

**I give notice that
an Ordinary Meeting of Council will be held on:**

Date:	Tuesday, 28 May 2024
Time:	1.00pm
Location:	Council Chamber 107 Te Heuheu Street Taupō

AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas
Deputy Chairperson Cr Kevin Taylor

Members

- Cr Duncan Campbell
- Cr Karam Fletcher
- Cr Sandra Greenslade
- Cr Kylie Leonard
- Cr Danny Loughlin
- Cr Anna Park
- Cr Christine Rankin
- Cr Rachel Shepherd
- Cr Kirsty Trueman
- Cr Yvonne Westerman
- Cr John Williamson

Quorum 7

Julie Gardyne
Chief Executive

Order Of Business

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4.1 ORDINARY COUNCIL MEETING - 30 APRIL 2024

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Council meeting held on Tuesday 30 April 2024 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Council Meeting Minutes - 30 April 2024

4.2 ORDINARY COUNCIL MEETING - 3 MAY 2024

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Council meeting held on Friday 3 May 2024 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Council Meeting Minutes - 3 May 2024

4.3 EXTRAORDINARY COUNCIL MEETING - 23 APRIL 2024

Author: Shainey James, Governance Quality Manager

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Council meeting held on Tuesday 23 April 2024 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Council Meeting Minutes - 23 April 2024

5.1 ADOPTION AND APPROVAL OF PLAN CHANGE 38 AND 40-43 DECISIONS FOR NOTIFICATION

Author: Hilary Samuel, Senior Policy Advisor

Authorised by: Nick Carroll, Policy Manager

TE PŪTAKE | PURPOSE

This report seeks Council adopt the independent panel's recommended decisions on the following Plan Changes, and approval to notify as per clauses 10 and 11 of the First Schedule of the Resource Management Act 1991 (RMA):

- Index Report
- Plan Change 38 (Strategic Directions)
- Plan Change 40 (Taupō Town Centre)
- Plan Change 41 (Removal of Fault lines)
- Plan Change 42 (General Rural and Rural Lifestyle)
- Plan Change 43 (Taupō Industrial Environment)

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

The independent hearing panel for Plan Changes 38-43 was made up of David McMahon (Chair), Commissioner Elisabeth Burge, Councillor Kevin Taylor (PC38, 40 and 42) and Councillor Yvonne Westerman (PC41 and 43). The plan changes have been heard and the panel has now released its decisions. The panel was granted delegation to make a recommendation to Council. Under the First Schedule of the Resource Management Act the Council is now required to adopt the decisions and approve for notification. Following notification, submitters will have 30 working days to appeal. If no appeals are received, or once appeals are resolved then Council needs to give final approval before they become operative.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council:

1. adopts the independent panel's recommended decision on the following plan changes, as attached, and directs officers to notify the decisions pursuant to clauses 10 and 11 of the First Schedule of the Resource Management Act 1991 (including associated and attached Index Report) as soon as practical:
 - (a) Index Report
 - (b) Plan Change 38 (Strategic Directions),
 - (c) Plan Change 40 (Taupō Town Centre),
 - (d) Plan Change 41 (Removal of Fault Lines),
 - (e) Plan Change 42 (General Rural and Rural Lifestyle) and
 - (f) Plan Change 43 (Taupō Industrial Environment).
2. delegates authority to the Policy Manager to authorise any minor editorial changes prior to notification.

TE WHAKAMAHUKI | BACKGROUND

The proposal has been presented previously in multiple workshops and meetings. Council approved the six Plan Changes for notification at the end of 2022. Plan Change 39 (Residential Building Coverage) has already been approved and made operative.

The key purpose of each of the Plan Changes were:

- PC38 (Strategic Directions) – New chapter aligning with the direction of the National Planning Standards and providing clearer direction. Provides overarching direction for future plan changes and large resource consents.
- PC40 (Taupō Town Centre) – Increased permitted building height between Roberts Street and Te Heuheu Street in the town centre, allowed for more flexible temporary activity rules to better align with events, tidy of provisions relating to service lanes and verandas.
- PC41 (Removal of Fault lines) – removes out of date fault lines. Fault lines have now been mapped using LiDAR data, included on LIMs and managed through the building and subdivision processes.
- PC42 (General Rural and Rural Lifestyle) – a full review of the rural chapter. Specifically identifies rural lifestyle areas and provides a targeted set of provisions to ensure appropriate management. Recognition of primary production and ensuring efficient operation.
- PC43 (Taupō industrial Land) – Rezones two rural sites for industrial use (Broadlands Road, and Napier Taupō Road).

Over August and September 2023, hearings were held for Plan Changes 38, 40, 42 and 43. No hearing was required for Plan Change 41 as submitters who had indicated they did wish to speak withdrew following release of the Planner’s section 42A report.

Hearings for the four plan changes were held over 8 days, and approximately 59 submitters were heard.

The independent panel has now released its decisions. All the Plan Changes have been recommended to be approved, some with modifications relating to submissions.

In relation to the process from here, once approved the plan change decisions are notified. Submitters have the ability to appeal the decision within 30 working days. If there are no appeals, or once all the appeals are resolved, officers would bring the Plan Change back to Council for final approval. It would then be notified and become operative.

NGĀ KŌRERORERO | DISCUSSION

Plan Change 41 (Removal of Fault lines) is recommended to be adopted as notified. The other plan changes all have recommended amendments throughout and following the hearings process. The key changes from the notified versions are outlined below (note this is a summary of key changes, full changes are recorded in the attached decisions).

Plan Change	Panel recommendation
<p>PC38 – Strategic Directions</p>	<ul style="list-style-type: none"> • Insert new paragraphs to better reflect the relationship between the Strategic Directions and the District Plan as a whole. • Amend Policy 2.1.3.1 to provide additional wording to increase clarity and strengthen the role of mana whenua hapū, amending (a) to include the words iwi/hapū and insert additional sub clauses (c) and (d) to include the role of mana whenua outcomes of Te Kaupapa Kaitiaki. • Amend Policy 2.1.3.2 to provide additional wording to reflect mana whakahaere and kaitiakitanga and delete (c) and correct spelling of tangata. • Amendments to remove direct reference to TD2050 and replace with principles such as effective functioning of the Rural Environment. • Insert new Objective 2.3.2.3.8 to provide for spatially specific reference to the East Taupō Arterial. • Insert new Policy 2.3.3.5 to read “Recognise and provide for renewable electricity generation activities to facilitate decarbonisation of the economy and reduce greenhouse gas emissions” • Rename the Strategic Direction 5 Title to “Nationally Local and Regionally

	<p>Significant Infrastructure”. Consequential amendments (including new definition) to reflect this change.</p>
<p>PC40 – Taupō Town Centre</p>	<ul style="list-style-type: none"> • Amend Taupō Town Centre Environment Height Overlay to replace 12m Height Overlay with 15m Height Overlay on sites fronting Ruapehu and Te Heuheu Streets. • Amend Taupō Town Centre Environment Height Overlay to replace 12m Height Overlay with 18m Height Overlay on sites fronting Tūwharetoa and Tongariro Streets. • Retain 12m Height Overlay on sites fronting Roberts Street. • Insert a new performance standard (4g.1.11) relating to a minimum ground floor stud height of 3.5m, inclusive of a notification statement.
<p>PC41 – Removal of Faultlines</p>	<ul style="list-style-type: none"> • No changes – recommended to be adopted as notified.
<p>PC42 – General Rural and Rural Lifestyle</p>	<ul style="list-style-type: none"> • Amend notified definitions and add new definitions • Minor wording and typo corrections • Amend Objective 3b.2.1, 3b.2.4, 3b.2.5, 3b.2.6, 3b.2.9 • Amend Policy 3b.2.10, 3b.2.11, 3b.2.14, 3b.2.15 • Insert the following additional policies: Policy 3b.2.19 Highly Productive Land, Policy 3b.2.20 Primary production and ancillary activities, Policy 3b.2.21 Effects on the National Grid • Amend Objectives 3b.3.1, 3b.3.2, 3b.3.3, 3b.3.5. • Insert new Objective “3b.3.6 Impacts on Infrastructure” • Consequential numbering of objectives and policies following the insertion of new Objective 3b.3.6 • Amend Policy 3b.3.19 criteria b) and insert new criteria i), Amend Policy 3b.3.10, 3b.3.12, Policy 3b.3.13. • Insert the following new policies: Policy 3b.3.16 Highly Productive Land and Policy 3b.3.17 Centennial Drive Rural Lifestyle Environment and Policy 3b.3.18 Effects on the National Grid. • Amend Rules 4b.1.2, 4b.1.4, 4b.1.5, 4b.1.7, 4b.1.10. • Insert the following new rules: 4b.1.11 Earthworks or vertical holes in the National Grid Yard and 4b.1.12 Noise Corridor Boundary Overlay. • Amend performance standards 4b.2.1, 4b.2.5, 4b.2.6, 4b.2.7, 4b.2.8, 4b.2.13, 4b.2.15. • Insert the following new Performance Standards: 4b.2.16 Buildings, structures and activity in the National Grid Yard, 4b.2.17 Earthworks or vertical holes in the National Grid Yard, 4b.2.18 Noise Control Boundary Overlay – Sensitive Activities. • Amend rule 4b.3.2 • Insert new rules 4b.3.7 Buildings, structures and activities in the National Grid Yard, 4b.3.8 Earthworks or vertical holes in the National Grid Yard, 4b.3.9 Noise Corridor Boundary Overlay • Amend performance standards 4b.4.4, 4b.4.5, 4b.4.7, 4b.4.10, 4b.4.15. • Insert the following new Performance Standards: 4b.4.16 Buildings, structures and activities in the National Grid Yard, 4b.4.17 Earthworks or vertical holes in the National Grid Yard, 4b.4.18 Noise Control Boundary Overlay – Sensitive Activities. • Amend subdivision rules 4b.5.2, 4b.5.4. • Amend matters of control for 4b.5.1.i, 4b.5.2.i, and 4b.5.3.i, 4b.5.4i and 4b.5.5i with minor wording amendments and inserting new matter i) • Insert new matters of control for 4b.5.2iii and 4b.5.4i • Amend rules 4b.5.7 and 4b.5.9. • Insert the following new rules 4b.5.11 Subdivision – National Grid Subdivision

