

ATTACHMENTS

**Fences, Roothing, Reserves & Dogs
Committee Meeting**

3 September 2019

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2 July 2019

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON TUESDAY, 2 JULY 2019 AT 10.06AM**

PRESENT: Cr Barry Hickling (in the Chair), Cr Anna Park, Cr Maggie Stewart

IN ATTENDANCE: Chief Executive, Head of Operations, Infrastructure Manager, Asset Manager, Transportation, Senior Reserves Planner, Parks Project Management Cadet, Reserves Management & Property Officer, Democratic Services Officer, Democratic Services Support Officer

MEDIA AND PUBLIC: Two members of the public

1 APOLOGIES

FRD201907/01 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr Anna Park

That the apologies received from Mayor David Trewavas, Cr John Boddy, and Cr John Williamson be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 16 APRIL 2019

In answer to a question, Cr Park noted that she saw new trees had been planted when driving through Waipahihi Avenue last week.

In answer to a second question, the Head of Operations advised that he would seek an update from Mr Duncan Brown regarding the trees at Highland Drive.

FRD201907/02 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Maggie Stewart

That the minutes of the Fences, Roothing, Reserves & Dogs Committee meeting held on Tuesday 16 April 2019 be confirmed as a true and correct record.

CARRIED

4 REPORTS

4.1 REQUEST TO REMOVE TREES ON SCOTT DRIVE, TAUPŌ

The Infrastructure Manager and Asset Manager Transportation jointly presented the item using a map projected onscreen showing service lines and the trees in question.

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An apology was given on behalf of the original applicant, Mr Chris Benny who was unable to attend the meeting. Mr Benny had rallied further support from nearby neighbours following his original request being declined by the Committee in April 2019, two of whom would address the Committee today – Messrs Mehrdad Nico and Barry Dyer (from numbers 1 and 6 Scott Drive respectively). Messrs Nico and Dyer lived opposite Mr Benny's residence however, they had also raised their own issues regarding trees on their side of the street which were not part of the reserve.

Mr Barry Dyer addressed the Committee and made the following points:

- He lived at number 6 Scott Drive, across the road from Mr Chris Benny.
- Numbers 4 and 6 Scott Drive also had Ash trees which were quite invasive.
- He supported Mr Benny's request for the removal of two trees.
- In May 2018 there was a major back up of sewage into his toilet. The plumber who attended the next day advised that the sewage was a Council job. Council contractors arrived onsite and subsequent investigations found extensive tree root intrusions resulting in the sewer system having to be removed.
- Trees were lifting the footpath and his front lawn. He had dug down the side of the footpath and discovered tree roots the size of his arm coming across his property and also lifting driveway cobbles.
- There was ongoing damage to the culvert on both sides of the road which was being pushed up. Although remedial work had been undertaken and the concrete pads shaved off, this did not get rid of the roots or internal damage to the infrastructure.
- It was a matter of the wrong trees in the wrong place. If the Committee agreed to remove the trees, the safety of the properties would be met. He saw no merit in paying for temporary remediation.
- If the trees were removed, would like to see new smaller / appropriate trees planted.
- Mr Nico advised that he had taken a photo of the footpath when it was graded a few months ago; since then, the path had lifted again by about two centimetres. Mr Nico's main issue was tree roots causing damage and sprawling everywhere, and who would cover costs if his property was affected.

The following comments were noted during questions, answers and related discussion.

- Tree related damage was also a major issue in Turangi. Councils tree and vegetation policy did not cover damage to footpaths however, given the significant costs associated with infrastructure, it would be timely to review it. Additionally there were health and safety issues to consider with pavements being lifted from tree roots.
- A member noted that the Committee had declined the original request from Mr Benny on the basis that there was insufficient technical information at that time. She thanked Mr Dyer for providing the history as well as the impacts on residents / property owners. In reply to a question, Mr Dyer advised that he personally would contribute to a cost share arrangement for removal of the trees however, he could not answer for anyone else.
- The Chair felt that the Committee should look at all trees in Scott Drive. Referring to Mr Benny's email, he clarified that he and Cr Park had both looked at the trees on Scott Drive; he was also aware of the repair work done to the sewer line in 2018. As the trees were located in close proximity to services infrastructure and had caused pavement damage at various times, he felt that Council staff should survey all trees on Scott Drive to enable the Committee to make an informed decision.
- In reply to a question, the Head of Operations recommended that officers undertook a full assessment of each individual tree as he was not comfortable for a decision to be made on an entire street based on the current application. The conditions around the two trees relating to Mr Benny's request would not change however therefore he urged the Committee to deal with that today.
- The Head of Operations confirmed that the assessment findings would be an agenda item at the next Committee meeting in September.
- The general practice was to remove trees and stumps to ground level though the approach taken would be made on a case-by-case basis.

FRD201907/03 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Maggie Stewart

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That the Fences, Roothing, Reserves & Dogs Committee directs officers to remove the trees outside 1 and 3 Scott Drive, Taupō, and complete a full assessment of all trees on Scott Drive specifically in relation to the impacts on infrastructure services and report back to the September 2019 Fences, Roothing, Reserves & Dogs committee meeting.

CARRIED**4.2 REQUEST TO REMOVE TREES AT BESLEY PARK, TAUPŌ**

The Head of Operations apologised that some of the arborists reports were barely readable noting that a system review would take place to avoid a repeat occurrence.

The Parks Project Management Cadet highlighted key points of both her and the arborists report, followed by the Senior Reserves Planner clarifying which trees were numbers 1, 2 and 3 on the map.

FRD201907/04 RESOLUTION

Moved: Cr Barry Hickling

Seconded: Cr Anna Park

That the Fences, Roothing, Reserves & Dogs Committee approves the removal of tree number 1 (the tree closest to the road) and declines the request to remove trees number 2 and 3 Besley Park, Taupō as outlined in the map attached to the report.

CARRIED**4.3 REQUEST FOR REMOVAL OF TREE AT 1/36 LAKEWOOD DRIVE, TAUPŌ**

The Parks Project Management Cadet advised that this request was received through 'Fix my street' on Council's website. The arborist had identified that the tree was in good health however, due to the significant impacts on infrastructure (eg. lifting of the footpath) and the potential impacts on services, it was recommended that the tree be removed.

The Chair advised that this same tree had been looked at a few years ago. At that time, some gardens in front of the tree were removed and extensive root pruning undertaken. Currently there was around 18 of these trees along Lakewood Drive therefore future tree removal requests would be likely. He also noted that the tree was probably a type of elm and not a poplar.

FRD201907/05 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Barry Hickling

That the Fences, Roothing, Reserves & Dogs Committee approves the removal of the tree outside 1/36 Lakewood Drive, Taupō.

CARRIED**4.4 REQUEST FOR REMOVAL OF TREES AT 93 HINEMOA AVENUE, TAUPŌ**

The Chair noted that these two Cherry trees were the only trees on Hinemoa Avenue berms and due to their large size, had caused some disruption on the footpath.

FRD201907/06 RESOLUTION

Moved: Cr Barry Hickling

Seconded: Cr Maggie Stewart

That the Fences, Roothing, Reserves & Dogs Committee approves the removal of two Prunus trees outside 93 Hinemoa Avenue, Taupo.

CARRIED

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4.5 REQUEST FOR REMOVAL OF TREES ON KENRIGG RESERVE, KINLOCH

The Parks Project Management Cadet summarised that this request was received from Kinloch residents for the removal of six trees on the reserve next to 7 Antonia Place. She further advised that there had been a miscommunication between the operations and arborist teams resulting in a slight contradiction in the report. The proposed recommendation sought to remove the Prunus tree (number 2) due to it being a weed species (and therefore eligible for removal under Council's policy) and retain the remaining five trees which were in fine health.

The Chair noted that it would be timely to review Council's Tree & Vegetation Policy as some clauses could probably be removed and others added, in particular empowering staff to make some decisions. The Head of Operations noted that with the assessment work to be carried out in Scott Drive and elections pending, it would be practicable to review the policy after elections.

FRD201907/07 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr Barry Hickling

That Fences, Roading, Reserves & Dogs Committee approves the removal of the self-seeding Prunus and declines the request to remove the five remaining trees on Kenrigg Reserve adjacent to 7 Antonia Place, Kinloch.

CARRIED**4.6 TAUPŌ DISTRICT COUNCIL TRAFFIC CONTROL DEVICE UPDATES**

The Asset Manager Transportation explained the supporting reasons for each of the twelve requested devices. An additional item was added to the recommended list as follows

9a. Install 2 x RG17 refuge islands on Spa Road and Oruanui Street.

Discussions ensued in relation to items 10 and 11. Members felt that the proposed recommended times were too long, and that Roberts Street should be restricted to 60 minute parking, and Titirāupenga Street be an all day parking zone.

