

ATTACHMENTS

Kinloch Representative Group Meeting

23 May 2024

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Kinloch Representative Group Meeting Minutes

22 February 2024

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING
HELD AT THE KINLOCH COMMUNITY HALL , MATA PLACE , KINLOCH
ON THURSDAY, 22 FEBRUARY 2024 AT 5.30PM**

- PRESENT:** Cr Christine Rankin (in the Chair), Mr Matt Andrews, Mr Tim Brittain, Mr Pat Kane, Cr Rachel Shepherd, Ms Belinda Walker
- IN ATTENDANCE:** Construction Project Manager (C Haskell), Asset Manager Transportation (C Sharland), Project Manager – Stakeholder Specialist (T Perry), Parks Manager – Town Centres (J Gordon), Infrastructure Project Manager – Operations – 3 Waters (E May), Community Engagement Advisor – Northern Taupō District (C Dredge), Senior Committee Advisor (K Watts)
- MEDIA AND PUBLIC:** 22 members of the public

- Notes: (i) Mr Matt Andrews opened and closed the meeting with a karakia.
- (ii) Member Ms Belinda Walker requested to film the committee members and council staff presenting to the committee from item 2 onwards and livestreamed to the Kinloch Families' Trust Facebook page.
- (iii) Chair Cr Christine Rankin acknowledged that the District Customer Relations Manager had submitted her apology for the meeting.

1 KARAKIA**2 WHAKAPĀHA | APOLOGIES****KIN202402/01 RESOLUTION**

Moved: Mr Matt Andrews
Seconded: Cr Rachel Shepherd

That the apology received from Mayor David Trewavas be accepted.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202402/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 14 DECEMBER 2023**

Secretarial note iv of the minutes was expanded to include the following comments from Chair Cr Christine Rankin:

- Some behaviour by Kinloch community members towards Council staff was not acceptable and Council could withdraw the Committee if it continued.
- Her preference was to continue with the Kinloch Representative Group committee and make it more positive.

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KIN202402/02 RESOLUTION

Moved: Mr Tim Brittain
Seconded: Mr Pat Kane

That the minutes of the Kinloch Representative Group meeting held on Thursday 14 December 2023 be approved and adopted as a true and correct record, as amended.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202402/02 above.

5 NGĀ RIPOATA | REPORTS**5.1 PUBLIC FORUM**

Chair Cr Christine Rankin explained the purpose of Public Forum and that members of the public were not permitted to speak at other times during the meeting. No prior requests had been received but she invited any of the public present to raise something if they wanted to.

A member of the public who usually resided in Napier and had a holiday home in Kinloch complimented the Kinloch Community Association for their communication and contribution to Kinloch. Chair Cr Christine Rankin advised that she was meeting with them on 11 March 2024.

KIN202402/03 RESOLUTION

Moved: Cr Christine Rankin
Seconded: Cr Rachel Shepherd

That the Kinloch Representative Group receives comments from members of the public.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202402/03 above.

5.2 KINLOCH REPRESENTATIVE GROUP INDUCTION OVERVIEW FOR 2024

The Senior Committee Advisor highlighted key information from the report for members.

A member commented that the committee only had five meetings scheduled for the 2024 calendar year whereas other committees had six. It was clarified that the other committees had held fewer meetings in 2023. Chair Cr Christine Rankin confirmed that another meeting could be added if it was required.

KIN202402/04 RESOLUTION

Moved: Mr Tim Brittain
Seconded: Cr Rachel Shepherd

That the Kinloch Representative Group receives the information provided to support members in their role for the 2024 calendar year.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202402/04 above.

5.3 KINLOCH SNAPSHOT

The Community Engagement Advisor – Northern Taupō District introduced the report and called on staff to present to the Committee.

Water Treatment Plant Upgrade

The Infrastructure Project Manager – Operations – 3 Waters introduced himself and recapped that at the previous meeting he had advised the plan for piling at the water treatment plant. He confirmed that the piling had started that day, the contractors were established onsite and that residents within a 500 metre radius of the water treatment plant had been informed of expected piling noise and traffic movements via letter drops.

Piling was expected to take two to three months. Six piles had been successfully piled already which was great. He reiterated that he and the team were keen to hear feedback from the community should they be concerned. The best way to do this was to call Taupō District Council and have a service request raised. He confirmed that the Communications team had shared updates via social media and could continue to do so. A member encouraged other members and community members to share via their own social media accounts as well.