	<p>Corridor</p> <ul style="list-style-type: none"> • Planning maps: additional RLE properties at 14 King Road, 208 Tukairangi Road and 254 Oruanui Road.
PC43 – Taupō Industrial Environment	<ul style="list-style-type: none"> • Insert new provisions for the Broadlands Road West Outline Development Plan to address activities within 20m of any Geothermal Significant Natural Area. • Insert new landscaping and lighting provisions on sites adjacent to Residential Environment.

Based on this information it is considered that there are two options. The options are to approve the decisions or to refer the decisions back to the independent hearing panel for further consideration.

NGĀ KŌWHIRINGA | OPTIONS

Analysis of Options

Option 1. Approve the Decisions

Advantages	Disadvantages
<ul style="list-style-type: none"> • Decisions are fairly consistent with notified versions. Amendments provide improvement in line with submissions. • Timing – there is significant interest from the community regarding when these decisions will be released. 	

Option 2. Refer the Decisions back to the Panel.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Can direct Panel’s attention to any aspects that the Council is not happy with. 	<ul style="list-style-type: none"> • Delay releasing decisions. • No certainty that the decision will be changed.

Analysis Conclusion:

It is recommended that the Council adopt the panel’s decisions.

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

The financial impact of the proposal is estimated to be minimal (limited to the public notification costs).

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for within the Policy budget. Council has a practice of managing costs associated with any appeals through unbudgeted expenditure. This reflects the high degree of uncertainty around whether such costs will be incurred or their scale.

Ngā Aronga Ture | Legal Considerations

The hearings process and decisions have been undertaken and prepared in accordance with the requirements of the Resource Management Act 1991.

Ngā Hīraunga Kaupapa Here | Policy Implications

All the Plan Changes have been assessed against all required national, regional and district legislation and policy.

Te Kōrero tahi ki te Māori | Māori Engagement

Significant engagement with iwi has occurred as required under the Resource Management Act 1991, Joint Management Agreements, iwi management plans and settlement agreements.

Ngā Tūraru | Risks

There is the risk that one or more of the plan changes are appealed to the Environment Court. This is a risk for any plan change. The risk is minimised by utilising experienced commissioners.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is significant. Appropriate engagement as required under the RMA has been undertaken.

TE KŌRERO TAHI | ENGAGEMENT

Extensive engagement has been undertaken as required under the RMA.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

The decisions will be notified as required by the First Schedule of the RMA.

WHAKAKAPINGA | CONCLUSION

The five plan changes outlined within this report have undergone a significant process over the past two years. It is recommended that the Council approves the decisions and directs officers to notify the decisions.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Index Report
2. Report 2 - Decision on Plan Change 38 (Strategic Directions) (under separate cover 1) [⇒](#)
3. Report 3 - Decision on Plan Change 40 (Taupō Town Centre) (under separate cover 1) [⇒](#)
4. Report 4 - Decision on Plan Change 41 (Removal of Fault Lines) (under separate cover 1) [⇒](#)
5. Report 5 - Decision on Plan Change 42 (General Rural and Rural Lifestyle) (under separate cover 2) [⇒](#)
6. Report 5 Appendix Two, 42a Responses to Submissions (under separate cover 2) [⇒](#)
7. Report 5 Appendix Six, Decision on Submission 74 (under separate cover 2) [⇒](#)
8. Report 6 - Decision on Plan Change 43 (Taupō Industrial Land) (under separate cover 1) [⇒](#)

5.2 ADOPTION OF THE DRAFT COMMUNITY FUNDING POLICY 2024 AND DRAFT ELIGIBILITY AND ASSESSMENT FRAMEWORK 2024 FOR CONSULTATION

Author: Bryre Forlong, Senior Funding and Partnerships Advisor

Authorised by: Hadley Tattle, Community Engagement and Development Manager

TE PŪTAKE | PURPOSE

This paper seeks Council's approval of the proposed Community Funding Policy (2024) and the proposed Community Funding Eligibility and Assessment Framework (2024) for consultation alongside the Long-term Plan (LTP) 2024 – 34.

The Draft Community Funding Policy (2024) is provided in Attachment 1.

