

# I give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 26 November 2024

Time: 1.00pm

**Location:** Council Chamber

107 te Heuheu Street

Taupō

# **AGENDA**

**MEMBERSHIP** 

**Chairperson** Mayor David Trewavas

**Deputy Chairperson** Cr Kevin Taylor

Members Cr Duncan Campbell

Cr Karam Fletcher

Cr Sandra Greenslade

Cr Kylie Leonard

Cr Danny Loughlin

Cr Anna Park

Cr Christine Rankin
Cr Rachel Shepherd

Cr Kirsty Trueman

Cr Yvonne Westerman

Cr John Williamson

Quorum 7

Julie Gardyne
Chief Executive

## **Order Of Business**

1	Karak	ia			
2	Whakapāha   Apologies				
3	Ngā Whakapānga Tukituki   Conflicts of Interest				
4	Whak	amanatanga O Ngā Meneti   Confirmation of Minutes			
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## 4.1 ORDINARY COUNCIL MEETING - 29 OCTOBER 2024

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

## NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Council meeting held on Tuesday 29 October 2024 be approved and adopted as a true and correct record.

## NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Council Meeting Minutes - 29 October 2024

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## 5.1 APPROVAL OF A PARTNERSHIP AGREEMENT FOR THE NORTHERN STRUCTURE PLAN PROCESS

Author: Hilary Samuel, Senior Policy Advisor

Authorised by: Nick Carroll, Policy Manager

### TE PŪTAKE | PURPOSE

To seek Council's agreement to sign the Northern Structure Plan Partnership agreement.

### NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council approves the Rangatira / Paenoa and Taupō District Council partnership agreement, as per Attachment 1, and delegates the authority for his Worship the Mayor to sign the agreement.

## NGĀ KŌRERORERO | DISCUSSION

Māori freehold land on the northern side of the Waikato River and Tapuaeharuru Bay are the only large tracts of unzoned land with residential development potential within the wider Taupō urban area. The owners of these lands have long sought to realise their potential however, the development of Māori land presents a wide range of challenges.

Rangatira E land and Paenoa te Akau land have been identified by Council as future growth areas since 2006. In order to develop future growth areas, the District Plan sets out a structure planning and plan change process. The structure plan considers the opportunities and constraints of land areas and sets out a plan for appropriate development, environmental protection and infrastructure requirements. This then directs how a plan change is developed.

Simultaneously there are also some significant infrastructure challenges on the Northern side of the bridge in particular roading, wastewater, water and community infrastructure. A structure plan allows for a comprehensive way to address these issues.

Council has sought to work closely with owners of the lands in a partnership approach to addressing some of the challenges of development. It is noted that the lands are of strategic importance in meeting growth requirements under the National Policy Statement on Urban Development (NPS-UD).

Discussions with various Trusts have been occurring for some time and a proposed partnership agreement has been formed to establish a process to develop the structure plan and plan change. Many of the Trusts are now at the point where there is comfort with the agreement. Paenoa te Akau Trust, which has recently changed Trustees, are building connections with their people to ensure a matauranga/tangata whenua led approach. Given the extensive number of landowners, the Trust needs more time to establish the interests of their tangata whenua. Paenoa te Akau Trust may join the partnership later on depending on the outcomes of their discussions with landowners.

The partnership agreement directs the establishment of a project steering group which will guide the development of the structure plan. This group will establish terms of reference to guide the purpose, functions, membership, resourcing needs, operational protocols, dispute resolution process and logistical arrangements. Officers will return to Council at that point to appoint members for the steering group.

As part of the agreement the Council has committed to funding it's 50% share toward the structure development. This budget has already been allocated and agreed to through the Long-term Plan 2024-2034. The 50 / 50 cost sharing arrangement between Council and the Trusts reflects the wider community benefits arising from the planning for this urban growth.

To implement a structure plan, a plan change will be needed. At this stage the plan change is not part of the partnership agreement, and the process for how this occurs will be subject to future discussion.

