

# **ATTACHMENTS**

## **Tūrangi Co-Governance Committee Meeting**

**3 April 2024**

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Tūrangi Co-Governance Committee Meeting Minutes

6 March 2024

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE TŪRANGI CO-GOVERNANCE COMMITTEE MEETING  
HELD AT THE TE MATAAPUNA, TŪRANGITUKUA PARK, HIRANGI ROAD, TŪRANGI  
ON WEDNESDAY, 6 MARCH 2024 AT 11.30AM**

**PRESENT:** Mr Te Takinga New (in the Chair), Member Christian Asher, Member Lauren Fletcher, Cr Sandra Greenslade, Member Amanda Martin, Cr Kevin Taylor, Member Amy Walker

**IN ATTENDANCE:** General Manager People and Community Partnerships (L O'Brien), Environmental Services Manager (J Sparks), Team Leader Customer Support Tūrangi (J Cathro), Customer Support Officer (A Kereopa), Co-Governance Management Partner (C Dempsey), Iwi Engagement Partner (T Walker), Committee Advisor (N Turnbull), Senior Committee Advisor (K Watts)

**MEDIA AND PUBLIC:** 2 members of the public

- Notes:
- (i) *The workshop held prior to the meeting was opened with a karakia from Mr Te Takinga New. He also acknowledged those that had passed on in a mihi which was repeated at the start of this hui.*
  - (ii) *Members acknowledged the passing of Mrs Ferne Diack, committee member Amanda Martin's mother.*
  - (iii) *Items were considered in the following order: 1, 5.1, 2, 3, 4.1, 5.2- 5.5*

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TCG202403/01 RESOLUTION**

Moved: Cr Sandra Greenslade  
Seconded: Member Lauren Fletcher

That the apology received from Mayor David Trewavas be accepted.

**CARRIED**

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202403/01 above.

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 ORDINARY TŪRANGI CO-GOVERNANCE COMMITTEE MEETING - 7 FEBRUARY 2024**

**TCG202403/02 RESOLUTION**

Moved: Cr Sandra Greenslade  
Seconded: Member Christian Asher

That the minutes of the Tūrangi Co-Governance Committee meeting held on Wednesday 7 February 2024 be approved and adopted as a true and correct record.

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**CARRIED**

*Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202403/02 above.*

## **5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**

### **5.1 ELECTION OF CO-CHAIR FOR THE MEETING**

#### **TCG202403/03 RESOLUTION**

Moved: Member Amy Walker

Seconded: Member Christian Asher

That the Tūrangi Co-Governance Committee elects Co-Chair Mr Te Takinga New to Chair this hui.

**CARRIED**

*Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202403/03 above.*

### **5.2 PUBLIC FORUM**

Mr Alisdair Keucke presented to the Committee regarding the condition of the underpass from Te Arahori Street to the Town Centre. He had originally spoken to the Tūrangi Tongariro Community Board about the underpass, and in particular the lack of lighting. Council emailed to advise new lighting was coming, and a camera would be inserted down the drain to see what the problem was. It was discovered that concrete was in the drain that caused the flooding of the underpass. Lights had been installed in the underpass but had stopped working around 4 months previously. During heavy rain, the underpass filled with water which was evidenced by seeing debris on the handrail once it had drained away. In January 2024 during heavy rain the entire underpass filled with water. Mr Keucke observed that this was probably caused by drains from State Highway 1 above that flowed back to fill up the underpass. He shared photographs showing the tide line in the underpass, the state of the light fittings, and the mud and sludge on the bottom of the underpass (A3512140).

The light fittings installed were weatherproof but not waterproof and he observed in recent days that there was something growing in the light fittings that looked like frog spawn or algae.

The underpass was important to residents and visitors of Tūrangi and he requested that the lights be cleaned and made to operate again, and that the mud and sludge be cleaned from the underpass.

Members commented that the mud and sludge was hazardous and they had seen kids fall off their bikes due to the state of the floor of the underpass. They supported the lighting being fixed and the drains being escalated to a higher level to address the safety of the underpass filling with water during heavy rain.

The Environmental Services Manager confirmed that the engineers were aware that the new lights installed last year had failed. Silicone beads were being put into the fittings to dry them out, then they would look at the condition of the lights. She would take this back to staff to investigate the water and lack of drainage.

#### **TCG202403/04 RESOLUTION**

Moved: Cr Sandra Greenslade

Seconded: Member Lauren Fletcher

That the Tūrangi Co-Governance Committee receives comments from members of the public.