The Draft Community Funding Eligibility and Assessment Framework (2024) is provided in Attachment 2.

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

Community funds are one way Council provides support to local community organisations and individuals to help implement a wide range of events, projects, and activities that contribute to the vibrancy and wellbeing of communities across the Taupō District.

The Grants and Partnerships Policy (2021) sets the principles and framework for how Council distributes community funds to these organisations or individuals. This policy is reviewed every three years alongside the LTP process to take account of the changing needs of our communities.

Council also adopts eligibility and assessment criteria to set out what can and cannot be funded, who is eligible to apply for community funding and how funding is to be distributed across the various funds and community areas.

Officers have identified an opportunity to update and improve the Grants and Partnerships Policy and the eligibility and assessment criteria. These changes seek to align community funding with Council's strategic priorities and community outcomes, and to direct public money towards initiatives that achieve a greater positive impact on our communities, support long-term strategic and delivery partners, and build capability and capacity across local community organisations. The proposed changes will also support greater internal administrative efficiencies.

As a result, officers are seeking Council's approval of the proposed changes and to include the draft Community Funding Policy (2024) and draft Community Funding Eligibility Assessment Framework (2024) for consultation alongside the LTP document.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council approves the draft Community Funding Policy (2024) in Attachment 1 and the draft Community Funding Eligibility and Assessment Framework (2024) in Attachment 2 for consultation alongside the Long-term Plan 2024-34.

TE WHAKAMAHUKI | BACKGROUND

Council's approach to providing funding opportunities to community organisations has been discussed with Elected Members in three workshops held in 2023 and 2024.

At the workshop held on 24 August 2023, officers highlighted the outcomes and processes in the current community funding system – including the types of funds that are distributed, how much funding is being distributed, and who are the main beneficiaries within the community.

At a follow-up workshop held on 24 October 2023, officers sought strategic direction for community grant funding with discussions focusing on aligning community funding with Council's strategic priorities and outcomes. At this workshop, officers were asked to investigate opportunities to update the Grants and Partnerships Policy and the eligibility and assessment criteria to be more transparent, fair, equitable, efficient, and have a consistent distribution of funds. In the context of the current tight financial conditions, officers also sought to improve the internal administrative processes and move towards a more efficient process.

The proposed changes were subsequently presented to Council at a workshop held on 27 February 2024 and direction was provided to include the proposal alongside LTP consultation.

NGĀ KŌRERORERO | DISCUSSION

Events, projects, and activities carried out by community organisations make a major contribution to the vibrancy and wellbeing of communities across the Taupō District. In the 2021–31 LTP, Taupō District Council earmarked \$600,000 annually to support these organisations to continue making a positive change throughout our district.

The Grants and Partnerships Policy (2021) currently sets the policy framework and specifies how Council will distribute funding. This is currently made through two different funding opportunities - the Partnership Agreement Fund and the Community Grant Fund.

This policy is reviewed every three years alongside the LTP process to ensure that the funding structure is set up in a way that continues to serve our communities and support an efficient decision-making process.

At the last review, Council updated the Grants and Partnerships Policy and eligibility requirements to better guide the distribution of funds to communities. Over time, several changes to the structure of the funding programmes and eligibility requirements were made.

The needs of our communities have changed overtime and the LTP process provides an opportunity to improve our approach to community funding to:

- have a more consistent approach across community funding streams
- allow for greater oversight on how funds are distributed
- ensure public money is invested to support targeted outcomes in communities
- improve the vetting process when receiving funding applications
- raise awareness of available funding opportunities
- reduce reliance on Council by community organisations
- ensure that funds are benefitting as many people living in our community as possible
- ensure that community-led initiatives help achieve our shared vision for the Taupō district – to be a district of connected communities who thrive and embrace opportunities

The draft Community Funding Policy (2024) provided in Attachment 1 allows Council the opportunity to maximise its impact through the following key changes:

- Continuing the current multi-year strategic partnership fund with the purpose of developing service delivery focused agreements with organisations who support Council to achieve strategic outcomes. These organisations would operate district wide and have a primary focus under each of the community wellbeing's (social, environmental, cultural, and economic).
- Introducing a new multi-year 'Accelerator Fund' to partner with organisations seeking to undertake community wellbeing initiatives and which target a specific cohort of our community. The purpose of this fund is to support groups to build capability and capacity and set them up for success in future. This fund also aims to ensure groups are not reliant on Council for funding in the long-term.
- Continuing to provide one-off community grants to support community events, projects or initiatives that strengthen our community and meets some of the needs of people in a specific area or locality.

The draft Community Funding Eligibility and Assessment Framework (2024) provided in Attachment 2 provides guidance on the eligibility and assessment criteria when vetting funding applications. It includes the following key changes:

- Introduced priorities for the investment of public money to ensure funding distribution achieves our shared vision for the Taupō district – to be a district of connected communities who thrive and embrace opportunities.
- Clarify who is eligible to apply under each fund.
- Provide applicants and decision makers with a clear and consistent assessment framework to be used when vetting funding applications.

