

**TAUPŌ DISTRICT COUNCIL**  
**MINUTES OF THE ORDINARY TAUPŌ RESERVES AND ROADING COMMITTEE MEETING**  
**HELD AT THE COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ**  
**ON TUESDAY, 5 NOVEMBER 2024 AT 1.00PM**

**PRESENT:** Cr John Williamson (in the Chair), Cr Kylie Leonard (MS Teams), Cr Anna Park, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Yvonne Westerman

**IN ATTENDANCE:** Chief Executive (J Gardyne), General Manager Strategy and Environment (W Zander), General Manager Community Infrastructure and Services (T Hale), General Manager Organisation Performance (S Matthews), Parks and Reserves Manager (G Hadley), Infrastructure Manager (R Stokes), Senior Solicitor (K Hollman), Facilities Manager (R Nienaber), Asset Manager Stormwater (P Burt), Team Leader Communications (D Beck), Parks Advisor – Planning and Operations (B Vi), Asset Manager Transportation (C Sharland), Asset Engineer – Transport (I Nikitin), Jacob Kuchlein (MS Teams), Senior Committee Advisor (K Watts)

**MEDIA AND PUBLIC:** Mr Aaron Glover (Pearline Group)

Notes: (i) Cr Rachel Shepherd led all present in a karakia to open and close the meeting.  
(ii) Items were considered in the following order: 1, 2, 3, 4.1, 5.7, 5.1-5.6, 5.8  
(iii) Cr Kylie Leonard left the meeting at 1.15pm and returned at 1.30pm. She was not present for resolutions TRARC202411/03-05, TRARC202411/09.

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TRARC202411/01 RESOLUTION**

Moved: Cr John Williamson  
Seconded: Cr Yvonne Westerman

That the apologies received from Mayor David Trewavas and Mr Te Moananui Rameka be accepted.

**CARRIED**

Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202411/01 above.

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Cr Rachel Shepherd advised that she was a Trustee of another community garden. She abstained from voting on item 5.3 Licence to Occupy - Waipāhīhī Community Garden Trust.

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 ORDINARY TAUPŌ RESERVES AND ROADING COMMITTEE MEETING - 10 SEPTEMBER 2024**

**TRARC202411/02 RESOLUTION**

Moved: Cr Rachel Shepherd  
Seconded: Cr Anna Park

That the minutes of the Taupō Reserves and Roding Committee meeting held on Tuesday 10 September 2024 be approved and adopted as a true and correct record.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202411/02 above.*

## **5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**

### **5.1 CONSIDERATION OF KINLOCH REPRESENTATIVE GROUP RECOMMENDATION TO EXTEND THE LICENCE TO OCCUPY FOR THE KINLOCH COMMUNITY HALL FOR KINDERGARTEN PURPOSES**

The Facilities Manager summarised the report.

While the elected members acknowledged that the two community groups in Kinloch (Kinloch Community Association and Kinloch Families Trust) did not agree on the length of the licence, it was important to support the kindergarten.

#### **TRARC202411/03 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Christine Rankin

That the Taupō Reserves & Roding Committee adopts the Kinloch Representative Group recommendation as per resolution KIN202409/04 and therefore approves an extension to the licence for kindergarten purposes for three days a week from 8am to 4pm on Monday, Tuesday, and Friday at Kinloch Community Hall for the Central North Island Kindergarten Trust for a further one year until December 2025 plus one year right of renewal with final expiry December 2026.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202411/03 above.*

### **5.2 BLUE RIDGE CONSERVATION RESERVE - LICENCE TO OCCUPY FOR GRAZING**

The Asset Manager Stormwater summarised the report.

In answer to questions, he confirmed the following:

- This land was landlocked by private property owners so hapū had not been consulted with.
- The understanding was that a few sheep would graze on the land rather than horses.
- Public consultation and the feedback from members would be taken into account when the licence to occupy was granted. Members preferred that the licence defined which animals were grazing, and that the timing of the licence was reduced.