FRD201907/08 RESOLUTION		
Moved: Cr Barry Hickling Seconded: Cr Anna Park		
That, pursuant to the Taupō District Council Traffic Bylaw, Council imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District:		
Sign/Marking	Why	Where
1. Two (2) bus stop signs relocated on Kiddle Drive.	There is a safety concern where the bus stops due to the location of the sign, which is close to the intersection and a blind corner.	Kiddle Drive, near to Invergarry Road intersection
2. 12 metres of 'No Stopping At All Times' marking removal (broken yellow lines).	To allow buses to stop along Kiddle Drive.	Kiddle Drive, near to Invergarry Road intersection
3. One (1) bus stop sign removal	Due to the proximity of the bus stop to the refuge island and creating a visibility of the island when the bus stops.	Kiddle Drive, near to Birch street intersection.
4. 132 metres long 'No Stopping At All Times'	To stop vehicles parking along the widened seal and hindering	On Tirohanga Road, outside the

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(broken yellow lines) markings to be installed.	visibility for vehicles exiting the school and hall.	school and hall.
5. 985 metres of 'No Overtaking' 100mm continuous double yellow line markings to be installed.	To stop vehicles passing in between the two right turn bays.	On Poihipi Road, between Acacia Bay and Scoria Road.
6. 40 metres of 'No Overtaking' 100mm continuous yellow line marking to be installed.	To stop vehicles passing near to right turn bays.	On Poihipi Road, between Acacia Bay and Scoria Road.
7. 92 metres of 'No Overtaking' advanced markings 100mm 3x7 yellow line marking to be installed.	To stop vehicles passing near to right turn bays.	On Poihipi Road, between Acacia Bay and Scoria Road.
8. Removal of 3 x angle parking spaces.	To install refuge island.	Spa Road, near to Oruanui Street intersection.
9. 14 metres of 'No Stopping At All Times' (broken yellow lines) markings to be installed.	To stop vehicles not parking too close to the refuge island.	Spa Road, near to Oruanui Street intersection.
9a. Install 2 x RG17 refuge islands.	To provide a central refuge to pedestrians crossing the road.	Spa Road, near to Oruanui Street intersection.
10. Install P60 (60 min) parking restriction signs.	To provide customer parking for Briscoes customers.	26 Parking spaces on Roberts Street from Titirapenga Street intersection to entrance to Briscoes yard.
11		
12. Remove up to two parking spaces on Roberts St near Briscoes	To allow delivery trucks to easily exit the yard.	Roberts Street, outside 79 Roberts Street

CARRIED**4.7 TAUPŌ DISTRICT COUNCIL TRAFFIC CONTROL DEVICE UPDATES**

The Asset Manager Transportation advised that officers had taken the opportunity to look at other intersections on Whangamata Road while investigating concerns received from residents on Te Toke Road (which intersects Whangamata Road) about near misses at an uncontrolled intersection.

FRD201907/09 RESOLUTION

Moved: Cr Anna Park
 Seconded: Cr Barry Hickling

That, pursuant to the Taupō District Council Traffic Bylaw, Council imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District:

Sign/Marking	Why	Where
1. STOP sign and marking	To improve road safety	Whangamata Road and Otake Road intersection
2. GIVEWAY sign and marking	To improve road safety	Whangamata Road and Waihora Road intersection

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3. GIVEWAY sign and marking	To improve road safety	Whangamata Road and Puketapu Road intersection
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CARRIED**5 CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 11.06am.**The minutes of this meeting were confirmed at the Fences, Roothing, Reserves & Dogs Committee meeting held on 3 September 2019.**.....
CHAIRPERSON





Appendix 1 - Council Tree Assessment Checklist

(Note: for provisions relating to notable and amenity trees and trees and indigenous trees and vegetation within significant natural areas – refer to the Taupō District Plan)

Ref / Request no **1906685**

Location **Motutere Motorcamp**

Tree Species **Gum (*Eucalyptus sp.*) X 2**

Girth **1500 mm (est.)**

Height **28 m**

Spread **25 m**

Approximate Age **>50 years (est.)**

Tree Health/Condition (1 excellent – 5 very poor) **1-2**

Berm Width**1 Roadway Damage Assessment**

1.1	Footpath damage	Yes/ <u>No</u>	N/A
1.2	Has the footpath been replaced	Yes/ <u>No</u>	
1.3	Kerb & channel damaged	Yes/ <u>No</u>	
1.4	Road pavement damage	Yes/ <u>No</u>	
1.5	Buried services damaged	Yes/ <u>No</u>	

2 Adjoining Property Impact Assessment

2.1	What side of the property is tree on	<u>North</u> /South/East/West
2.2	Is tree over shading the property in winter	Yes/ <u>No</u>
2.3	Is tree damaging the property	Yes/ <u>No</u>
2.4	Comment on tree damage	

None noted.