NGĀ KŌWHIRINGA | OPTIONS

Analysis of Options

Option 1. Approve the draft Community Funding Policy 2024 and draft Community Funding Eligibility Assessment Framework 2024 for consultation (recommended).

Advantages	Disadvantages
<ul style="list-style-type: none"> • Council will formally hear what is important to our community when seeking funding. • Future proofing Council's community funding framework and policy. • Improve consistency and transparency to Council's approach to community funding. • Align our community funding distribution with Council's vision and outcomes for our district. • Improves our internal administrative and operational efficiencies. 	<ul style="list-style-type: none"> • Perception that Council will discontinue funding particular organisations or activities. This is not the case and community organisations would still be able to apply for funding provided they meet the eligibility criteria. • Community organisations will have less immediate certainty on what Council's funding sources will look like in the next financial year. Officers have mitigated this by holding one to one meetings with community organisations and providing key messaging about the importance of diversifying funding streams.

Option 2. Do not approve the draft Community Funding Policy 2024 and draft Community Funding Eligibility Assessment Framework 2024 for consultation. The current community grants and partnership structure remains.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Council's funding sources remain unchanged, which provide more certainty to community organisations on future funding. 	<ul style="list-style-type: none"> • The opportunity to improve our current community funding policy and structure (see previous section) will be missed to the detriment of our communities and to Council.

Analysis Conclusion:

Option 1 ensures the draft Community Funding Policy 2024 and draft Community Funding Eligibility and Assessment Framework 2024 is consulted on as part of the LTP and Council can receive feedback from our communities. This proposal is expected to have a significant impact on our communities, and it is important that we obtain their feedback on what is important to them and if they agree (or disagree) with our proposed changes. Option 1 is preferred as it would provide the opportunity for our communities to have their say on the proposal.

If Council decides not to approve the draft Community Funding Policy 2024 and draft Community Funding Eligibility and Assessment Framework 2024 for consultation, the current Grants and Partnerships Policy (2021) will remain in effect. There will however be opportunities to introduce changes to how funding is assessed and allocated, including the introduction of funding priorities through an updated eligibility and criteria framework.

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

Long-term Plan/Annual Plan

The current funding amount of \$600,000.00 per annum will remain unchanged and it is expected to be wholly distributed to local communities as was the case in the past. The draft information for the LTP has been prepared on this basis. Therefore, there is no funding impact on Council's finance than those already budgeted for.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social, economic, environmental, and cultural wellbeing is of relevance to this particular matter.

Ngā Hīraunga Kaupapa Here | Policy Implications

The proposal has been evaluated against the following plans:

- Long Term Plan 2021-2031 Annual Plan Waikato Regional Plan
 Taupō District Plan Bylaws Relevant Management Plan(s)

The proposal is consistent with the principles and general approach to community funding as set out in the Grants and Partnerships Policy (2021).

The draft Community Funding Policy 2024 and draft Community Funding Eligibility and Assessment Framework 2024 has been prepared in conjunction with the LTP decision-making process to ensure the documents are aligned.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes, and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with the ahi kaa / resident iwi of our district. Engagement may not always be required by law, however meaningful engagement with Māori allows Council to demonstrate good faith and our commitment to working together as partners across our district.

Iwi and hapū engagement is planned to take place alongside LTP consultation.

Ngā Tūraru | Risks

The proposal includes changes to how communities and individuals currently access funds from Council, as well as how Council assesses and approves or rejects funding applications.

Regardless of the future structure of Council funds and whether this proposal is accepted or not following consultation and deliberations, community groups and individuals do not have certainty on what future Council funding sources will look like which is impacting on their ability to plan.

Officers have been working to mitigate impact by reaching out to community organisations who are current recipients of funds through the Partnership Agreement fund, as well as independent distributors (Creative Taupō, Waiora Community Trust and Lake Taupō Sports Advisory Council) of one-off funds to explain the purpose of the proposed changes to the Grants and Partnerships Policy (2021) and how these changes are likely to impact them. Partnership agreement recipients and independent distributor groups were also encouraged to provide feedback through the consultation process in June.

Officers also continue to reinforce key messaging about the importance of organisations having diversified income streams and continue to provide advice to impacted community organisations to develop funding plans and to mitigate some of the impacts around uncertainty. An engagement plan for this proposal has been developed alongside the LTP consultation period.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be considered when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is significant.

The proposal impacts multiple parts of communities across the district as well as taking into consideration significant changes to how communities across the country are funded since the last review of the policy in 2021.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of significance, officers are of the opinion that further engagement is required prior to Council deciding to adopt the policy and assessment framework.

The approval of a draft Community Funding Policy 2024 and draft Community Funding Eligibility and Assessment Framework 2024 for consultation is required as per section 82 of the Local Government Act. Consultation will take place alongside the Long-term Plan 2024-34.