#### **TRARC202411/04 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Kevin Taylor

That the Taupō Reserves and Roding Committee agrees in principle to grant a licence to occupy for grazing of part of Blue Ridge Conservation Reserve to Chelsea Dredge under section 74 (2) of the Reserves Act 1977 for a period of 5 years, subject to the outcome of public consultation and obtaining ministerial consent.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202411/04 above.*

### 5.3 LICENCE TO OCCUPY - WAIPĀHĪHĪ COMMUNITY GARDEN TRUST

The Parks Advisor Planning and Operations summarised the report and advised that public consultation for this and all of the items on the agenda where it was a requirement would be from 14 November to 14 December 2024. A further report would be presented to the committee in early 2025 following the public consultation.

In answer to questions, the following was clarified:

- The licence would come back before the committee in 2025 for renewal because the licence would be from the expiry date of 2020 and was for five years.
- Rental fees per annum would be looked at immediately to ensure that all community gardens were being charged equally.
- While the item was of low significance, public consultation was required under the Reserves Act 1977.

Members agreed in principle to grant the licence to occupy and added a first right of refusal for a further five years into the resolution.

#### TRARC202411/05 RESOLUTION

Moved: Cr Kevin Taylor

Seconded: Cr John Williamson

That the Taupō Reserves and Roothing Committee agrees in principle, to grant a licence to occupy for gardening to the Waipāhīhī Community Gardens Trust Incorporated for 5 years plus right of first refusal for a further five years, under section 74 (2) of the Reserves Act 1977, subject to the outcome of public consultation.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roothing Committee meeting except for Cr Rachel Shepherd voted in favour of resolution TRARC202411/05 above. Cr Rachel Shepherd abstained from voting on resolution TRARC202411/05.*

*Cr Kylie Leonard re-entered the meeting at this point (1.30pm) on MS Teams.*

### 5.4 CROWN PARK - NEW LEASES FOR TAUPŌ BMX AND TAUPŌ AFC

The Parks Advisor – Planning and Operations summarised the report and corrected the expiry of the proposed lease for Taupō BMX Club to 2038, and the commencement of the right of renewal for the Taupō Association Football Club Incorporated to commence from 1 December 2036.

#### TRARC202411/06 RESOLUTION

Moved: Cr John Williamson

Seconded: Cr Anna Park

That the Taupō Reserves and Roothing Committee as administering body of Crown Park:

1. agrees in principle to grant a new lease to The Taupō BMX Club Incorporated in accordance with Part IIIB of the Conservation Act 1987 for a term of 15 years commencing from 1 October 2023 to 30 September 2038 subject to the outcome of public consultation;

and

2. agrees in principle to grant a new lease to Taupō Association Football Club Incorporated in accordance with Part IIIB of the Conservation Act 1987 for a term of 15 years commencing from 1 December 2021 to 30 November 2036 subject to the outcome of public consultation. And a right of renewal of 15 years commencing 1 December 2036 to 30 November 2051 subject to the outcome of

public consultation.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202411/06 above.*

## **5.5 NEW LEASE TO TAUPŌ BIKE JUMP PARK AT SPA ROAD**

The Parks Advisor Planning and Operations summarised the report.

In answer to questions, the following was clarified:

- Feedback would be sought during the public consultation from the Taupō disc golf following their submission to the Long-term Plan.
- The Taupō Bike Park Incorporated was aware that public consultation was required before a new lease could be granted but officers would make it clearer that the correct process had to be followed.
- There was no evidence of geothermal activity on the proposed site.
- A concurrent process would be run to surrender the existing lease and grant the new one should this be decided.

### **TRARC202411/07 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Cr Rachel Shepherd

The Taupō Roding and Reserves Committee agrees in principle to:

1. surrender the existing lease to Taupō Bike Park Incorporated;
- and
2. grant a new ground lease to Taupō Bike Park Incorporated in accordance with section 54(1)(c) of the Reserves Act 1977 for a lease term of up to 10 years, subject to public consultation.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202411/07 above.*

## **5.6 SUMMER LICENCES ON TAUPŌ RESERVE FOR 2024/25**

The Parks Advisor Planning and Operations summarised the report.

In answer to questions, the following was clarified:

- Parks and Reserves staff worked with the concession holders before they set up by holding a site meeting. During the summer period, should there be signs of too much foot traffic, the concession holder would be asked to relocate. The areas shown in the attachments to the agenda item indicated the general area.
- The condition of the concession holders operating from the reserves at Acacia Bay and Wharewaka was that they would have a gazebo only, no permanent structure. The pedal boats were also permitted to store the pedal boats on the reserve.
- If the concession holders did not adhere to conditions and work with the operations teams, the licences would not be considered for renewal the following summer.

