



ATTACHMENTS

Tūrangi Co-Governance Committee Meeting

7 August 2024

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**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TŪRANGI CO-GOVERNANCE COMMITTEE MEETING
HELD AT THE TE MATAAPUNA, TŪRANGITUKUA PARK, HIRANGI ROAD, TŪRANGI
ON WEDNESDAY, 3 JULY 2024 AT 10.30AM**

PRESENT: Mr Te Takinga New (in the Chair), Member Christian Asher, Member Lauren Fletcher, Member Amanda Martin, Cr Kevin Taylor

IN ATTENDANCE: General Manager People and Community Partnerships (L O'Brien), Environmental Services Manager (J Sparks), Iwi and Co-Governance Manager (D Rameka), District Customer Relations Manager (T Russell), Acting Parks and Reserves Manager (J Gordon), Senior Community Engagement Advisor (G Smith), Team Leader Customer Support – Tūrangi and Mangakino (J Cathro), Southern Taupō Engagement Partner (M Isherwood), Co-Governance Management Partner (C Dempsey), Iwi and Co-Governance Advisor (A Kereopa), Senior Committee Advisor (K Watts), Committee Advisor (N Turnbull)

MEDIA AND PUBLIC: One member of the public

Notes: (i) All present at the meeting opened and closed with a karakia.
(ii) Items were considered in the following order: 1, 5.1, 2, 3, 4.1, 5.2 – 5.6

1 KARAKIA

The opening karakia was said by all present.

2 WHAKAPĀHA | APOLOGIES

TCG202407/01 RESOLUTION

Moved: Member Christian Asher
Seconded: Member Lauren Fletcher

That the apologies received from Cr Sandra Greenslade, Mayor David Trewavas, and Member Amy Walker be accepted. **CARRIED**

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202407/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 ORDINARY TŪRANGI CO-GOVERNANCE COMMITTEE MEETING - 5 JUNE 2024

TCG202407/02 RESOLUTION

Moved: Cr Kevin Taylor
Seconded: Member Lauren Fletcher

That the minutes of the Tūrangi Co-Governance Committee meeting held on Wednesday 5 June 2024 be approved and adopted as a true and correct record. **CARRIED**

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202407/02 above.

5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING

5.1 ELECTION OF CO-CHAIR FOR THE MEETING

TCG202407/03 RESOLUTION

Moved: Member Lauren Fletcher

Seconded: Cr Kevin Taylor

That the Tūrangi Co-Governance Committee elects Co-Chair Mr Te Takinga New to Chair this hui.

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202407/03 above.

5.2 PUBLIC FORUM

Item **withdrawn**.

5.3 LONG-TERM PLAN 2024-34

Members had discussed a submission to the Long-term Plan 2024-34 at the workshop held prior to the meeting. This was displayed on screen for members to review.

It was agreed that it would be shared via email to all committee members and would incorporate the Mana Whakahono Community Partnership Plan.

The General Manager People and Community Partnerships acknowledged the Co-Chair's leadership in facilitating the discussion to form a submission.

TCG202407/04 RESOLUTION

Moved: Member Lauren Fletcher

Seconded: Member Amanda Martin

That the Tūrangi Co-Governance Committee:

1. makes a submission on Taupō District Council's draft Long-term Plan 2024-34; and
2. delegates authority to Co-Chair Te Takinga New to sign this on behalf of the Tūrangi Co-Governance Committee and for a member to present to Council at the hearings and deliberations.

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202407/04 above.

5.4 PROJECT UPDATES FOR TŪRANGI AND COMMUNITY ENGAGEMENT

Frethey Drive

The Environmental Services Manager explained that a process was required to be followed before the committee could approve a name change of Frethey Drive. She advised that a formal request to change the road name would need to be received from hapū and that following this, a report would be brought before the committee for its approval. She acknowledged that most of the road was located in the Tūrangi Co-Governance Committee's rohe but a tiny bit was located in the rohe of the Tongariro Representative Group. The Tongariro Representative Group would need to be kept informed.

Tūrangi Revitalisaation (Kerb and Channel) Project

The Environmental Services Manager provided an update on behalf of the Project Manager. Te Rangitautahanga Road and Te Takinga Street had been completed. Tagged let downs had been grinded back as much as possible in Te Takinga Street. A local contractor had been requested to provide a quote for tidying up the berms in Te Aonini Road. The car park for four vehicles would be constructed as soon as possible.

The Project Manager had put the Tūrangi team who previously worked for Downer in contact with the local maintenance team to apply for new positions.

Community Engagement

The Southern Lake Taupō Engagement Partner advised that the team had been super busy with Long-term Plan (LTP) engagement which was almost finished. It had been extensive and had mainly gone well with the new venues such as Motuoapa and Hatepe being well supported. Whānau had journeyed from further away to take part.

The Southern Lake Taupō Engagement Partner and her team met with the Rangatahi Hub and a representative from Te Kura o Hirangi and supported them to make a submission to the Long-term Plan. They had also requested to present their submissions in person to Council at the hearings.

A final LTP pop up session would be held that day between the Tūrangi Co-Governance Committee hui and the Tongariro Representative Group hui.

The recent Matariki event in Tūrangi was amazing. The committee of volunteers also had support from the Tūrangi Rotary for management of finances. A group had travelled to the lookout with torches and everyone gathered as the clusters of stars that formed the Matariki constellation. Council's Digital Content Creator came along with a drone to record a video and the backing soundtrack was made from the kids from the kura singing waiata matariki. As well as the video, night markets were held on Saturday 29 June and were well attended.

Two new shops had opened in the Tūrangi town centre, shops 53 and 41. Shop 53 was selling beauty products and was a cooperative of suppliers.

The Tūrangi māra kai (community garden) was now in winter mode so vegetables such as cauliflower and broccoli had been planted. A lot of kai was supplied to the Tūrangi Foodbank, and some was placed in Raw Balance Vegan Deli and Health Shop, Tūrangi for people to take for free. Those that worked in the gardens were also encouraged to harvest and take what they needed.

An engagement plan would be created for the next stage of the Motutere Reserve Management Plan.

Signage around Tūrangi

The Environmental Services Manager advised that commercial signage had rules, particularly for signs on a roadside as set out in the District Plan. Due to a person being asked to remove a sign from a residential area, many other signs had been identified as being against regulation. The compliance team was working on a graduated process to educate and have signs removed, moved, or consented. As an example, the signs in the paddock on the corner of State Highway One and Grace Road would need to be consented or removed.

Update from the General Manager People and Community Partnerships

The General Manager People and Community Partnerships advised that Te Kapua papa tākaro had been entered for another award from Local Government New Zealand.

Member of Parliament for Taupō, Hon Louise Upston would visit Tūrangi the following Friday and had asked if the committee would like to meet with her. Ngāti Tūrangitukua representatives of the committee were encouraged to meet with her to show the positive outcomes of co-governance and that the Mana

Whakahono agreement's scope was larger than the Resource Management Act 1991.

Local Government New Zealand had asked to feature a story regarding the Tūrangi Co-Governance Committee and the Mana Whakahono in their quarterly magazine.

The Iwi and Co-Governance Manager and Co-Governance Management Partner had attended a conference in Wellington at the end of June where they had received positive feedback about the Mana Whakahono, and were asked to provide information about what it meant in practice. Other councils and authorities had requested lessons learned for their information. Co-Chair Te Takinga New advised that he had been approached by mayors around the country and preferred to engage with those that had connections to Ngāti Tūrāngitukua through whakapapa.

TCG202407/05 RESOLUTION

Moved: Member Christian Asher

Seconded: Member Lauren Fletcher

That the Tūrangi Co-Governance Committee receives the updates on current projects and community engagement in Tūrangi.

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202407/05 above.

5.5 MANA WHAKAHONO WORKPLAN UPDATE

The Co-Governance Management Partner advised that since publishing the report, two of the projects had changed from amber status to green status. These were 37.2 Operational Management Matters and 44.2 Urupā Maintenance.

She noted that the projects were now 87% either completed or ongoing versus 60% completed at the same time the year before. Given the magnitude of work, everyone had done incredibly well.

Of the three remaining projects with an amber status, two of these would be continued to be worked through with the Mana Whakahono working group. The third project, Tūrangi Recreational Activity Centre, was in the Long-term Plan for consideration.

Members discussed the Community Partnership Plan which had been developed at workshops held earlier in 2024 and was attached to the Long-term Plan submission. They expressed their desire for this to eventually be the Tūrangi Community Plan once the community had been shared the members' whakaaro. A process would be worked out internally for how progress against the Community Partnership Plan would be monitored. Members were keen to present at a full Council workshop to show the Community Partnership Plan to the elected members, and in particular what was planned for the future. Members were also keen for this to be formally received at a Council meeting.

TCG202407/06 RESOLUTION

Moved: Cr Kevin Taylor

Seconded: Member Amanda Martin

That the Tūrangi Co-Governance Committee receives the Mana Whakahono workplan update.

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202407/06 above.

5.6 MEMBERS' REPORTS

The following members' reports were received:

Member Amanda Martin

- Advised that there was an employee at the Taumarunui landfill that promoted composting and from which you could order worms for a worm farm. She had set up a project with a local school to find the worms.

