banquet
- 2018 LGNZ Conference – Christchurch
- Great Lake Leaders Forum with RBNZ Governor – Adrian Orr
- Destination Great Lake Taupō farewell for Kathy Guy
- Taupō Police briefing

Cr Maggie Stewart (A2277109)

- Destination Great Lake Taupō Board interviews
- Fences, Roading, Reserves & Dogs Committee meeting
- Cultural Precinct Project workshop
- Council meeting – hearing of submissions and deliberations on the Speed Limits Bylaw
- Audit & Risk Committee meeting
- Transport strategy workshop
- Two closed workshops
- Council meeting – Grants and Partnerships hearings and deliberations
- Council meeting

TDC201807/24 RESOLUTION

Moved: Cr Kirsty Trueman
Seconded: Cr John Williamson

That Council receives the reports from members.

CARRIED

Cr Tangonui Kingi closed the public part of the meeting with a karakia.

Cr Maggie Stewart left the meeting at this point (3.13pm) and re-entered the meeting at 3.15pm during the confidential part of the meeting.

6 CONFIDENTIAL BUSINESS

TDC201807/25 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Barry Hickling

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 26 June 2018	Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would

	privilege	be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
Agenda Item No: 6.2 Appointment to Destination Great Lake Taupo Board	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
Agenda Item No: 6.3 Litigation Funding	Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

CARRIED

The meeting closed at 3.27pm.

The minutes of this meeting were confirmed at the ordinary Council meeting held on 28 August 2018.

.....
CHAIRPERSON

TAUPŌ DISTRICT COUNCIL
MINUTES OF THE AUDIT & RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON MONDAY, 23 JULY 2018 AT 10.00AM

PRESENT: Mr Anthony Byett (in the Chair), Cr Barry Hickling, Mayor David Trewavas, Cr Rosie Harvey, Cr Anna Park, Cr Maggie Stewart

IN ATTENDANCE: Chief Executive, Head of Regulatory & Risk, Head of Economic Development & Business Transformation, Head of Democracy, Governance & Venues, Head of Communications & Customer Relations, General Manager Taupō Airport, Contracts & Procurement Specialist, Risk Manager, Manager Legal & Compliance, Group Accountant, Finance Manager, Democratic Services Officer

MEDIA AND PUBLIC: Two members of the public

1 APOLOGIES

AR201807/01 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Mayor David Trewavas

That the apology received from Cr Rosanne Jollands be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 AUDIT & RISK COMMITTEE MEETING - 21 MAY 2018

In relation to the action plan following receipt of the CouncilMARK report, members agreed that should be shared with full Council, rather than the Audit & Risk Committee.

AR201807/02 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Maggie Stewart

That the public and confidential portions of the minutes of the Audit & Risk Committee meeting held on Monday 21 May 2018 be confirmed as true and correct records.

CARRIED

4 REPORTS

4.1 ADOPTION OF PROCUREMENT POLICY

The Contracts & Procurement Specialist spoke to his report and answered questions. The following points were noted:

- In relation to the proposal to increase the maximum limit for a full procurement process from $50k to $100k, it was intended that past experience and an assessment of risk would guide decisions, for example it may be that a lower value but high risk project would require a full procurement process, while

a $99k project with low risk may not.

- Obtaining quotations still required a process to be followed – three quotations must be obtained and minimum due diligence completed.
- The Procurement Advisory Team consisted of the Contracts & Procurement Specialist; the Manager Legal & Compliance; the Solicitor-Property; the Risk Manager; the Facilities Manager; and the Health & Safety Business Partner.
- The wording relating to the local economic attribute was deliberately ambiguous as "local" was difficult to define. How it relates to particular situations will be determined on a case-by-case basis. Having the local economic attribute in the policy would enable local economic impacts to be taken into account, which has not been the case in the past.
- The appropriate procurement process to follow in any given situation depends on an assessment of risk. Something low risk could be handled via an RFQ (request for three quotations) process; while an RFT (if the work can be fully scoped) or RFP with registrations of interest first would be more appropriate for something high risk.
- In the majority of cases, written quotations should be obtained. There would be times however where it was appropriate for verbal quotations to be obtained for minor work.

