

ATTACHMENTS

Kinloch Representative Group Meeting

4 July 2024

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Kinloch Representative Group Meeting Minutes

23 May 2024

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING
HELD AT THE KINLOCH COMMUNITY HALL , MATA PLACE , KINLOCH
ON THURSDAY, 23 MAY 2024 AT 3.00PM**

PRESENT: Cr Rachel Shepherd (in the Chair), Mr Tim Brittain, Cr Duncan Campbell, Mr Pat Kane, Ms Belinda Walker

IN ATTENDANCE: District Customer Relations Manager (T Russell), Business Excellence Manager (L Chick), Asset Manager Transportation (C Sharland), Infrastructure Project Manager – Operations (E May) Northern District Community Engagement Advisor (C Dredge), Senior Committee Advisor (K Watts), Committee Advisor (N Turnbull)

MEDIA AND PUBLIC: 13 members of the public

- Notes:
- (i) *Items were heard in the following order: 1, 5.4, 2-5.3*
 - (ii) *Member Ms Belinda Walker requested to film the committee members and council staff presenting to the committee from item 2 onwards and livestreamed to the Kinloch Families' Trust Facebook page.*
 - (iii) *Cr Rachel Shepherd opened and closed the meeting with a karakia.*

1 KARAKIA

2 WHAKAPĀHA | APOLOGIES

KIN202405/01 RESOLUTION

Moved: Mr Pat Kane

Seconded: Mr Tim Brittain

That the apologies received from His Worship the Mayor David Trewavas, Cr Christine Rankin, and Mr Matt Andrews, be accepted.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**5.4 ELECTION OF CHAIRPERSON FOR THE MEETING OF 23 MAY 2024****KIN202405/02 RESOLUTION**

Moved: Mr Pat Kane

Seconded: Ms Belinda Walker

1. That the Kinloch Representative Group confirms that System B will be used to determine the election process for the Chairperson;
2. That the Kinloch Representative Group elects Cr Rachel Shepherd as the Chairperson of the Kinloch Representative Group for the meeting of 23 May 2024.

[CARRIED]

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/02 above.

4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 22 FEBRUARY 2024**KIN202405/03 RESOLUTION**

Moved: Mr Tim Brittain

Seconded: Ms Belinda Walker

That the minutes of the Kinloch Representative Group meeting held on Thursday 22 February 2024 be approved and adopted as a true and correct record.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/03 above.

5 NGĀ RIPOATA | REPORTS**5.1 PUBLIC FORUM**

Item Withdrawn.

5.2 KINLOCH SNAPSHOT

Community Engagement and Development

The Northern District Community Engagement Advisor introduced herself to the group and provided an update on the Long-term Plan 2024-34 (LTP) community engagement events that were taking place in June and July 2024. She encouraged the group to attend the events where they could receive information and guidance on making a submission to the LTP.

In answer to a member's question, she advised that there would be events held on weekend days to accommodate community members who worked during business hours.

Water Treatment Plant Upgrade

The Infrastructure Project Manager – Operations introduced himself to the group and provided an update on the Water Treatment Plant Upgrade project. He explained that the first lot of the piling had been completed and the second lot was planned to commence in June 2024. He also noted that the timeframe for completion of the project had changed and the new targeted completion date would be approximately September 2025. He would provide further updates at the next meeting.

In answer to a member's question regarding the possibility of the Water Treatment Plant building becoming a CDEM (Civil Defence Emergency Management) community hub location, Chair Cr Rachel Shepherd explained that the question would be passed on to the Taupō District Council (TDC) team as feedback.

Transportation Update

The Asset Manager Transportation introduced herself to the group and provided updates on the Whangamata Roothing Improvements Project and Kinloch Road. She explained that with feedback from a survey undertaken in March 2024, the transport team had designed alternative options to what was originally proposed. The team were looking at constructing a 2-2.5m long footpath from Kinloch Road to Oakdale Road. TDC officers were working with the Department of Conservation (DOC) and the landowners to develop those alternatives. There were also plans in place to create parallel parking spaces along Kinloch Road and a raised platform near the Kinloch Road and Whangamata Road intersection. She also explained that the platform would be constructed where the entry point would be more gradual and slower and the exit point sharper and quicker to prevent any restrictions for large service trucks and boat trailers. She mentioned that the platform would be designed for a 40km speed zone.

