



ATTACHMENTS

Tūrangi Co-Governance Committee Meeting

6 March 2024

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Tūrangi Co-Governance Committee Meeting Minutes

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**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TŪRANGI CO-GOVERNANCE COMMITTEE MEETING
HELD AT THE TE MATAAPUNA, TŪRANGITUKUA PARK, HIRANGI ROAD, TŪRANGI
ON WEDNESDAY, 7 FEBRUARY 2024 AT 11.00AM**

PRESENT: Mayor David Trewavas (in the Chair), Mr Te Takinga New, Member Christian Asher, Member Lauren Fletcher, Cr Sandra Greenslade, Member Amanda Martin, Cr Kevin Taylor, Member Amy Walker

IN ATTENDANCE: Cr Karam Fletcher, General Manager People and Community Partnerships (L O'Brien), General Manager Strategy and Environment (W Zander), Environmental Services Manager (J Sparks), Iwi and Co-Governance Manager (D Rameka), Property Manager (S Attenborough), Co-Governance Management Partner (C Dempsey), Team Leader Customer Support Tūrangi and Mangakino (J Cathro), Customer Support Officer (A Kereopa), Mana Whakahono Interns (M Wanikau and M Staples-Fletcher), Senior Committee Advisor (K Watts)

MEDIA AND PUBLIC:

- Notes:
- (i) *The workshop held prior to the meeting was opened with a karakia from Mr Te Takinga New.*
 - (ii) *Items were considered in the following order: 1, 2, 3, 5.1, 4.1, 5.3 – 5.5*
 - (iii) *Item 5.2 was withdrawn.*
 - (iv) *Members acknowledged the passing of Sir Michael Hardie Boys, Mrs Lois Bennie, Mrs Claire Tonks and Mrs Waiehurangi Hakopa. A moment's silence was observed for them.*

1 KARAKIA

2 WHAKAPĀHA | APOLOGIES

Nil

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 ORDINARY TŪRANGI CO-GOVERNANCE COMMITTEE MEETING - 6 DECEMBER 2023

TCG202402/01 RESOLUTION

Moved: Cr Kevin Taylor
Seconded: Member Lauren Fletcher

That the minutes of the Tūrangi Co-Governance Committee meeting held on Wednesday 6 December 2023 be confirmed as a true and correct record.

CARRIED

Note: *All members present at the meeting voted in favour of resolution TCG202402/01 above.*

5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**5.1 ELECTION OF CO-CHAIR FOR THE MEETING****TCG202402/02 RESOLUTION**

Moved: Mr Te Takinga New
Seconded: Cr Sandra Greenslade

That the Tūrangi Co-Governance Committee elects Co-Chair Mayor David Trewavas to Chair this hui.

CARRIED

Note: All members present at the meeting voted in favour of resolution TCG202402/02 above.

5.2 PUBLIC FORUM

Item **withdrawn**.

5.3 PROJECT UPDATES FOR TŪRANGI AND COMMUNITY ENGAGEMENT

The Environmental Services Manager advised that the Infrastructure Project Manager – Operations was unable to attend the meeting but had provided an update regarding the Tūrangi Revitalisation (Kerb and Channel) Project. Further to a question raised at the previous meeting, a design had been completed for the possibility of adding six parking spaces adjacent to the new playground, Te Kapua Park. A schedule of quantities had been issued to the contractor to price and from there a meeting would take place to see if there were any available funds to add this into the programme of works. Once a decision was made, feedback would be given to the Committee at its next meeting.

The Environmental Services Manager advised that the recommendations regarding the Tūrangi Kiwi Holiday Park had been adopted by Council at the 1 February meeting. Members thanked Council for its decision in supporting the recommendation from the Committee.

The Environmental Services Manager advised that no significant resource consents had been granted apart from the Lake Rotaira Trust. The Trust was relocating the caretaker / ranger dwelling and establishing a new office before continuing work with development of tent sites, cabins, replacement of ablution block and communal kitchen at the campground.

The General Manager People and Community Partnerships provided an update regarding the Tūrangi Recreation and Activities Centre (TRAC) in the absence of the Project Manager. Feasibility work had been done at the end of 2023 to explore possible alternative locations for the facility. A few different sites had been identified which prompted a need to look at the town planning, and what was needed for Tūrangi. There was a pause on constructing the building to ensure that it was in the right location and conversations were continuing with hapū and landowners. Consultation would also be carried out regarding the town centre and the mall in Tūrangi. Spatial planning was being proposed to be brought forward to year one of the Long-term Plan 2024-34. This would look into what the community wanted and the TRAC would be included in this work. The policy team would also engage with other entities in Tūrangi such as the Foodbank and Health Centre in order to future proof the town development. The Long-term Plan 2024-34 would be considered by the Elected Members and while it was noted that the Tūrangi Recreation and Activities Centre had been in the LTP for some time, there were large financial pressures across the district. Council was looking at the order of completing projects over the next ten years, including the pace of building, in order to not burden ratepayers.

