

**TAUPŌ DISTRICT COUNCIL**  
**MINUTES OF THE INAUGURAL MOTUTERE RECREATION RESERVE MANAGEMENT PLAN**  
**COMMITTEE MEETING**  
**HELD AT THE MOTUOAPA FISHING & BOATING CLUB, 8 ARATAHA STREET, MOTUOAPA**  
**ON THURSDAY, 30 NOVEMBER 2023 AT 10.23AM**

**PRESENT:** Cr Danny Loughlin (in the Chair from Item 5.2 onwards), Member Aroha French, Cr Sandra Greenslade, Member Maru Maniapoto (via MS Teams), Cr Kevin Taylor, Mayor David Trewavas (until 10.58am), Member Jade Wikaira (via MS Teams)

**IN ATTENDANCE:** Cr Karam Fletcher, General Manager People and Community Partnerships (L O'Brien), Policy Manager (N Carroll), Iwi and Co-Governance Manager (D Rameka), Executive Manager Mayor's Office (J Later), Governance Quality Manager (S James), Iwi Engagement Partner (T Walker), Policy Advisor (F Bramwell), Policy Advisor (H Wood), Senior Committee Advisor (K Watts), Committee Advisor (D Periam)

**MEDIA AND PUBLIC:** Nil

Notes: (i) Member Maru Maniapoto opened with a mihi and karakia, and closed the meeting with a karakia.  
(ii) General Manager People and Community Partnerships Libby O'Brien led item 5.1.  
(iii) Items were considered in the following order: 1, 5.1, 2, 3, 4, 5.2, 5.3, 5.4.

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

Nil

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

Nil

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**

**5.1 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON**

The General Manager People and Community Partnerships opened with a mihi and introduced herself and her role. She explained that due to this being the first meeting of the Committee, a Chair and Deputy Chair needed to be elected. She recommended that members use System B as the voting system.

**MRRMP202311/01 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Member Aroha French

That the Motutere Recreation Reserve Management Plan Committee confirms that System B will be used to determine the election process for the chairperson and deputy chairperson.

**CARRIED**

**MRRMP202311/02 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Sandra Greenslade

That the Motutere Recreation Reserve Management Plan Committee elects Cr Danny Loughlin as the chairperson of the Motutere Recreation Reserve Management Plan Committee.

**CARRIED**

**MRRMP202311/03 RESOLUTION**

Moved: Member Maru Maniapoto

Seconded: Member Aroha French

That the Motutere Recreation Reserve Management Plan Committee elects Member Jade Wikaira as the deputy chairperson of the Motutere Recreation Reserve Management Plan Committee.

**CARRIED**

*Note: All members present at the Motutere Recreation Reserve Management Plan Committee meeting voted in favour of resolutions MRRMP202311/01-03 above.*

*Cr Danny Loughlin chaired the meeting from this point.*

**5.2 MIHIMIHI - INTRODUCTIONS**

Members introduced themselves to all present.

**Member Jade Wikaira** introduced herself and advised that she resided in Wellington. She apologised for not being able to attend the meeting in person. She was pleased to be part of this journey.

**Member Aroha French** introduced herself and advised that she was also pleased to be part of this Committee, and was there for all to work together. She was proud of her cultural connections, and Waitetoko Marae. She intended to work for the collective future.

**Cr Sandra Greenslade** introduced herself as the Tūrangi Tongariro ward councillor. She enjoyed working with those in the district. This Reserve Management Plan review was part of the important mahi in the district, and she was honoured to be there.

**Cr Danny Loughlin** gave his pepeha and introduced himself as a first term councillor of the newly established Te Papamārearea ward. He was also pleased to be there.

**Cr Kevin Taylor** introduced himself and advised he was also pleased to be there. This was his second term as a Taupō ward councillor and his first term as the Deputy Mayor. He looked forward to the work required in relation to the Reserve Management Plan review.

**Mayor David Trewavas** greeted everyone and thanked them for attending. He congratulated Chair Cr Danny Loughlin for accepting the role, and thanked all of the Committee members for accepting their roles and responsibilities.

**Cr Karam Fletcher** gave a mihi.

**MRRMP202311/04 RESOLUTION**

Moved: Cr Sandra Greenslade

Seconded: Member Aroha French

That the Motutere Recreation Reserve Management Plan Committee receives the information provided by members by way of mihi/introduction.

**CARRIED**

*Note: All members present at the Motutere Recreation Reserve Management Plan Committee meeting voted*

*in favour of resolution MRRMP202311/05 above.*

### **5.3 PURPOSE, PRINCIPLES AND PROCEDURES OF THE MOTUTERE RECREATION RESERVE MANAGEMENT PLAN COMMITTEE**

The Senior Committee Advisor advised that the report contained information that members could refer back to and explained Council and Committee structure including key contacts. She advised that being a committee of Council, members were required to adhere to Council's Standing Orders and Code of Conduct.

She tested with the members if the proposed dates for 2024 meetings would work. It was agreed that she would take into consideration that some evening meetings could work better for members and would confirm with the Chair before sending final dates and times to members.

#### **MRRMP202311/06 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Member Aroha French

That the Motutere Recreation Reserve Management Plan Committee receives the information provided to support members in their role.

**CARRIED**

*Note: All members present at the Motutere Recreation Reserve Management Plan Committee meeting voted in favour of resolution MRRMP202311/075 above.*

### **5.4 RESERVE MANAGEMENT PLAN REVIEW PROCESS**

The Policy Advisor gave her pepeha in te reo Māori and introduced herself and her role. She advised that this was her first project, and she was really enjoying getting to know so many people and working alongside the hapū and community. The first meeting was an awesome step, and it was exciting that it could be done virtually.

The Policy Manager introduced himself and advised he had been at Council since 1999. His team looked after reserve management plans so it was their pleasure to be involved in the review of this plan, which had been a long time coming.

The Policy Advisor recognised the Team Leader Policy E O'Callaghan who was unable to attend.

The Policy Advisor summarised the key points from the report and in answer to a question from a member, advised that the two water reservoirs were located on the reserve near the forest and could be accessed by a track. She advised that the Committee could also do site visits on the reserve.

The Policy Advisor advised that through consultation a lot of feedback regarding the campground lease was expected. She reiterated that this feedback would help shape any future lease agreement but that it was a separate matter that would be considered by Council as the administrators of the reserve.

The Policy Manager advised that as a Committee, members had the role to assign the appropriate status of the land for those parts of the reserve covered by infrastructure. He added that infrastructure such as the waste water treatment plant tended to be designated as local purpose reserve. The reserve was currently designated entirely as recreation reserve but consideration should be given as to whether different parcels should be given a different status to reflect the waste water treatment plant, the reservoirs and other infrastructure. He added that the information gathered as part of the Three Waters reform process to identify all Council water assets would be useful.

Regarding the Certificate of Title, the Policy Advisor confirmed that Council was the registered proprietor but the Reserves Act 1977 set out what Council could and could not do. Council was not permitted to sell it but could add licences and leases. It could not revoke the reserve status. Any funds from any sale would go to the Crown, and the Minister of Conservation would be required to sign off on anything.

Hapū member Ms Aroha French added that the hapū had received more clarification through the previous ministers that had been written to directly. Te Kotahitanga o Ngāti Tūwharetoa also held some documentation. She could provide this to the Committee members.

The Policy Advisor talked to the members about the public consultation and the engagement sessions organised over the Christmas and summer holiday period. She shared copies of posters (A3473196) and information sheets (A3473194) which would be made available throughout the reserve and on Council's website. She also shared a summary of the project plan and engagement sessions (A3473197). She then explained the rest of the drafting process as per the report.

*Mayor David Trewavas left the meeting at this point (10.58am).*

Members were encouraged to attend the engagement sessions if they were available, and a poster would be added to the Waitetoko Marae. Members were also encouraged to share posts via their social media channels.

Members agreed that some of the Committee meetings could be held in Taupō provided there was a balance with those held near Motutere. The Policy Manager reminded them that they could request more touch points for meetings and/or workshops throughout the process if required. Members were keen to have a workshop to check that the main points and direction were tracking correctly before giving approval for the formal consultation on the draft Reserve Management Plan.

Hapū member Ms Jade Wikaira advised that she would investigate the history of the reserve and the original transaction documents to provide more clarity on the area and the association with Ngāti Te Rangīta. Hapū member Ms Aroha French added that whānau could have information regarding this which was researched for Select Committee hearings. She advised that hapū had met with the association of campground users who were working with one of the hapū aunties and were comfortable with the approach being taken. They were looking forward to Christmas and New Year celebrations with hapū. She acknowledged the Council staff that assisted with this engagement.

#### **MRRMP202311/08 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Member Aroha French

That the Motutere Recreation Reserve Management Plan Committee:

1. Receives the information provided in this report.
2. Directs officers to issue the public notice and begin the consultation process in accordance with section 41(5) of the Reserves Act 1977.

**CARRIED**

*Note: All members present at the Motutere Recreation Reserve Management Plan Committee meeting voted in favour of resolution MRRMP202311/096 above.*

#### **6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

**The meeting closed at 11.16am with a karakia from Maru Maniapoto.**

**The minutes of this meeting were confirmed at the Motutere Recreation Reserve Management Plan Committee Meeting held on 15 February 2024.**

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**CHAIRPERSON**