

ATTACHMENTS

Taupō Airport Authority Committee Meeting

14 October 2024

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Taupō Airport Authority Committee Meeting Minutes

12 August 2024

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING
HELD AT THE TAUPŌ AIRPORT, ANZAC MEMORIAL DRIVE, TAUPŌ
ON MONDAY, 12 AUGUST 2024 AT 1.30PM**

PRESENT: Mr Chris Johnston (in the Chair), Mr Chris Grace, Cr Yvonne Westerman
IN ATTENDANCE: Chief Executive (J Gardyne), General Manager Taupō Airport (W Wootton), Airport Operations Manager (K Gard), Finance Business Partner (D Klue), Committee Advisor (N Turnbull)

MEDIA AND PUBLIC: No members of the public

1 KARAKIA

The Committee Advisor opened and closed the meeting with a karakia.

2 WHAKAPĀHA | APOLOGIES

TAA202408/01 RESOLUTION

Moved: Mr Chris Johnston
Seconded: Cr Yvonne Westerman

That the apologies received from Mayor David Trewavas and Cr Duncan Campbell be accepted.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 27 MAY 2024

TAA202408/02 RESOLUTION

Moved: Mr Chris Johnston
Seconded: Mr Chris Grace

That the minutes of the Taupō Airport Authority Committee meeting held on Monday 27 May 2024 be approved and adopted as a true and correct record.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/02 above.

5 NGĀ RIPOATA | REPORTS**5.1 OPERATIONS UPDATE**

The Airport Operations Manager summarised the report and answered questions of clarification from the committee.

TAA202408/03 RESOLUTION

Moved: Mr Chris Grace

Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the operational update report.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/03 above.

5.2 FINANCE REPORT

The General Manager Taupō Airport summarised the report and answered questions of clarification from the committee.

TAA202408/04 RESOLUTION

Moved: Mr Chris Grace

Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the summary finance report for the period ended 31 May 2024.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/04 above.

5.3 CIVIL AVIATION AUTHORITY (CAA)

The General Manager Taupō Airport summarised the report and answered questions of clarification from the committee.

In answer to a members question regarding the land size, he explained that the site was approximately 0.3 hectares, and the priority was ensuring the removal of any obstructions (trees) so that there was no protrusion through obstacle limitation surface to the runway.

TAA202408/05 RESOLUTION

Moved: Cr Yvonne Westerman

Seconded: Mr Chris Johnston

That the Taupō Airport Authority Committee receives the Civil Aviation Authority update.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/05 above.

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5.4 MASTER PLANNING UPDATE

The General Manager Taupō Airport summarised the report and answered questions of clarification from the committee.

TAA202408/06 RESOLUTION

Moved: Mr Chris Johnston
Seconded: Cr Yvonne Westerman

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Taupō Airport Authority Committee receives the master planning update.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/06 above.

5.5 CAPITAL PROJECTS UPDATE

The General Manager Taupō Airport summarised the report and answered questions of clarification from the committee.

TAA202408/07 RESOLUTION

Moved: Mr Chris Johnston
Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the Capital Projects update.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/07 above.

5.6 TENANTS AND LEASES UPDATE

The General Manager Taupō Airport explained that the TAA (Taupō Airport Authority) had received further contact from Air New Zealand on the lease and it was still a work in progress.

The TAA were still offering certain hours of free parking to encourage customers visiting the Café.

TAA202408/08 RESOLUTION

Moved: Mr Chris Grace

Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the tenants and leases update.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/08 above.

5.7 AIRPORT JOINT VENTURE

The General Manager Taupō Airport summarised the report and answered questions of clarification from the committee.

TAA202408/09 RESOLUTION

Moved: Mr Chris Johnston

Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the Airport Joint Venture update.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/09 above.

5.8 LAND SURROUNDING THE AIRPORT - LAND MANAGEMENT SWAP

The General Manager Taupō Airport summarised the report and answered questions of clarification from the committee.

TAA202408/10 RESOLUTION

Moved: Mr Chris Johnston

Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the Land Management update.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/10 above.

5.9 INCORPORATING THE TAUPŌ AIRPORT AUTHORITY

The General Manager Taupō Airport advised the committee that the date for the council workshop where the proposal was to be discussed, was postponed until Thursday 31 October.

He explained the the Ministry of Transport was in support of the draft proposal that would be addressed to council in October.

TAA202408/11 RESOLUTION

Moved: Mr Chris Johnston

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee receives the Incorporation of Taupō Airport Authority update.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/11 above.

5.10 AIRWAYS NEW ZEALAND - AIRPORT POWER AND LIGHTING

The General Manager Taupō advised the committee that he had signed a non-disclosure agreement with Airways New Zealand to receive further information regarding charges. Further updates would be provided to the committee at the next meeting.

TAA202408/12 RESOLUTION

Moved: Mr Chris Johnston

Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the Airways New Zealand airport power and lighting update.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202408/12 above.

5.11 TŪRANGI AIRFIELD

The General Manager Taupō Airport summarised the report and answered questions of clarification from the committee. He advised the committee that the TAA did not have jurisdiction over the Tūrangi Airfield.

The Airport Operations Manager advised that she had been in contact with the Tūrangi Aero Club who had provided some advocacy regarding the use of the airfield.

In answer to a member's question regarding if it was beneficial to have an operational aerodrome in the district, the General Manager Taupō Airport advised that there were already six operating aerodromes and there was no extra significant benefit.

TAA202408/13 RESOLUTION

Moved: Mr Chris Johnston

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee receives the update regarding the Tūrangi Airfield lease.

CARRIED

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution

TAA202408/13 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
<p>Agenda Item No: 6.1 Finance update for period ended 30 June 2024</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>	<p>The financial information is presented at a granular level and includes employee costs, so there is a need to keep the figures confidential to protect the personal privacy of individuals and protect commercial interests.</p>
<p>Agenda Item No: 6.2 FY2024 Draft Financial Statement</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>	<p>The financial information is presented at a granular level and includes employee costs, so there is a need to keep the figures confidential to protect the personal privacy of individuals and protect commercial interests.</p>

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Agenda Item No: 6.3 Confirmation of Confidential Portion of Taupō Airport Authority Committee Minutes - 27 May 2024			
Agenda Item No: 0.0 Confirmation of Confidential Portion of Taupō Airport Authority Committee Minutes - 27 May 2024			

The meeting closed at 2:47pm

The minutes of this meeting were confirmed at the Taupō Airport Authority Committee Meeting held on 23 September 2024.

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CHAIRPERSON

