

**I give notice that  
a Kinloch Representative Group Meeting will be held on:**

<b>Date:</b>	<b>Thursday, 23 May 2024</b>
<b>Time:</b>	<b>3.00pm</b>
<b>Location:</b>	<b>Kinloch Community Hall Mata Place Kinloch</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Cr Christine Rankin

**Deputy Chairperson** Mr Matt Andrews

**Members**

- Mr Tim Brittain
- Cr Duncan Campbell
- Mr Pat Kane
- Cr Rachel Shepherd
- Mayor David Trewavas
- Ms Belinda Walker

**Quorum** 4

**Julie Gardyne  
Chief Executive**

## Order Of Business

<b>1</b>	<b>Karakia</b>	
<b>2</b>	<b>Whakapāha   Apologies</b>	
<b>3</b>	<b>Ngā Whakapānga Tukituki   Conflicts of Interest</b>	
<b>4</b>	<b>Whakamanatanga O Ngā Meneti   Confirmation of Minutes</b>	
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<b>5</b>	<b>Ngā Ripoata   Reports</b>	
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<b>6</b>	<b>Ngā Kōrero Tūmataiti   Confidential Business</b>	
	Nil	

**4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 22 FEBRUARY 2024**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the minutes of the Kinloch Representative Group meeting held on Thursday 22 February 2024 be approved and adopted as a true and correct record.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Kinloch Representative Group Meeting Minutes - 22 February 2024

**5.1 PUBLIC FORUM**

**Author:** Tania Russell, District Customer Relations Manager

**Authorised by:** Sarah Matthews, General Manager Organisation Performance

**TE PŪTAKE | PURPOSE**

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

**NGĀ KŌRERORERO | DISCUSSION**

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Kinloch Representative Group. Any issue, idea or matter raised in public forum must fall within the Group's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Group during public forum should register at least one clear day before the meeting by emailing [publicforum@taupo.govt.nz](mailto:publicforum@taupo.govt.nz).

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Kinloch Representative Group receives comments from members of the public.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Kinloch Representative Group receives comments from members of the public.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Extracts from Standing Orders 2022-2025

**5.2 KINLOCH SNAPSHOT**

**Author:** Tania Russell, District Customer Relations Manager

**Authorised by:** Sarah Matthews, General Manager Organisation Performance

**TE PŪTAKE | PURPOSE**

This report provides the Kinloch Representative Group with an overview on what is happening and coming up in the rohe.

**NGĀ KŌRERORERO | DISCUSSION****Community Engagement and Development**

The Community Engagement Advisor – Northern District will give a brief overview of the community engagement work that has taken place in Kinloch since the last meeting.

- Long Term Plan (LTP) Community Engagement 4<sup>th</sup> June- 5<sup>th</sup> July update

**Hot Topics**

Officers will give an overview of hot topics in the rohe.

**Water Treatment Plant Upgrade**

The Infrastructure Project Manager will provide detail about the water treatment plant upgrade project.

**Te Kowhai Ridge Recreation Reserve**

The Parks and Reserves Team are arranging a public reserve sign to be installed on the reserve.

**Transport**

A representative from the Transport Team will give an update about the progress of the Whangamata Roding improvements project.

**Policy**

Key milestone dates for the Long-term Plan 2024-34 process:

**Representative Group Long-term Plan Engagement Workshop**

- Tuesday 21 May 2024, 10.30am 12.00pm, Council Chamber, 104 Te Heuheu Street

**Public Consultation**

- Tuesday, 4 June – Wednesday 5 July

**Hearings and Deliberations**

- July / August 2024

**Adoption of Long-term Plan 2024-34**

- September 2024

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.3 MEMBERS' REPORTS**

**Author:** Nicole Turnbull, Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PUR12POSE**

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

**WHAKAKAPINGA | CONCLUSION**

Members' reports will be presented at the meeting for receipt.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Kinloch Representative Group receives the reports from members.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil