

**I give notice that
a Mangakino/Pouakani Representative Group Meeting will be held on:**

Date:	Tuesday, 13 October 2020
Time:	10.00am
Location:	Boardroom Mangakino Service Centre Mangakino

AGENDA

MEMBERSHIP

Chairperson Cr Kirsty Trueman
Deputy Chairperson Mrs Lisa de Thierry

Members

Mr Whitu Karauna
Cr Kylie Leonard
Mr Mark Seymour
Miss Memory Te Whaiti
Cr Yvonne Westerman
Mayor David Trewavas

Quorum 4

Gareth Green
Chief Executive Officer

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3.1 MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 11 AUGUST 2020

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Kevin Strongman, Head of Operations

RECOMMENDATION(S)

That the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 11 August 2020 be confirmed as a true and correct record.

ATTACHMENTS

1. Mangakino/Pouakani Representative Group Meeting Minutes - 11 August 2020

4.1 PRESENTATION: POLICE UPDATE

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

Senior Sergeant / Prevention Manager – Taupō Jason Henderson and Mangakino Constable Te Awa Anderson will be in attendance to update the members on police activities pertinent to the Mangakino / Pouakani Ward.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the update and thanks Senior Sergeant Jason Henderson and Constable Teawa Anderson for attending.

ATTACHMENTS

Nil

4.2 CURRENT ACTION POINTS UPDATE

Author: Kevin Strongman, Head of Operations

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

To provide an update to members on outstanding items from the previous meetings of the Mangakino-Pouakani Representative Group.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the current action points update.

ATTACHMENTS

1. Current MPRG Action Sheet

4.3 PROPOSED EXPRESSIONS OF INTEREST FOR MANGAKINO SPORTSGROUND COMMUNITY HALL MANAGEMENT

Author: Gemma Mitchell, Strategic Advisor Property & Infrastructure

Authorised by: Tina Jakes, Head of Democracy, Governance and Venues

PURPOSE

To seek direction on whether to request expressions of interest from community groups for management of bookings for the community facilities on Reserve at Wairenga Road, Mangakino.

EXECUTIVE SUMMARY

Over the coming months, Council is rebuilding changing facilities on Wairenga Road Reserve. Once renovations are complete, it is envisaged that several community groups would likely benefit from access to these facilities. It is noted that Council has already been approached by one organisation volunteering to manage the facility for the wider community.

It is suggested that it may be prudent to run an expressions of interest process to enable all interested parties to submit proposals for the operation and management of the facility on Council's behalf. It is proposed that this be run at the start of next year prior to the next Representative Group meeting in order to allow time for the proposals to be summarised and reported back to the group for evaluation.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group directs officers to seek expressions of interest from groups or individuals to manage bookings and associated cleaning of the XX hall for the benefit of the Mangakino Community to present back to the Group early next year (2021).

BACKGROUND AND DISCUSSION

The changing facilities project has been before the group in July 2019 for recommending funds be provided for replacement facilities to be built at this site. This proposal is a follow on from that decision and allows for officers to seek proposals from members of the community for the operational aspects of the community facility like other halls within the region, which can then be presented for evaluation. It is noted one expression of interest has already been received.

Based on this information it is considered that there are two options: seek expressions of interests from all parties or manage bookings remotely.

OPTIONS

Analysis of Options

Option 1. Seek expressions of interest

Advantages	Disadvantages
<ul style="list-style-type: none"> Allows interested parties to submit proposals for consideration 	<ul style="list-style-type: none"> Requires resourcing to run a process and evaluations
<ul style="list-style-type: none"> May limit some operational costs which were estimated at \$5000.00 	<ul style="list-style-type: none">

Option 2. Manage bookings remotely

Advantages	Disadvantages
<ul style="list-style-type: none"> Allows direct Council oversight of the bookings 	<ul style="list-style-type: none"> Does not allow\ interested parties to submit proposals for consideration
<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> May not reduce operational costs

Analysis Conclusion:

It is considered that requesting expressions of interest is the most equitable and efficient way to seek proposals from the community for the operation and management of bookings of the facilities.

CONSIDERATIONS**Alignment with Council's Vision**

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: Vibrant; Quality and Value.

Financial Considerations

The financial impact of the proposal is estimated to be limited.

Legal ConsiderationsLocal Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social and cultural wellbeing of the community is supported by this proposal.

The proposal has been evaluated with regards to a range of legislation. Expressions of interest do not require any authorisations to be obtained.

Policy Implications

It is common for Council to assign booking/cleaning responsibilities to external parties for community facilities like this. There are no other known policy implications.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no known risks to requesting expressions of interest. Risks associated with the responses will be evaluated as part of that process.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;

- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

Direct communication has been/will be carried out with affected parties/key stakeholders and wider communication will be carried out with the community. It is suggested that all known community organisations will be invited to respond and the request for expressions of interest will be communicated via Council's "Connect" newsletter.

CONCLUSION

It is considered appropriate to seek expressions of interest to allow for evaluation of options for management of these community facilities.

ATTACHMENTS

Nil

4.4 MANGAKINO TO TOKOROA BUS SERVICE

Author: Claire Sharland, Asset Manager Transportation

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

To provide an update to the Representative Group and obtain some ways on how we can best communicate the changes to their community on the upcoming change to the service.

DISCUSSION

It was decided at a meeting of the Mangakino/Pouakani Representative Group on 18 June 2020 that the Thursday would be dropped from the current (3 day service operation) bus service from Mangakino to Tokoroa based on the small number of passengers.

Waikato Regional Council were to advise the bus operator last month; however it was decided we needed to provide the community some lead in time before the changes were made. The reason for this that the service is primarily used for medical appointments or hospital visits in Tokoroa. Appointments can be made well in advance and some of the community may need to make other arrangements or change appointment times based on this decision.

CONCLUSION

We would like to provide the community a good lead in time of the upcoming change to the bus service and recommend at least a 6-week period to notify the bus users of the change and when it will take effect. This will give both the community time to make arrangements and for the communication teams of WRC and TDC to look at a plan to best communicate the changes on the advice we receive at today's meeting.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group:

1. provides some direction to officers on how best to communicate the changes to their community to allow for a good lead in time before the changes take effect, and
2. approves the changes to take place on _____.

ATTACHMENTS

Nil

4.5 COMMUNITY GRANTS 2020/21**Author:** Rose Prisk, Strategic Partnerships Advisor**Authorised by:** Dylan Tahau, Head of Community, Culture and Heritage**PURPOSE**

To consider applications for the first round of funding from the Mangakino/Pouākani Community Grants Fund for the 2020/21 financial year.

EXECUTIVE SUMMARY

The Group has \$21,500.00 excluding GST available in this first 2020/21 grant funding round of two to allocate to community groups and organisations that provide a service on behalf of Council, or for one-off events, assistance with projects and/or capital projects. This amount comprises \$12,500.00 (being 50% of the \$25,000.00 total annual allocation) plus \$4,116.00 carried over from round two 2019/20 funds, and \$4,884.00 returned funds from Mangakino Central Charitable Trust (also from round two 2019/20).

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group approves/declines the following applications for the 2020/21 financial year:

1. *\$_____ to Mangakino Central Charitable Trust to upgrade the FitGym security and installation of extra power sockets to Art & Soul Gallery.
2. \$_____ to Mangakino holiday programmes (Pouakani Marae Trust) for September 2020 January 2021 holiday programmes.
3. \$_____ to Mangakino Senior Citizens/50 plus club to purchase a big screen TV for the hall.
4. *\$_____ to New Zealand Grand Prix Hydroplane Drivers Club Inc for the 2020-2021 Hydro Thunder New Zealand Championship Series.
5. *\$_____ to Rangi Amokura Te Kohanga Reo to Purchase an AED.
6. *\$_____ to Rebbecca Page (T/A Green Start NZ) for ReSet: Resilience & Success.
7. *\$_____ to Waikato River Trails Trust for the Summer Sizzler Event.

*Note: * (asterisk) denotes GST registered organisation*

BACKGROUND

This item is for the Mangakino Pouākani Representative Group ("the Group") to make a decision on the allocation of the community grants for the District.

