

# **ATTACHMENTS**

## **Taupō Airport Authority Committee Meeting**

**2 December 2024**

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Taupō Airport Authority Committee Meeting Minutes

14 October 2024

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING  
HELD AT THE TAUPŌ AIRPORT, ANZAC MEMORIAL DRIVE, TAUPŌ  
ON MONDAY, 14 OCTOBER 2024 AT 1.30PM**

**PRESENT:** Mr Chris Johnston (in the Chair), Cr Duncan Campbell, Mr Chris Grace, Cr Yvonne Westerman

**IN ATTENDANCE:** General Manager Strategy and Environment (W Zander), General Manager Taupō Airport (W Wootton), Airport Operations Manager (K Gard), Finance Business Partner (D Klue), Senior Solicitor (K Hollman), Committee Advisor (N Turnbull)

**MEDIA AND PUBLIC:** No members of the public

**1 KARAKIA**

The General Manager Strategy and Environment opened the meeting with a karakia.

**2 WHAKAPĀHA | APOLOGIES**

**TAA202410/01 RESOLUTION**

Moved: Mr Chris Johnston

Seconded: Cr Yvonne Westerman

That the apology received from Mayor David Trewavas be accepted.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/01 above.*

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 12 AUGUST 2024**

**TAA202410/02 RESOLUTION**

Moved: Mr Chris Johnston

Seconded: Cr Yvonne Westerman

That the minutes of the Taupō Airport Authority Committee meeting held on Monday 12 August 2024 be approved and adopted as a true and correct record.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/02 above.*

**4.2 TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 30 SEPTEMBER 2024****TAA202410/03 RESOLUTION**

Moved: Mr Chris Johnston  
Seconded: Cr Yvonne Westerman

That the minutes of the Taupō Airport Authority Committee meeting held on Monday 30 September 2024 be approved and adopted as a true and correct record.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/03 above.*

**5 NGĀ RIPOATA | REPORTS****5.1 OPERATIONS UPDATE**

The Airport Operations Manager provided an update to the committee and answered questions of clarification.

**TAA202410/04 RESOLUTION**

Moved: Mr Chris Johnston  
Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the operational update report.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/04 above.*

**5.2 FINANCE REPORT**

The Finance Business Partner summarised the report.

**TAA202410/05 RESOLUTION**

Moved: Mr Chris Johnston  
Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the summary financial information for the period ended 31 August 2024.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/05 above.*

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Taupō Airport Authority Committee Meeting Minutes

14 October 2024

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### 5.3 CIVIL AVIATION AUTHORITY (CAA)

The General Manager Taupō Airport summarised the report and answered questions of clarification.

#### TAA202410/06 RESOLUTION

Moved: Mr Chris Grace

Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the Civil Aviation Authority update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/06 above.*

### 5.4 MASTER PLANNING UPDATE

The General Manager Taupō Airport summarised the report. In answer to a member's question, the General Manager Strategy and Environment explained that the consortium intended to ensure there were easements regarding the homes built closest to the end of the sealed runway.

#### TAA202410/07 RESOLUTION

Moved: Cr Yvonne Westerman

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee receives the master planning update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/07 above.*

### 5.5 CAPITAL PROJECTS UPDATE

The General Manager Taupō Airport summarised the report and answered questions of clarification.

#### TAA202410/08 RESOLUTION

Moved: Mr Chris Johnston

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee receives the Capital Projects update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/08 above.*

**5.6 TENANTS AND LEASES UPDATE**

The General Manager Taupō Airport summarised the report and answered questions of clarification.

**TAA202410/09 RESOLUTION**

Moved: Cr Duncan Campbell

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee receives the tenants and leases update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/09 above.*

**5.7 AIRPORT JOINT VENTURE**

The General Manager Taupō Airport summarised the report.

**TAA202410/10 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee receives the Airport Joint Venture update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/10 above.*

**5.8 LAND SURROUNDING THE AIRPORT - LAND MANAGEMENT SWAP**

The General Manager Taupō Airport summarised the report and answered questions of clarification.

**TAA202410/11 RESOLUTION**

Moved: Cr Duncan Campbell

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee receives the Land Management update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/11 above.*

**5.9 INCORPORATING THE TAUPŌ AIRPORT AUTHORITY**

The General Manager Taupō Airport summarised the report and answered questions of clarification. Further updates would be provided at the following meeting. In answer to a member's question, the General Manager Taupō Airport advised that there would be a public workshop later in the year.

**TAA202410/12 RESOLUTION**

Moved: Mr Chris Grace  
Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the Incorporation of Taupō Airport Authority update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/12 above.*

**5.10 AIRWAYS NEW ZEALAND - AIRPORT POWER AND LIGHTING**

The General Manager Taupō Airport summarised the report.

**TAA202410/13 RESOLUTION**

Moved: Cr Yvonne Westerman  
Seconded: Mr Chris Johnston

That the Taupō Airport Authority Committee receives the Airways New Zealand airport power and lighting update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/13 above.*

**5.11 REGIONAL CONNECTIVITY**

The General Manager Taupō Airport summarised the report and answered questions of clarification. Further updates would be provided at the following meeting.

**TAA202410/14 RESOLUTION**

Moved: Mr Chris Johnston  
Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee receives the regional connectivity information.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/14 above.*

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

**TAA202410/15 RESOLUTION**

Moved: Cr Yvonne Westerman  
 Seconded: Mr Chris Johnston

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
<p><b>Agenda Item No: 6.1</b>                      Confirmation of Confidential Portion of Taupō Airport Authority Committee Minutes - 12 August 2024</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons                      Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>	<p>The financial information is presented at a granular level and includes employee costs, so there is a need to keep the figures confidential to protect the personal privacy of individuals and protect commercial interests.</p>
<p><b>Agenda Item No: 6.2</b>                      Confirmation of Confidential Portion of Taupō Airport Authority Committee Minutes - 30 September 2024</p>	<p>Section 7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied                      Section 7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>	<p>There is a public interest in having public excluded discussions between Committee members in relation to the audit. The final Silks Audit report to governance will be released from confidence in due course.</p>



	authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest		
<b>Agenda Item No: 6.3</b> Finance Update for period ended 31 August 2024	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	The financial information is presented at a granular level and includes employee costs, so there is a need to keep the figures confidential to protect the personal privacy of individuals and protect commercial interests.
<b>Agenda Item No: 6.4</b> Ministry of Transport – divestment of share of Joint Venture	Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	The matter concerns negotiations with the Ministry of Transport regarding a potential divestment of its share of the joint venture with the Council.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202410/15 above.*

**The meeting closed at 3.02pm.**

**The minutes of this meeting were confirmed at the Taupō Airport Authority Committee Meeting held on 2 December 2024.**

.....  
**CHAIRPERSON**

TAUPŌ AIRPORT



TE TAUNGA WAKA  
RERERANGI O TAUPŌ

**FINANCE REPORT**