Members expressed disappointment at this project being put off again because it was likely that the costs would only increase further. Competitions involving more teams from out of town were not able to be held in Tūrangi with only one court.

The General Manager People and Community Partnerships clarified that the operating cost of the new facility was estimated at around \$500,000 per year which was a significant cost that would need to be covered by rates or a targeted rate for Tūrangi. When the draft Long-term Plan 2024-34 was published for public consultation in May it would explain these financial pressures affecting all capital projects. Members asked if

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funds could be raised to support this outside of Council funding. The General Manager People and Community Partnerships confirmed that the option of partnership approaches to funding would be explored at workshops with Elected Members to fund projects.

TCG202402/03 RESOLUTION

Moved: Cr Sandra Greenslade
Seconded: Member Christian Asher

That the Tūrangi Co-Governance Committee receives the updates on current projects in Tūrangi.

CARRIED

Note: All members present at the meeting voted in favour of resolution TCG202402/04 above.

5.4 MANA WHAKAHONO WORKPLAN UPDATE

The Co-Governance Management Partner thanked Ngāti Tūrāngitukua and Taupō District Council staff for a successful first Joint Working Group hui for the Mana Whakahono. She noted that it was an extensive agenda which highlighted the scope of the Mana Whakahono and that there had been good engagement from all members.

The strategy session held by the Committee earlier that day had also been fruitful. It was a great opportunity to grow this mahi and share it with the community.

Ngāti Tūrāngitukua members agreed that the Ngāti Tūrāngitukua Advisory Group for the Tūrangi Recreation and Activities Centre should merge with the Mana Whakahono Joint Working Group to take this mahi forward.

The Co-Governance Management Partner thanked the Mana Whakahono Summer Interns Maia Fletcher-Staples (Auckland University) and Matakaatea Wanikau (Waikato University) for their contribution and mahi.

TCG202402/04 RESOLUTION

Moved: Cr Sandra Greenslade
Seconded: Member Amy Walker

That the Tūrangi Co-Governance Committee receives the update on the Mana Whakahono workplan.

CARRIED

Note: All members present at the meeting voted in favour of resolution TCG202402/5 above.

5.5 MEMBERS' REPORTS

The following members' reports were received:

Member Christian Asher

- ANZAC day was fast approaching and he asked for the support of Taupō District Council Councillors and Committee members at the dawn service at Waihi, and at the 10am service in Tūrangi.

Mr Te Takinga New

- Thanked the Taupō District Council groundstaff for mowing the grounds at Te Mataapuna in time for the Tūwharetoa Marae Sports Challenge.
- Thanked all involved for the support of the Waitangi Day event and noted that the event was at the weekend rather than on Waitangi Day itself to allow time for pack in and pack out of equipment. He advised that the following year it would be held in the southern end of the district and that Dave Potaka would guide this.
- Waitangi Day was a good reminder for all to strive to engage, inform and consult with hapū and the

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community to bring everyone along together because everyone was stronger together.

Member Amy Walker

- Thanked everyone for the flowers she received when her mother passed away.
- Noted that in April 2024, a new executive committee would be elected for the Ngāti Tūrangitukua Māori Committee.
- Acknowledged and thanked Council staff for attending the wānanga at Hirangi Marae in November 2023. The participation of the Council staff was appreciated. The Iwi and Co-Governance Manager in turn acknowledged Ngāti Tūrangitukua representatives that had contributed to the wānanga at the marae and thanked them for the positive experience.

Cr Sandra Greenslade

- Attended Te Mataapuna Collective sport group meeting and acknowledged the hard work and after hours commitment of those involved.
- Acknowledged the appointment of Sharlyn Holt as the Principal of Tongariro School.
- Would attend the opening of 10 new Kainga Ora homes in Tūrangi later in the week.
- Had contacted the regional manager of Waka Kotahi New Zealand Transport Agency to express the frustrations felt by so many due to the roadworks on State Highway One between Tūrangi and Taupō. She had requested that the website be updated more frequently with changes to the road closures.
- The next Tongariro Representative Group meeting would be held at Te Mataapuna on 21 February 2024.
- Acknowledged the support of the staff over the summer break. It was great to know that there were people helping the community.

