

ATTACHMENTS

Kinloch Representative Group Meeting

5 September 2024

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Kinloch Representative Group Meeting Minutes

4 July 2024

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING
HELD AT THE KINLOCH COMMUNITY HALL , MATA PLACE , KINLOCH
ON THURSDAY, 4 JULY 2024 AT 3.00PM**

PRESENT: Cr Christine Rankin (in the Chair), Mr Matt Andrews, Mr Tim Brittain (via MS Teams), Cr Duncan Campbell, Mr Pat Kane, Cr Rachel Shepherd, Ms Belinda Walker

IN ATTENDANCE: General Manager Organisation Performance (S Matthews), District Customer Relations Manager (T Russell), Infrastructure Project Manager (E May), Senior Community Engagement Advisor (G Smith), Senior Committee Advisor (K Watts), Communications Advisor (R Watts), Graduate Project Manager (G Reynolds), Committee Advisor (N Turnbull)

MEDIA AND PUBLIC:

Notes: (i) Mr Matt Andrews opened and closed the meeting with a karakia.
(ii) Member Ms Belinda Walker requested to film the committee members and council staff presenting to the committee from item 2 onwards and livestreamed to the Kinloch Families' Trust Facebook page.

1 KARAKIA

2 WHAKAPĀHA | APOLOGIES

Nil

KIN202407/01 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Mr Matt Andrews

That the apology received from Mayor David Trewavas be accepted.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202407/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 23 MAY 2024

KIN202407/02 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Ms Belinda Walker

That the minutes of the Kinloch Representative Group meeting held on Thursday 23 May 2024 be approved and adopted as a true and correct record.

CARRIED

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Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202407/02 above.

5 NGĀ RIPOATA | REPORTS

5.1 PUBLIC FORUM

Mr Ron McPhail

Mr McPhail introduced himself to the group and commended the TDC (Taupō District Council) staff on their efforts to engage with the community during the Long-term Plan process.

Mr McPhail encouraged the Kinloch Representative Group to take action on improving the condition of the Kinloch Domain as soon as possible. He explained that there was an opportunity for TDC to collaborate with the community as there was a variety of volunteers with expertise within the community willing to offer time and resources to help.

KIN202407/03 RESOLUTION

Moved: Ms Belinda Walker

Seconded: Mr Pat Kane

That the Kinloch Representative Group receives comments from members of the public.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202407/03 above.

5.2 KINLOCH SNAPSHOT

The Northern District Community Engagement Advisor provided an update to the group about the Long-term Plan 2024-34 (LTP) community engagement around the district.

The Kinloch Families Trust held a family fun day which was a great success and well enjoyed by the community with activities such as basketball games and tree re-potting. She reminded the group that LTP submissions were closing Friday 5 July 2024.

The Infrastructure Project Manager introduced himself and provided an update on the Water Treatment Plant. He advised that the project was on track to be completed in the following weeks.

In an update to a member's question at the previous meeting regarding the Water Treatment Plant being used as a Civil Defence Emergency Management hub, he advised that it was not possible due to the Water Treatment Plant being an important asset to the community that needed to be functioning without potential disruption during events that could arise.

KIN202407/04 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Mr Matt Andrews

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202407/04 above.

5.3 LONG-TERM PLAN 2024-34

The Kinloch Representative Group worked on a group submission to Taupō District Council's Long-term Plan 2024-34. It was agreed that Mr Matt Andrews would sign on behalf of the committee and present to Council at the hearings and deliberations on 29 July 2024.

KIN202407/05 RESOLUTION

Moved: Ms Belinda Walker

Seconded: Mr Pat Kane

That the Kinloch Representative Group:

1. makes a submission on Taupō District Council's draft Long-term Plan 2024-34; and
2. delegates authority to Mr Matt Andrews to sign this on behalf of the Kinloch Representative Group and present to Council at the hearings and deliberations.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202407/05 above.

5.4 MEMBERS' REPORTS

Cr Rachel Shepherd:

- There was a big focus on the Long-term Plan 2024-34 with submissions closing Friday 5 July 2024. She encouraged the group to make a submission as council relied on community feedback.

Mr Matt Andrews

- Thanked the Kinloch community for their recent catch ups, they had been positive.
- Thanked the TDC community engagement team for all the LTP work they had done.

Ms Belinda Walker

- Reflected on the Kinloch Families Trust family fun day which was a great day and well enjoyed by the community.
- There was an amazing group of people who had been nurturing the seedlings planted during Matariki 2023 that were going to make up the ngahere of the kindergarten.
- An idea had been raised for a co-working space in Kinloch, as there was an increase in residents who worked from home and it would be a good opportunity to connect with each other.

Mr Pat Kane

- Mentioned the Bag it or Bin it proposal in the LTP and how there were areas such as the homes up in the Poplars that did not get rubbish collection and it was not practical to walk a rubbish bin down those roads.
- Spoke about potential uses of the Kinloch domain, and how the biggest issue was the current condition of the domain.
- Updated the group about the Henry Hall Trust plans for a possible supermarket and café in Kinloch, plus the re-opening of the Topsy Trout.
- The Golf Club Café was doing more for the community and holding events which was positive for the community.

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Mr Tim Brittain

- Expressed thanks to TDC staff for the work gone into the LTP process. It had been comprehensive and inclusive of the community.
- Thanked the Kinloch Community Association for their recent contributions to a submission they had been working on and surveys that had gone out to the community.
- Suggested that communication between TDC and the KRG be improved following the very short notice that was provided regarding the re-grassing work that was being done on the Holyoake memorial garden cobblestone path.

KIN202407/06 RESOLUTION

Moved: Mr Matt Andrews
Seconded: Ms Belinda Walker

That the Kinloch Representative Group receives the reports from members.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202407/06 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 4.06pm

The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 5 September 2024.

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CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

15.5 Application of restrictions | Te hāngaitanga o ngā Herenga

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).