Early engagement with community organisations has started and Council officers will continue to engage with communities through a range of mediums alongside the LTP consultation process. Planned engagement sessions include Iwi / hapū engagement, face to face community meetings and pop ups, targeted emails to previous applicants and other local funders and communications through social media and the council website.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

Direct communication has been/will be carried out with affected parties/key stakeholders and wider communication will be carried out with the community.

WHAKAKAPINGA | CONCLUSION

Alongside the LTP, Council considers how Council's community funding streams can be updated and clearly defined to ensure they are best serving the needs of communities. The proposed changes to Council's community funding approach will support a greater positive impact on local communities, support long-term strategic and delivery partners, and provide a hand up (not a handout) to local communities. It is recommended that Council approves both the draft Community Funding Policy 2024 and draft Community Funding Eligibility and Assessment Framework 2024 for consultation with the LTP consultation package.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Draft Community Funding Policy 2024
2. Draft Community Funding Eligibility and Assessment Framework 2024

5.3	CN000527 - ROAD MAINTENANCE, RENEWAL AND NETWORK MANAGEMENT OF TAUPŌ DISTRICT COUNCIL ROAD CORRIDOR
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Author: Izelda Cruz, Team Lead - Transportation Operations

Authorised by: Tony Hale, Acting General Manager Operations and Delivery

TE PŪTAKE | PURPOSE

This report is to seek the approval to award a contract for the maintenance, renewal and network management of the Taupō District Council Road Corridor for a period of five years from 1 August 2024, with the option to extend it for a further period of three years, subject to satisfactory contractor performance and Council's approval.

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

The current Road Maintenance and Resealing Contract will end on 30 June 2024.

In order to benefit from economies of scale, and by reducing marginal operational and administration costs, the new maintenance contract merges maintenance, renewal and capital investment.

The Contract was tendered on TenderLink & GETS and four companies submitted tenders for the contract which was evaluated using the Price Quality Method based on 60% for the non-priced attributes and 40% on the price submitted.

As a result of the evaluation process, HEB Construction is the preferred tenderer.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council accepts the tender received from HEB Construction for Contract CN000527 road maintenance, renewal and network management of Taupō District Council road corridor, and awards it to HEB Construction for a five year period commencing 1 August 2024 for the sum of SEVENTY NINE MILLION, NINE HUNDRED AND THIRTY TWO THOUSAND, ONE HUNDRED AND EIGHTY FOUR DOLLARS AND ELEVEN CENTS [\$79,932,184.11 (excl. GST)], with final budget spend subject to confirmation in the 2024-2034 Long-term Plan (once adopted) and through subsequent annual plans; and that His Worship the Mayor and the Chief Executive be authorised to sign the contract documents and attach the Common Seal to them.

TE WHAKAMAHUKI | BACKGROUND

The tender documents sought a highly collaborative relationship with the successful contractor aimed at achieving high performance, best value, managed contract risk and innovative solutions.

The scope of the Contract works includes:

- **Subsidised Programme - 51% NZTA Funding Assistance Rates (FAR)**

- Maintenance & Operations
 - Sealed pavement maintenance
 - Unsealed pavement maintenance
 - Routine drainage maintenance
 - Structures maintenance (vegetation clearing only)
 - Environmental maintenance
 - Signs maintenance
 - Cycle path maintenance
 - Footpath Maintenance
 - Minor events/emergency works
- Renewals
 - Unsealed road metalling

- Sealed road resurfacing
 - Drainage renewals culverts
 - Drainage renewals kerb and channel
 - Pavement rehabilitation
 - Footpath renewals
 - Signs renewals
- **Unsubsidised Programme - 0% NZTA FAR**
 - Maintenance & Operations
 - Street Cleaning
 - Off-Street parking
 - Bus Shelters
 - Weed spraying
 - Unsubsidised Capital
 - Off-street parking reseals
 - Reserve Road Reseal (Parks cost)
 - Seal extension
 - Broadlands widening & safety improvements
 - Poihipi Road widening & safety improvements
 - Tirohanga Road widening & safety improvements

A presentation was workshopped with Council on 7 March 2024 where the status quo, procurement process and possible procurement hurdles of the contract was discussed.

NGĀ KŌRERORERO | DISCUSSION

The contract is for a period of five years with the option to extend it for a further period of three years, subject to satisfactory contractor performance and Councils approval.

The tender documents were finalised and advertised on TenderLink & GETS on 23 February 2024 with tenders closing at 5.00pm on Friday 26 April 2024.

TE WHIWHINGA KI NGĀ TONO | TENDERS RECEIVED

Four tenders were received from the following organisations:

- Camex Civil
- Downer New Zealand
- Higgins Contractors Ltd Group
- HEB Construction

TE AROMĀTAI I NGĀ TONO | TENDER EVALUATION

Tenders were evaluated on a non-price and price attributes basis in accordance with the Price Quality Method.