Member Lauren Fletcher

- The Ngāti Tūrangitukua Charitable Trust was looking to finalise its housing kaupapa. It was also looking at the whenua on the main highway and had engaged architects to explore options.
- The Ngāti Tūrangitukua Charitable Trust had made submissions to select committees for recent bills introduced in Parliament including the Resource Management (Freshwater and Other Matters) Amendment Bill, Local Government (Water Services Preliminary Arrangements) Bill and the Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Bill

Member Christian Asher

- Thanked staff for all that they did for the community.
- Advised that the working crews cleaning up the forests after Cyclone Gabrielle had decreased from over 40 to three. Replanting would occur next and it would be challenging because many mature trees that were ready for harvesting had been lost.
- Thanked Safe Tūrangi for their work in getting baby seats for Tūrangi families.
- Asked everyone to be safe around mountains and waterways.
- Congratulated local Lisa Ellis who would be representing New Zealand in Women's Touch Rugby.
- Recently hosted around 25 tertiary and senior secondary school students at a forestry wānanga.
- Thanked community members for organising the recent Matariki events which were great opportunities for whānau to come together.
- Asked that the community be mindful of motorbikes being ridden around town.
- Asked for communications to be put out regarding public safety in winter conditions on the roads due to water and black ice.
- Pastor Steve Hollis from the River of Life Church provided dinner for the community once every fortnight. The numbers of those that attended had doubled over winter. The struggle was real for many in the community – some were going without power, or were unable to clothe their children appropriately. He asked that those that could give a bit more to help those in need.
- Attended the recent Taituarā award ceremony in Wellington and noted that those working with mana whenua were well rewarded. He enjoyed seeing that working partnerships with mana whenua worked.

Cr Kevin Taylor

- It had been a pleasure to spend time with the community at the various Long-term Plan engagement sessions. He acknowledged the Community Engagement and Development team for its outstanding job, including working after hours. The feedback had mostly been positive.

- The Waikato Regional Council had signed off its Long-term Plan 2024-34 the previous week which included the Regional Transport Plan. Bulli Point on State Highway One was the number one priority. He noted that while it would not fix the problem of this road, it would make it safer. He noted that any bypass between Taupō and Tūrangi was a long-term, expensive project. He encouraged members to raise this with Hon Louise Upston, Member of Parliament for Taupō if they met with her the following Friday.

Co-Chair Te Takinga New

- Thanked the committee members and Council staff for their support and advised that while he would remain on the committee, he would step down as Co-Chair following the meeting. He would support the new Co-Chair in transition. Council officers acknowledged Mr New's mahi and leadership.

TCG202407/07 RESOLUTION

Moved: Mr Te Takinga New

Seconded: Member Amanda Martin

That the Tūrangi Co-Governance Committee receives the reports from members.

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202407/07 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 12.08pm with a karakia from all present.

The minutes of this meeting were confirmed at the Tūrangi Co-Governance Committee Meeting held on 7 August 2024.

.....
CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

15.5 Application of restrictions | Te hāngaitanga o ngā Herenga

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.



Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

Project	Key Accomplishments	Planned work	Comments	RAG
<i>Description</i>	<i>Highlight the completion of milestones, deliverables and action items</i>	<i>Tasks that are planned in the project scope, status if dates have moved, changes if there have been challenges</i>	<i>Milestones, Deliverables, Action Items, Risks</i>	<i>Red - not on time and on budget</i> <i>Amber - some risk of not on time and on budget</i> <i>Green - on time and on budget</i>
Tūrangi Revitalisation (Kerb and Channel) Project Improve streetscapes in Tūrangi township by repairing footpaths, kerbing and channeling that has been damaged by tree roots.	All works including snag lists have been completed. The small works contractor has started with some works in Te Aonini Road whereby they have replaced some very badly damaged footpath sections with a driveway.	The four vehicle car park will be constructed soon. The small works contractor will be completing some berm reinstatement and tidying up works.		
Tūrangi Recreation & Activities Centre (TRAC)			Project on hold. Proposal to move out to year 4 of the 2024-34 Long-term Plan following the completion of a spatial planning exercise will be deliberated by Council at its meeting in the week of Monday 29 July 2024.	