The Group has \$21,500.00 excluding GST available in this first 2020/21 grant funding round of two to allocate to individuals, community groups, and / or organisations that provide a service on behalf of Council or benefit to the District including one-off events, projects, and/or capital projects. This amount comprises \$12,500.00 (being 50% of the \$25,000.00 total annual allocation) plus \$4,116.00 carried over from round two 2019/20 funds, and \$4,884.00 returned funds from Mangakino Central Charitable Trust (also from round two 2019/20).

Applicants must meet the criteria as set out in the revised Grants and Partnerships Policy 2018. Clause 23 of the Grants and Partnership Policy was amended on 26 June 2018 (Council resolution TDC201806/19) to allow independent distributors to distribute community grants to applicants who request funding for wages

and salaries on an ongoing basis, and day-to-day vehicle running costs. This also applies to the Turangi/Tongariro Community Grants being district wide community grants.

APPLICATIONS

Seven applications requesting a combined total of \$24,638.70 were received (see Attachments 1-7 for further details). A summary sheet of these 7 applications is also attached (see Attachment 8).

*Note: * (asterisk) denotes GST registered organisation.*

	Applicant	Funds requested for...	Amount requested
1 *	Mangakino Central Charitable Trust	Upgrade for Mangakino Central Community FitGym security and installation of extra power sockets to Art & Soul Gallery.	\$1,939.50
2	Mangakino holiday programmes (Pouakani Marae Trust)	September & January Holiday programme	\$6,010.00
3	Mangakino Senior Citizens/50 plus club	We need the grant to purchase a big screen TV for the hall.	\$5,000.00
4*	New Zealand Grand Prix Hydroplane Drivers Club INC	2020-2021 Hydro Thunder New Zealand Championship Series.	\$3,500.00
5*	Rangi Amokura Te Kohanga Reo	Purchase an AED.	\$3,390.20
6*	Rebecca Page (T/A Green Start NZ)	ReSet: Resilience & Success.	\$2,299.00
7*	Waikato River Trails Trust	Summer Sizzler Event.	\$2,500.00
		Total	\$24,638.70

CONSIDERATIONS

Financial Considerations

The financial impact is \$21,500.00 excluding GST.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local public services. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

Policy Implications

The proposal has been evaluated against the Long-Term Plan, Annual Plan, and Grants & Partnership Policy.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long-Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016) and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to making a decision.

COMMUNICATION/MEDIA

Public notification requesting applications by the closing date of September 25, 2020 was advertised through the following media:

- Facebook
- Taupō District Council website

Applicants will be advised of the outcome of their applications by email via the new online process and details of grant recipient allocations will be posted on Council's website.

CONCLUSION

The Group has \$21,500.00 excluding GST available in this first funding round (of two) for the 2020/21 financial year to allocate to community groups and organisations. However, if applications do not meet the criteria set out in the new Grants and Partnerships Policy, there is no requirement to allocate any funds.

Any remaining surplus funds can be rolled over to the second community grants funding round in April 2021.

ATTACHMENTS

1. Mangakino Central Charitable Trust
2. Mangakino Holiday Programmes
3. Mangakino Senior Citizens 50 Plus Club
4. New Zealand Grand Prix Hydroplane Drivers Club Inc
5. Rangi Amokura Te Kohanga Reo
6. Rebbecca Page (T/A Green Start NZ)
7. Waikato River Trails
8. Mangakino-Pouakani Community Grants Summary Sheet

4.6 UPDATE FROM THE MANGAKINO COMMUNITY COORDINATOR

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item is to provide an update to the Representative Group on items of interest pertinent to the Mangakino Community Coordinator's role.

A copy of the report is attached.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the report from the Mangakino Community coordinator.

ATTACHMENTS

1. Mangakino Community Coordinator Report - October 2020

4.7 COMMUNITY ISSUES

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item allows for discussion on community issues within the Mangakino-Pouakani area.

DISCUSSION

Matters that are of an operational and maintenance nature such as road potholes, leaking water valves, trees etc. should be reported to staff for investigation and action in the first instance.

No debate and/or resolution is permitted on any of the issues raised.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group

ATTACHMENTS

Nil

4.8 MEMBERS' REPORTS

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/conferences/seminars they have attended over the past month.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the information on members' reports.

ATTACHMENTS

Nil