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## NGĀ KŌWHIRINGA | OPTIONS

#### **Analysis of Options**

Option 1. Sign the Partnership Agreement

Advantages	Disadvantages	
<ul> <li>Benefits for relationship between Taupō District Council and the Rangatira and Paenoa Trusts.</li> <li>Will assist Council to meet projected growth under the Future Development Strategy (FDS)</li> <li>Meets requirements under the Regional Policy Statement and National Policy Statement on Urban Development (NPS-UD).</li> <li>Will allow for comprehensive planning across multiple blocks for development and infrastructure.</li> <li>Supports Council's infrastructure planning for the Waikato River crossing and the management of wastewater on the northern side of the Waikato River.</li> </ul>	Comes at a cost to Council through the 50/50 cost share arrangement, although provision has already been made through the Long-term Plan.	

## Option 2. Do not sign the Partnership Agreement

Advantages	Disadvantages	
Avoids the expenditure currently anticipated through the Long-term Plan.	<ul> <li>Would negatively effect relationship between Taupō District Council and Rangatira/Paenoa Trusts.</li> <li>Council may struggle to meet the district's growth projections under the FDS and requirements under the RPS and NPS-UD.</li> <li>Comprehensive planning for development and infrastructure unlikely to occur without some assistance from Council.</li> <li>Council's planning for the Waikato River crossing and management of wastewater will less clear on the development aspirations and</li> </ul>	
	needs for the key land blocks.	

## **Analysis Conclusion:**

It is recommended that Council sign the partnership agreement between Taupō District Council and the Rangatira / Paenoa Trusts.

## NGĀ HĪRAUNGA | CONSIDERATIONS

## Ngā Aronga Pūtea | Financial Considerations

The financial impact of the proposal for Council is estimated to be \$100,000. It will be matched by the other parties to the agreement. This is split into \$40,000 in 2024/25 and \$60,000 in 2025/26. This is Council's financial contribution to the structure plan development along with officer time and expertise.

## Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for within the Policy budget. If further budget is required there would need to be discussion between the parties and provision made through Council's future Annual Plan processes.

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#### Ngā Aronga Ture | Legal Considerations

#### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social / economic / environmental and cultural values are of relevance to this particular matter.

#### Ngā Hīraunga Kaupapa Here | Policy Implications

The structure plan process will be undertaken in accordance with the Local Government Act 2002. The process is consistent with the District Plan (section 3e) and also Taupō District 2050 and the draft FDS.

#### Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include, but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

This agreement has involved extensive engagement with the relevant parties over the past two years.

#### Ngā Tūraru | Risks

There are risks that through the process different parties do not agree with the direction that the structure plan is heading. A process for working through conflicts is set out within the partnership agreement. Ultimately the agreement sets out the opportunities and benefits of working together however any party may choose to exit the agreement at any time.

## TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the <u>Significance and Engagement Policy (2022)</u>, and are of the opinion that the proposal under consideration is of a low degree of significance. This assessment reflects that the agreement simply sets out a desire to work together and the parameters for those arrangements. The actual development of the Northern Structure Plan will be of more significance to the community and will include an extensive public process.

#### TE KŌRERO TAHI | ENGAGEMENT

Appropriate engagement has been undertaken in relation to the agreement. The Northern Structure Plan process will be subject to the consultation principles of the Local Government Act 2002.

## TE WHAKAWHITI KÖRERO PĀPAHO | COMMUNICATION/MEDIA

Direct communication has been/will be carried out with affected parties/key stakeholders but no wider communication is considered necessary.

#### WHAKAKAPINGA | CONCLUSION

It is recommended that Council sign the Rangatira / Paenoa and Taupō District Council partnership agreement, in order to move forward and begin structure planning for this land.

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## NGĀ TĀPIRIHANGA | ATTACHMENTS

- Northern Structure Plan Partnership agreement Schedule A Partnership Agreement 1.
- 2.

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#### 5.2 ADOPTION OF REPORT ON DOG CONTROL POLICY AND PRACTICES

Author: Cameron Tait, Compliance Team Leader

Authorised by: Jessica Sparks, Environmental Services Manager

## TE PŪTAKE | PURPOSE

To adopt the 2023/24 report on the administration of Taupō District Council's Dog Control Policy and its dog control practices.

## NGĀ KŌRERORERO | DISCUSSION

Section 10A of the Dog Control Act 1996 requires the Council, in respect of each financial year, to report on the administration of:

- 1. its dog control policy adopted under section 10 of the Act; and
- 2. its dog control practices.

## WHAKAKAPINGA | CONCLUSION

The report for the 2023/24 financial year is attached for adoption, following which public notice of the report will be given.

## NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council adopts the Taupō District Council Annual Dog Control Report 2023/24.

#### **ATTACHMENTS**

1. Taupō District Council Annual Dog Control Report 2023-2024

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#### 5.3 APPROVAL OF CAPITAL CARRY FORWARD FROM 2023/24 TO 2024/25

Author: Jeanette Paenga, Finance Manager

Authorised by: Sarah Matthews, General Manager Organisation Performance

## TE PŪTAKE | PURPOSE

The purpose of this report is for Council to approve the transfer of uncompleted capital budgets to be carried forward from 2023/24 into the 2024/25 financial year, along with reductions in capital budgets in 2024/25 financial year, where spending has occurred in advance of budgeted timeframes.

## NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council approves a net increase in capital budgets for 2024/25 financial year of \$46,458,860 (Forty-six million, four hundred and fifty-eight thousand, eight hundred and sixty dollars), to allow for carry forward of uncompleted capital projects from 2023/24 and to account for budget reductions in 2024/25 where project budgets were spent in advance of the 2024/25 financial year.

## NGĀ KŌRERORERO | DISCUSSION

At the end of each financial year, budgets for capital projects that are not complete are required to be formally transferred to the next financial year, and resolution of Council recorded.

The finance team have worked with business units to assess each project budget and the necessity of these to be included in the carry forward process and to advise business units of any budget overspends, which will reduce capital budgets for 2024/25. Capital budgets no longer required have been removed through this verification process, which is generally due to projects being completed under budget or no longer required. By the end of the 2023/24 financial year, most project budgets were already committed as they were for 2023/24 budgets.

While the transfer of the budget is being requested for approval by Council, the budgets themselves have already been approved in prior years and been consulted on with the community through the Long-term Plan (LTP) or Annual Plan processes. The funding for these projects was accounted for in the 2024-34 Long-term Plan, and therefore the decision required is specifically in relation to budget transfer only, to ensure Council's approved budget for 2024/25 is recorded formally and for audit purposes.

There are several main reasons why budgets are carried forward:

- The project is a multi-year project with budgets over several years carry forward is generally due to the timing of the phases of the project slipping behind what was originally anticipated;
- A single year project which has had an element of slippage in timing, supply of goods or internal resource allocation;
- Funding being knowingly carried forward for a specific purpose e.g. Public Art budget; and
- This year due to the funding cuts at NZTA level any unspent local share budget has been carried forward to enable the team to maximise the delivery of roading improvements.

Attached is a schedule by group of activity of the projects proposed to be carried forward. The total net amount of \$46.5m is required to be transferred to the 2024/25 budget to enable the carry forwards and budget reductions as well. As these were last year's budgets, a large portion of the carry forward amount has been spent or committed at the time of writing this report.

## NGĀ KŌWHIRINGA | OPTIONS

#### **Analysis of Options**

Option 1. Approve budget transfer of \$46.5m from 2023/24 to 2024/25 financial year, to allow for project carry forwards and budget reductions where budgets were spent in advance of the 2024/25 financial year.

Advantages	Disadvantages
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•	Approval is consistent with previous Annual Plan and LTP processes and decisions.	ncreases 2024/25 capital budgets by net carry orward amount.
•	Projects have already been agreed with the community through planning processes.	
•	Council Officers can focus on delivering projects as per LTP and reducing this carry forward	
	budget transfers in future years	

Option 2. Do not approve budget transfer of \$46.5m from 2023/24 to 2024/25 financial year.

