

**I give notice that
a Kinloch Representative Group Meeting will be held on:**

Date:	Thursday, 4 July 2024
Time:	3.00pm
Location:	Kinloch Community Hall Mata Place Kinloch

AGENDA

MEMBERSHIP

Chairperson Cr Christine Rankin
Deputy Chairperson Mr Matt Andrews

Members
Mr Tim Brittain
Cr Duncan Campbell
Mr Pat Kane
Cr Rachel Shepherd
Mayor David Trewavas
Ms Belinda Walker

Quorum 4

**Julie Gardyne
Chief Executive**

Order Of Business

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2	Whakapāha Apologies	
3	Ngā Whakapānga Tukituki Conflicts of Interest	
4	Whakamanatanga O Ngā Meneti Confirmation of Minutes	
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4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 23 MAY 2024

Author: Nicole Turnbull, Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Kinloch Representative Group meeting held on Thursday 23 May 2024 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Kinloch Representative Group Meeting Minutes - 23 May 2024 [⇒](#)

5.1 PUBLIC FORUM

Author: Tania Russell, District Customer Relations Manager

Authorised by: Sarah Matthews, General Manager Organisation Performance

TE PŪTAKE | PURPOSE

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

NGĀ KŌRERORERO | DISCUSSION

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Kinloch Representative Group. Any issue, idea or matter raised in public forum must fall within the Group's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Group during public forum should register at least one clear day before the meeting by emailing publicforum@taupo.govt.nz.

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Kinloch Representative Group receives comments from members of the public.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives comments from members of the public.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Extracts from Standing Orders 2022-2025 [↗](#)

5.2 KINLOCH SNAPSHOT

Author: Tania Russell, District Customer Relations Manager

Authorised by: Sarah Matthews, General Manager Organisation Performance

TE PŪTAKE | PURPOSE

This report provides the Kinloch Representative Group with an overview on what is happening and coming up in the rohe.

NGĀ KŌRERORERO | DISCUSSION**Community Engagement and Development**

The Community Engagement Advisor – Northern District will give a brief overview of the community engagement work that has taken place in Kinloch since the last meeting.

- Long Term Plan (LTP) Community Engagement 4th June- 5th July update

Hot Topics

Officers will give an overview of hot topics in the rohe.

Water Treatment Plant Upgrade

The Infrastructure Project Manager will provide detail about the water treatment plant upgrade project.

Regarding the question that was raised at the last meeting related to if the new Water Treatment Plant (WTP) would be suitable as a CDEM hub. This would not be suitable as it is a controlled site, with a wide range of hazards. Opening this up to the public would create many risks, to both the safe and efficient operation of the plant and to the public.

Te Kowhai Ridge Recreation Reserve

The Parks and Reserves Team have the sign and the team are planning to collect from the supplier and install at the earliest opportunity.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.3 LONG-TERM PLAN 2024-34

Author: Tania Russell, District Customer Relations Manager

Authorised by: Sarah Matthews, General Manager Organisation Performance

TE PŪTAKE | PURPOSE

To take the opportunity to make a submission on Taupō District Council's draft Long-term Plan 2024-34.

NGĀ KŌRERORERO | DISCUSSION

Council staff will be in attendance to support the Kinloch Representative Group to make a submission on the Council's draft Long-term Plan 2024-34 using the template attached to this report.

WHAKAKAPINGA | CONCLUSION

It is recommended that a submission is made.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group:

1. makes a submission on Taupō District Council's draft Long-term Plan 2024-34; and
2. delegates authority to _____ (representative group member's name to be entered) to sign this on behalf of the Kinloch Representative Group and present to Council at the hearings and deliberations.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Kinloch Representative Group - LTP24-34 submission form [⇒](#)

5.4 MEMBERS' REPORTS

Author: Nicole Turnbull, Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

WHAKAKAPINGA | CONCLUSION

Members' reports will be presented at the meeting for receipt.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives the reports from members.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil