

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ  
ON TUESDAY, 26 NOVEMBER 2024 AT 1.00PM**

**PRESENT:** Mayor David Trewavas (in the Chair), Cr Duncan Campbell (until 2.04pm), Cr Sandra Greenslade, Cr Kylie Leonard, Cr Danny Loughlin, Cr Anna Park, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Kirsty Trueman (until 1.56pm), Cr Yvonne Westerman, Cr John Williamson

**IN ATTENDANCE:** Chief Executive (J Gardyne), General Manager Strategy and Environment (W Zander), General Manager Community Infrastructure and Services (T Hale), General Manager People and Community Partnerships (L O'Brien), General Manager Organisation Performance (S Matthews), Legal and Governance Manager (N McAdie), Communications Manager (L McMichael), Environmental Services Manager (J Sparks), Finance Manager (J Paenga), People and Culture Manager (L Nienhuser), Policy Manager (N Carroll), Iwi and Co-Governance Manager (D Rameka, via MS Teams), Project Management Office Manager (P Fletcher), Executive Manager to the Mayor (J Later), Events and Venues Manager (S Giles), Acting District Events Manager (S Ashton), Special Projects Lead – Events (T Howard), Compliance and Regulatory Manager (C Tait), Infrastructure Project Manager – Operations (P van Niekerk), Team Leader Resource Management and Reserves Planner (E O'Callaghan), Senior Policy Advisor (H Samuel), Senior Policy Advisor (T Wood), Senior Policy Advisor (K Goode, via MS Teams), Community Engagement Advisor (R Prisk), Senior Funding and Partnerships Advisor (B Forlong), Community Development Advisor (A Hendricks), Resource Consents Manager (H Williams), Student – Resource Consents Planner (H Patrick), Corporate Solicitor (F Bramwell, via MS Teams), Senior Solicitor (K Hollman), Legal and Governance Coordinator (D Periam), Governance Quality Manager (S James)

**MEDIA AND PUBLIC:** Nil

- Notes:
- (i) Cr Kirsty Trueman left the meeting at 1.56pm. She was not present for confidential resolutions TDC202411/C02 and C03.
  - (ii) Cr Duncan Campbell left the meeting at 2.04pm. He was not present for confidential resolution TDC202411/C03.

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TDC202411/03 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Yvonne Westerman

That the apology received from Cr Karam Fletcher be accepted.

**CARRIED**

Note: All members present at the Council meeting voted in favour of resolution TDC202411/03 above.

**URGENT LATE ITEM – PARADE OF NATIONS TEMPORARY ROAD CLOSURE****TDC202411/04 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Sandra Greenslade

That Council, pursuant to section 46A(7) of the Local Government Official Information and Meetings Act 1987, adds the following item to the agenda to be dealt with at the meeting as it was not available at the time the agenda was circulated, and consideration of the item is a matter of urgency, requiring a decision without delay.

- 5.7 Parade of Nations – Temporary Road Closure

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/04 above.*

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Agenda item 5.1 - Cr Danny Loughlin advised that his father was a small shareholder in the land.

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES****4.1 ORDINARY COUNCIL MEETING - 29 OCTOBER 2024**

Deputy Mayor Cr Kevin Taylor advised that he had attended meetings in Wellington earlier in the month, but did not incur any accommodation costs. This was noted as an amendment to the minutes (resolution TDC202410/12.4).

**TDC202411/05 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Cr Rachel Shepherd

That the minutes of the Council meeting held on Tuesday 29 October 2024 be approved and adopted as a true and correct record, as amended.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/05 above.*

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING****5.1 APPROVAL OF A PARTNERSHIP AGREEMENT FOR THE NORTHERN STRUCTURE PLAN PROCESS**

The Senior Policy Advisor summarised the proposal and answered questions. The following points were noted:

- There was a precedent for this type of approach. Taupō District Council had worked with landowners to develop a structure plan in the Mapara valley.

- The Rangatira E land and Paenoa te Akau land had been identified as future growth areas since 2006. The areas had also been included in the TD2050 policy adopted in 2018, and the Future Development Strategy which was currently out for consultation.
- Funding had already been approved through the Long-term Plan 2024/34 process, with cost sharing to be 50 / 50 between partners. That money would be used for technical consultant reports as part of the structure plan process. The contributions would be monitored and any issues worked through if necessary.
- It was often difficult for multiple landowners to work together to achieve private plan changes, so Council could assist with the structure plan process and involve consultants where appropriate.
- The structure plan would determine what type of development there would be in the area (i.e. zoning) and also address significant infrastructure constraints including wastewater and traffic.
- This was a strategic piece of land for the Taupō district. It was important for Council to work in partnership with the landowners.