Transport

The Construction Project Manager introduced himself and handed out maps detailing the Whangamata Road safety improvements strategy (A3518354). He explained that stage one of the strategy was to add safety barriers to Whangamata Road which had been completed. Stage two was to make the Whangamata / Kinloch Road roundabout safer. A footpath would be formalised from Kinloch Road to Oakdale Drive where there was currently a grass berm.

The following week an engagement survey would go out to Kinloch residents advising what was planned and inviting them to have their say with regards to path alignments and signage. Once this survey was completed, results would be collated and fed back to the Kinloch Representative Group. It was possible that further funding would be available for another intersection so the community would also be asked for their preferences of priority for this. The Construction Project Manager confirmed that the funds needed to be committed to a contract prior to the end of the current financial year (2023/24).

In answer to a question from a member, the Construction Project Manager confirmed that there was currently no kerb and channel for pedestrians crossing near the intersection of Kinloch and Whangamata Roads. Council staff were investigating cutting the corner off so that the existing line allowed pedestrians and motorists to see up Whangamata Road. The shoulder would also be widened so that cars were forced to slow down to 60km per hour. A centre line or island would also assist with this.

Community Engagement and Development

The Community Engagement Advisor – Northern Taupō District introduced herself and advised that she worked across all of northern Taupō. She was working on engagement with the community around safe places to cross the road near the intersection of Kinloch Road and Lisland Drive. Part of this project would include visual enhancement of the existing roundabout. Signs warning motorists to slow down due to children being around had been put up along Kinloch Road.

She was working with the Construction Project Manager on the survey that had been mentioned and added that there would be an engagement event for members of the community to participate in at the Kinloch Community Hall at 5pm on 14 March 2024. She asked that any interested members of the community see her after the meeting to give their contact details for further detail around engagements.

The Community Engagement Advisor – Northern Taupō District advised that she worked from the Kinloch Hall twice per month in order to be visible and get to know more members of the community.

The Community Engagement Advisor – Northern Taupō District gave a shout out to Simon Smith who was the leader of the Kinloch Community Response Group. She advised there would be a meeting the following Wednesday to discuss the launch of the Community Response Plan before it went out to the community. She asked for those wishing to volunteer to be part of the operation group to contact Simon or the Senior Emergency Management Advisor at Council.

The Community Engagement Advisor – Northern Taupō District advised that Long-term Plan engagement with the community would likely occur in May. She confirmed that unfortunately virtual engagement sessions were not possible to be run while the in person engagement sessions were being held due to limited resources and technology. However, there would be the opportunity for people to have their say online.

A member asked that the bus stop trial signs which were damaged and still up at Trev Terry be removed.

KIN202402/05 RESOLUTION

Moved: Cr Christine Rankin
Seconded: Cr Rachel Shepherd

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202402/05 above.

5.4 MEMBERS' REPORTS

The following members' reports were received:

Mr Matt Andrews

- Reminded members and the community that he and the community representatives of the Kinloch Representative Group usually held an informal meeting in the alternative month to a formal committee meeting. It offered an opportunity for community members to raise questions that could be raised formally in the next Kinloch Representative Group meeting. At the recent community meeting held on 8 February, members of the community requested that Council considered putting water meters in Kinloch to empower residents to conserve water. Chair Cr Christine Rankin advised that this would be something that required consultation.
- Positive feedback had been received regarding the eastern beach toilet.
- Beach issues had been raised which included access points being gravel or bare dirt which was creating dust. People had requested to extend road access further down the beach. A lot of discussion would be required to look at safety and permission from landowners so this was something that could be considered in the long-term future.
- There had been some scallywags that tried to claim a koha on the eastern beach. Mr Andrews advised that he could not categorically say that they were not related to the landowners but that it was certainly not the owners' wish to do this.
- Festive controls had been put in place thanks to Taupō District Council implementing the new liquor bans and the Kinloch Community Association for supporting. The Kinloch Community Association was looking at providing a formal report on how the behaviour was around the festive season.
- Community members had been encouraged to submit to the Long-term Plan regarding their preferences for reserves in Kinloch. The Parks Manager – Town Centres clarified that her team had requested funding to engage with the community about its aspirations for the reserves in Kinloch.
- Community members were concerned about the number of rabbits in Kinloch. The Parks Manager – Town Centres advised that if the rabbits were on Council land, members of the community should call Taupō District Council to raise a service request. A contractor would determine where the rabbits lived and it was noted that if it was not on Council land, costs to remove the rabbits would be paid by the landowner.
- The bike track at the end of the eastern beach which went to Whakaipo Bay had been looking messy but had since been sorted by Bike Taupō.
- Community members were supportive and welcoming of more shopping developments and services in Kinloch.
- The next meeting would be confirmed and shared via Taupō District Council, Kinloch Families' Trust and the Kinloch Community Association.

