

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING  
HELD AT THE KINLOCH COMMUNITY HALL , MATA PLACE , KINLOCH  
ON THURSDAY, 23 MAY 2024 AT 3.00PM**

**PRESENT:** Cr Rachel Shepherd (in the Chair), Mr Tim Brittain, Cr Duncan Campbell, Mr Pat Kane, Ms Belinda Walker

**IN ATTENDANCE:** District Customer Relations Manager (T Russell), Business Excellence Manager (L Chick), Asset Manager Transportation (C Sharland), Infrastructure Project Manager – Operations (E May) Northern District Community Engagement Advisor (C Dredge), Senior Committee Advisor (K Watts), Committee Advisor (N Turnbull)

**MEDIA AND PUBLIC:** 13 members of the public

Notes: (i) *Items were heard in the following order: 1, 5.4, 2-5.3*

(ii) *Member Ms Belinda Walker requested to film the committee members and council staff presenting to the committee from item 2 onwards and livestreamed to the Kinloch Families' Trust Facebook page.*

(iii) *Cr Rachel Shepherd opened and closed the meeting with a karakia.*

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**KIN202405/01 RESOLUTION**

MOVED: MR PAT KANE

SECONDED: MR TIM BRITTAIN

THAT THE APOLOGIES RECEIVED FROM HIS WORSHIP THE MAYOR DAVID TREWAVAS, CR CHRISTINE RANKIN, AND MR MATT ANDREWS, BE ACCEPTED.

**CARRIED**

NOTE: ALL MEMBERS PRESENT AT THE KINLOCH REPRESENTATIVE GROUP MEETING VOTED IN FAVOUR OF RESOLUTION KIN202405/01 ABOVE.

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 22 FEBRUARY 2024**

**KIN202405/02 RESOLUTION**

Moved: Mr Tim Brittain

Seconded: Ms Belinda Walker

That the minutes of the Kinloch Representative Group meeting held on Thursday 22 February 2024 be approved and adopted as a true and correct record.

**CARRIED**

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/02 above.

## 5 NGĀ RIPOATA | REPORTS

### 5.1 PUBLIC FORUM

**Item Withdrawn.**

### 5.2 KINLOCH SNAPSHOT

#### **Community Engagement and Development**

The Northern District Community Engagement Advisor introduced herself to the group and provided an update on the Long-term Plan 2024-34 (LTP) community engagement events that were taking place in June and July 2024. She encouraged the group to attend the events where they could receive information and guidance on making a submission to the LTP.

In answer to a member's question, she advised that there would be events held on weekend days to accommodate community members who worked during business hours.

#### **Water Treatment Plant Upgrade**

The Infrastructure Project Manager – Operations introduced himself to the group and provided an update on the Water Treatment Plant Upgrade project. He explained that the first lot of the piling had been completed and the second lot was planned to commence in June 2024. He also noted that the timeframe for completion of the project had changed and the new targeted completion date would be approximately September 2025. He would provide further updates at the next meeting.

In answer to a member's question regarding the possibility of the Water Treatment Plant building becoming a CDEM (Civil Defence Emergency Management) community hub location, Chair Cr Rachel Shepherd explained that the question would be passed on to the Taupō District Council (TDC) team as feedback.

#### **Transportation Update**

The Asset Manager Transportation introduced herself to the group and provided updates on the Whangamata Roding Improvements Project and Kinloch Road. She explained that with feedback from a survey undertaken in March 2024, the transport team had designed alternative options to what was originally proposed. The team were looking at constructing a 2-2.5m long footpath from Kinloch Road to Oakdale Road. TDC officers were working with the Department of Conservation (DOC) and the landowners to develop those alternatives. There were also plans in place to create parallel parking spaces along Kinloch Road and a raised platform near the Kinloch Road and Whangamata Road intersection. She also explained that the platform would be constructed where the entry point would be more gradual and slower and the exit point sharper and quicker to prevent any restrictions for large service trucks and boat trailers. She mentioned that the platform would be designed for a 40km speed zone.

She advised that the transport team were looking at extending the deceleration lane (the left turn lane into Kinloch Road from Whangamata Road), and also doing intersection treatments on Whangamata / Poihipi Road. The designs were almost complete and the tender process was planned to begin within the following months.

Kinloch Road was also part of the engagement process that went out to the community, and the feedback had identified two locations that required road crossing improvements such as refuge islands to help with safer road crossing. The locations identified were the corner of Kinloch Road and Kenrigg Road (outside Trev Terry Marine), and along Kinloch Road near where the footpath ends (towards the urban area).

In answer to a member's question regarding the road surface issue along Kinloch Road where the poplar trees were, Cr Rachel Shepherd explained that once an assessment was undertaken by an arborist, TDC officers would review those notable trees and investigate the most appropriate solutions. She advised the group that an update would be provided at the next meeting.

**KIN202405/03 RESOLUTION**

Moved: Ms Belinda Walker

Seconded: Mr Pat Kane

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

**CARRIED**

*Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/03 above.*

**5.3 MEMBERS' REPORTS**

Mr Tim Brittain

- The Kinloch Community Association (KCA) Facebook page was receiving high levels of engagement, particularly around the Seven Oaks proposed resource consent application.
- The Kinloch poker run was a successful event, and \$2,900.00 was raised to go towards work in the community. The next event was planned for 8 March 2025.
- The partnership between the KCA and the DOC (Department of Conservation) regarding the Kinloch 3 Streams project was progressing well and continuing to focus on keeping the walking trails looking great, with the help of young community members who were volunteering their time to help out.
- The KCA was actively involved with the Henry Hall Trust who were looking at potential ways of enhancing the facilities near the Kenrigg Road / Kinloch Road area.
- Thanked TDC for the repair work that was done on the Eastern Beach.
- Suggested the idea of an approval process through the TDC Health and Safety Team for volunteers who want to help out with work in the community.
- The KCA was not made aware of the Santorini development consent application and wished to be notified of all future development consent applications as they were submitted.
- There was concern around the LTP proposal for the removal of wheelie bins. He encouraged community members to attend the LTP community engagement events and provide their feedback in a submission.

Ms Belinda Walker

- Thanked Amanda Binding for the work she put towards setting up the Mother's Day free coffee initiative.
- Thanked the Northern District Community Engagement Advisor for working with the youth to plan a community 'meet your neighbours' event on Sunday 23 June 2024.
- There was a fundraiser quiz night planned for Friday, 21 June to support two community youth members travelling abroad to compete and represent the NZ Youth Rodeo Team.
- On-going discussions with Council staff regarding the Kinloch Kindy Project and potential options were occurring.
- Thanked Mr Matt Andrews for establishing the Kinloch community Catch-ups.
- She encouraged residents of Kinloch to make a submission to the LTP, particularly regarding the development contributions to help build the amenities in Kinloch.
- Kinloch Families Trust was going to undertake a survey alongside the consultations.

Mr Pat Kane

- Spoke about the previous community consultation meeting which was a success and many great ideas were received, including the Kinloch structure plan that was a living document over 20 years old, the community agreed it needed to be updated.
- Other topics raised at the community consultation meeting included the proposed new waste collection services, cat bylaw (licensing fee for cats), water meters (new builds should have water tanks), and commercial rates for rented holiday homes.
- There was a suggestion at the community consultation meeting for clearer rubbish information available in Airbnb's due to visitors not understanding the local rubbish protocols.
- Attended the 21 May LTP workshop at the Council Chambers, and noted to residents of Kinloch that there was still ample time to participate.
- The Kinloch Families Trust (KFT) had engaged advisors regarding the reserves contribution and had received a draft discussion document which was shared online. The document was designed to work with TDC.
- The KFT was making an effort to encourage community members to make their submissions to the LTP and provide their feedback.
- Acknowledged Mr Tim Brittain for addressing and following up on a suggestion made at a previous meeting to remove the playground at the Kinloch Domain. After meeting with parents of children that attended the kindergarten, it was very clear that it was a place for parents to congregate and form critical support systems with one another which was the vision of having a kindergarten.

Cr Rachel Shepherd

- The main focus of elected members was the LTP. There was going to be a large focus on keeping rates increases at a reasonable level while focusing on core projects such as infrastructure.
- She highlighted the importance of making a submission on what community members wanted to see from TDC in the next LTP.

#### **KIN202405/04 RESOLUTION**

Moved: Mr Tim Brittain

Seconded: Mr Pat Kane

That the Kinloch Representative Group receives the reports from members.

**CARRIED**

*Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/04 above.*

**5.4 ELECTION OF CHAIRPERSON FOR THE MEETING OF 23 MAY 2024**

**KIN202405/05 RESOLUTION**

Moved: Mr Pat Kane  
Seconded: Ms Belinda Walker

That the Kinloch Representative Group confirms that System B will be used to determine the election process for the Chairperson.

**[CARRIED]**

*Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/05 above.*

**KIN202405/06 RESOLUTION**

Moved: Mr Pat Kane  
Seconded: Ms Belinda Walker

That the Kinloch Representative Group elects Cr Rachel Shepherd as the Chairperson of the Kinloch Representative Group for the meeting of 23 May 2024.

**CARRIED**

*Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/06 above.*

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

**The meeting closed at 3.48pm.**

**The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 4 July 2024.**

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**CHAIRPERSON**