In answer to a question, the Chief Executive advised that ongoing conversations were taking place at a regional level to grow the market and ensure value for money. Staff also tried to spread the use of professional agencies to support the local economy. The Contracts & Procurement Specialist added that a process was still followed to confirm situations in which only one possible supplier was available.

AR201807/03 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Barry Hickling

That the Audit & Risk Committee adopts the Procurement Policy (A2239885) subject to Audit New Zealand approval.

CARRIED

4.2 TAUPŌ AIRPORT AUTHORITY SAFETY MANAGEMENT SYSTEM IMPLEMENTATION PLAN

The General Manager Taupō Airport spoke to the report and explained the background to the drafting of the Taupō Airport Authority Safety Management System Implementation Plan (SMS). Taupō Airport started work on improving safety management 10-12 years ago and the new plan documented a lot of processes that were already in place. The SMS had been very well received by the Civil Aviation Authority. There would be a two day audit on 5-6 March 2019 following which the Taupō Airport Authority would implement the SMS.

In answer to questions, the General Manager Taupō Airport advised that:

- The SMS 'governance' team consisted of the General Manager, the Operations Manager, the Safety Manager and the Chair of the Safety Committee. Although the title of the team was 'governance', the team's focus was operational in nature.
- The cost of completing the SMS plan was slightly less than $90k over three years. The first part of it was drafted *pro bono*.
- The SMS plan worked alongside the Airport's Health & Safety plan. A computerised system was in place to enable all incidents to be reported separately. The system was simple and could be used for Council incident reporting if desired.

The Head of Economic Development and Business Transformation advised that there would be compliance costs associated with the SMS plan in future.

AR201807/04 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Cr Rosie Harvey

That the Audit & Risk Committee recommends to Council that the Safety Management Systems implementation plan be adopted.

CARRIED

4.3 ADOPTION OF ASSET DISPOSAL POLICY

An updated draft Asset Disposal Policy was shown on the screens in the Council Chamber (A2273916). This differed from the version contained on the agenda in the following manner:

- Additional clause in the 'principles' section: "4.3 The disposal of assets will comply with all Council policies applicable to those assets e.g significance, engagement etc."
- Additional wording at the end of clause 4.4: "…recognising any community interests that may be applicable".
- Additional clause at the end of the 'policy content' section: "5.8 All decisions regarding the disposal of assets shall comply with the Taupo District Council Significance and Engagement Policy."

Members decided that the draft Asset Disposal Policy should be submitted to Audit New Zealand for comment prior to adoption.

In answer to a question, the Finance Manager recommended keeping the title of the policy as "Asset Disposal" as opposed to "Fixed Asset Disposal" as that would avoid problems with current and non-current accounting definitions.

In answer to another question, the Risk Manager advised that the principles contained in the policy should still apply to financial assets, hence the inclusion of reference to financial assets.

It was noted that there were a number of procedural guideline documents in place dealing with specific disposal processes. The Asset Disposal Policy was a high-level policy setting out general principles.

AR201807/05 RESOLUTION

Moved: Mr Anthony Byett
Seconded: Cr Barry Hickling

That the Audit & Risk Committee recommends that the proposed Asset Disposal Policy (A2256528) (as amended) be forwarded to Audit New Zealand for comment.

CARRIED

4.4 FAULT TREE (BOWTIE) ANALYSIS OF NOT MEETING OBLIGATIONS AS THE EMPLOYER OF THE CEO, AND UNDERPERFORMING COUNCIL RISKS

The Risk Manager summarised the fault tree (bow-tie) analysis for both not meeting obligations as the employer of the Chief Executive; and underperforming Council risks. The following points were noted:

- Not meeting obligations as the employer of the CEO – the risk drops from high to medium with treatments.
- Underperforming Council – how the staff operate has a significant impact on whether the Council performs or not. Performing to a high level requires a number of factors to be in place, including correct processes; team work; and behaviours. The risk was low-medium with treatments.

In answer to questions, the Risk Manager advised that:

- The 'failure to separate employer and governance roles' risk had been moved to the underperforming Council fault tree chart.
- 'Officer interference' in the underperforming Council fault tree chart referred to obstructing the flow of things.