Member Amanda Martin

- Suggested that Tūrangi residents could be incentivised to beautify their properties by a competition being held for most beautiful yard or garden. She asked for a weekend of free greenwaste dumping to allow residents to do this.

Member Lauren Fletcher

- Attended Te Mataapuna Collective sport group meeting along with Cr Sandra Greenslade. The collective had requested support for maintaining Tūrangitukua Park such as keeping cars off the pitch. She would bring an update to the next meeting.
- Ngāti Tūrangitukua Charitable Trust had a new operations manager Sharon Mariu.
- In November, Ngāti Tūrangitukua would be commemorating 25 years since its Treaty Settlement.

Cr Kevin Taylor

- The Waikato Regional Council Regional Land Transport Plan (RLTP) 2021-2051 was open for consultation until 4 March 2024. Of the 10 priorities for the region, one of them was the route between Tūrangi and Taupō. He would forward the link to the RLTP to members. The Environmental Services Manager offered to coordinate a joint submission from the Tūrangi Co-Governance Committee.

Mayor David Trewavas

- Welcomed General Manager Strategy and Environment Warrick Zander who greeted the Committee. He spoke of his previous work experience at Ruapehu, Whanganui and Auckland Councils, and prior to that in the New Zealand Police. He had moved into a new home in the district two weeks prior and was looking forward to spending more time with his family now that he was working closer to them.

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TCG202402/05 RESOLUTION

Moved: Cr Kevin Taylor

Seconded: Member Lauren Fletcher

That the Tūrangi Co-Governance Committee receives the reports from members.

CARRIED

Note: All members present at the meeting voted in favour of resolution TCG202402/06 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 12.25pm with a karakia from Mana Whakahono Intern Matakaatea Wanikau.

The minutes of this meeting were confirmed at the Tūrangi Co-Governance Committee Meeting held on 6 March 2024.

.....
CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

15.5 Application of restrictions | Te hāngaitanga o ngā Herenga

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.



Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.



9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

Project	Key Accomplishments	Planned work	Comments	RAG
<i>Description</i>	<i>Highlight the completion of milestones, deliverables and action items</i>	<i>Tasks that are planned in the project scope, status if dates have moved, changes if there have been challenges</i>	<i>Milestones, Deliverables, Action Items, Risks</i>	<i>Red - not on time and on budget Amber - some risk of not on time and on budget Green - on time and on budget</i>
<p>Tūrangi Revitalisation (Kerb and Channel) Project Improve streetscapes in Tūrangi township by repairing footpaths, kerbing and channeling that has been damaged by tree roots.</p>	<p>The Contractor is still continuing with Te Rangitautahanga Road Kerb & Channel replacement and making good progress.</p>	<p>All trees have been felled throughout Te Aonini Road with minimal disruptions to residents and tree stumps are being grinded down. Mulch is being carted away to a designated area outside the Taupō District Council yard in Tūrangi.</p>	<p>All trees within Package 3 have been planted as per the feedback received from the communications team and residents, and final trees are being planted in Puataata Road.</p> <p>A design has been completed for the possible parking spaces adjacent to Te Kapua Park Playground. Prices from the contractor will be reviewed by management to make the final decision if there is budget or not.</p>	
<p>Tūrangi Recreation & Activities Centre (TRAC)</p>			<p>An update will be provided by officers at the meeting following a Long-term Plan 2024-34 Elected Member workshop.</p>	

