

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON MONDAY, 18 NOVEMBER 2024 AT 11.00AM**

PRESENT: Cr Anna Park (in the Chair), Cr Sandra Greenslade, Cr Danny Loughlin

IN ATTENDANCE: Chief Executive (J Gardyne), Community Engagement and Development Manager (H Tattle), Senior Emergency Management Advisor (H Nicholson), Community Development and Emergency Management Advisor (P Lawson), Governance Quality Manager (S James)

MEDIA AND PUBLIC: Nil

1 KARAKIA

All present recited Taupō District Council's opening karakia, led by Committee Chairperson Cr Anna Park.

2 WHAKAPĀHA | APOLOGIES

EM202411/01 RESOLUTION

Moved: Cr Sandra Greenslade
Seconded: Cr Danny Loughlin

That the apologies received from Mr Tyrone (Bubs) Smith, His Worship the Mayor David Trewavas and Cr Kirsty Trueman be accepted.

CARRIED

Note: All members present at the Emergency Management Committee meeting voted in favour of resolution EM202411/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 EMERGENCY MANAGEMENT COMMITTEE MEETING - 13 MAY 2024

EM202411/02 RESOLUTION

Moved: Cr Sandra Greenslade
Seconded: Cr Danny Loughlin

That the minutes of the Emergency Management Committee meeting held on Monday 13 May 2024 be approved and adopted as a true and correct record.

CARRIED

Note: All members present at the Emergency Management Committee meeting voted in favour of resolution EM202411/02 above.

5 NGĀ RIPOATA | REPORTS

5.1 UPDATE ON RECENT ACTIVITIES

The Senior Emergency Management Advisor provided an update on recent activities. The following points were noted:

- There had been good growth in the number of Taupō District Council employees who had been trained and were able to work in the Emergency Operations Centre (EOC) and other areas.
- A 'table top' exercise had been completed the week prior to the meeting. The scenario was a landslide at the Hipaua steaming cliffs, Tokaanu. It was great to have all parties in the room together, with good discussions had and a strong interest in coming together early in 2025 to 'table top' next steps following on from the exercise.
- Council staff member Jacalyn Later had been appointed welfare manager.
- Council staff member Libby O'Brien was undertaking recovery manager training, while Warrick Zander was completing local controller training.

The Senior Emergency Management Advisor answered questions as follows:

- One of the biggest challenges formulating a Tūrangi community response plan was defining the boundaries. The community could set its own boundaries for the plan. There was a balance to be struck between ensuring people were included, but not over-extending the people involved. It was suggested that people currently involved in the Tūrangi community response plan work could 'shoulder-tap' some younger community members to encourage them to participate too.
- A toolkit had been sent to a Pukawa representative and that community (including holiday home owners) were encouraged to contact the Senior Emergency Management Advisor – Community Resilience to progress the community response plan work.

The update on recent activities continued:

- Kinloch and Mangakino had finalised their community response plans. The documents had been distributed throughout the communities and included on Council's website.
- Community response plans for River Road and Motuoapa were due to be finalised early 2025.
- Work was about to start on a marae readiness and resilience plan.

The Committee Chairperson Cr Anna Park congratulated the Senior Emergency Management Advisor and supporting staff on their recent presentation to the Mangakino-Pouakani Representative Group. It was wonderful to see the community so involved in drafting plans and taking ownership of those plans.

It was noted that some schools had yet to engage with the school education sessions being provided by the Council team.

EM202411/03 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Sandra Greenslade

That the Emergency Management Committee receives the update on recent activities.

CARRIED

Note: All members present at the Emergency Management Committee meeting voted in favour of resolution EM202411/03 above.

5.2 TAUPŌ DISTRICT EMERGENCY MANAGEMENT STRATEGIC ROADMAP UPDATE

Members discussed the following topics, with input from staff.

Taupō District Council response capability

Appointments had been made and/or training was underway for the welfare manager and local controller roles, with three local controllers identified.

Hikurangi subduction zone consequence planning project

- A high level dataset had been received for the Hikurangi project. Council's Geographic Information System (GIS) team would use the information to understand impacts on critical infrastructure in the Taupō district.
- A Public Information Management (PIM) function project was underway at Waikato Civil Defence Emergency Management Group level, to ensure co-ordinated communications across the region.
- The annual national 'shakeout' event had recently taken place and Hikurangi project communications would be consistent with the 'shakeout' messaging.
- Council did have a relationship with Tongariro Prison via the welfare manager and Central Plateau Volcanic Advisory Group meetings. The Department of Corrections would have its own emergency response plans in place.

Rural resiliency planning

- Council staff would work with various rural groups to educate people living rurally and form a rural response plan which could be used throughout the district.
- Urban people moving to lifestyle blocks did not always understand what would be required to be self-sufficient for a period of time after an emergency.
- Resource Management Act 1991 provisions including sites of significance on Māori land would also need to be taken into account.

Response relationships

Staff had recently hosted a productive meeting with colleagues from Western Waikato councils and Ruapehu District Council. Attendees had reviewed maps and plans together. Taupō District Council and Ruapehu District Council had signed a Memorandum of Understanding (MoU). Western Waikato councils did not have MoUs with Ruapehu District Council, but were considering MoU arrangements between themselves. Welfare managers from the various councils would meet in the new year to further strengthen relationships and understand communities of interest.

EM202411/04 RESOLUTION

Moved: Cr Danny Loughlin

Seconded: Cr Anna Park

That the Emergency Management Committee receives the update on the Taupō District Emergency Management Strategic Roadmap.

CARRIED

Note: All members present at the Emergency Management Committee meeting voted in favour of resolution EM202411/04 above.

5.3 WAIKATO CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP UPDATE

Waikato Civil Defence Emergency Management Group representatives were unavailable, so the item was **withdrawn**. However, members discussed the following topics of regional and national interest, with input from staff.

North Island severe weather event reviews

A roadmap following central government acceptance of report review recommendations was due to be released in March 2025. It was expected that emergency management structures would continue to be delivered locally, but regulations and national standards would be strengthened to support cohesion through the country. Financial investment would be required, but the mechanism of funding for the roadmap actions had not yet been clarified.

Waikato Civil Defence and Emergency Management Group plan

A review of the group plan was underway and Iwi/Māori representatives would be involved. Timeframes had been pushed out slightly.

National Emergency Management Agency (NEMA) resilience fund

Council was supporting Opawa Rangitoto 2C Incorporation with an application to the NEMA resilience fund, to support development of a community response plan. The Incorporation had sought endorsement from the Waikato Coordinating Executive Group (CEG) for the application. It was exciting to be working together in partnership with the Incorporation to progress this work.

Coordinating Executive Group (CEG)

Wai11 was a group of 11 councils within the Waikato region putting forward staff members to attend a week-long training and leadership course. This was following a model used in Canterbury and the Bay of Plenty, with the aim of increasing capability for people to deploy rapidly into EOCs, while still ensuring managers could attend to their regular work as required while the EOC was operating. The idea was that managers would be able to work alongside the EOC function they were trained in, to support, advise and mentor without actually being on duty in the EOC. The only cost to Council was staff time and travel costs.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 11.42am with all present reciting Taupō District Council's closing karakia.

The minutes of this meeting were confirmed at the Emergency Management Committee Meeting held on 10 March 2025.

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CHAIRPERSON