

ATTACHMENTS

**Taupō East Rural Representative Group
Meeting**

29 February 2024

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**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TAUPŌ EAST RURAL REPRESENTATIVE GROUP MEETING
HELD AT THE WAIRAKEI COMMUNITY HALL, KAURI ROAD, WAIRAKEI
ON WEDNESDAY, 13 DECEMBER 2023 AT 11.00AM**

PRESENT: Cr Kylie Leonard (in the Chair), Ms Evelyn Forrest, Mayor David Trewavas, Mr Mark Wynyard, Cr Danny Loughlin (from 11.10am), Cr John Williamson

IN ATTENDANCE: Infrastructure Manager (R Stokes), Senior Community Engagement Advisor (G Smith), Community Engagement Advisor Northern Taupō District (C Dredge), Senior Committee Advisor (K Watts), Committee Advisor (D Periam)

MEDIA AND PUBLIC: One member of the public

Notes: (i) Cr Evelyn Forrest opened and closed the meeting with a karakia.

(ii) Cr Danny Loughlin entered the meeting at 11.10am. He was not present for resolutions TERR202312/01 and TERR202312/02.

1 KARAKIA

2 WHAKAPĀHA | APOLOGIES

TERR202312/01 RESOLUTION

Moved: Ms Evelyn Forrest

Seconded: Mr Mark Wynyard

That the apologies received from Mr Patrick Hart (for absence) and Cr Danny Loughlin (for lateness) be accepted.

CARRIED

Note: All members present at the Taupō East Rural Representative Group meeting voted in favour of resolution TERR202312/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 TAUPŌ EAST RURAL REPRESENTATIVE GROUP MEETING - 19 OCTOBER 2023

The minutes were amended in the following manner:

Mark Seymour was corrected to Mark Wynyard.

TERR202312/02 RESOLUTION

Moved: Mr Mark Wynyard

Seconded: Cr John Williamson

That the minutes of the Taupō East Rural Representative Group meeting held on Thursday 19 October 2023 be confirmed as a true and correct record, as amended.

CARRIED

Note: All members present at the Taupō East Rural Representative Group meeting voted in favour of resolution TERR202312/02 above.

5 NGĀ RIPOATA | REPORTS**5.1 PUBLIC FORUM**

Item withdrawn.

5.2 UPDATE FROM PĀMU FARMS

Mrs Rosalie Kingi introduced herself and explained her husband and herself had been at Rangitaiki Station for six years. Rangitaiki Station was roughly 9,000 hectares with a forestry block and 80,000 stock, including cows, deer and sheep. There was 25 staff hired at Rangitaiki Station, with more staff hired over the summer period. Their focus was sustainable and repeatable farm systems. They were working through the New Zealand Farm Assurance Programme and had gained a gold class award and were reducing the farm's carbon footprint.

Rangitaiki Station provided a lot of support for Rangitaki School, Mrs Kingi was on the school board and the Rangitaiki Community Hall Committee. She explained that the school had recently lost some students when they lost the school bus and parents were sending their kids to school in Taupō town due to extra-curricular activities and students going to intermediate school. She clarified that the school was a very transient school and the number of students would change often. They also provided support for the wider community including pet days at Reporoa and Broadlands Schools, and a vegetable garden at Reporoa School.

Mrs Kingi explained that the pastoral side had transitioned to once a day milking strategy and this had increased the milk supply. An organics open day at Earnslaw Dairy Farm was scheduled for Thursday 22 February 2024.

Mrs Kingi explained that the deer farming was in its fourth season of milking with numbers continuing to improve and they were trialling twice a day milking instead of once a day. In answer to a question she identified that a trial had been done earlier this year and identified that there was some great health benefits of deer milk for women over 60 and it had been used in skincare with the main consumer market being China.

The Senior Community Engagement Advisor congratulated Pāmu Farms on the Exeter open day, she noted over 160 people attended and it was well run and informative. Chairperson Cr Kylie Leonard thanked Mrs Kingi and Rangitaiki Station for the update and all of the work that they did within the community and local schools.

TERR202312/03 RESOLUTION

Moved: Mayor David Trewavas

Seconded: Cr John Williamson

That the Taupō East Rural Representative Group receives the information from Pāmu's Rangitaiki Rosalie Kingi.

CARRIED

Note: All members present at the Taupō East Rural Representative Group meeting voted in favour of resolution TERR202312/03 above.