 NGĀTI TŪRANGITUKUA - TAUPŌ DISTRICT COUNCIL MANA WHAKAHONO Dashboard Report – 6 March 2024 							
Rag status				Rag status			
Red 0	Risk of agreed budget, timeframe or scope not being achieved. Intervention required			Red 0	Risk of agreed budget, timeframe or scope not being achieved. Intervention required		
Amber 0	Some deviations from the agreed budget, timeframe or scope. However it's being managed and closely monitored			Amber 0	Some deviations from the agreed budget, timeframe or scope. However it's being managed and closely monitored		
Green 0	Agreed budget, timeframe, scope on track			Green 0	Agreed budget, timeframe, scope on track		
Clause	Action / Project	RAG status	Comment on any RAG where status isn't green	Clause	Action / Project	RAG status	Comment on any RAG where status isn't green
10.35	Protocol outlining engagement process for operational matters [where the Mana Whakahono but does not provide specifics of who and how that engagement is to be carried out]	Green	15/2: Work in progress. Drafting led by Ngāti Tūrangitukua.	36.3	Tūrangi Reserve Management Plan to be developed within 18 months of commencing the planning process	Green	15/2: Confirmation received at the Inaugural joint working group hui to work from existing draft as starting point. Proposed next steps to be discussed at the March joint working group hui
10.35	Communications plan [committee matters]	COMPLETE		37.2	Operational Management Matters – Committee will work through a process to identify and facilitate opportunities for Ngāti Tūrangitukua to be involved in the management of the Reserves.	Green	15/2: Reserves team to facilitate discussion with Tūrangitukua Charitable re: priority areas.
19.1[g]	Ngāti Tūrangitukua Rohe Map protocol	Green	15/2: On going	37.3, 37.4	Operational Management Matters – Annual Committee meeting with Council reserves team to be held prior to new financial year [2023/24]	Green	15/2: To be discussed at the March joint working group hui
9.1	Inductions - staff	Green	15/2: Exploration of opportunities to further build TDC awareness and capability ongoing.	38.1, 38.2, 38.3	Reserve admin Matters – Oversee and approve stocktake of outstanding reserve administration matters to be completed.	Green	15/2: Proposed next steps to be discussed at the March joint working group hui
9.3	Inductions - elected members	COMPLETE		39.1, 39.2	Review of Reserves – committee to work through a process to explore whether any reserves are no longer required as reserves.	Green	15/2: Proposed next steps to be discussed at the March joint working group hui
21	Plan Reviews and Plan changes – establish process for early engagement within six months of commencement.	Green	15/2: Workshop on the plan review process including an overview of the Future development strategy and spatial plans to be provided at the March joint working group hui.	44.2	Ururū Maintenance - develop an ururū maintenance plan within 12 months of the Commencement date	Amber	15/2: Date for initial hui with TDC reserves team and Waipapa 1A Trust TBC pending feedback from the Trust
24.1	Resource consents - establish process for early engagement & pre-application process within six months of commencement	Green	15/2: Establishment of engagement process ongoing. Interim process involves direct engagement with Tūrangitukua entities.	45.3	Training & Capacity Building – explore opportunities for working from each other's workplaces and each providing a summer intern to one another for work experience	Green	15/2: Ongoing. Iwi partnerships team to liaise with Tūrangitukua to confirm registration details and requirements for 2 x Tūrangitukua members to complete the Making Good decisions / commissioner training course
26.2	Monitoring - establish process for early engagement within 12 months of commencement	Green	15/2: Establishment of engagement process ongoing. Interim process involves direct engagement with Tūrangitukua entities.	10.19[d]	Tūrangitukua Park Shared Community Club rooms - work in partnership to determine the location, design, opening	COMPLETE	15/2: Update on carpark drainage issues and proposed options to be presented at the March joint work group hui.
30.1	Council Controlled Organisations – Council letter of expectation to DGLT	COMPLETE		10.19[d]	Te Kapua Park playground upgrade - work in partnership to determine the location, design, opening	COMPLETE	

		NGĀTI TŪRANGITUKUA - TAUPŌ DISTRICT COUNCIL MANA WHAKAHONO Dashboard Report – 6 March 2024					
Clause	Action / Project	RAG status	Comment on any RAG where status isn't green	Clause	Action / Project	RAG status	Comment on any RAG where status isn't green
30.2	Council Controlled Organisations - Chair of DGLT will be invited to an annual meeting of the Committee	Green	15/2: Co-Governance committee co-chairs to consider timing of hui with DGLT once appointment of new DGLT Chair and GM made.	10.19[d]	Tūrangi Recreational Activity Centre - work in partnership to determine the location, design, opening	Amber	<p>6/12: Feasibility assessment of possible alternative locations in the CBD (including potential land lease arrangements) progressing. Draft high level options and costings to be shared with the Co-Governance committee in the New year.</p> <p>2/8: Discussions held with landowners and other stakeholders to explore viability of including CBD in the scope of location analysis. Outcome of these discussions to inform future hui with wider hapū and co-gov committee and joint working group</p> <p>15/2: Co-Gov committee agreed to amalgamate TRAC steering group with Mana Whakahono joint working group. Update including results from the latest reports to be presented at the March joint working group hui.</p>
30.3	Council Controlled Organisations - Council letter of expectation to Amplify	Green	15/2: Due following adoption of 24/34 LTP.	Schedule 2	Appointment of Hearings Commissioners – Process to confirm Tūrangi list	Green	15/2: Inaugural joint working group hui – agreed to start with Tūrangi list. Tūrāngitukua to forward list of preferred commissioners for consideration.
31.2	Three waters infrastructure, Policy, planning and regulatory development – develop process for early engagement	Green	15/2: On going. Early engagement on three waters matters to be channelled through new joint working group.				