In discussion members agreed that the action 'not maintaining collective goals' should be re-worded to 'undermining collective goals'.

AR201807/06 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Maggie Stewart

That the Audit & Risk Committee receives the report.

CARRIED

4.5 AUDIT & RISK COMMITTEE SCHEDULE OF POLICIES FOR REVIEW

AR201807/07 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr Rosie Harvey

That the Audit & Risk Committee receives the Schedule of Policies for review (A2257341).

CARRIED

4.6 AUDIT OF TAUPO DISTRICT COUNCIL'S 2018-28 LONG-TERM PLAN

AR201807/08 RESOLUTION

Moved: Mayor David Trewavas
Seconded: Cr Barry Hickling

That the Audit & Risk Committee receives the Letter of Representation for the audit of Taupō District Council's 2018-28 Long-term Plan and the independent auditor's report.

CARRIED

5 CONFIDENTIAL BUSINESS

AR201807/09 RESOLUTION

Moved: Cr Anna Park
Seconded: Mayor David Trewavas

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 5.1 Audit New Zealand Report on the Interim Audit of Taupo District Council for the year ended 30 June 2018	Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

Agenda Item No: 5.2 Taupo District Council Employee Engagement Survey 2018	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
Agenda Item No: 5.3 Litigation Update	Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

CARRIED

The meeting closed at 12.03pm.

The minutes of this meeting were confirmed at the Audit & Risk Committee Meeting held on 29 October 2018.

.....
CHAIRPERSON

4
GREAT LAKE TAUPŌ
Taupō District Council
The information displayed has been taken from Taupo District Council's GIS databases and maps. It is made available in good faith, but its accuracy or completeness is not guaranteed. Position of property boundaries are INDICATIVE only and must not be used for legal purposes. Cadastral information sourced from Land Information New Zealand. Crown Copyright Reserved. This map is not to be reproduced without permission of TDC. © Copyright Reserved Taupo District Council.
LEGEND:
Property Boundaries
Proposed Subdivisions
Lease Boundaries
Taupo District Boundary
TDC Reserves
DOC Reserves
Council Owned Land
Council Easements
SERVICES
Sewer (wastewater)
Manhole
Node
Pump Station
Sewer pipe
Water
Water point (valve, fire hydrant)
Water pipe
Stormwater
Manhole
Inlet / cesspit
Node
Stormwater pipe
Fibre Optic Cable (Council)
Street Lights
MAP PRODUCED FROM GEOCORTEX
26.194 Meters
Scale = 1: 500 (A4)
Date Created: 22 August 2018 8:03 a.m.
Author:
N

cheal
www.cheal.co.nz
Disclaimer
1. This sketch drawing shall be used for the purpose of discussion and shall not form any part of a tender or construction process. The information thereon shall not be passed on to any third party without the express written consent of Cheal Consultants LTD. In the event of this information being passed on to a third party, even with written permission, or the information being used for any purpose other than discussion, Cheal Consultants LTD take no responsibility for its correctness and subsequent use.
2. Aerial imagery has been obtained from (source of image) and is provided under a creative commons public license. It has been provided as a guide only and the accuracy of how these features are positioned, or proposed on the ground, but may not be absolute.
3. Lot 22 to be transferred to the owner of Lot 10 DP 369975
Legend
Stormwater line proposed
SWMH proposed
Sewer line proposed
Sewer line existing
SSMH proposed
SSMH existing
Sewer connection proposed
Water line existing
Rev Date Amendment By ICheal
Project Title
Emie Morris
Preliminary concept plans for client
Heropeka St, Lakewood Dr, Taupo
Drawing Title
Preliminary Layout
Surveyed
Designed D Hawk 12/11/17 BJF
Drawn P Haas 12/11/17 PH
Checked D Hawk 12/11/17 BJF
Approved D Hawk 12/11/17 BJF
Status RESOURCE CONSENT
Scale A1 1:500 A1
A3 1:1000
Drawing Number 17489-SC001 Rev B
St Pats Grove
MERIA HOSKINS STREET
LAKEWOOD DRIVE