 NGĀTI TŪRANGITUKUA - TAUPŌ DISTRICT COUNCIL MANA WHAKAHONO Dashboard Report – 7 August 2024 			
Rag status			
Red 0	Risk of agreed budget, timeframe or scope not being achieved. Intervention required		
Amber 0	Some deviations from the agreed budget, timeframe or scope. However it's being managed and closely monitored		
Green 0	Agreed budget, timeframe, scope on track		
Clause	Action / Project	RAG status	Progress
10.35	Protocol outlining engagement process for operational matters [where the Mana Whakahono but does not provide specifics of who and how that engagement is to be carried out]	Green	Work in progress.
10.35	Communications plan [committee matters]	COMPLETE	
9.1	Inductions - staff	COMPLETE	Ongoing. 1 x Noho Marae to be held at Hirangi Marae annually. High level overview of iwi/hapū in the TDC district provided to all new staff. Deeper kōrero shared with those in roles with greater involvement with Tūrangi/Tūrangitukua.
9.3	Inductions - elected members	COMPLETE	Ongoing. Noho Marae held with elected members at Hirangi Marae at the beginning of each triennium.
21	Plan Reviews and Plan changes – establish process for early engagement within six months of commencement.	COMPLETE	Ongoing. Early engagement on policy matters to be channelled through the Mana Whakahono Joint Working group unless a targeted steering group has been established to oversee the project.
24.1	Resource consents - establish process for early engagement & pre-application process within six months of commencement	Amber	Work in progress. Although the timeframe outlined in the Mana Whakahono have lapsed, an agreed interim process is in place.
26.2	Monitoring - establish process for early engagement within 12 months of commencement	Amber	Work in progress. Although the timeframe outlined in the Mana Whakahono have lapsed, an agreed interim process is in place.
Rag status			
Red 0	Risk of agreed budget, timeframe or scope not being achieved. Intervention required		
Amber 0	Some deviations from the agreed budget, timeframe or scope. However it's being managed and closely monitored		
Green 0	Agreed budget, timeframe, scope on track		
Clause	Action / Project	RAG status	Progress
36.3	Tūrangi Reserve Management Plan to be developed within 18 months of commencing the planning process	Green	Development of a joint project plan and scope to be discussed at the June joint working group hui
37.2	Operational Management Matters – Committee will work through a process to identify and facilitate opportunities for Ngāti Tūrangitukua to be involved in the management of the Reserves.	Green	Council's Parks & Reserves managers met with the joint working group in June to discuss possible options to progress this action. An item will be presented to the committee following a hikoī and discussions with the Ngāti Tūrangitukua Charitable Trust.
37.3, 37.4	Operational Management Matters – Annual Committee meeting with Council reserves team to be held prior to new financial year [2024/25]	Green	Council's Parks & Reserves managers met with the joint working group in June to discuss possible options to progress this action. An item will be presented to the committee following a hikoī and discussions with the Ngāti Tūrangitukua Charitable Trust.
38.1, 38.2, 38.3	Reserve admin Matters – Oversee and approve stocktake of outstanding reserve administration matters to be completed.	Green	Development of a joint project plan and scope to be discussed at the August joint working group hui.
39.1, 39.2	Review of Reserves – committee to work through a process to explore whether any reserves are no longer required as reserves.	Green	Development of a joint project plan and scope to be discussed at the August joint working group hui.
44.2	Urupā Maintenance - develop an urupā maintenance plan within 12 months of the Commencement date	Green	Date for an initial hui with the TDC reserves team and Waipapa 1A Trust TBC. Although the timeframe outlined in the Mana Whakahono has lapsed, work is ongoing. Waipapa1A Trust is currently preparing a document to cover matters they would like to see included in the maintenance plan.
45.3	Training & Capacity Building – explore opportunities for working from each other's workplaces and each providing a summer intern to one another for work experience	Green	Ongoing.

30.1	Council Controlled Organisations – Council letter of expectation to DGLT	COMPLETE		10.19[d]	Tūrangitukua Park Shared Community Club rooms - work in partnership to determine the location, design, opening	COMPLETE	
30.2	Council Controlled Organisations - Chair of DGLT will be invited to an annual meeting of the Committee	Green	Co-Governance committee co-chairs to consider timing of hui with DGLT once appointment of new DGLT Chair and GM made.	10.19[d]	Te Kapua Park playground upgrade - work in partnership to determine the location, design, opening	COMPLETE	
30.3	Council Controlled Organisations - Council letter of expectation to Amplify	Green	Due following adoption of 24/34 LTP. Amplify hui with Ngāti Tūrangitukua Charitable trust to advance discussions concerning the development of a direct relationship between Amplify and Ngāti Tūrangitukua 6 August.	10.19[d]	Tūrangi Recreational Activity Centre - work in partnership to determine the location, design, opening	Amber	Community feedback being sought via Council's 24/34 LTP process regarding revised timing of construction and alignment with a Tūrangi town centre and structure planning process.
31.2	Three waters infrastructure, Policy, planning and regulatory development – develop process for early engagement	COMPLETE	Ongoing. Early engagement on three waters projects to be channelled through the Mana Whakahono Joint Working group unless a steering group has been appointed to oversee the project.	Schedule 2	Appointment of Hearings Commissioners – Process to confirm Tūrangi list	Green	On track. TDC staff and Tūrangitukua representatives to jointly consider hearing commissioner's panel.