

**I give notice that
a Mangakino/Pouakani Representative Group Meeting will be held on:**

Date:	Tuesday, 21 May 2019
Time:	10.00am
Location:	Boardroom Mangakino Service Centre Mangakino

AGENDA

MEMBERSHIP

Chairperson Cr Kirsty Trueman

Deputy Chairperson Cr Barry Hickling

Members Mayor David Trewavas
Cr Tangonui Kingi
Mrs Lisa de Thierry
Mr Mark Seymour
Miss Memory Te Whaiti

Quorum 4

Gareth Green
Chief Executive Officer

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3.1 MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 19 MARCH 2019

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Kevin Strongman, Head of Operations

RECOMMENDATION(S)

That the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 19 March 2019 be confirmed as a true and correct record.

ATTACHMENTS

1. **Mangakino/Pouakani Representative Group Meeting Minutes - 19 March 2019** [↗](#)

4.1 PRESENTATION: MANGAKINO FULL PRIMARY SCHOOL PRINCIPAL

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item provides an opportunity for members to meet and hear from Mr Jason Wright, who was appointed principal of Mangakino Full Primary School at the start of the 2019 school year.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the information and thanks Mr Jason Wright for his attendance.

ATTACHMENTS

Nil

4.2 CURRENT ACTION POINTS UPDATE

Author: Kevin Strongman, Head of Operations

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

To provide an update to members on outstanding items from the previous meetings of the Mangakino-Pouakani Representative Group.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the current action points update.

ATTACHMENTS

1. Current MPRG Action Sheet (A2462068) [⇒](#)

4.3 SUBMISSION ON THE DRAFT WATER SUPPLY STRATEGY AND DRAFT ROAD ENCROACHMENT POLICY

Author: Tanya Wood, Policy Advisor

Authorised by: Alan Menhennet, Head of Finance and Strategy

PURPOSE

To present the Mangakino-Pouakani Representative Group with an opportunity to provide a submission on Council's Draft Water Supply Strategy and / or the Draft Road Encroachment Policy.

DISCUSSION

The Draft Water Supply Strategy and the Draft Road Encroachment Policy are open for consultation over the period May 13, 2019 to June 13, 2019. This meeting provides an opportunity for the Mangakino-Pouakani Representative Group to provide feedback on either strategy / policy, which can then be captured and included in a formal submission.

CONCLUSION

Feedback from the Mangakino-Pouakani Representative Group is welcomed on the Draft Water Supply Strategy and / or Draft Road Encroachment Policy.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group provides feedback for inclusion in formal submissions on the Draft Water Supply Strategy and / or Draft Road Encroachment Policy.

ATTACHMENTS

1. Draft Water Supply Strategy [⇒](#)
2. Draft Road Encroachment Policy [⇒](#)

4.4 TIROHANGA ROAD PROJECTS BRIEFING

Author: Denis Lewis, Infrastructure Manager

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item is to provide the Mangakino/Pouakani Representative Group with an overview of the projects proposed for Tirohanga Road as provided for in the 2018-28 Long-Term Plan.

DISCUSSION

Officers will provide a verbal update to the group.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the information in relation to projects planned for Tirohanga Road.

ATTACHMENTS

Nil

4.5 TAUPŌ DISTRICT COUNCIL ASSET MANAGEMENT PLANNING

Author: Brent Aitken, Asset Manager - Storm Water and Solid Waste

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item is to provide the Mangakino/Pouakani Representative Group with a high level overview of asset management within the organisation.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the information in relation to Council's asset management planning.

ATTACHMENTS

1. Asset Management Presentation Notes (A2433676) [⇒](#)

4.6 TAUPŌ DISTRICT COUNCIL PROJECT MANAGEMENT METHODOLOGY

Author: Travis Delich, Project Management Advisor

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item is for the Project Management Advisor to present information on Council's approach to project management, as well as discuss steps implemented to improve our delivery on current projects.

DISCUSSION

Council has an ambitious list of projects to deliver as part of the Long-Term Plan. In an effort to improve our delivery of projects, Council have adopted a project management methodology which sets out what we want to achieve. This includes -

- A consistent and phased approach to project management
- Improvements in understanding the scope of our projects and what we are delivering
- Improvements in the quality of what we are delivering
- Improvements with our project engagement and communication
- Improving how we cluster projects to procure and deliver
- Ensuring we are realising the benefits of the projects we deliver

CONCLUSION

This presentation is to support the Representative Group to have a better understanding of the process and guidelines staff are expected to follow to help ensure the success of a project.

A PowerPoint is also attached for further information (refer Attachment 1).

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the information on project management methodology.

ATTACHMENTS

1. TDC Project Management Methodology Powerpoint (A2436996) [⇒](#)

4.7 UPDATE FROM THE MANGAKINO COMMUNITY COORDINATOR

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item is for the Community Coordinator to provide an update on any relevant developments since the last Representative Group meeting.

A copy of the Community Coordinator's report is attached.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the report from the Mangakino Community Led Development community coordinator.

ATTACHMENTS

1. Community Coordinators Report (A2460610) [⇒](#)

4.8 COMMUNITY ISSUES

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item allows for discussion on community issues within the Mangakino-Pouakani area.

DISCUSSION

Matters that are of an operational and maintenance nature such as road potholes, leaking water valves, trees etc. should be reported to staff for investigation and action in the first instance.

No debate and/or resolution is permitted on any of the issues raised.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the information relating to community issues.

ATTACHMENTS

Nil

4.9 MEMBERS' REPORTS

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/conferences/seminars they have attended over the past month.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the information on members' reports.

ATTACHMENTS

Nil