



**I give notice that
a Tongariro Representative Group Meeting will be held on:**

Date:	Wednesday, 2 October 2024
Time:	2.00pm
Location:	Te Mataapuna Tūrangitukua Park Hirangi Road Tūrangi

AGENDA

MEMBERSHIP

Chairperson	Cr Sandra Greenslade
Deputy Chairperson	Cr Karam Fletcher

Members	Ms Melanie Albert Ms Ngaire Grainger Mr Dave Potaka Mayor David Trewavas
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Quorum	3
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**Julie Gardyne
Chief Executive**

Order Of Business

1	Karakia	
2	Whakapāha Apologies	
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4.1 TONGARIRO REPRESENTATIVE GROUP MEETING - 3 JULY 2024

Author: Nicole Turnbull, Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

1. That the minutes of the Tongariro Representative Group meeting held on Wednesday 3 July 2024 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Tongariro Representative Group Meeting Minutes - 3 July 2024 [↓](#)

Tongariro Representative Group Meeting Minutes

3 July 2024

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TONGARIRO REPRESENTATIVE GROUP MEETING
HELD AT TE MATAAPUNA, TŪRANGITUKUA PARK, HIRANGI ROAD, TŪRANGI
ON WEDNESDAY, 3 JULY 2024 AT 2.00PM**

PRESENT: Ms Melanie Albert (in the Chair), Ms Ngaire Grainger, Mr Dave Potaka, Deputy Mayor Cr Kevin Taylor

IN ATTENDANCE: General Manager People and Community Partnerships (L O'Brien), Environmental Services Manager (J Sparks), Senior Community Engagement Advisor (G Smith), Senior Committee Advisor (K Watts), Co-Governance Manager (C Dempsey), Infrastructure Project Manager (E May), Graduate Project Manager (G Reynolds), Southern Lake Taupō Community Engagement Partner (M Isherwood), Iwi and Co-Governance Advisor (A Kereopa), Committee Advisor (N Turnbull)

MEDIA AND PUBLIC: Seven members of the public

Notes: Deputy Mayor Cr Kevin Taylor was in attendance on behalf of Mayor David Trewavas.

The General Manager People and Community Partnerships introduced

The items were considered in the following order: 1, 2, 3, 5.5, 5.1, 5.2, 5.3, 5.4

1 KARAKIA

The General Manager People and Community Partnerships opened and closed the meeting with a Karakia.

2 WHAKAPĀHA | APOLOGIES

TRG202407/01 RESOLUTION

Moved: Ms Ngaire Grainger

Seconded: Mr Dave Potaka

That the apologies received from Cr Sandra Greenslade, Cr Karem Fletcher, and Mayor David Trewavas be received and accepted.

CARRIED

Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202407/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 TONGARIRO REPRESENTATIVE GROUP MEETING - 24 APRIL 2024

TRG202407/02 RESOLUTION

Moved: Mr Dave Potaka

Seconded: Ms Ngaire Grainger

That the minutes of the Tongariro Representative Group meeting held on Wednesday 24 April 2024 be approved and adopted as a true and correct record.

CARRIED

Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202407/02 above.

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5 NGĀ RIPOATA | REPORTS**5.1 PUBLIC FORUM****Mr Morrin Hardy**

Mr. Hardy introduced himself to the group. He spoke about the pétanque court that had begun construction in 2023 and was suspended due to apprehension from neighbouring residents. Mr Hardy expressed his concern regarding the lack of information from TDC (Taupō District Council) as to why the court was still incomplete. The Parks Operations Manager advised Mr. Hardy that she would require further clarification regarding the funds for the project. She advised that she would speak to the appropriate team at council and be in contact with Mr. Hardy as soon as she could.

Tūrangi Events Team – Ms Athena Anaru and Mrs Dorene Mills

The volunteer Tūrangi Events Team provided an update on the recent activities around the district. They spoke about how successful the Matariki events were in the town centre. The Matariki Markets were thoroughly enjoyed by members of the community. The Shimmer and Shine Ball was also well attended and lots of fun for the town. There were events planned for later in the year, such as Christmas in the Park. The Tūrangi Events Team was open to receiving feedback from community members who attended the recent Matariki events to help them improve their planning for future events.

TRG202407/03 RESOLUTION

Moved: Cr Kevin Taylor

Seconded: Ms Melanie Albert

That the Tongariro Representative Group receives comments from members of the public.

CARRIED

Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202407/03 above.

5.2 PROJECT AND OPERATIONS UPDATES

The Infrastructure Project Manager introduced himself to the group and provided an update on the Omori Rising Water Main project. He advised that the project was tracking slightly behind schedule but was still due to be completed by Thursday 8 August 2024.

The Parks Operations Manager introduced herself to the group and provided an update on the Eucalyptus trees at Whiowhio Reserve, Kuratau. She explained that an arborist had been to visit the site and there were no immediate concerns in the health or structure of the trees and TDC were still working with the Department of Conservation to establish the best possible result. Further updates would be provided at the next meeting.

TRG202407/04 RESOLUTION

Moved: Cr Kevin Taylor

Seconded: Ms Melanie Albert

That the Tongariro Representative Group receives the progress updates on projects and operations as at 24 April 2024.

CARRIED

Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202407/04 above.