Members agreed that the work should continue and accordingly delegated authority to His Worship the Mayor to sign the partnership agreement with the Rangatira / Paenoa Trusts.

#### **TDC202411/06 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Kevin Taylor

That Council approves the Rangatira / Paenoa and Taupō District Council partnership agreement, as per Attachment 1 to the report, and delegates authority to his Worship the Mayor to sign the agreement.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/06 above, with the exception of Cr Duncan Campbell, who abstained from voting.*

## **5.2 ADOPTION OF REPORT ON DOG CONTROL POLICY AND PRACTICES**

The Environmental Services Manager introduced the Compliance and Regulatory Manager, who summarised the year's highlights which included Council's dog safety education programme and flourishing adoption programme. A major upgrade had been completed at the pound, resulting in an enhanced ability to care for animals and meet health and safety requirements for staff.

In answer to questions, the Compliance and Regulatory Manager advised that:

- Control of dogs and responsible dog ownership went hand-in-hand. The current economic environment made it challenging to use enforcement mechanisms in some communities, but dogs were removed if required.
- Unregistered dogs were assessed and put up for adoption if suitable.
- Dog control in Tūrangi was not a particular issue, but rather a challenge for compliance staff.

The Environmental Services Manager added that an unfortunate consequence of the economic downturn was that people did not look after their animals as well. Council did have a role educating the community, but ultimately had to issue infringements if dog owners persisted in not doing the right thing.

The Chairperson of the District Dog Control Committee Cr Kevin Taylor commended staff on the work being done in relation to classification of menacing and dangerous dogs. There had not been many objections to classification brought to the Committee in recent times.

His Worship the Mayor added his thanks to the compliance team for their professional approach.

**TDC202411/07 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Danny Loughlin

That Council adopts the Taupō District Council Annual Dog Control Report 2023/24.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/07 above.*

**5.3 APPROVAL OF CAPITAL CARRY FORWARD FROM 2023/24 TO 2024/25**

The Finance Manager explained that there were a variety of reasons for unspent capital and the need for projects to be carried forward into the 2024/25 financial year. 74 projects had partial spend and 41 projects no spend at year end, with the majority of the latter being roading projects.

**TDC202411/08 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Cr Anna Park

That Council approves a net increase in capital budgets for 2024/25 financial year of \$46,458,860 (Forty-six million, four hundred and fifty-eight thousand, eight hundred and sixty dollars), to allow for carry forward of uncompleted capital projects from 2023/24 and to account for budget reductions in 2024/25 where project budgets were spent in advance of the 2024/25 financial year.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/08 above.*

**5.4 TAUPŌ DISTRICT COUNCIL PERFORMANCE REPORT - OCTOBER 2024**

The Chief Executive introduced the item, noting that the performance report template was being updated so that future reports would provide quantitative data more aligned with her key performance indicators. Although the latest financial information was not available for this month's meeting, it would be provided to elected members as soon as possible. The key pieces of work keeping teams across the organisation busy were Local Waters Done Well; preparing for the move into Te Whare; and preparing for the VinFast IRONMAN 70.3 World Championship 2024 event.

The Project Management Office Manager advised that teams were busy preparing for the events season. The significant project report included updates on 21 projects totalling just over \$100m, but there were other projects being delivered in addition to those listed. The Project Management Office Manager summarised key changes to time, cost and scope of projects as detailed in the report.

The Infrastructure Project Manager – Operations provided updates on the Taupō Wastewater Southern Trunk Main and Tauhara Ridge Reservoir projects, then answered members' questions. The following points were noted:

- The Southern Trunk Main project was progressing well, however there had been some issues with dewatering, so elements of the project had been shifted to early 2025. The contractor was working closely with Council's events team to ensure areas were completed and tidied up prior to the Lake Taupō Cycle Challenge and the VinFast IRONMAN 70.3 World Championship 2024.
- The Southern Trunk Main contractor was responsible for providing road cones, which were included within the project budget.
- The Tauhara Ridge Reservoir pipeline project was due to start in March 2024.

**TDC202411/09 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Kirsty Trueman

That Council notes the information contained in the Performance Report for the month of October 2024.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/09 above.*

**5.5 ADOPTION OF MEETING SCHEDULE 2025**

The Governance Quality Manager presented the draft meeting schedule 2025. No changes were made.