Ms Belinda Walker

- Kinstock 2024 had been a successful event on Sunday 4 February and had raised over \$2,300 for the Kinloch Kindergarten play equipment. It celebrated local talent and over 400 people had attended.

Mr Pat Kane

- In relation to the reserves initiatives that had been discussed, he and Mr Bruce Bartley for the Kinloch Families Trust Kindergarten Committee had met with Council policy staff to understand how work could be progressed more quickly. Frustrations had been expressed around the lack of amenities on the reserves. Due to constraints with the Development Contributions policy and the Reserves Act 1977, funding or permission to build on reserves was not always available. A lot of work was going on to change that policy so that land could be purchased for the purpose of building a kindy or something similar. Kinloch Families Trust had put forward funds to get independent people to work with the council officers and with the community to quickly go forward into the Long-term Plan. It was intended that the building would be funded by Kinloch Families Trust but owned by the community and Council. Facilitators would be connected with Kinloch Families Trust, Kinloch Community Association, Taupō District Council officers and other individuals or groups that were interested. This was planned to occur over the following five weeks in conjunction and parallel to Long-term Plan work. It was a positive move for the community and he encouraged community member input.

Cr Rachel Shepherd

- Had attended Kinstock 2024 where she started the dancing. It was a great opportunity for young people to get involved and she congratulated all involved with organising the event.
- Reiterated her comments from the previous year about the challenges for the Long-term Plan. There were challenges with the budget, there was not a lot of good stuff in it. Councillors would make sure they did what had to be done but some of the nice to haves would be delayed because there was no wish to cut services.
- Was pleased with the direction this committee was taking, including the informal meetings. She encouraged the public to meet with community groups and get involved in the Long-term Plan submissions.

Mr Tim Brittain

- Echoed Mr Matt Andrews' comments about Kinloch being safe over the summer and festive season, it reminded him of 1973. He thanked all involved including Police, Kinloch Marina, Kinloch Store and the Kinloch Community Association and echoed that the liquor ban had worked well.
- He was concerned that Kinloch Domain flooded in wet weather.
- The eastern beach toilet over the summer season was good but not many people knew that it was there.
- Bigger vessels and vehicles than intended for Scotsmans ramp were using it to launch into the lake. Chair Cr Christine Rankin advised that Council staff were not able to assist with this.
- The Kinloch Village Golf Club had record bookings over the summer.
- Kinloch had handled the summer crowds well.
- The Kinloch Community Association had done a membership drive over the summer which had been rewarding. They were developing relationships with services in Kinloch to the advantage of members.
- The Kinloch Community Association had met with Henry Hall Trust to undertake a survey on their behalf. It was felt that there was a strong demand for a small supermarket in Kinloch such as a Four Square. Henry Hall Trust was proposing a community hall where commercial services could be nearby such as fuel and marina services. Architects were currently designing options.
- The Kinloch Poker Run would be on 9 March and should be a good event.
- He thanked John Nash who had contributed to educating boaties in navigation and boating rules in his role as a volunteer through the harbourmaster.
- He was excited about the year ahead and the Kinloch Community Association working closely with Taupō District Council.

Cr Christine Rankin

- Agreed with Cr Shepherd's comments that Council was facing an increase in rates and in order to keep it as low as possible, a lot of projects would be delayed or would not proceed.

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- Thanked the community representatives for running the informal community meetings in between committee meetings.
- Advised that Taupō District Council had no input or influence regarding the Taupō cinema.

KIN202402/06 RESOLUTION

Moved: Cr Christine Rankin

Seconded: Ms Belinda Walker

That the Kinloch Representative Group receives the reports from members.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202402/06 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 6.31pm with a karakia from Mr Matt Andrews.

The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 23 May 2024.

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CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

15.5 Application of restrictions | Te hāngaitanga o ngā Herenga

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).