5.3 TONGARIRO - COMMUNITY ENGAGEMENT AND HOT TOPICS

The Southern Lake Taupō Community Engagement Partner provided an update to the group about recent community events in Tūrangi. She spoke about the work that the Community Engagement Team were doing with the Long-term Plan 2024-34 (LTP) in the district. The team had held pop up events with groups in smaller areas such as Motuoapa, and Hatepe.

The Community Engagement Team had made efforts to engage with the rangatahi about the LTP. Some were going to make group and individual submissions which the team were going to support them with.

There were a number of new shops in the town centre which was positive for the community, including a new initiative idea suggested for small businesses to work in a co-operation space.

TRG202407/05 RESOLUTION

Moved: Ms Melanie Albert

Seconded: Mr Dave Potaka

That the Tongariro Representative Group receives the information contained in the Tongariro – Community Engagement and Hot Topics report.

CARRIED

Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202407/05 above.

5.4 MEMBERS' REPORTS

Ms Ngaire Grainger

- Attended the Anzac sunset event which was well attended.
- Attended the blessing of the new first response vehicle which was positive for the community.
- Noted that Civtec contractors working on the Omori Water Rising Main Project were doing a great job.

Mr Dave Potaka

- Expressed concern regarding an increase in freedom campers leaving rubbish behind. The Environmental Services Manager advised that there would be stronger compliance team presence in those areas.

Ms Melanie Albert

- Tongariro School held a successful gala that was well attended.

Cr Kevin Taylor

- Waikato Regional Council had signed off on the Waikato Regional Land Transport Plan.
- Council's Transport Team were in communications with Transitz New Zealand to find solutions to the increasing pressure and demand for additional public transport services in the region.

TRG202407/06 RESOLUTION

Moved: Mr Dave Potaka

Seconded: Ms Ngaire Grainger

That the Tongariro Representative Group receives the reports from members.

CARRIED

Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution

Tongariro Representative Group Meeting Minutes

3 July 2024

TRG202407/06 above.

5.5 ELECTION OF CHAIRPERSON FOR THE MEETING OF 23 MAY 2024**TRG202407/07 RESOLUTION**

Moved: Deputy Mayor Cr Kevin Taylor

Seconded: Ms Melanie Albert

That the Tongariro Representative Group:

1. Confirms that System A will be used to determine the election process for the Chairperson; and
2. Elects Ms Melanie Albert as the Chairperson of the Tongariro Representative Group for the meeting of 3 July 2024.

CARRIED

Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202407/07 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 3:33pm.**The minutes of this meeting were confirmed at the Tongariro Representative Group Meeting held on 4 September 2024.**.....
CHAIRPERSON

5.1 PUBLIC FORUM

Author: Nicole Turnbull, Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

NGĀ KŌRERORERO | DISCUSSION

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Committee. Any issue, idea or matter raised in public forum must fall within the Committee's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Committee during public forum should register at least one clear day before the meeting by emailing publicforum@taupo.govt.nz.

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Tongariro Representative Group receives comments from members of the public.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives comments from members of the public.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Public Forums Extract from Standing Orders 2022-25 [↓](#)

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

15.5 Application of restrictions | Te hāngaitanga o ngā Herenga

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

5.2 PROJECT AND OPERATIONS UPDATES

Author: Jessica Sparks, Environmental Services Manager

Authorised by: Libby O'Brien, General Manager People and Community Partnerships

TE PŪTAKE | PURPOSE

To provide progress updates on projects and operations occurring in the Tongariro area.

NGĀ KŌRERORERO | DISCUSSION**Project Updates****Omori Water Plant Upgrade**

Some delays with the contractor starting the civil works related to final portions of design. TDC Project manager will share the layout drawings and outline the phasing of work that should commence late August/September, the contractor is still aiming for a completion date of mid-2025.

Omori Rising Water Main

Project started early May 2024. Project has now been completed.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Tongariro Representative Group receives the information contained in the report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the progress updates on projects and operations.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.3 TONGARIRO - COMMUNITY ENGAGEMENT AND HOT TOPICS

Author: Jessica Sparks, Environmental Services Manager

Authorised by: Libby O'Brien, General Manager People and Community Partnerships

TE PŪTAKE | PURPOSE

This item is for the Committee to receive community engagement and hot topic updates within Tūrangi.

NGĀ KŌRERORERO | DISCUSSION**Community Engagement**

The Southern Lake Taupō Engagement Partner will provide an update on community engagement.

Long-term Plan 2024-34

Council officers will be available to answer any questions regarding the Long-term Plan 2024-34, which is due to be adopted at a council meeting on 30 September 2024.

Motutere Reserve Management Plan Committee

The Southern District Community Engagement Partner will give an update on the progress and next steps following the committee meeting 29 August 2024. The draft Reserve Management Plan is currently out for consultation until Monday 4 November 2024. Submissions can be made online at <https://submissions.taupo.govt.nz/>

WHAKAKAPINGA | CONCLUSION

It is recommended that the Tongariro Representative Group receives the information contained in the report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the information contained in the Tongariro – Community Engagement and Hot Topics report.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.4 MEMBERS' REPORTS

Author: Nicole Turnbull, Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

WHAKAKAPINGA | CONCLUSION

Members' reports will be presented at the meeting for receipt.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the reports from members.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil