

# **ATTACHMENTS**

## **Ordinary Taupō Reserves and Roding Committee Meeting**

**23 July 2024**

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**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY TAUPŌ RESERVES AND ROADING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ  
ON TUESDAY, 21 MAY 2024 AT 1.00PM**

**PRESENT:** Cr John Williamson (in the Chair), Cr Duncan Campbell, Cr Anna Park, Cr Christine Rankin (via MS Teams), Cr Rachel Shepherd, Cr Kevin Taylor, Cr Yvonne Westerman

**IN ATTENDANCE:** Acting Chief Executive (S Matthews), General Manager Strategy and Environment (W Zander), Legal and Governance Manager (N McAdie), Property Manager (S Attenborough), Resource Consents Manager (H Williams), Team Leader Resource Management (E O'Callaghan), Senior Solicitor (K Hollman), Team Leader Communications (D Beck), Parks Manager Town Centres (J Gordon), Asset Manager Transportation (C Sharland), Parks Manager Open Space (A Moor), Parks Advisor – Planning and Operations (B Vi), Policy Advisor (H Wood), Road Safety Coordinator (S Wraight), Senior Resource Consents Planner (L Wood), Senior Committee Advisor (K Watts)

**MEDIA AND PUBLIC:** 5 members of the public

Notes: (i) Chair Cr John Williamson welcomed Cr Christine Rankin who had joined via MS Teams.  
(ii) All present opened and closed the meeting with a karakia.

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TRARC202405/01 RESOLUTION**

Moved: Cr Rachel Shepherd  
Seconded: Cr Yvonne Westerman

That the apologies received from Cr Kylie Leonard, Mr Te Moananui Rameka, and Mayor David Trewavas be accepted. **CARRIED**

Note: All members present at the Taupō Reserves and Roothing Committee meeting voted in favour of resolution TRARC202405/01 above.

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 ORDINARY TAUPŌ RESERVES AND ROADING COMMITTEE MEETING - 19 MARCH 2024**

**TRARC202405/02 RESOLUTION**

Moved: Cr Anna Park  
Seconded: Cr Kevin Taylor

That the minutes of the Taupō Reserves and Roothing Committee meeting held on Tuesday 19 March 2024 be approved and adopted as a true and correct record. **CARRIED**

Note: All members present at the Taupō Reserves and Roothing Committee meeting voted in favour of resolution TRARC202405/02 above.

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING****5.1 REQUEST FOR TREE REMOVALS 116 TO 122 KINLOCH ROAD, KINLOCH**

Chair Cr John Williamson welcomed Ms Leanne Murray to speak to the committee regarding the item.

Ms Murray summarised her email to the Parks Manager Open Space (attachment 2), and the additional information provided to committee members (attachment 4). She added that there was a break in the stand of poplars along Kinloch Road before the stand outside her's and her neighbour's houses. She implored the Committee to take responsibility and reduce the risk of the trees possibly causing damage in the next storm.

The Parks Manager Open Space summarised the reports from the arborist (attachments 1 and 3) and noted that visual examinations only had been completed which was standard process for an arborist. Probing of the trees could be considered but was a lengthy, costly procedure that would need to be carried out on all of the trees. If the trees were removed, the cost was around \$20K. However, given the amenity value of the trees, it was better if the full block of trees in the housed area was removed which totalled around 26 trees and approximately \$60K.

In answer to questions from members, the Parks Manager Open Space confirmed the following:

- Council's arborist Mr Adrian Lamont had assessed all Kinloch village trees and his report was due to be provided to the Council Parks team. Once received, the report would be shared with the community and residents would be asked for input regarding removal and replacement of trees. Trees that were identified as being in poor health would be removed, and replacement would take the overall community aspirations of the village into consideration.
- Probing, in addition to the visual assessment of the trees, had not been completed because it was not usually done unless the trees showed other signs that they were failing. Simpler hammer testing had not shown any signs of failing so the arborist did not consider that the cost and time of securing specialist equipment was justified.
- The trees could not be topped or trimmed due to their natural form. Topping would put them at risk of rot, and pruning would only be completed for dead wood.
- The tree monitoring schedule ensured that identified trees were visually inspected at least twice a year (when they were in leaf and not in leaf).
- All trees lived with diseases and had their own mechanisms for dealing with them.
- If, following the Kinloch assessment report of all trees, it was found that these trees should be replaced, the costs of the more invasive testing should be planned for.
- The poplars shed branches when cleaning their deadwood, and in the case of storm conditions they dropped small branches and leaf litter.
- The techniques for more invasive inspection of the trees included an x-ray machine and a coring probe which did not harm them in an obvious way but did require some holes to the trees to be drilled.

Members agreed that the current monitoring and assessment of the trees was sufficiently robust to mitigate Council's risk. Council's duty of care was currently discharged by the current arborist inspections at least twice per year, and if the trees were removed due to their age and species being an unacceptable risk, all trees would have to be removed because they would pose the same risks.

**TRARC202405/03 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Duncan Campbell

That the Taupō Reserves and Roding Committee declines the request to remove eight (8) Lombardy Poplar [Populus nigra 'Italica'] from the berm adjoining the properties from 116 to 122 Kinloch Road, Kinloch and that the eight trees are monitored every six months with appropriate testing conducted as required.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202405/03 above.*

## 5.2 NEW LEASES TO TAUPŌ GOLF CLUB AND TAUPŌ BRIDGE CLUB

The Property Manager summarised the report. He clarified that depending on the committee's decision, the lease would be publicly notified.

Taupō Golf Club president Craig Orr advised members that the club was now in a financially healthy state and wanted to invest in water storage, a better experience for members and visitors, and security. Water subsidies from Council had been appreciated but were no longer needed. The club hoped to be able to have revised designs for the facility upgrade and water storage to take to its Annual General Meeting in September.

Members commented that the plans looked amazing and it was great to see some vitality and investment.

### TRARC202405/04 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Cr Kevin Taylor

The Taupō Roding and Reserves Committee agrees in principle to:

1. surrender the existing lease to Taupō Golf Course Incorporated;
2. grant a new ground lease to Taupō Golf Course Incorporated in accordance with section 54(1)(c) of the Reserves Act 1977 for a term of 33 years, subject to the parties agreeing on lease provisions, and the outcome of public consultation and obtaining Ministerial consent; and
3. grant a new ground lease to Taupō Bridge Club Incorporated in accordance with section 54(1)(b) of the Reserves Act 1977 for a term not exceeding 33 years, subject to the parties agreeing on lease provisions, and subject to the outcome of public consultation and obtaining Ministerial consent.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202405/04 above.*

## 5.3 NEW PUBLIC ROAD NAME - OFF NAPIER ROAD

The Senior Resource Consents Planner summarised the report and advised that the new road would serve the new development.

### TRARC202405/05 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Rachel Shepherd

That the Taupō Reserves and Roding Committee approves the new road name 'Hineure Road'.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202405/05 above.*

## 5.4 APPROVAL FOR LOCKY DOCK LOCATIONS

The Asset Manager Transportation summarised the report and confirmed that all feedback received from business owners was positive, and that the impacted businesses were in favour of the Locky Dock Stations.

In answer to questions, she advised the following:

- Additional options around town were being considered however they would not be added until the first two stations were installed and feedback had been gathered.

- There would still be appropriate access for mobility scooters to pass the Locky Dock Stations on the footpath.

**TRARC202405/06 RESOLUTION**

Moved: Cr Anna Park  
 Seconded: Cr Rachel Shepherd

That the Taupō Reserves and Roding Committee:

1. Approves one Locky Dock Station to be installed outside the Taupō Customer and Visitor Information Centre, 30 Tongariro Street near the bus stops; and
2. Approves one Locky Dock Station to be installed on the corner of Ruapehu and Horomātangi Streets near Kefi café;
3. Approves both Locky Dock Stations to be funded by advertising revenue from the digital media signs attached to the stations; and
4. Instructs officers to draft licence to occupy agreements once exact locations are confirmed.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202405/06 above.*

**5.5 TAUPŌ DISTRICT COUNCIL TRAFFIC CONTROL DEVICE UPDATE**

The Asset Manager Transportation corrected the RG17 sign to RD6L which was the new code.

She confirmed that the team was working with schools on options for pedestrian crossings on Kiddle Drive near the schools. Most of the signs/markings had been presented previously to elected members at a workshop.

**TRARC202405/07 RESOLUTION**

Moved: Cr Kevin Taylor  
 Seconded: Cr Yvonne Westerman

That, pursuant to the Taupō District Council Traffic Bylaw, the Taupō Reserves and Roding Committee imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District:

| Sign/Marking   | Why   | Where   |
|--|---|---|
| 1. RD6L Keep Left signage x 2  | To keep traffic left of the central pedestrian island.  | Spa Road near property 169 & 172 Spa Road, Taupō.   |
| 2. Painted zebra crossing markings including limit lines.                      | Installation of a new zebra crossing point.   | Spa Road near property 169 & 172 Spa Road, Taupō.   |
| 3. Greening of Cycle symbol markings and dashed cycle lane markings.           | Cycle lane ends prior to after crossing point.  | Spa Road near property 169 & 172 Spa Road and outside Spa Road shopping centre at 173 to 175 Spa Road, Taupō. |
| 4. RD6L Keep Left signage x 2  | To keep traffic left of the central pedestrian island.  | Outside # 45 Taharepa Road near Hilltop shopping centre, Taupō.   |
| 5. Painted zebra crossing markings including limit lines.                      | Installation of a new zebra crossing point for Hilltop School students and nearby residents going to the shops. | Both sides outside # 45 Taharepa Road and outside Hilltop shopping centre, Taupō.                             |
| 6. No Stopping At All Times (broken yellow lines) for a distance of 15m either | To provide adequate visibility to pedestrians waiting to cross and  | Outside # 45 Taharepa Road, Taupō.  |















