

**I give notice that  
an Extraordinary Meeting of Council will be held on:**

<b>Date:</b>	<b>Friday, 20 December 2024</b>
<b>Time:</b>	<b>11.00am</b>
<b>Location:</b>	<b>Function Room, Taupō Events Centre 26 AC Baths Avenue Taupō</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Mayor David Trewavas  
**Deputy Chairperson** Cr Kevin Taylor

**Members**

- Cr Duncan Campbell
- Cr Karam Fletcher
- Cr Sandra Greenslade
- Cr Kylie Leonard
- Cr Danny Loughlin
- Cr Anna Park
- Cr Christine Rankin
- Cr Rachel Shepherd
- Cr Kirsty Trueman
- Cr Yvonne Westerman
- Cr John Williamson

**Quorum** 7

**Julie Gardyne**  
**Chief Executive**

## Order Of Business

- 1 Karakia
- 2 Whakapāha | Apologies
- 3 Ngā Whakapānga Tukituki | Conflicts of Interest
- 4 Ngā Kaupapa Here Me Ngā Whakataunga | Policy and Decision Making
  - 4.1 Adoption of the Annual Report 2023/24.....3
- 5 Ngā Kōrero Tūmataiti | Confidential Business
  - Nil

**4.1 ADOPTION OF THE ANNUAL REPORT 2023/24**

**Author:** Jeanette Paenga, Finance Manager

**Authorised by:** Sarah Matthews, General Manager Organisation Performance

**TE PŪTAKE | PURPOSE**

To adopt the Annual Report 2023/24 and the Summary of the Annual Report 2023/24.

**NGĀ KŌRERORERO | DISCUSSION**

The Annual Report 2023/24 is the key public accountability document that compares Council's actual performance for the year against its forecast and targets in the Annual Plan and the third year of the Long-term Plan 2021-2031. Highlights of this report are set out in the introductory sections of the Annual Report and reproduced in the Summary of the Annual Report including the key message from the Mayor, a summary of the financial results for the year, Council's achievements in its activity areas and a summary of its major initiatives. Both documents are available in Attachments 1 and 2, respectively.

Council must adopt its Annual Report 2023/24 and Summary of the Annual Report 2023/24 by 31 December 2024 as required by s.98 of the Local Government Act, 2002. This deadline is later than in previous years due to delayed Long-Term Plan adoption, and as provided for by Schedule 1AA, Clause 47 of the LGA.

The Annual Report and Summary of the Annual Report are both audited to ensure consistency between the two documents and overall compliance with relevant legislation, accounting standards and generally accepted accounting principles. Council is due to receive an audit opinion from Council's Auditor - Audit New Zealand, in relation to Council's statement of service performance.

The Annual Report and Summary of the Annual Report were presented to Council's Risk and Assurance Committee on 09 December 2024, and the Committee recommends that Council adopts both reports.

In terms of financial performance, the Statement of Comprehensive Revenue and Expense shows a Group Operating Surplus of \$26.8 million against a budget of \$11.1 million. There are variances from budget and where significant these are explained in Note 34 of the Annual Report.

Performance measures for each group of activities aim to report on whether or not Council met its target levels of service. Performance measures usually relate to the quality, quantity, timeliness, or customer satisfaction for Council's key services. Council achieved 48 out of its 67 performance measures which is an improvement over last year's result of 46 out of 67. Details of achievement of performance measures by group of activities and the reason for not achieving some of them are detailed in the Annual Report.

**WHAKAKAPINGA | CONCLUSION**

Council is asked to adopt the Annual Report 2023/24 and the Summary Annual Report 2023/24.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That Council, pursuant to section 98 of the Local Government Act 2002, and on the recommendation of the Risk and Assurance Committee:

1. Adopts the Taupō District Council Annual Report 2023/24; and
2. Adopts the Taupō District Council Summary Annual Report 2023/24.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Annual Report 2023/24
2. Summary of the Annual Report 2023/24