5.3 ITEMS OF INTEREST**Community Engagement and Development**

The Community Engagement Advisor Northern Taupō District introduced herself and provided the following updates:

- There was a group of local people in Wairakei that was generating interest for community initiatives which had started with a barbecue the previous Sunday. There was a sausage sizzle, Christmas card making and basketball games. The Department of Internal Affairs was interested in supporting

- this group with some funding for community focused projects.
- The Senior Engineering Officer Transportation Operations had been in the village assessing footpaths and installing an access pathway across State Highway One. He would produce a report for the Asset Manager Transportation.
 - A community meeting was held on 5 December with the River Road community. This was well attended and supported by staff. The community was happy with how the community engagement team had been communicating with them.
 - There were a list of projects on River Road that were being worked on, some were Long-term Plan such as footpaths and some were quick fixes which might attract external funding.
 - Rangitaiki Hall's building warrant of fitness (BWOFF) had lapsed and the fire alarm was not compliant. She had facilitated a connection between the Taupō District Council Building and Compliance Officer – BWOFF Compliance and the Rangitaiki Community Hall Committee who were working together to resolve the issue. She confirmed that she would continue to work with the Rangitaiki Community Hall Committee.
 - Long-term Plan engagement would start next year with a focus on youth engagement. There was four weeks of engagement events scheduled for April 2024.

Members thanked her for the work herself and the community engagement team had been doing with the Taupō East Rural community.

Transportation Team Update

The Infrastructure Manager introduced himself to the committee and provided some updates on items previously discussed at Taupō East Rural Representative Group meetings. He explained that the flag light at the intersection of Broadlands and River Roads could not be changed as the light had to be one approved by Waka Kotahi. He suggested installing signs that would indicate River Road was coming up in both directions and he would have discussions with the community to get feedback about this idea. There was a sign going onto River Road for safety. There were some members of the community who wanted a footpath along River Road however there was not currently any funding in the Long-term Plan for this. He indicated that residents would need to make a submission to Council if they wanted a footpath. There was some construction scheduled for Broadlands Road to commence on 3 January 2024 which was being done by Camex. In answer to questions he clarified the following:

- There had been discussions with Waka Kotahi in the past regarding works in the Taupō District and ensuring they were aligned. He would reach out to Waka Kotahi to check that these scheduled works on Broadlands Road aligned with work Waka Kotahi had planned on State Highway One south of Atiamuri during the same time.
- The closure of State Highway One was estimated to be for two weeks.

There had been a safety issue identified by a community member regarding Broadlands Road Landfill when driving from the North. The road was steep without a clear sign indicating where the landfill was, and it was feared that a crash might occur due to someone breaking suddenly to enter the Broadlands Road Landfill. The Infrastructure Manager explained that they were looking to address this with a clear sign indicating where the landfill was.

TERR202312/04 RESOLUTION

Moved: Mr Mark Wynyard
Seconded: Ms Evelyn Forrest

That the Taupō East Rural Representative Group receives the Items of Interest information provided.

CARRIED

Note: All members present at the Taupō East Rural Representative Group meeting voted in favour of resolution TERR202312/04 above.

5.4 MEMBERS' REPORTS

The following members' reports were received:

Mr Mark Wynyard

- He would like the Gascoigne Reserve to become a large vehicles parking area as people needed somewhere to park with a Ute and trailer. He said that a few yellow lines and a sign was all that was needed. He wanted to meet with the person who could make this decision.
- He had been told previously that the speed bumps on Tamamutu Street would be removed however they were still there.
- The coarse sealing chip used on roads was diminishing the life of the tires by about 5,000 – 10,000kms.
- Noted that the 50km sign on the northern side of the bridge entering Taupō from Broadlands Road had been moved 600 metres further down the road and questioned why this had occurred?
- He had concerns about the improvements on Broadlands Road and would have liked to had a discussion with the engineer. He noted that there needed to be a bigger area on the side of the road for tractors to pull over.

Ms Evelyn Forrest

- At Waimahana Marae, consent had been issued for 14 houses with seven currently being built. These houses ranged from three to five bedroom houses. Four kaumātua units were also being built.
- Ohaaki Marae was still going through the resource consent process.
- Te Toke Marae had one acre of land at the marae available to build on which was not a lot of room for the four kaumātua units plus the services needed such as wastewater to be built. There were conversations occurring with neighbouring whānau to lease some land.

Cr John Williamson

- He thanked the Senior Community Engagement Advisor and Community Engagement Advisor Northern Taupō District for their work and for planning Long-term Plan engagements for early 2024.

Cr Danny Loughlin

- Congratulated the Senior Community Engagement Advisor for winning the Community Contribution Award at the Taupō District Council staff awards earlier in the week.

TERR202312/05 RESOLUTION

Moved: Cr Danny Loughlin
 Seconded: Mr Mark Wynyard

That the Taupō East Rural Representative Group receives the reports from members.

CARRIED

Note: All members present at the Taupō East Rural Representative Group meeting voted in favour of resolution TERR202312/05 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 11.54am.

The minutes of this meeting were confirmed at the Taupō East Rural Representative Group Meeting held on 29 February 2024.