She advised that the transport team were looking at extending the deceleration lane (the left turn lane into Kinloch Road from Whangamata Road), and also doing intersection treatments on Whangamata / Poihipi Road. The designs were almost complete and the tender process was planned to begin within the following months.

Kinloch Road was also part of the engagement process that went out to the community, and the feedback had identified two locations that required road crossing improvements such as refuge islands to help with safer road crossing. The locations identified were the corner of Kinloch Road and Kenrigg Road (outside Trev Terry Marine), and along Kinloch Road near where the footpath ends (towards the urban area).

In answer to a member's question regarding the road surface issue along Kinloch Road where the poplar trees were, Cr Rachel Shepherd explained that once an assessment was undertaken by an arborist, TDC officers would review those notable trees and investigate the most appropriate solutions. She advised the group that an update would be provided at the next meeting.

KIN202405/04 RESOLUTION

Moved: Ms Belinda Walker

Seconded: Mr Pat Kane

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/04 above.

5.3 MEMBERS' REPORTS

Mr Tim Brittan

- The Kinloch Community Association (KCA) Facebook page was receiving high levels of engagement, particularly around the Seven Oaks proposed resource consent application.
- The Kinloch poker run was a successful event, and \$2,900.00 was raised to go towards work in the community. The next event was planned for 8 March 2025.
- The partnership between the KCA and the DOC (Department of Conservation) regarding the Kinloch 3 Streams project was progressing well and continuing to focus on keeping the walking trails looking great, with the help of young community members who were volunteering their time to help out.
- The KCA was actively involved with the Henry Hall Trust who were looking at potential ways of enhancing the facilities near the Kenrigg Road / Kinloch Road area.
- Thanked TDC for the repair work that was done on the Eastern Beach.
- Suggested the idea of an approval process through the TDC Health and Safety Team for volunteers who want to help out with work in the community.
- The KCA was not made aware of the Santorini development consent application and wished to be notified of all future development consent applications as they were submitted.
- There was concern around the LTP proposal for the removal of wheelie bins. He encouraged community members to attend the LTP community engagement events and provide their feedback in a submission.

Ms Belinda Walker

- Thanked Amanda Binding for the work she put towards setting up the Mother's Day free coffee initiative.
- Thanked the Northern District Community Engagement Advisor for working with the youth to plan a community 'meet your neighbours' event on Sunday 23 June 2024.
- There was a fundraiser quiz night planned for Friday, 21 June to support two community youth members travelling abroad to compete and represent the NZ Youth Rodeo Team.
- On-going discussions with Council staff regarding the Kinloch Kindy Project and potential options were occurring.
- Thanked Mr Matt Andrews for establishing the Kinloch community Catch-ups.
- She encouraged residents of Kinloch to make a submission to the LTP, particularly regarding the development contributions to help build the amenities in Kinloch.
- Kinloch Families Trust was going to undertake a survey alongside the consultations.

Mr Pat Kane

- Spoke about the previous community consultation meeting which was a success and many great ideas were received, including the Kinloch structure plan that was a living document over 20 years old, the community agreed it needed to be updated.
- Other topics raised at the community consultation meeting included the proposed new waste collection services, cat bylaw (licensing fee for cats), water meters (new builds should have water tanks), and commercial rates for rented holiday homes.
- There was a suggestion at the community consultation meeting for clearer rubbish information available in Airbnb's due to visitors not understanding the local rubbish protocols.
- Attended the 21 May LTP workshop at the Council Chambers, and noted to residents of Kinloch that there was still ample time to participate.
- The Kinloch Families Trust (KFT) had engaged advisors regarding the reserves contribution and had received a draft discussion document which was shared online. The document was designed to work with TDC.
- The KFT was making an effort to encourage community members to make their submissions to the LTP and provide their feedback.
- Acknowledged Mr Tim Brittan for addressing and following up on a suggestion made at a previous meeting to remove the playground at the Kinloch Domain. After meeting with parents of children that

attended the kindergarten, it was very clear that it was a place for parents to congregate and form critical support systems with one another which was the vision of having a kindergarten.

