

ATTACHMENTS

Emergency Management Committee Meeting

18 November 2024

Table of Contents

4.1	Emergency Management Committee Meeting - 13 May 2024	
	Attachment 1	Emergency Management Committee Meeting Minutes - 13 May 20243

Emergency Management Committee Meeting Minutes

13 May 2024

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON MONDAY, 13 MAY 2024 AT 11.00AM**

- PRESENT:** Cr Anna Park (in the chair), Cr Sandra Greenslade, Cr Danny Loughlin, Mr Tyrone (Bubs) Smith
- IN ATTENDANCE:** General Manager Strategy and Environment (W Zander), General Manager People and Community Partnerships (L O'Brien), Communications Manager (L McMichael), Executive Manager to the Mayor (J Later), Community Engagement and Development Manager (H Tattle), Governance Quality Manager (S James), Emergency Management Advisor Community Resilience (H Nicholson), Community Development and Emergency Management Advisor (P Lawson), Committee Advisor (N Turnbull)
- MEDIA AND PUBLIC:** *Mr Julian Snowball (Waikato Civil Defence Emergency Management Group Manager) and Mr Aaron Tregoweth (Waikato Civil Defence Emergency Management Group Team Leader Operational Readiness)*

Note: *Items were addressed in the following order: 5.2, 5.3, 5.1, 5.4, 5.5*

1 KARAKIA

Cr Anna Park opened and closed the meeting with a karakia.

2 WHAKAPĀHA | APOLOGIES

Nil

EM202405/01 RESOLUTION

Moved: Cr Danny Loughlin
Seconded: Mr Tyrone (Bubs) Smith

That the apologies received from Mayor David Trewavas and Cr Kirsty Trueman be accepted.

CARRIED

Note: *All members present at the Emergency Management Committee meeting voted in favour of resolution EM202405/01 above.*

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 EMERGENCY MANAGEMENT COMMITTEE MEETING - 5 DECEMBER 2023

EM202405/02 RESOLUTION

Moved: Cr Sandra Greenslade
Seconded: Cr Danny Loughlin

That the minutes of the Emergency Management Committee meeting held on Tuesday 5 December 2023 be approved and adopted as a true and correct record. **CARRIED**

Note: *All members present at the Emergency Management Committee meeting voted in favour of resolution*

Page 1

EM202405/02 above.

5 NGĀ RIPOATA | REPORTS

5.1 NATIONAL / TIER 4 EXERCISE – RŪ WHENUA

Mr Aaron Tregoweth introduced himself to the committee and provided an update on the National / Tier 4 Exercise – Rū Whenua program. The following key points were noted:

- The National / Tier 4 Exercise – Rū Whenua program was planned to take place in June 2024, and another 'table-top' exercise in July 2024. The exercises would be focused on emergency recovery.
- The exercise scenarios were planned to be magnitude 8.2 mid alpine fault ruptures along approximately four hundred kilometres of the West Coast in the South Island.
- The exercise response was going to be based on the SAFER Framework. The SAFER framework was produced by the Ministry of Civil Defence & Emergency Management, which was funded by the AF8 Programme (Alpine Fault Magnitude 8, New Zealand), and led by Emergency Management Southland. The SAFER Framework aimed to provide a concept of situational awareness and operational coordination across all Civil Defence Emergency Management (CDEM) groups and partner agencies in the event of a major alpine fault earthquake.
- The Waikato CDEM group were aiming to practice and test new processes that had been put in place since the North Island severe weather event in 2023. These processes included the deployment policy, response framework, alternate communication process, interagency and partner coordination which included communication, and orientation for those liaisons into the ECC (Emergency Coordination Centre).

Mr Tregoweth advised the committee that an update on the National / Tier 4 Exercise – Rū Whenua program would be provided at the next meeting.

EM202405/03 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Sandra Greenslade

That the Emergency Management Committee receives the update on the National / Tier 4 Exercise – Rū Whenua. **.CARRIED**

Note: All members present at the Emergency Management Committee meeting voted in favour of resolution EM202405/03 above.

5.2 TAUPŌ DISTRICT EMERGENCY MANAGEMENT STRATEGIC ROADMAP UPDATE

The Emergency Management Advisor Community Resilience summarised the report and answered questions of clarification from members.

Members discussed the potential requirement for a specific induction focused on educating and training elected members in an emergency, and what assistance they could offer from a governance role.

The Community Engagement and Development Manager advised the committee that all TDC (Taupō District Council) staff were trained as a part of their main roles within council, and there was a succession of shifts where multiple staff were trained to perform roles that could be handed over to ensure there are no gaps if staff members become unavailable.

Members suggested a dashboard report be created to keep the committee up to date with progress on the strategic roadmap. The Community Engagement and Development Manager said that a dashboard report would be possible and that he would pass on the feedback to the TDC team to work on creating the report for future meetings.

