

ATTACHMENTS

**Mangakino-Pouakani Representative
Group Meeting**

20 February 2024

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**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE MANGAKINO-POUAKANI REPRESENTATIVE GROUP MEETING
HELD AT THE ST JOHNS HALL, 25 COMMERCE STREET, MANGAKINO
ON TUESDAY, 17 OCTOBER 2023 AT 10.00AM**

PRESENT: Cr Kirsty Trueman (in the Chair), Ms Charlene Campbell, Mr Whitu Karauna (via MS Teams), Mr Mark Seymour, Ms Sapphire Tanirau, Mayor David Trewavas, Cr Yvonne Westerman

IN ATTENDANCE: Cr Karam Fletcher (via MS Teams), General Manager Operations and Delivery (A Moraes), Parks and Reserves Manager, Parks Manager – Town Centres (J Gordon), Community Engagement and Development Manager (H Tattle), Property Manager (S Attenborough), Senior Community Engagement Advisor (G Smith), Senior Funding and Partnerships Advisor (B Forlong), Funding and Partnerships Advisor (E Godwin), Community Engagement Advisor – Northern Taupō District (C Dredge), Communications Advisor (R Watts), Iwi Engagement Partner (T Walker), Senior Committee Advisor (K Watts)

MEDIA AND PUBLIC: Four members of the public

- Notes: (i) *The Chair welcomed member Mr Whitu Karauna who was attending the meeting via MS Teams.*
- (ii) *No requests for public forum were received and no one present at the meeting wished to address the Committee.*
- (iii) *Mr Whitu Karauna joined the meeting via phone from item 5.6 onwards.*

1 KARAKIA

Cr Kirsty Trueman opened the meeting with a karakia.

2 WHAKAPĀHA | APOLOGIES

MP202310/01 RESOLUTION

Moved: Ms Charlene Campbell

Seconded: Ms Sapphire Tanirau

That apology from Cr Anna Park be received and accepted.

CARRIED

Note: *All members present at the meeting voted in favour of resolution MP202310/01 above.*

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 MANGAKINO-POUAKANI REPRESENTATIVE GROUP MEETING - 5 SEPTEMBER 2023

MP202310/02 RESOLUTION

Moved: Mr Mark Seymour

Seconded: Ms Sapphire Tanirau

That the minutes of the Mangakino-Pouakani Representative Group meeting held on Tuesday 5 September

2023 be confirmed as a true and correct record.

CARRIED

Note: All members present at the meeting voted in favour of resolution MP202310/02 above.

5 NGĀ RIPOATA | REPORTS

5.1 PUBLIC FORUM

Item **withdrawn**.

5.2 MANGAKINO POUAKANI COMMUNITY GRANTS 2023/24

The Senior Funding and Partnerships Advisor introduced herself and explained that the Mangakino Pouakani Representative Group was the committee which distributed funds for the Mangakino Pouakani Community Grant. Four applications had been received for a total amount of \$12,500 to be allocated.

The following people addressed the Mangakino Pouakani Representative Group in support of applications for funding and answered members' questions:

#2 – Waikato River Trails – Ms Shirley McPherson

Ms Shirley McPherson introduced herself and advised that the Mangakino part of the Waikato River Trails was very well used. The application request was for assistance to help get people off road and to join up the development that was happening on the Mangakino lakefront.

#1 - Mangakino Central Charitable Trust – Ms Marlene Johnson

Ms Marlene Johnson introduced herself, and explained that a community toy library would improve child development, support low income families and provide a community focussed approach to play. Educational toys as well as robust fun toys would be available, and training would be provided to volunteers and kids about cleaning and caring for the toys.

The Senior Funding and Partnerships Advisor summarised the other two applications received. She gave some additional information regarding the application from St John Mangakino Area Committee. Since the last round of Community Grant funding in April 2023 in which the previous funding request had been declined, Council's Community Engagement and Development team was supporting identification of gaps in the AED network, a campaign to promote locations (scheduled for February 2024), and support groups building community familiarity to use in an emergency. This work would take a while and required a significant coordinated approach across internal teams and external organisations. In the meantime, this application had come through because there was an immediate need for the rural community in the Mangakino and Whakamaru areas. The other committees distributing community grants in the district had also received applications to support maintenance of AED units and one had recently been granted.

	Applicant	Funds requested for...	Deliberation
1	Mangakino Central Charitable Trust	To support the establishment of the Mangakino Community Toy Library.	The Committee supported this application in full.

2	Waikato River Trails Trust	To develop an off Road Path- Lake Road Mangakino connecting the Mangakino Lake front development with the trail.	A project was being considered in the draft Long-term Plan 2024-34 (LTP) to complete a concrete footpath which would be more desirable than gravel. It would be suited to all modes of transport such as mobility scooters, bicycles and pedestrians. Members recognised that this was an important project and would connect the Waikato River Trails. It was agreed that this should be pursued through the LTP and should it not be considered, it could be applied for again in the second round of funding around March 2024.
3	Mangakino District Services and Citizens Club	To support a kitchen upgrade.	It was clarified that the Club owned the building and met the criteria for funding. Members supported this application because the Club was used by many in the community and this would benefit everyone.
4	St John Mangakino Area Committee	Maintenance of AED units in the Mangakino & Whakamaru area & new signage for these AED units.	Members recognised that there was an immediate need for AED units and training for community members and supported this application.