Advantages	Disadvantages	
Capital budget would stay the same as Long- term Plan budget.	<ul> <li>Would be inconsistent with 2024-34 Long-term Plan and Annual Plan decisions. May trigger inconsistent policy decision and/or LTP amendment.</li> <li>Due to a large portion of the carry forwards being committed to or spent, Council Officers would not be able to deliver planned LTP projects.</li> <li>For 2024/25 year capital budgets focused on delivery of critical infrastructure and legislative compliance, non-approval of carry forward budget transfer would compromise these projects.</li> </ul>	

#### **Analysis Conclusion:**

Council Officers are recommending that Council proceed with Option 1, to approve the budget transfer of 46.5m from 2023/24 to 2024/25 in relation to proposed carry forward amounts and budget reductions for capital projects.

#### NGĀ HĪRAUNGA | CONSIDERATIONS

#### Ngā Aronga Pūtea | Financial Considerations

The financial impact of the proposal is estimated to be a net increase in approved capital budgets for 2024/25 of \$46.5m, which has already been funded in previous planning processes and allowed for in the 2024-34 LTP.

#### Ngā Aronga Ture | Legal Considerations

#### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social / economic / environmental and / or cultural are of relevance to this particular matter.

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed.

#### Ngā Hīraunga Kaupapa Here | Policy Implications

The proposal has been evaluated against the following plans:

✓ Long Term Plan 2024-2034 ✓ Annual Plan

The key aspects for consideration with regards to this proposal are as follows:

The recommended option is in line with the 2024-34 LTP, previous planning processes, and consistent with applicable policies of Council. The recommended option would not trigger an LTP amendment.

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#### Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes, and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

In line with these obligations and commitments projects within the carry forward list and 2024/25 year (LTP year 1) have been subject to iwi, and hapū consultation. The approval of carry forwards is in line with consultation completed during these processes. Where applicable, project specific consultation is undertaken during project phases.

#### Ngā Tūraru | Risks

There are reputational and legal risks in relation to the decision not to carry forward budget from 2023/24 due to the projects being agreed to through Council's planning process. Due to a large portion of the carry forwards being committed to or spent; Council Officers would not be able to deliver planned LTP projects if this budget transfer is not approved. 2024/25-year capital budgets focused on delivery of critical infrastructure and legislative compliance, and non-approval of carry forward budget transfer would compromise these projects.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the <u>Significance and Engagement Policy (2022)</u>, and are of the opinion that the proposal under consideration is of a low degree of significance, assuming the preferred option is approved. If the preferred option is not approved, this decision would be significant as it is inconsistent with decisions of past planning processes and previously approved projects/budgets.

#### TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision to approve budget transfer and allow for project carry forwards and budget reductions is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council approving the budget transfer.

### TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

No communication/media required.

#### WHAKAKAPINGA | CONCLUSION

In conclusion, the approval of the budget transfer of \$46,458,860 from the 2023/24 to the 2024/25 financial year is essential to ensure the continuity and completion of capital projects. This transfer aligns with previous planning processes and community consultations, and it allows Council Officers to focus on delivering projects as outlined in the Long-term Plan (LTP). By approving this transfer, Council will be able to maintain the momentum of ongoing projects, confirm existing budgets, and ensure that critical infrastructure and legislative compliance projects are not compromised.

## NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Proposed capital carry forward into 2024/25 (A3667662)

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## 5.4 TAUPŌ DISTRICT COUNCIL PERFORMANCE REPORT - OCTOBER 2024

Author: Julie Gardyne, Chief Executive
Authorised by: Julie Gardyne, Chief Executive

## TE PŪTAKE | PURPOSE

This report provides Council with an overview of the performance of the organisation including updates from the Executive team, and a Significant Projects report.

## NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council notes the information contained in the Performance Report for the month of October 2024.

## NGĀ TĀPIRIHANGA | ATTACHMENTS

- 1. Performance Report October 2024
- 2. Significant Project Update October 24

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#### 5.5 ADOPTION OF MEETING SCHEDULE 2025

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

### TE PŪTAKE | PURPOSE

To adopt a schedule of meetings for the 2025 calendar year.

## NGĀ KŌRERORERO | DISCUSSION

Council may choose to adopt a schedule of meetings for the year ahead, the benefit of which is to provide certainty for elected members, staff and public. A draft schedule is attached for consideration. If adopted, the schedule constitutes formal notification of every meeting on the schedule [clause 19(6)(b), Schedule 7, Local Government Act 2002 (LGA)]. The schedule, if approved, will be available on Council's website.

Additional meetings can be scheduled during the year as required, in accordance with the LGA and the Local Government Official Information and Meetings Act 1987 (LGOIMA).

The following meetings will be held in different locations that will be advertised ahead of time in accordance with the LGA and LGOIMA:

- Mangakino-Pouakani Representative Group
- Taupō East Rural Representative Group

The purpose of moving the meeting locations is to ensure that the committee moves around the ward and allows more opportunities for community members to attend.

The following meetings may be held in the evenings and will be advertised ahead of time in accordance with the LGA and LGOIMA:

- Taupō East Rural Representative Group
- Kinloch Representative Group

This was at the request of committee members and members of the public to allow for more to attend these meetings in person.

Meetings in February and March 2025 that would usually be held at the Council Chamber will be held at alternative locations in Taupō while the new Council premise Te Whare is fit out. These locations will be advertised ahead of time in accordance with the LGA and LGOIMA.

## WHAKAKAPINGA | CONCLUSION

It is recommended that Council adopts a schedule of meetings for 2025.

#### NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council adopts the attached meeting schedule 2025 (A3659971).

#### NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Meeting schedule 2025 (A3659971)

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## 5.6 COUNCIL ENGAGEMENTS DECEMBER 2024, APPOINTMENTS, AND TRAINING AND CONFERENCE OPPORTUNITIES

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

## **ENGAGEMENTS**

ENGAGEMENT	DAY	DATE	TIME
Waikato Civil Defence Emergency Management Group meeting (Waikato Regional Council Chambers, 160 Ward Street, Hamilton)	Monday	2	10am-1pm
Taupō Airport Authority Committee meeting (Conference room, Taupō Airport, ANZAC Memorial Drive, Taupō)	Monday	2	1pm-2.30pm
Mangakino Pouakani Representative Group meeting (Whakamaru Settlers Hall, 5 Arataki Road, Whakamaru	Tuesday	3	10am-11.30am
Taupō Reserves and Roading Committee meeting (Council Chamber)	Tuesday	3	1.30pm-3pm
Raukawa Co-Governance Committee meeting (1-11 Raukawa Way, Tokoroa)	Thursday	5	10am-12.30pm
Regional Transport Committee meeting (Waikato Regional Council Chambers, 160 Ward Street, Hamilton)	Friday	6	9.30am-1pm
Risk and Assurance Committee meeting (Council Chamber)	Monday	9	10.15am- 1.15pm
Public forum (Council Chamber)	Tuesday	10	12.30pm-1pm
Council meeting (Council Chamber)	Tuesday	10	1pm-3pm
Public forum (Waiora House, 100 Kaimanawa Street, Taupō)	Tuesday	17	12.30pm-1pm
Council meeting (Waiora House, 100 Kaimanawa Street, Taupō)	Tuesday	17	1pm-3pm

## **APPOINTMENTS**

No new requests for appointments have been received.

## **TRAINING AND CONFERENCE OPPORTUNITIES**

No new requests for training and conference attendance have been received.

## NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council receives the information relating to engagements for December 2024.

## NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

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## 6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

## RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 29 October 2024	Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	It is necessary to consider this item with the public excluded to ensure that Council's negotiating position is protected. The resolutions, excluding price thresholds, will be released from confidence in due course.
Agenda Item No: 6.2 Appointment of Members to Taupō District Licensing Committee	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	Candidates' personal information is included in the report and attachments and needs to be kept in confidence. Names of the successful candidates will be released to public as soon after the meeting as possible.
Agenda Item No: 6.3 Appointment of Community Representatives to the Taupō / Taupō East Rural Community Grant Distribution Committee	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	This item needs to be dealt with in the public excluded part of the meeting because it includes applicants' personal information.

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.

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