2.5	Is tree a danger to the property if it falls	Yes/ <u>No</u>
2.6	Do the adjoining owners want the tree removed	<u>Yes</u> / <u>No</u>
2.7	Is the tree encroaching on power lines	Yes/ <u>No</u>
2.8	Is the tree adversely impacting on adjoining services e.g. footpaths, roads, underground services	Yes/ <u>No</u>
2.9	Is there erosion potential if the tree is removed?	<u>Yes</u> / <u>No</u>

3 Values and Options Assessment

- 3.1 Does the tree have formal protection e.g. District Plan, Reserve Act, Covenant Yes/No
- 3.2 Has the tree historic or other significance Yes/No **Unknown**
- 3.3 Can the tree be pruned to overcome the current problem Yes/No
- 3.4 What is the frequency of trees on the street

Do not appear to be notable or amenity trees in the District Plan. Other significance / protection unknown. The site is surrounded by bush and scrub and contains several specimen trees of lesser size.

- 3.5 Are there mature trees in private gardens, parks or street berms adjoining this site Yes/No

- 3.6 How significant is the tree in the local landscape

The trees are very large and prominent specimens that can be seen from throughout the motorcamp but are not visually significant beyond that due to the backdrop of bush on 3 sides of the camp.

4 Proposed Action

- 4.1 What species of tree is a suitable replacement?

N/A

- 4.2 Do you recommend the removal of the tree Yes/No
- 4.3 Do you recommend the replacement of the tree Yes/No
- 4.4 Can work be safely completed near power lines or is Power Authority Consent required Yes/No
- 4.5 General comment:

The gum trees are large, healthy specimens with good vigour set well back on an unmaintained bank sloping down from the camp. Full inspection of the trees was not possible due to inaccessibility, however no sign of any significant structural instability or decline was noted from the camp. There were some small, isolated patches of browned-off foliage in the north-most tree, cause unknown and affecting very small proportion of the canopy.

It is recommended that a path to and around the bases of the trees is kept clear so inspection of the root plate and base of the trees can be carried out.

- 4.6 Photos taken? (attach photos) **AS BELOW** Yes/No

Parks Officer Name Adrian Lamont Date 8/7/19

PHOTOS

	
Subject trees viewed from within the camp.	Localised browning off in canopy of northern tree
	
Trees viewed from nearest caravan site, looking north.	



Harcourts Bowls Taupo
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07 3787404
taupobowlingclub@xtra.co.nz



9 July 2019

Mr Nathan Mourie
Senior Reserve Planner
Taupo District Council
Private Bag 2005
TAUPO 3352

Dear Mr Mourie

Further to discussions with the Taupo Bowling Club Inc regarding the replacement of the artificial green, which is subject to a MOU and the decision to locate the new Council Administration Building to Tuwharetoa Street, the Club wishes to apply for an extension of its current ground lease on the South Domain from 2027 to 2030.

This will put the Bowls Club expiry date in line with the extended tennis club lease and the Council's wish to complete their review of all sporting and social club leases whose future locations are to be determined from that date.

The Club has previously submitted details of its viability and the strong demand for its facilities for bowling and the pavilion for social and business activities from both the Taupo community, the wider New Zealand and Australian visitors who frequent the club.

It also will achieve 11 years of use for the new artificial green which will give a more effective use of the funding for this facility.

The Club continues to maintain its membership at 100 members, with an increasing usage from the 800 non-member bowlers that we reported last year from the local community, visiting bowlers from New Zealand and Australia, who participate in our tournaments. Unfortunately, we do not have the number of bowlers who play at the club roll-ups, but these would probably add a conservative estimate of an extra 200 to these figures.

The Club is keen to continue to develop the site, so with an extension to the lease, we believe that we could continue with some of the proposed improvements and developments that we have previously presented to you and the Council, which will provide the members and public with an attractive facility, suitable for year round use.

Yours sincerely,



Dot Pope
Secretary
Taupo Bowling Club Inc.
Tel: 07 378 1622

(on behalf of Bob Jollands, Liaison Officer, Taupo Bowling Club Inc)