.....
CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

15.5 Application of restrictions | Te hāngaitanga o ngā Herenga

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

Topic	Document	Location
Induction - Standing Committees	Governance and Terms of Reference, Committee members, Meetings, Public Forum	https://www.taupodc.govt.nz/council/meetings/standing-committees
Induction - General guidance	The LGOIMA for local government agencies	https://www.ombudsman.parliament.nz/resources/lgoima-local-government-agencies-guide-processing-requests-and-conducting-meetings
Induction - Customer Services	Taupō, Tūrangi and Mangakino - contact details	https://www.taupodc.govt.nz/council/contact-us?ed-step=1
Meetings - Agendas and Minutes	Meetings and Agendas for Taupō District Council	https://www.taupodc.govt.nz/council/meetings/meeting-agendas-and-minutes
Policy - Iwi Partnership	Mana Whakahono A Rohe between TDC and Ngāti Tūrangitukua	https://www.taupodc.govt.nz/council/meetings/zmana-whakahono-between-ngati-trangitukua-and-taup-district-council
Policy - Provides general information about the Taupō District 2022	Pre-election report	https://www.taupodc.govt.nz/council/elections/elections-2022/pre-election-report-2022
Reference - Expenses	Selection, Appointment and Remuneration Policy for external appointees on Council Committees	https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317a9slvgym/hierarchy/Council/Governance%20documents/Selection%2C%20Appointment%20and%20Remuneration%20of%20External%20Appointees%20to%20Council%20Committees%202022.pdf
Reference - Executive Team	Executive Team	https://www.taupodc.govt.nz/council/executive-team
Policy - Significance and Engagement	Significance and Engagement Policy	https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317a9slvgym/hierarchy/Rules-regulations-and-licences/Policies/Significance%20and%20Engagement%20Policy%202022%20%28A3137888%29.docx
Policy - Code of Conduct	Code of Conduct	https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317a9slvgym/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Code%20of%20Conduct%202020-2022.pdf
Policy - Standing Orders	Standing Orders	https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317a9slvgym/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Standing%20Orders%202022-2025.pdf
Policy - Long Term Plan	Long-Term Plan 2021-2031	https://www.taupodc.govt.nz/council/plans-and-strategies/long-term-plans
Policy - Annual Plan	Annual Plan 2023/24	https://www.taupodc.govt.nz/council/plans-and-strategies/annual-plans
Policy - Climate Change Strategy	Emissions reduction targets	https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy
Policy - Climate Change Strategy	Emissions reduction directive for the organisation	https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy
Legislation	Local Authorities (Members' Interests) Act 1968	https://www.legislation.govt.nz/act/public/1968/0147/latest/whole.html#DLM390008
Legislation	Local Government (Pecuniary Interests Register) Amendment Act 2022	https://www.legislation.govt.nz/act/public/2022/0024/latest/LMS514922.html?search=ts_act_local+government_resel_25_a&p=1
Legislation	Local Government Act 2002	Local Government Act 2002 No 84 (as at 01 September 2022), Public Act Contents – New Zealand Legislation
Legislation	Local Government Official Information and Meetings Act 1987	https://www.legislation.govt.nz/act/public/1987/0174/latest/DLM122242.html?search=ts_act_local+government_resel_25_a&p=1
Reference - Ngāti Tūrangitukua		https://www.ngatiturangitukua.co.nz/
Reference - Tūwharetoa Māori Trust Board	Marae and affiliated hapū	https://www.tuwharetoa.co.nz/our-marae/
Reference - Ngāti Tahu-Ngāti Whaoa		https://www.tahu-whaoa.iwi.nz/
Reference - Te Arawa River Iwi Trust		https://www.tarit.co.nz/

Taupō East Rural Representative Group (TERRG)

Standing Committee

Objective	To represent and act as an advocate for the interests of the Taupō East Rural area.
Membership	Taupō East Rural Ward Councillor Two (2) other Councillors Two (2) community representatives One (1) Māori representative Mayor
Quorum	Four (4)
Meeting frequency	Every two months at different venues around the Taupō East Rural Ward
Reporting	Reports to Council

Scope of activity

1. Providing local input into the development of Council policy that will impact on the Taupō East Rural Ward (TER Ward).
2. Maintaining an overview of service delivery, operational and capital expenditure, within the TER Ward.
3. Providing local input into the development and review of Council's key planning documents such as the Long-term Plan, Asset Management Plans, Structure Plans, Reserve Management Plans and the annual plan.
4. Preparing an annual submission to Council's budgetary process for expenditure within the community.
5. Considering and reporting on all matters referred to it by Council or any matter of interest or concern to the TER Ward.
6. Communicating with the rural community, community organisations and special interest groups within the TER Ward.

Power to act

The group can carry out any function that:

1. Supports Council's Long-term Plan and/or policy direction
2. Is not the function or responsibility of full Council or its other standing or special Committees
3. Is not prohibited by legislation
4. Otherwise falls within the objectives and scope of the group
5. External representatives appointed to the committee have full voting rights.

If any matter is of such strategic or policy importance or urgency, then, with the endorsement of the appropriate Chairperson or His Worship the Mayor, the matter shall be referred direct to full Council.

Power to recommend to Council

Any matter or proposal which is relevant to the TER Ward that is outside of, or in conflict with, Council's Long-term Plan and/or policy direction

Delegation of powers

This committee has no powers to sub-delegate.

Limits on authority

The Group's power to act pursuant to these delegations is subject to matters being related to the TER Ward.