**TRARC202411/08 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Yvonne Westerman

That the Taupō Reserves and Roding Committee as administering body of Taupō Reserves agrees to grant the summer licences 2024/25 on Council reserve to:

1. Doughboats Limited for up to six months to hire out doughboats at Acacia Bay and Wharewaka Point.
2. Jess Ratana for up to six months to operate pedal boats at 3 ½ Mile Bay and Wharewaka Point.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202411/08 above.*

**5.7 LAKEFRONT RESERVE - NEW LICENCE TO OCCUPY TO THE PEARLINE GROUP**

The Parks Advisor Planning and Operations explained that this item had come before the committee at the previous meeting. She summarised the report and advised that the recommendations were the same as what had previously been presented.

The General Manager Strategy and Environment confirmed that the omnibus Reserve Management Plan work was budgeted for in years two and three of the current Long-term Plan. The proposed licence to occupy would align with the anticipated review of the Reserve Management Plan. Members were disappointed that the concession policy could not be developed in a shorter timeframe and would have been more comfortable with the concessions being contestable. However, given the lack of a policy and that summer was approaching, they supported granting the new licence to occupy to the Pearline Group.

Chair Cr John Williamson invited Pearline Group owner Mr Aaron Glover to speak to members.

Mr Glover advised that he had moved to Taupō nine years previously from New York city. He loved the location of the site at the lakefront and loads of the patrons were returning customers. The customers enjoyed meeting at the location and were comfortable there. He had opened another store on Tongariro Street and loved living in Taupō. While he understood the concerns around competition, he asked members to consider granting the licence.

*Cr Kylie Leonard left the meeting at this point (1.15pm).*

**TRARC202411/09 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Christine Rankin

That the Taupō Reserves and Roding Committee agrees to grant a new Licence to Occupy to Pearline Group Limited, in accordance with section 54 (1)(c) of the Reserves Act 1977 for a term of 5 years, commencing 1 May 2023 and ending 30 April 2028 to align with the anticipated review of the Reserve Management Plan.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202411/09 above.*

**5.8 TAUPŌ DISTRICT COUNCIL TRAFFIC CONTROL DEVICE UPDATE**

The Asset Manager Transportation summarised the report and explained in more detail the locations of the proposed signs and markings.

In answer to questions, the Asset Manager Transportation confirmed that sign boards would be placed at Tongariro Street and each end of Roberts Street to advise motorists that there was no lake access via Roberts Street.

A member requested that Roberts Street be removed from Google maps to ensure that visitors using a global positioning system (GPS) or Google maps were discouraged from using this road.

**TRARC202411/10 RESOLUTION**

Moved: Cr Rachel Shepherd  
 Seconded: Cr Yvonne Westerman

That, pursuant to the Taupō District Council Traffic Bylaw, the Taupō Reserves and Roothing Committee imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District:

<b>Sign/Marking</b>	<b>Why</b>	<b>Where</b>
1. Replacing the current give-way sign with a stop sign and markings. No right turn from Matai Street to Miro Street, no left turn as demonstrated in the diagram in attachment one of the agenda item.	To increase safety by requiring all vehicles to come to a complete stop, reducing the risk of collisions at intersections. It also ensures better visibility and caution in high-traffic or low-visibility areas.	Intersection at Matai and Miro Streets
2. Installation of the left turn only sign	This solution is intended to be temporary during a pilot period over the busy summer months. The primary goal is to decrease both the speed and volume of traffic in this area. If it demonstrates effectiveness, there is potential for it to be made permanent.	Roberts Street at the intersection with Ruapehu Street
3. Modifying the standard parking time limit to 60 minutes (P60)	Changing the parking time limit to P60 in front of shops increases turnover, allowing more customers to access parking and improving business flow.	In front of 194-196 Rifle Range Road

**CARRIED**

*Note: All members present at the Taupō Reserves and Roothing Committee meeting voted in favour of resolution TRARC202411/10 above.*

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

**The meeting closed at 2.24pm with a karakia from all.**

**The minutes of this meeting were confirmed at the Ordinary Taupō Reserves and Roothing Committee Meeting held on 3 December 2024.**

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**CHAIRPERSON**