The attribute weighting was set at 60% for non-priced attributes and 40% for price attributes. The contract is based on a collaborative style with a term of 5 years and a potential 3-year extension.

The non-priced attributes were evaluated by the Tender Evaluation Team (TET) comprised of Council staff and included an NZTA-qualified reviewer. Interviews were held with all four tenderers. Referees were contacted regarding tenderer's performance which was taken into consideration with the scoring.

This process was actively overseen by council's procurement manager as a non-voting member.

HEB Construction had the highest quality attribute score. One tender's quality attributes did not reach minimum scoring requirements, which excluded them from further consideration.

The tender prices were then opened and the three conforming tender prices ranged between \$75,275,331.46 to \$97,834,404.89, excluding GST. The outcome of the quality and price attributes combined identified HEB Construction as the preferred tenderer.

The contract is a measure-and-value contract, with payment based on actual quantities of work approved and completed.

Due to the tight contract award timeline HEB Construction have identified 1 August, rather than 1 July, as being the commencement for the 5 year contract period. They have identified that if they were the successful tenderer they would ensure by arrangement that basic and safety-sensitive works would be covered by a local service during the one month interim period.

HEB Construction is contracted to the Selwyn District Council as the road maintenance contractor and have held this contract since 2010. The annual budget is \$14.2 million which includes renewal works.

HEB Construction also holds the Christchurch Northern and Central Road maintenance contract since 2022, with an annual budget of \$28 million.

HEB currently is subcontracted to the existing Taupō District Council maintenance contractor (Inframax Limited) and is responsible for the chip reseal component of the contract.

Their tender noted that collaboration was core to their operating philosophy. They actively promote and participate in an integrated approach to life-cycle asset management, involving the client, engineer and contractor. HEB Construction's tender solution is built around four objectives which align with our Key Result Areas (KRA's) in the Contract:

- High performance
- Best value
- Managed contract risk
- Innovative solutions

Their tender offered innovation and added value items that will benefit the maintenance of the road network in the Taupō District. The TET was impressed by HEB Construction's resources, comprehension of the tender requirements and needs of the network; their methodology involving accurate, regular and thorough inspections of the entire network, followed by comprehensive programming, monitoring, reporting and Asset Management.

It is important that the contract is approved now rather than waiting for the adoption of the Long-term Plan 2024-34. This will enable the ongoing maintenance which is critical to ensure the safety of the road network for users. Further delays will also lead to the expiration of the current tenders and require a whole new tender process which would be costly and inefficient. Any risks of approving the contract ahead of the Long-term Plan can be mitigated through contract conditions linking the price to the approved budget in the Long-term Plan.

TE WĀRIU O TE KIRIMANA | RECOMMENDED CONTRACT PRICE

The tender submitted by HEB Construction being \$79,932,184.11 [excl. GST] over the five-year contract.

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

The actual financial impact of the proposal will be adjusted to match the approved 2024-2034 LTP and subsequent annual plans transportation budgets for these categories of work. This is currently estimated to be approximately \$65,000,000 [excl. GST & uninflated] over 5 years, representing the actual required budget to complete all planned works and not compromise the necessary works. Normal LTP budget inflation allowances will increase this sum over the 5 year period.

Funding for this work has not been confirmed due to the delay in the Long-term Plan 2024-34 being adopted. New Zealand Transport Agency Waka Kotahi (NZTA) subsidy funding is programmed to be confirmed late May 2024.

The Tender documents clearly state that the indicative annual budgets in the Long-term Plan are subject to change following Council's Long-term Plan being adopted and the approval of NZTA subsidy. Appointing HEB Construction for their offer of service valued at \$79,932,184.11 will be on the condition that the final quantities completed in any given year don't exceed the approved funding. The \$79,932,184.11 bid already includes a \$6 million provisional sum for inflation over the 5-year contract period.

A major consideration for Council is how the scope in the contract will be revised after the LTP is adopted. As the LTP budgets are comprised of many separate line items the final shape of the contract cannot be determined at this time and the quantities will be adjusted to match the available funding categories. This will likely mean that the contract work proportions are changed, or funding potentially even deleted in the case of some capital works. The differences may be material. A focus of any subsequent quantity adjustments will be to ensure that safety-critical and essential maintenance works are adequately provided for.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality infrastructure (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

The matter assists Council in providing local public services.

Ngā Hīraunga Kaupapa Here | Policy Implications

Council officers have undertaken the assessment required under section 17A of the Local Government Act 2002. The assessment concluded that Council should continue to deliver this service via an external contractor.

There are no other known policy implications.

Ngā Tūraru | Risks

Confirmation of the co-funding from NZTA is not yet confirmed.

The LTP 2024-34 is only being adopted at the end of September 2024.