**CARRIED**

*Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202403/04 above.*

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### 5.3 PROJECT UPDATES FOR TŪRANGI AND COMMUNITY ENGAGEMENT

The Environmental Services Manager delivered the update on Community Engagement on behalf of the Southern Lake Taupō Engagement partner.

#### **Motutere Reserve Management Plan (RMP) Engagement**

The Environmental Services Manager advised that the Motutere Recreation Reserve Management Plan Committee held a workshop on 15 February at the Motuoapa Fishing and Boating Club, Motuoapa and discussed the submissions obtained following the first round of public consultation. The next workshop would be on Thursday 21 March at the Taupō Council Chamber. The next step would be to go back to the community with the draft RMP incorporating feedback from the community where appropriate.

#### **Community Events Hui – 20 February**

The Environmental Services Manager advised that the first community hui was held with much positive interest and support from the community. Great ideas were shared amongst a good group of 20-25 people. It was obvious that everyone would like to see a Community Events Calendar created and shared with the community. The next hui was on Tuesday 5 March and would highlight key events and focus on getting some committed people to organise and run the events with support from others such as the Environmental Services Manager.

#### **Angler, Stag and Tūrangi Sign**

The Environmental Services Manager advised that after meeting with a member from the Trout Centre, the board had agreed to take ownership of the Angler and would place it in its new home at the bottom pools where the kids had their fishing days. The board asked how Council might support with the relocation and it was suggested they seek a quote from Ray Dempsey Contractors to do the collection from the depot and deliver to the new site. The new site would be a suitable place as it did not require consent from Waka Kotahi.

#### **Recreation Aotearoa Playspace of the Year Award**

The Environmental Services Manager advised that Council officers had nominated Te Kapua papa tākaro for the Recreation Aotearoa playspace of the year award and would be putting together an application to support this with media content, soundbites, photographs, and videos from the community and Ngāti Tūrangitukua.

#### **Long-term Plan 2024-34**

The Environmental Services Manager advised that the engagement team had been working on identifying and mapping key venues to host the Long-Term Plan 2024-34 (LTP) engagement sessions. This would include new options such as Whareroa, Motuoapa, Hatepe, and Otukou Marae. Community engagement was planned to take place in June 2024 and the group would be updated on developments regarding those engagements.

#### **Te Mataapuna Flooding**

The General Manager People and Community Partnerships advised that remedial works were planned for the following week on the sewer. She noted that earthworks may be required for cleaning of the culverts and finding a location for the stormwater to go, and that the next step would be to communicate with an engineer and with hapū about suitable options.

#### **Regional Transport Plan**

The Environmental Services Manager advised TDC transport team were working on a submission that would cover the salient points.

#### **Taituara Awards**

The General Manager People and Community Partnerships spoke to the group about nominating Te Mataapuna and Te Kapua papa tākaro. Further information would be provided to the group at the April meeting.

**Tūrangi Recreation and Activities Centre (TRAC)**

The General Manager People and Community Partnerships provided an update regarding the location of the Tūrangi Recreation and Activities Centre and it was noted that there were other projects across the rohe that the community aspired for which meant that the TRAC build would be put on hold until further funding options were explored. Members expressed disappointment at this project being delayed again. The General Manager People and Community Partnerships explained that the decision around the TRAC was not formally made in the LTP, and it would be helpful to look at what the TRAC could bring to the community including other events aside from sport which could help the community work together with TDC to create the best facility to help the community achieve more.

**TCG202403/05 RESOLUTION**

Moved: Member Amanda Martin

Seconded: Member Christian Asher

That the Tūrangi Co-Governance Committee receives the updates on current projects in Tūrangi.

**CARRIED**

*Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202403/05 above.*

**5.4 MANA WHAKAHONO WORKPLAN UPDATE**

The Co-Governance Management Partner summarised the report.

Members discussed the need for an Urupa maintenance plan, as the Hirangi side of the Urupa had become overgrown not mowed regularly.

**TCG202403/06 RESOLUTION**

Moved: Member Amy Walker

Seconded: Member Lauren Fletcher

That the Tūrangi Co-Governance Committee receives the update on the Mana Whakahono workplan.

**CARRIED**

*Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202403/06 above.*

**5.5 MEMBERS' REPORTS**

The following members' reports were received:

Member Christian Asher

- Attended the community emergency and response plan meeting held with Elected Members and Council staff. He expressed concern regarding the length of time the response plan had taken since Cyclone Gabrielle in February 2022, particularly because Tūrangi is near the mountain, river, and lake. The Iwi Engagement Partner advised the group that progress on the response plan is a priority and updates would be provided at future meetings.
- Attended the Tokaanu-Tūrangi RSA memorial for the South East Asia Veterans.
- Noted concerns regarding younger gang members in the rohe around 17 and 18 years old.

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Member Lauren Fletcher

- Noted the upcoming weaving course being run from 9.30 – 5.30pm on Saturday 6 April.
- Concern with children being around small shared driveways at the Kainga Ora houses in areas such as Tureti Place, Te Wharekaihua Grove, and Rangimohia Road.
- Hosted the Bay of Plenty Mini League from Papamoa and Putaruru. Noted that parking logistics during the event had been difficult. The Environmental Services Manager advised that a service request would be raised about about mowing the old dambusters field.
- Mentioned the Te Arawa regionals that were held in Rotorua, a big thanks to the studios in the town centre, some of the members received Tā Moko.
- Expressed a potential idea for QR codes being placed in the area to provide information and knowledge around Tūrangitukua and guidance on looking after the space.

Councillor Sandra Greenslade

- Long-term Plan was taking a majority of Elected Members time.
- Attended a recent blessing for Kainga Ora homes in Tūrangi.
- Attended Ministry of Education workshop, and the Tongariro Representative Group meeting in February.
- Upcoming gardening day being organised by the Parks Operations Manager.

Member Amanda Martin

- Mentioned the potential to have a photo of the Tūrangi Co-Governance Committee near Gosling Grove when driving to Taupō, it would be positive.

Mr Te Takinga New

- Tūrangi junior triathlon was to be held on Saturday 9 March. It was positive to see that the Tūrangi Tongariro Sports Foundation supported kids with prizes.
- Upcoming Kapa Haka regional performance on Saturday 9 March. There were groups from Tūrangi performing.
- Noted that it would be good to have a local business or community group to present to the committee when the agenda is light.

**TCG202403/07 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Member Amy Walker

That the Tūrangi Co-Governance Committee receives the reports from members.

**CARRIED**

*Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202403/07 above.*

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

**The meeting closed at 1pm with a karakia from Chair Te Takinga New.**

**The minutes of this meeting were confirmed at the Tūrangi Co-Governance Committee Meeting held on 3 April 2024.**

.....  
**CHAIRPERSON**

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Extracts from Standing Orders 2022-2025

## **15. Public Forums | Ngā Matapakinga a te Marea**

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

### **15.1 Time limits | Ngā tepenga wā**

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

### **15.2 Restrictions | Ngā Herenga**

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

### **15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea**

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

### **15.4 No resolutions | Kāore he tatūnga**

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

### **15.5 Application of restrictions | Te hāngaitanga o ngā Herenga**

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.



Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

*LGOIMA, s 46A(7).*



Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

**Please note**, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

**9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take**

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

*LGOIMA, s 46A(7A).*

 <b>NGĀTI TŪRANGITUKUA - TAUPŌ DISTRICT COUNCIL MANA WHAKAHONO</b> Dashboard Report – 3 April 2024 							
Rag status				Rag status			
<b>Red</b> 0	Risk of agreed budget, timeframe or scope not being achieved. Intervention required			<b>Red</b> 0	Risk of agreed budget, timeframe or scope not being achieved. Intervention required		
<b>Amber</b> 0	Some deviations from the agreed budget, timeframe or scope. However it's being managed and closely monitored			<b>Amber</b> 0	Some deviations from the agreed budget, timeframe or scope. However it's being managed and closely monitored		
<b>Green</b> 0	Agreed budget, timeframe, scope on track			<b>Green</b> 0	Agreed budget, timeframe, scope on track		
Clause	Action / Project	RAG status	Comment on any RAG where status isn't green	Clause	Action / Project	RAG status	Comment on any RAG where status isn't green
10.35	Protocol outlining engagement process for operational matters [where the Mana Whakahono but does not provide specifics of who and how that engagement is to be carried out]	Green	<b>15/3:</b> On going.	36.3	Tūrangi Reserve Management Plan to be developed within 18 months of commencing the planning process	Green	<b>15/3:</b> Project plan and timeframes to be discussed at the 20 <sup>th</sup> March joint working group hui
10.35	Communications plan [committee matters]	COMPLETE		37.2	Operational Management Matters – Committee will work through a process to identify and facilitate opportunities for Ngāti Tūrangitukua to be involved in the management of the Reserves.	Green	<b>15/3:</b> Ongoing. To be brought back to the committee once the joint working group confirms recommendations following discussions with the Ngāti Tūrangitukua Charitable Trust.
19.1[g]	Ngāti Tūrangitukua Rohe Map protocol	COMPLETE		37.3, 37.4	Operational Management Matters – Annual Committee meeting with Council reserves team to be held prior to new financial year [2023/24]	Green	<b>15/3:</b> To be discussed at the 20 <sup>th</sup> March joint working group hui
9.1	Inductions - staff	Green	<b>15/3:</b> On going as/when required.	38.1, 38.2, 38.3	Reserve admin Matters – Oversee and approve stocktake of outstanding reserve administration matters to be completed.	Green	<b>15/3:</b> Project plan and timeframes to be discussed at the 20 <sup>th</sup> March joint working group hui
9.3	Inductions - elected members	COMPLETE		39.1, 39.2	Review of Reserves – committee to work through a process to explore whether any reserves are no longer required as reserves.	Green	<b>15/3:</b> Project plan and timeframes to be discussed at the 20 <sup>th</sup> March joint working group hui
21	Plan Reviews and Plan changes – establish process for early engagement within six months of commencement.	Green	<b>15/3:</b> Workshop on the plan review process including an overview of Māori purpose zones, residential environmental chapter, future development strategy and spatial plans to be provided at the 20 <sup>th</sup> March joint working group hui.	44.2	Urupā Maintenance - develop an urupā maintenance plan within 12 months of the Commencement date	Amber	<b>15/3:</b> Date for initial hui with TDC reserves team and Waipapa 1A Trust TBC pending feedback from the Trust. Co-Governance Committee member, Amy Walker to follow up with the Trust.
24.1	Resource consents - establish process for early engagement & pre-application process within six months of commencement	Green	<b>15/3:</b> To be discussed at the April joint working group hui.	45.3	Training & Capacity Building – explore opportunities for working from each other's workplaces and each providing a summer intern to one another for work experience	Green	<b>15/3:</b> Ongoing. Successful Inaugural intake of interns. Iwi partnerships team to liaise with Tūrangitukua to confirm registration details and requirements for 2 x Tūrangitukua members to complete the Making Good decisions / commissioner training course.
26.2	Monitoring - establish process for early engagement within 12 months of commencement	Green	<b>15/3:</b> To be discussed at the April joint working group hui.	10.19[d]	Tūrangitukua Park Shared Community Club rooms - work in partnership to determine the location, design, opening	COMPLETE	<b>15/3:</b> Update on carpark drainage issues and proposed options to be presented at the 20 <sup>th</sup> March joint work group hui.

30.1	Council Controlled Organisations – Council letter of expectation to DGLT	<b>COMPLETE</b>		10.19[d]	Te Kapua Park playground upgrade - work in partnership to determine the location, design, opening	<b>COMPLETE</b>	
30.2	Council Controlled Organisations - Chair of DGLT will be invited to an annual meeting of the Committee	<b>Green</b>	<b>15/3:</b> Co-Governance committee co-chairs to consider timing of hui with DGLT once appointment of new DGLT Chair and GM made.	10.19[d]	Tūrangi Recreational Activity Centre - work in partnership to determine the location, design, opening	<b>Amber</b>	<p><b>2/8:</b> Discussions held with landowners and other stakeholders to explore viability of including CBD in the scope of location analysis. Outcome of these discussions to inform future hui with wider hapū and co-gov committee and joint working group</p> <p><b>6/12:</b> Feasibility assessment of possible alternative locations in the CBD (including potential land lease arrangements) progressing. Draft high level options and costings to be shared with the Co-Governance committee in the New year.</p> <p><b>15/2:</b> Co-Gov committee agreed to amalgamate TRAC steering group with Mana Whakahono joint working group. Update including results from the latest reports to be presented at the March joint working group hui.</p> <p><b>15/3:</b> High level update provided at the March co-governance committee hui. More detailed reports to be presented at the 20th March joint working group hui.</p>
30.3	Council Controlled Organisations - Council letter of expectation to Amplify	<b>Green</b>	<b>15/2:</b> Due following adoption of 24/34 LTP.	Schedule 2	Appointment of Hearings Commissioners – Process to confirm Tūrangi list	<b>Green</b>	<b>15/2:</b> Inaugural joint working group hui – agreed to start with Tūrangi list. Tūrangitukua to forward list of preferred commissioners for consideration.
31.2	Three waters infrastructure, Policy, planning and regulatory development – develop process for early engagement	<b>Green</b>	<p><b>15/2</b> On going. Early engagement on three waters matters to be channelled through new joint working group.</p> <p><b>15/3</b> Joint working group to provide direction re: installation of a 2<sup>nd</sup> storm water improvement device and the Tokaanu rising main at the 20<sup>th</sup> March joint working group hui.</p>				