Cr Rachel Shepherd

- The main focus of elected members was the LTP. There was going to be a large focus on keeping rates increases at a reasonable level while focusing on core projects such as infrastructure.
- She highlighted the importance of making a submission on what community members wanted to see from TDC in the next LTP.

KIN202405/05 RESOLUTION

Moved: Mr Tim Brittain

Seconded: Mr Pat Kane

That the Kinloch Representative Group receives the reports from members.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202405/05 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 3.48pm.

The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 4 July 2024.

.....
CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

15.5 Application of restrictions | Te hāngaitanga o ngā Herenga

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

Introduction and Guidance

INTRODUCTION

- Council's Long-term Plan outlines the services, key projects, and initiatives Council intends delivering for our communities over the next 10 years.
- The Long-term Plan consultation document outlines the following:
 - The rates challenge for this year, including the rates increase and how we are proposing to focus on the basics.
 - A plan for Tūrangi Wastewater disposal
 - A plan for Taupō North Wastewater
 - Bag it or Bin it discussion about kerbside waste
 - How we are going to support better housing outcomes
- Additional supporting information is available which includes a more detailed capital works programme, financial forecast information, outlines changes to some fees and charges and a range of policies and strategies such as:
 - Infrastructure Strategy
 - Financial Strategy
 - Development Contributions Policy
 - Community Funding Policy

GENERAL GUIDANCE WHEN COMPLETING A SUBMISSION

Council is seeking feedback on four key issues, however the Long-term plan consultation period provides an opportunity to give your feedback on other aspects of the Long-term Plan. In addition to providing feedback on the particular questions, below is some guidance on how you may want to provide feedback on any other Long-term Plan matter.

- Identify any areas of the Long-term Plan you disagree with. Provide an explanation/reasoning for why and what solution you are seeking.
- Identify any areas of the Long-term Plan that you agree with and provide an explanation/reasoning for why.
- If you would like to advocate an entirely new idea for the Long-term Plan; provide an explanation, reasoning, and outline what this looks like in context.

**Submission to the Taupō District Council's
Long-term Plan 2024-34
By Kinloch Representative Group**

To: Taupō District Council
Private Bag 2005
Taupō 3352
info@taupo.govt.nz

1.0 PARTICULAR QUESTIONS WE ARE WE SEEKING FEEDBACK ON**1.1 *What we are planning in the next 10 years***

We are proposing to focus on the essentials do you agree with this? Or should we spend less and do less, or spend more and do more?

1.2 *Tūrangi Wastewater*

Do you support the proposed option for Tūrangi Wastewater?

1.3 *Taupō North Wastewater*

Do you support the proposed option for Taupō North Wastewater?

1.4 *Bag it or Bin It*

Do you support the proposed option for Kerbside Waste?

1.5 *Housing*

Do you support our proposed approach to Housing?

2.0 Ward Specific Projects

2.1 The following list are projects that are included in the Long-term Plan related to your ward:

- [Maintenance to the existing marina footbridge](#)
- [New footpaths](#)
- [New water treatment plant](#)
- [Kinloch Hall extension feasibility assessment](#)
- [Second membrane bio reactor upgrade at wastewater treatment plant to help keep our drinking water safe](#)
- [Whangamata Road improvements](#)
- [Poihipi Road improvements](#)
- [Planning for a second Waikato River bridge to ease congestion coming into Taupō](#)
- [Stormwater improvement device](#)
- [Kinloch lakefront development plan](#)

Please note that some of the above listed projects are already in progress.

2.2 Is there anything you would like to tell us about these projects? Do you support or oppose them?

3.0 ANY OTHER FEEDBACK / IDEAS?**3.1 *Ideas*****3.2 *Feedback*****4.0 CONCLUSION****4.1 Closing remarks**

Thank you for the opportunity to make this submission.

DATED

SIGNED

3

Community Representative