**TDC202411/10 RESOLUTION**

Moved: Cr Christine Rankin

Seconded: Cr Kylie Leonard

That Council adopts the meeting schedule 2025 (A3659971).

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/10 above.*

**5.6 COUNCIL ENGAGEMENTS DECEMBER 2024, APPOINTMENTS, AND TRAINING AND CONFERENCE OPPORTUNITIES**

The Governance Quality Manager advised that there had been one venue change to note, being the public forum and Council meeting to be held on Tuesday 17 December 2024. The venue would now be the Great Lake Centre, not Waiora House.

**TDC202411/11 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Kevin Taylor

That Council receives the information relating to engagements for December 2024.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/11 above.*

**5.7 PARADE OF NATIONS - TEMPORARY ROAD CLOSURE**

The Acting District Events Manager presented the request for temporary road closure on behalf of the VinFast IRONMAN 70.3 World Championship 2024 organisers. The original plan was to hold the Parade of Nations in the Taupō amphitheatre, however due to the number of athletes attending and in order to showcase Taupō, the Parade of Nations would now take place in and around the Tapuaeharuru reserve on 12 December 2024.

In answer to a question, the Acting District Events Manager advised that the Parade of Nations would start at the Love Taupō sign, move along Roberts Street and then Tongariro Street into the Tongariro Domain. All other road closures were in place.

The Special Projects Lead – Events added that 119 countries would be represented in the Parade of Nations.

**TDC202411/12 RESOLUTION**

Moved: Cr Rachel Shepherd  
 Seconded: Cr Anna Park

That Council temporarily closes the roads identified in schedule 1 attached to the report, for the purpose of holding the 'Parade of Nations' as part of the VinFast IRONMAN 70.3 World Championship on Thursday 12 December 2024.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/12 above.*

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

**TDC202411/13 RESOLUTION**

Moved: Cr Anna Park  
 Seconded: Cr John Williamson

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
<p><b>Agenda Item No: 6.1</b>                      Confirmation of Confidential Portion of Ordinary Council Minutes - 29 October 2024</p>	<p>Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities                      Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>	<p>It is necessary to consider this item with the public excluded to ensure that Council's negotiating position is protected. The resolutions, excluding price thresholds, will be released from confidence in due course.</p>
<p><b>Agenda Item No: 6.2</b>                      Appointment of Members to Taupō District Licensing Committee</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for</p>	<p>Candidates' personal information is included in the report and attachments and needs to be kept in confidence. Names of the successful candidates will be</p>

		withholding would exist under section 7	released to public as soon after the meeting as possible.
<b>Agenda Item No: 6.3</b> Appointment of Community Representatives to the Taupō / Taupō East Rural Community Grant Distribution Committee	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	This item needs to be dealt with in the public excluded part of the meeting because it includes applicants' personal information.

**CARRIED**

Note: All members present at the Council meeting voted in favour of resolution TDC202411/13 above.

Note: The following resolutions were made with the public excluded but were released shortly after the meeting so can therefore appear in the public part of the minutes:

**TDC202411/C14 RESOLUTION**

Moved: Cr John Williamson  
 Seconded: Cr Yvonne Westerman

That Council:

1. Appoints the following people to the Taupō District Licensing Committee until 30 November 2028, in accordance with sections 192 and 193 of the Sale and Supply of Alcohol Act 2012:
  - (a) Mr Murray Clearwater (Commissioner/Chairperson and List Member)
  - (b) Mr Alan Henwood (alternate Commissioner/Chairperson and List Member)
  - (c) Ms Tracey Carter (List Member)
  - (d) Mr Graeme Cushing (List Member)
  - (e) Mr Jason Howarth (List Member)
  - (f) Ms Judy James (List Member)
  - (g) Mr Roger Matthews (List Member)
  - (h) Mr Lester Wills (List Member)
  
2. Releases the above resolution from confidence once all applicants have been advised.

**CARRIED**

Note: All members present at the Council meeting voted in favour of resolution TDC202411/C14 above.

**TDC202411/C15 RESOLUTION**

Moved: Cr Rachel Shepherd  
 Seconded: Cr Kylie Leonard

That Council:

1. Appoints Anneke Dinnington and Hollie West as community representatives on the Taupō / Taupō East Rural Community Grant Distribution Committee for the remainder 2022-25 triennium; and

2. Releases the above resolution from confidence immediately.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202411/C15 above.*

**The meeting closed at 2.06pm with all present reciting Taupō District Council's closing karakia.**

**The minutes of this meeting were confirmed at the ordinary Council meeting held on 4 February 2025.**

.....  
**CHAIRPERSON**