EM202405/04 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Danny Loughlin

That the Emergency Management Committee receives the update on the Taupō District Emergency Management Strategic Roadmap. **CARRIED**

Note: All members present at the Emergency Management Committee meeting voted in favour of resolution EM202405/04 above.

5.3 UPDATE ON RECENT ACTIVITIES

The Emergency Management Advisor Community Resilience advised the committee that the Controller, Trainee Controller, Recovery Officers, Welfare Officers, and Duty Officers had a planned bus tour on 14 May 2024 with subject matter experts from GNS Science and the Waikato Regional Council. The bus tour would travel around the region to visit and learn about the major hazards in the different areas. Members suggested it would be valuable for them to join these tours in the future.

The General Manager People and Community Partnerships introduced the General Manager Strategy and Environment to the committee, and advised that he was undergoing local controller training and RANZ (Response and Recovery New Zealand) training.

The General Manager People and Community Partnerships acknowledged the work that the TDC Community Engagement and Development Team had been doing in regard to having local controllers, Welfare Managers, and Recovery Managers trained and prepared in their roles.

EM202405/05 RESOLUTION

Moved: Cr Sandra Greenslade
Seconded: Cr Danny Loughlin

That the Emergency Management Committee receives the update on recent activities. **CARRIED**

Note: All members present at the Emergency Management Committee meeting voted in favour of resolution EM202405/05 above.

5.4 WAIKATO CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP UPDATE

Mr Julian Snowball provided an update from the Waikato CDEM group. The following key points were noted:

North Island severe weather event reviews

- A large majority of the work the group was focusing on related to the reviews that had come out of the 2023 North Island severe weather event. Two main reviews were commissioned, one by the Hawkes Bay Regional Council, Bush International Consulting, and the other undertaken by Sir Jerry Mateparae for the Department of Prime Minister and Cabinet (DPMC).
- The reviews provided insight into the failings of the Hawkes Bay severe weather event response, and provided narrative around national recommendations.
- The major themes that came out of the reports were community awareness and readiness in emergencies. The recommendations coming out of the two reviews were different and still being considered.
- The DPMC had set up a Risk and Systems Assurance group which included the National Emergency Management Agency (NEMA). The group would provide a paper to Cabinet outlining a synopsis of priorities coming out of the reviews.
- Another paper would also be presented to Cabinet, outlining options for future investment in emergency management nationally.
- A new emergency management bill was expected to be introduced by December 2025.

In answer to a question, Mr Snowball explained that a finding from the reviews highlighted how regional IT systems were setting staff up to fail. He explained that there were no streamlined systems that communicated across different agencies and regions which meant that in an emergency, people who were seconded to other areas of the country may not be trained to use the system being used in that area.

Starlink

NEMA had been approved as a provider of Starlink data to agencies including local government, for emergency management purposes. The parameters of the arrangement were still being identified.

Hikurangi Subduction Zone

Modelling for consequences of a major event following rupture within the Hikurangi Subduction Zone for Waikato would be made available by July 2024. The modelling would show the shaking, and in particular the consequences of the shaking in Taupō which would provide a solid foundation for educating the community and outlining roles and responsibilities in a major emergency.

EM202405/06 RESOLUTION

Moved: Cr Danny Loughlin
Seconded: Mr Tyrone (Bubs) Smith

That the Emergency Management Committee receives the update from the Waikato Civil Defence and Emergency Management Group.

CARRIED

Note: All members present at the Emergency Management Committee meeting voted in favour of resolution EM202405/06 above.

5.5 STRATEGIC ROADMAP PILLAR - GOVERNANCE AND LEADERSHIP

The Community Engagement and Development Manager summarised the report and provided an update on the progression of the priority action tasks within the pillar of Governance and Leadership in the Strategic Roadmap.

Members discussed the Emergency Management Committee's terms of reference and delegations, in particular whether changes could be made to enhance governance oversight and input into planning for

Emergency Management Committee Meeting Minutes

13 May 2024

community resilience and readiness, with reference to Taupō District Council's future plans.

It was agreed that the Committee Chairperson Cr Anna Park would continue the discussion with staff, including considering any areas of overlap with the Risk and Assurance Committee, and report back in due course.

EM202405/07 RESOLUTION

Moved: Cr Sandra Greenslade

Seconded: Mr Tyrone (Bubs) Smith

That the Emergency Management Committee receives the update on the pillar of Governance and Leadership in the Strategic Roadmap. **.CARRIED**

Note: All members present at the Emergency Management Committee meeting voted in favour of resolution EM202405/07 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 12.33pm.

The minutes of this meeting were confirmed at the Emergency Management Committee Meeting held on 5 August 2024.

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CHAIRPERSON