The Senior Funding and Partnerships Advisor introduced her colleague, the Funding and Partnerships Advisor and advised that the next round of funding would occur around March 2024.

She advised that a funding tool kit to support charities and groups before they looked at applying for funding was available through Council. The database Generosity New Zealand was also available to the community to use through the Council's website, and could be downloaded. Alternatively, community members could contact the Community Engagement and Development team with any questions.

MP202310/03 RESOLUTION

Moved: Ms Charlene Campbell

Seconded: Ms Sapphire Tanirau

That the Mangakino Pouakani Representative Group:

1. approves in full, in part or declines the attached applications for the 2023/24 financial year:
 - Mangakino Central Charitable Trust - \$2821.05
 - Waikato River Trails Trust – declined
 - Mangakino District Services and Citizens Club - \$4000.00
 - St John Mangakino Area Committee - \$4116.30
2. provides rationale for declined decisions.

CARRIED

Note: All members present at the meeting voted in favour of resolution MP202310/03 above.

5.3 CIVIL DEFENCE EMERGENCY MANAGEMENT - COMMUNITY RESPONSE PLANS

The Senior Community Engagement Advisor presented this item on behalf of the Emergency Management Advisor – Community Resilience.

Work had commenced on a Community Response Plan for the Mangakino community and was being run by the community to champion and activate the plan.

The next meeting would be held the following evening from 5.30pm – 7pm at the Mangakino Community Hub

and any members of the community or Representative Group were welcome to attend.

MP202310/04 RESOLUTION

Moved: Cr Kirsty Trueman
Seconded: Cr Yvonne Westerman

That the Mangakino-Pouakani Representative Group receives the information regarding Community Response Plans.

CARRIED

Note: All members present at the meeting voted in favour of resolution MP202310/04 above.

5.4 LAKE MARAETAI, MANGAKINO - MOBILE SHOP LICENCE TO OCCUPY

The Parks and Reserves Manager confirmed that since the agenda had been produced, another application had been received. He advised that Council were still waiting for confirmation of the land management agreement from Land Information New Zealand (LINZ). The General Manager Operations and Delivery added that significant progress had been made with LINZ and that he was hopeful that a licence or licences could be issued in time for summer.

The Parks and Reserves Manager advised that a Reserve Management Plan would usually prescribe what was possible on a reserve but this area was not a Council reserve. The General Manager Operations and Delivery added that the draft land management agreement with LINZ did not constrain how many licences could be issued. The two applications received were complementary and did not appear to compete with each other.

Members were mindful that Mangakino had an existing café and shop but other options at the lake would not impact them. They also preferred to expand the definition of the mobile shop in order for other operations to occur such as kayak hire.

MP202310/05 RESOLUTION

Moved: Mayor David Trewavas
Seconded: Mr Mark Seymour

That the Mangakino-Pouakani Representative Group:

1. approves the granting of a Licence to Occupy for more than one 'mobile shop' subject to the signing of the Management Agreement, on the Lake Maraetai Lakefront; and
2. should there be multiple applicants, approves a panel made up 2 Elected Members (Mayor David Trewavas and the Chair of the Mangakino Pouakani Representative Group Cr Kirsty Trueman and 2 Council officers (District Parks & Reserves Manager & Senior Community Engagement Advisor) to make the decision on the successful applicant.

CARRIED

Note: All members present at the meeting voted in favour of resolution MP202310/05 above.

5.5 MANGAKINO BASKETBALL COURT OPTIONS

The Parks Manager – Town Centres confirmed that the working group referred to in the report was the children from the community. It did not include children from visiting families or holiday homes. She added more detail around each of the four options provided in the report and advised that courts around the district included a mix of half courts with a concrete or plexipave surface. She confirmed that should basic concrete be laid, a plexipave surface could be installed in the future. Regardless of the option chosen, Sport Waikato would proceed with installing new courts at Mangakino School.

Members supported a full court in the town centre because the kids of the community wanted to be in town and did not currently go to play at the school. Completing the work in the town centre would tidy up the area

and make it more vibrant. It was also more visible for parents to supervise their kids and was less prone to vandalism.

Members supported Option 3 and added the option of a basic concrete or plexipave surface to the full court.

MP202310/06 RESOLUTION

Moved: Ms Charlene Campbell

Seconded: Cr Kirsty Trueman

That the Mangakino-Pouakani Representative Group supports Option 3 i.e basic concrete full basketball court or full basketball court with plexipave surface with fencing, noise screening, seating and shade in the Mangakino town centre, and therefore requests unbudgeted expenditure from Council to complete this.

.CARRIED

Note: All members present at the meeting voted in favour of resolution MP202310/06 above.

5.6 FUTURE OF THE MANGAKINO SCHOOL HALL

The Property Manager introduced himself and outlined his role which included looking after Council's community assets.

Feedback from the community over the years had indicated that there was appetite to retain the hall for the community and take over the running of it from the school to retain it for the future. However, the costs to maintain the hall were significant so members felt that this information should be communicated comprehensively to the community.

The Property Manager explained that the Ministry of Education had previously declined transferring the hall to Taupō District Council.

Members preferred to ask the Ministry of Education to delay the demolition of the hall while they engaged further with the community.

MP202310/07 RESOLUTION

Moved: Mr Whitu Karauna

Seconded: Cr Kirsty Trueman

That the Mangakino-Pouakani Representative Group directs officers to engage with the Mangakino community and the Ministry of Education to discuss the future of the Mangakino School Hall before the end of 2023.

CARRIED

Note: All members present at the meeting voted in favour of resolution MP202310/07 above.

5.7 MANGAKINO POUAKANI SNAPSHOT

Community Engagement and Development

The Senior Community Engagement Advisor advised that the Mangakino Swimming Pool was scheduled to open from 10 December 2023 through to February 2024 and that local lifeguards would be trained. The buildings and courts at the Mangakino School were being renovated and work had progressed on the community farm.

She congratulated community members Ms Marlene Johnson and Ms Brenda Chaffe for receiving 2023 Mayoral Awards echoing the fantastic work of St Johns and the Mangakino Central Charitable Trust.

She was pleased to see the improved footpaths which would benefit walkers and mobility scooter users. In the future people would stop and spend more time in Mangakino.

A bus shelter would be coming soon, the colour would be complimentary to the town and blend in.

She introduced the Community Engagement Advisor – Northern Taupō District and advised that she would

be working in Mangakino two days per week.

Actions

The Parks and Reserves Manager advised that the pine trees on the northern boundary of the Pouakani Totara tree had been removed. Some would be left to provide protection from wind.

The Mangakino sports hub could be removed from the Actions list once the sign had been put up.

The Parks and Reserves Manager suggested that an Environmental update be added to this report. He explained that the Environmental Advisor was establishing a tracking line on the lakefront with Mangakino School, a Whakamaru wetland with the school kids, and a nature trail in Tirohanga. It focussed on predator control and educating the kids, so they would know what they were targeting, then could make the traps and learn how to manage, operate and monitor them.

Information was being provided to each of the schools, and to date rats, mice, possums and hedgehogs had been found.

The timber from the boxes was donated by ITM, and the Lions Club had offered to help guide kids when they were building the trap boxes. This was all of low cost to Council with a huge benefit to the community.

The General Manager Operations and Delivery advised that traffic counters would be set up near Whakamaru and then further engagement with Waka Kotahi would occur to resolve the issue of the metal dump pit in Whakamaru.

He advised that Mercury had been asked for an expected timeframe for when the Electric Vehicle charging would be connected at Whakamaru.

MP202310/08 RESOLUTION

Moved: Cr Yvonne Westerman

Seconded: Mayor David Trewavas

That the Mangakino-Pouakani Representative Group notes the information contained in the Mangakino Pouakani Snapshot report.

CARRIED

Note: All members present at the meeting voted in favour of resolution MP202310/08 above.

5.8 MEMBERS' REPORTS

The following members' reports were received:

Ms Charlene Campbell

- Attended the Tokoroa Council of Social Services (TCOSS) Heartlands Office opening launch day in Mangakino on 15 September 2023. There was a big crowd, kids were involved and there was great interaction with staff members and their roles.
- The local doctor's surgery had been sold and taken over by four new owners from 1 October 2023. Services would continue as normal and the community would be looked after. Dr Mark Lockwood would be working until February 2024 and another General Practitioner (GP) was working part-time. Dr Glen Davies was one of the new owners and would set up hui about lifestyle medicine and diabetes.
- Acknowledged Member Mr Mark Seymour who was now a Justice of the Peace.

Ms Sapphire Tanirau

- Advised that the marae had been occupied recently with tangi. She was waiting to meet with Council regarding the lease for Te Awhina Hall and was also seeking funding assistance for both the hall and the marae.

Mayor David Trewavas

- Advised that following the General Election results, he would connect with new ministers.
- Advised everyone to look out for the V8 Supercars in April 2024 and confirmed that Mangakino

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would also benefit from the event.

- Attended the Mangakino Lake Hop on 8 July 2023 which was amazing.

Cr Kirsty Trueman

- Commented that when the road was closed between Tūrangi and Taupō there was increased traffic on the western side of the lake which had resulted in more car accidents.
- Advised that the Whakamaru shops had been broken into recently and asked for assistance for the shop owners with security funding.

Mr Whitu Karauna

- Acknowledged Cr Karam Fletcher who had attended the meeting via MS Teams.

MP202310/09 RESOLUTION

Moved: Cr Yvonne Westerman

Seconded: Ms Sapphire Tanirau

That the Mangakino-Pouakani Representative Group receives the reports from members.

CARRIED

Note: All members present at the meeting voted in favour of resolution MP202310/09 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 11.52am with a karakia from Chair Cr Kirsty Trueman.

The minutes of this meeting were confirmed at the Mangakino-Pouakani Representative Group Meeting held on 20 February 2024.

.....
CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

