

ATTACHMENTS

Kinloch Representative Group Meeting

7 November 2024

Table of Contents

4.1	Kinloch Representative Group Meeting - 5 September 2024	
	Attachment 1 Kinloch Representative Group Meeting Minutes - 5 September 2024	3
5.1	Public Forum	
	Attachment 1 Extracts from Standing Orders 2022-2025	9

Kinloch Representative Group Meeting Minutes

5 September 2024

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING
HELD AT THE KINLOCH COMMUNITY HALL, MATA PLACE, KINLOCH
ON THURSDAY, 5 SEPTEMBER 2024 AT 3.00PM**

PRESENT: Mr Matt Andrews (in the Chair), Mr Tim Brittain, Mr Pat Kane (via MS Teams until 4.11pm), Cr Rachel Shepherd, Ms Belinda Walker

IN ATTENDANCE: District Customer Relations Manager (T Russell), Senior Community Development Advisor (G Smith), Reserve Management & Property Officer (H Holt), Facilities Manager (R Nienaber), Construction Project Manager (M Amjad), Communications Advisor (R Watts), Committee Advisor (N Turnbull)

MEDIA AND PUBLIC: 12 members of the public

Note: Due to technical issues, Mr Pat Kane left the meeting at 4.11pm and was not present for resolution KIN202409/01

1 KARAKIA

The Chair Mr Matt Andrews opened and closed the meeting with a karakia.

2 WHAKAPĀHA | APOLOGIES

KIN202409/02 RESOLUTION

Moved: Ms Belinda Walker
Seconded: Cr Rachel Shepherd

That apologies from Mayor David Trewavas, Cr Christine Rankin, and Cr Duncan Campbell, be received and accepted.

.CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202409/02 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 4 JULY 2024

KIN202409/03 RESOLUTION

Moved: Cr Rachel Shepherd
Seconded: Ms Belinda Walker

That the minutes of the Kinloch Representative Group meeting held on Thursday 4 July 2024 be approved and adopted as a true and correct record.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202409/03 above.

5 NGĀ RIPOATA | REPORTS

5.1 PUBLIC FORUM

Mr Craig Webb (Rusec Security Ltd)

Mr Webb introduced himself to the group and provided an overview of the activity over the New Years and Christmas periods over the past few years. He explained the various situations that had arisen in the past with large groups of youth arriving in Kinloch for the holidays and causing issues such as alcohol consumption in banned areas. He explained that communication with the local Police was essential when preparing for that time of year, and there would be a number of different protocols in place for the 2024 summer period which included more bins, improved signage, additional public toilets, and potentially police skirmish lines. Another suggested idea was for an electronic road sign to be placed along Kinloch Road to advertise the alcohol ban.

The group thanked Mr Webb for attending and providing a valuable update regarding the upcoming summer period in Kinloch.

Deb Borlase (Secretary, Kinloch Marina Limited)

Mrs Borlase introduced herself to the group. She firstly provided a brief overview of the Kinloch Marina Dredging history. The marina first opened in 1962, and was upgraded and dredged in 2007. The Marina was made up of 142 owners, who were required to own a qualified property within the Taupō District Council area. The Kinloch Marina was made up of a board with five directors including one chairperson.

There were three stormwater outlets that emptied into the marina, with two of them having an easement. There was an ongoing issue of floating algal mats that were most prominent during the warmer months of the year. They were unsightly and often produced an odour. The water in the marina was regularly tested during the warmer months to monitor bacteria levels to ensure compliance with Waikato Regional Council regulations.

In 2018, the KML (Kinloch Marina Limited) requested that Taupō District Council (TDC) carry out testing of the stormwater outlets following concerns from members of the public regarding the algae growth. The KML also requested potentially installing defenders (filters that could be installed to mitigate bacteria from the outlets).

Results following the testing carried out by TDC discovered that the stormwater runoff was not the cause of the water quality concerns in the Marina.

Further testing was undertaken in 2023 which presented elevated concentrations of e-coli pathogens entering the marina. Recommendations were made by an individual contractor to investigate alternative stormwater outlets.

Mrs Borlase wanted to highlight to the group that the KML had done their testing and due diligence following complaints from the public, but it was still an ongoing issue that needed to be addressed. The KML was open to working on this further with TDC.

KIN202409/04 RESOLUTION

Moved: Mr Tim Brittain
Seconded: Ms Belinda Walker

That the Kinloch Representative Group receives comments from members of the public.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202409/04 above.

5.2 TO CONSIDER A PROPOSED EXTENSION TO THE LICENCE TO OCCUPY FOR THE KINLOCH COMMUNITY HALL FOR KINDERGARTEN PURPOSES

The Facilities Manager introduced himself to the group and summarised the report.

In answer to a member's question regarding clarification of the length of the lease term, he advised that it was a one year extension with a right of renewal.

He explained that in terms of occupation for the site, a web-based system called SpacetoCo was being used to book the site and the system had the ability to provide analytics regarding booking durations and frequency.

KIN202409/05 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Ms Belinda Walker

That the Kinloch Representative Group recommends to the Taupō Reserves and Roding Committee that an extension to the licence for kindergarten purposes for three days a week from 8am to 4pm on Monday, Tuesday, and Friday at Kinloch Community Hall for the Central North Island Kindergarten Trust for a further one year until December 2025 plus one year right of renewal with final expiry December 2026.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202409/05 above.

5.3 KINLOCH SNAPSHOT

The Senior Community Development Advisor provided a community engagement update on behalf of the Northern District Community Engagement Advisor. She explained that following the engagement that took place within the community regarding the Kinloch Road pedestrian refuge island location, a decision was made to install two pedestrian refuge islands. The locations were chosen to provide a link to the footpaths and reduce traffic speed.

The District Customer Relations Manager provided an update on the Water Treatment Plan Upgrade on behalf of the Infrastructure Project Manager. She advised that the works were progressing well, with the plant and the reinforcing steel for the foundation underway. The foundation beams and the floor slabs were expected to be poured during September 2024. She also advised that a new power transformer had been installed on site.

The Construction Project Manager provided an update on the Whangamata Roading Improvements. He advised the group that TDC went out for tender in June 2024, and were in the process of finalising the contract. Construction works were set to commence at the beginning of October. The aim was to commence works from October until Christmas 2024.

In answer to a member's question, he explained that the works were divided into three different phases. Phase one was the Poihipi Road and Whangamata Intersection. Phase two was Whangamata Road and Hiriti Road intersection. Phase three was the Whangamata Road and Kinloch Road Intersection.

The District Customer Relations Manager provided an update on the Long-term Plan Hearings and Deliberations that took place earlier in the year. She explained that there were large engagement levels following the work that the Community Engagement Team had undertaken. Over 1400 submissions were made across the district, with over 130 of those being from Kinloch, including the submission that was made by the Kinloch Representative Group on behalf of the community. The Long-term Plan was due to be adopted on 30 September 2024.

The feedback from the Kinloch community was that there was a demand for increased spending in Kinloch, investment into the lakefront and domain, the eastern beach toilet facilities, lakefront parking improvements, and safety improvements on the roading network.

In answer to a member's question about what was included in the scope of the Kinloch Community Hall feasibility study, she explained that it was mainly focused on understanding the ongoing requirements from a community stand point, rather than feasibility. The focus was on the most appropriate solution regarding the long term use of the wider needs for the community hall.

KIN202409/06 RESOLUTION

Moved: Mr Tim Brittain
Seconded: Ms Belinda Walker

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202409/06 above.

5.4 MEMBERS' REPORTS

Ms Belinda Walker

- Mentioned a special thank you to Dr Melissa Davidson for her support of the Kinloch Families Trust regarding the toilets up at the Seven Oaks Site.
- Spoke about the surveys undertaken by the Kinloch Families Trust over the past years with the community regarding various subjects such as the community hall. She advised that they held value in gaining what the community needed most.
- Was looking forward to the summer and spring activities planned for the community.

Cr Rachel Shepherd

- Reflected on the Long-term Plan 2024-34 process, and how a number of councils across the country were working hard to accommodate the regulations made by central government that were costing councils.

Mr Tim Brittain

- Following the last Kinloch Representative Group (KRG) meeting in July, there had been a number of opportunities for the Kinloch Community Association to consolidate various connections for the benefit of the community. An example of that was the opportunity to speak at the KCA submission with regard to the TDC Long-term Plan 2024-34, those were able to attend the hearings felt heard by TDC.
- There were concerns from the community regarding the proposed changes to the rubbish collection, and it was encouraging to know that those concerns were heard.
- The work being done in consultation with the Department of Conservation (DOC) and others in regard to the various stream trails was comprehensive and exciting with many additional trees and plants being planted.
- The annual Kinloch Road race was set to take place in the coming weeks, with many community members volunteering and thousands of people from out of town attending.
- Planning was underway for two local KCA events that were popular each year, these included the Guy Fawkes nights which was a great way for young people to have fun in a carefully managed environment, and the Christmas Carol event.
- Acknowledged that TDC remained committed to advising resource consent applications through the KRG.
- Both council and the community were aware of unpermitted works near the domain that had the potential to negatively impact the domain. It was heartening to know that TDC were taking appropriate action to ensure the safety of the community.
- The KCA were supporting the safety and security initiatives over the Christmas and New Years period. It was heartening to know that the KCA could be a part of the open and healthy conversations and connections with local bodies involved in the future direction of Kinloch, and working alongside TDC, DOC, local iwi, and others. It was mutually beneficial and the KCA were proud to be a part of those conversations.

Mr Matt Andrews

- Thanked the KML and Deb Borlase for their assistance with getting the temporary toilets up and running for the new years period.
- The mana whenua hapū of Whangamata Bay had supported the resource consent for the dredging to take place which was important to the community in terms of the runoff that comes from those areas.

Mr Matt Andrews shared Mr Pat Kane's notes from the recent Kinloch Community Catch up, the following key points were noted:

- There was a need in the community to recruit more able people for Civil Defence Emergency Management requirements.

Kinloch Representative Group Meeting Minutes

5 September 2024

- Recruitment for more neighbourhood support people in the community was needed.
- It was timely to draw attention to the solar options in the village regarding a potential future event.
- There were concerns regarding bikers and walkers sharing the stream reserves, which was a DOC matter, and more signage would be considered.
- The parking on Whangamata Road at the end of the reserve needed improvements due to the increased usage.

KIN202409/07 RESOLUTION

Moved: Ms Belinda Walker
Seconded: Cr Rachel Shepherd

That the Kinloch Representative Group receives the reports from members.

CARRIED

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202409/07 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 4:25pm.

The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 7 November 2024.

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CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

15.5 Application of restrictions | Te hāngaitanga o ngā Herenga

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).