If the contract is not awarded before the LTP being adopted, Council runs the risk of compromising half of the construction season before December. This will put the Contractor and Council at risk of not being able to achieve the annual renewal programme. It will also compromise the safety of the network from 1 July until appointment.

There is a risk related to the procurement timeframe if the appointment is made after the LTP adoption since the validity of the tender will have expired.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be considered when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

As this was an open and transparent tender process officers are of the opinion that no further engagement is required prior to Council making a decision.

The mix of projects and the actual value of the works to be completed under this contract is subject to the public LTP process currently underway. Public written submissions will be provided for, they can be heard in person and the final budget to be adopted will be determined by Council after consideration of relevant matters.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

No communication/media is required for this contract award.

WHAKAKAPINGA | CONCLUSION

As a result of the evaluation process, HEB Construction is the highest-scoring and consequently the recommended tenderer, with a tendered sum of \$79,932,184.11 [excl. GST].

The quantities completed will be adjusted to align with the adopted 2024-34 Long Term Plan and New Zealand Transport Agency budget allocations.

ATTACHMENTS

Nil

5.4 TAUPŌ DISTRICT COUNCIL PERFORMANCE REPORT - APRIL 2024

Author: Julie Gardyne, Chief Executive

Authorised by: Julie Gardyne, Chief Executive

TE PŪTAKE | PURPOSE

This report provides Council with an overview of the performance of the organisation including updates from the Executive team, the financial summary and Treasury report, and Significant Projects report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council notes the information contained in the Performance Report for the month of April 2024.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. May 2024 Performance Report
2. Significant Projects April 2024

5.5 COUNCIL ENGAGEMENTS JUNE 2024, APPOINTMENTS, AND TRAINING AND CONFERENCE OPPORTUNITIES

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

ENGAGEMENTS

ENGAGEMENT	DAY	DATE	TIME
Workshop: Local Water Done Well Legislation Update (Council Chamber)	Tuesday	4	10.30am-11.30am
Tūrangi Co-Governance Committee workshop (Te Mataapuna, Tūrangitukua Park, Hirangi Road, Tūrangi)	Wednesday	5	9.30am-10.30am
Tūrangi Co-Governance Committee meeting (Te Mataapuna, Tūrangitukua Park, Hirangi Road, Tūrangi)	Wednesday	5	10.30am-12.30pm
District Licensing Committee Hearing (Council Chamber)	Wednesday	5	11.30am-4pm
Rangitāiki River Forum (Bay of Plenty Regional Council, 5 Quay Street, Whakatāne)	Friday	7	10.30am-3pm
Closed Workshop: Lake Taupō Protection Trust (Council Chamber)	Tuesday	18	10.30am-11.30am
Workshop: Future Development Strategy & Residential Plan Change	Tuesday	18	11.30-12.30pm
Motutere Recreation Reserve Management Committee workshop (Council Chamber)	Thursday	20	3.30pm-5pm
Waikato Regional Transport Committee meeting (Council Chamber, 160 Ward Street, Hamilton)	Friday	21	9.30am-1pm
Waikato Civil Defence Emergency Management Group Joint Committee meeting (Council Chamber, 160 Ward Street, Hamilton)	Monday	24	10am-1pm
Council meeting - Hearing of submissions and deliberations on the draft Traffic Bylaw (Council Chamber)	Tuesday	25	10.30am-12pm
Public Forum (Council Chamber)	Tuesday	25	12.30pm-1pm
Council meeting (Council Chamber)	Tuesday	25	1pm-3pm

APPOINTMENTS

No new requests for appointments have been received.

TRAINING AND CONFERENCE OPPORTUNITIES

In accordance with the Expenses Policy 2022-2025, this is a request to approve, either prior or retrospectively, Elected Member attendance at training and/or conferences:

- His Worship the Mayor David Trewavas, Cr Sandra Greenslade and one other elected member at the Local Government New Zealand Conference: SuperLocal24 taking place in Wellington from 21 to 23 August 2024 with the costs of travel and accommodation to be paid by Council.
- Cr Anna Park at the Local Government New Zealand Infrastructure Symposium taking place in Wellington on 14 June 2024 with the costs of travel to be paid by Council.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council

1. Receives the information relating to engagements for June 2024;
2. Approves / declines the attendance of Cr(s) Sandra Greenslade and _____ (add member names at the meeting) to accompany His Worship the Mayor David Trewavas to the Local Government New Zealand Conference: SuperLocal24 taking place in Wellington from 21 to 23 August 2024 with the costs of travel and accommodation to be paid by Council.
3. Approves / declines the attendance of Cr Anna Park at the Local Government New Zealand Infrastructure Symposium taking place in Wellington on 14 June 2024 with the costs of travel and accommodation to be paid by Council.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
<p>Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 30 April 2024</p>	<p>Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>	<p>The minutes refer to commercially sensitive information regarding the valuation of 30 Māhoe Street, Taupō.</p>

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.