

# **ATTACHMENTS**

**Kinloch Representative Group Meeting**

**27 February 2025**

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Kinloch Representative Group Meeting Minutes

7 November 2024

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING  
HELD AT THE KINLOCH COMMUNITY HALL , MATA PLACE , KINLOCH  
ON THURSDAY, 7 NOVEMBER 2024 AT 5.30PM**

**PRESENT:** Cr Christine Rankin (in the Chair), Mr Tim Brittain, Cr Rachel Shepherd, Ms Belinda Walker

**IN ATTENDANCE:** Environmental Services Manager (J Sparks), Parks Operations Manager (J Gordon), Transportation Asset Manager (C Sharland), Asset Engineer – Transportation (I Nitikan), Senior Policy Advisor (H Samuel), Policy Advisor (C Pilkington), Senior Engagement Advisor (J Charteris), Northern District Community Engagement Advisor (C Dredge), Communications Advisor (R Watts), Committee Advisor (N Turnbull)

**MEDIA AND PUBLIC:** 12 Members of the public

Notes: (i) Cr Rachel Shepherd opened and closed the meeting with a karakia.

(ii) Member Ms Belinda Walker requested to film the committee members and council staff presenting to the committee from item 2 onwards and livestreamed to the Kinloch Families' Trust Facebook page.

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**KIN202411/01 RESOLUTION**

Moved: Mr Tim Brittain  
Seconded: Cr Rachel Shepherd

That the apologies received from Mayor David Trewavas, Cr Duncan Campbell, and Mr Pat Kane be accepted.

**CARRIED**

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202411/01 above.

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 5 SEPTEMBER 2024**

**KIN202411/02 RESOLUTION**

Moved: Ms Belinda Walker  
Seconded: Cr Rachel Shepherd

That the minutes of the Kinloch Representative Group meeting held on Thursday 5 September 2024 be approved and adopted as a true and correct record.

**CARRIED**

Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202411/02 above.

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**1 NGĀ RIPOATA | REPORTS****5.1 PUBLIC FORUM****Master Jack Gibson**

Master Gibson spoke to the group about the possibility of installing a water fountain near the Kinloch store as it would be helpful for residents and in particular, athletes exercising in the area.

The group thanked Master Gibson for his submission to the public forum and passed the details on to the Parks Operations Manager who would be in touch with the group regarding the viability of a water fountain near the Kinloch store.

**KIN202411/03 RESOLUTION**

Moved: Mr Tim Brittain  
Seconded: Cr Rachel Shepherd

That the Kinloch Representative Group receives comments from members of the public.

**CARRIED**

*Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202411/03 above.*

**5.2 UPDATE ON FUTURE DEVELOPMENT STRATEGY AND CHANGES TO THE DISTRICT PLAN**

The Policy Advisor and Senior Policy Advisor introduced themselves to the group and provided updates on the Future Development Strategy and changes to the District Plan.

The Policy Advisor explained that the Future Development Strategy (FDS) was an update to the existing strategy which looked at the growth of the district over the coming 35 years. It used population projections to identify how much growth was anticipated for that period. The current population projections indicated that over the coming five years, 5,000 residents would call Taupō home, and it was estimated that an additional 4,000 homes would be required to accommodate growth.

Council was planning to consult on the FDS during November and December 2024. It would be published on Council's website for members of the public to view.

**KIN202411/04 RESOLUTION**

Moved: Ms Belinda Walker  
Seconded: Cr Rachel Shepherd

That the Kinloch Representative Group receives the information on the Future Development Strategy and upcoming changes to the District Plan.

**CARRIED**

*Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202411/04 above.*

### 5.3 KINLOCH MARINA FOOTBRIDGE REMEDIAL WORKS UPDATE

The Transportation Asset Manager introduced the new Asset Engineer – Transportation to the group. The Asset Engineer – Transportation provided an update to the group on the Kinloch Marina Footbridge remedial works.

He advised that the works would be completed before 2025, with the works commencing at the end of November 2024. There would be certain parts of the Marina closed to the public during the works. Signage would be erected to notify the public.

#### KIN202411/05 RESOLUTION

Moved: Mr Tim Brittain  
Seconded: Ms Belinda Walker

That the Kinloch Representative Group receives the update regarding the upcoming Kinloch Marina Footbridge remedial works.

**CARRIED**

*Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202411/05 above.*

### 5.4 KINLOCH SNAPSHOT

The Parks Operations Manager provided an update on the Christmas preparations. The following key points were noted:

- She advised that a portaloos would be delivered early December and available until Waitangi weekend in 2025.
- New rubbish and recycling stations would be installed before Christmas, following a trial that was done in the area regarding types of rubbish being disposed in the area.
- Dog litter bins would also be placed in certain areas to replace some of the bigger bins.
- Contractors were booked in to begin works on the potholes along Whangamata Road before December 2024.

The Northern District Community Engagement Advisor provided an update on engagements in the area. She advised that the Whangamata Road Improvements Project was running on schedule with no delays, and the carpark installation near the stream trail entry was the next step in phase one of the project.

#### KIN202411/06 RESOLUTION

Moved: Cr Rachel Shepherd  
Seconded: Ms Belinda Walker

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

**CARRIED**

*Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202411/06 above.*

**5.5 MEMBERS' REPORTS****Ms Belinda Walker**

- There were questions raised regarding the maintenance of the area behind the Kinloch hall. The Parks Operations Manager advised that the team would organise for maintenance on that area.
- Thanked the organisers for their service of hosting the bonfire nights over the previous years.
- The Kinstock event was planned for February 2025.
- Thanked Foy Bayley who arranged the Creepy Kinloch event that was a great success in the community.
- Planning was underway for the Trolley Derby in 2025.
- Market day that was held by the youth entrepreneurs was very successful.

**Mr Tim Brittain:**

- The Kinloch Community Association (KCA) had their annual general meeting that went well, with the association being in a sound financial position and holding a record membership amount.
- KCA supported volunteers working on the domain before the Kinloch Market. Although there was rain in the days leading up to the market, it was maintained well and did not disrupt stall holders.
- More work was being done on the Whangamata stream trails, it was exceptional and great to see. There was a substantial donation that would help the work progress further.
- Was pleased to see the roading developments to ensure much safer entry points into Kinloch.
- RUSEC security had been engaged to monitor the bonfire night coming up, and also the Christmas period. It was good to have those connections to ensure safe summer months.

**KIN202411/07 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Mr Tim Brittain

That the Kinloch Representative Group receives the reports from members.

**CARRIED**

*Note: All members present at the Kinloch Representative Group meeting voted in favour of resolution KIN202411/07 above.*

**2 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

**The meeting closed at 6.28pm**

**The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 27 February 2025.**

.....  
**CHAIRPERSON**

Extracts from Standing Orders 2022-2025

## **15. Public Forums | Ngā Matapakinga a te Marea**

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

### **15.1 Time limits | Ngā tepenga wā**

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

### **15.2 Restrictions | Ngā Herenga**

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

### **15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea**

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

### **15.4 No resolutions | Kāore he tatūnga**

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

### **15.5 Application of restrictions | Te hāngaitanga o ngā Herenga**

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

*LGOIMA, s 46A(7).*

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

**Please note**, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

**9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take**

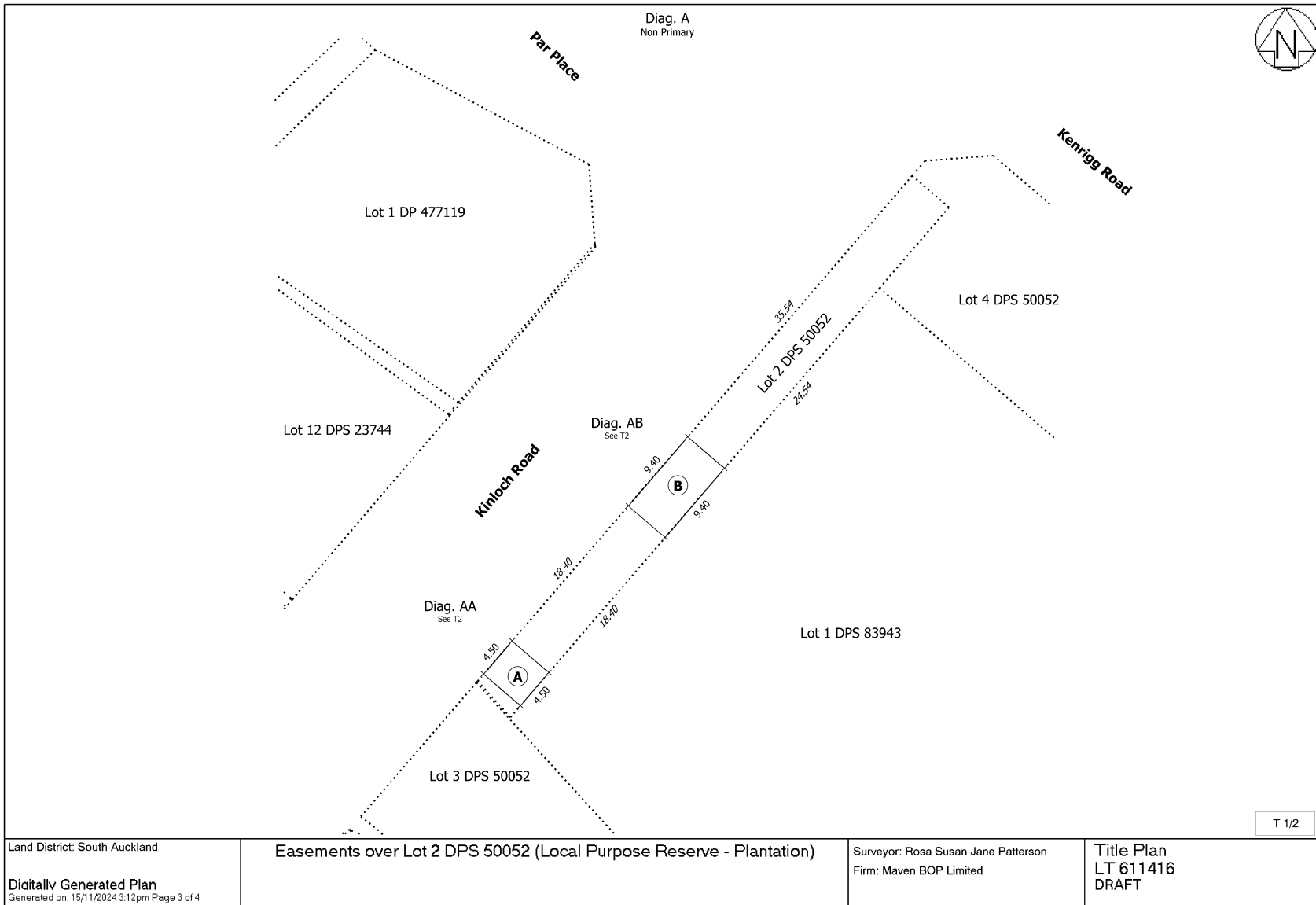
A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

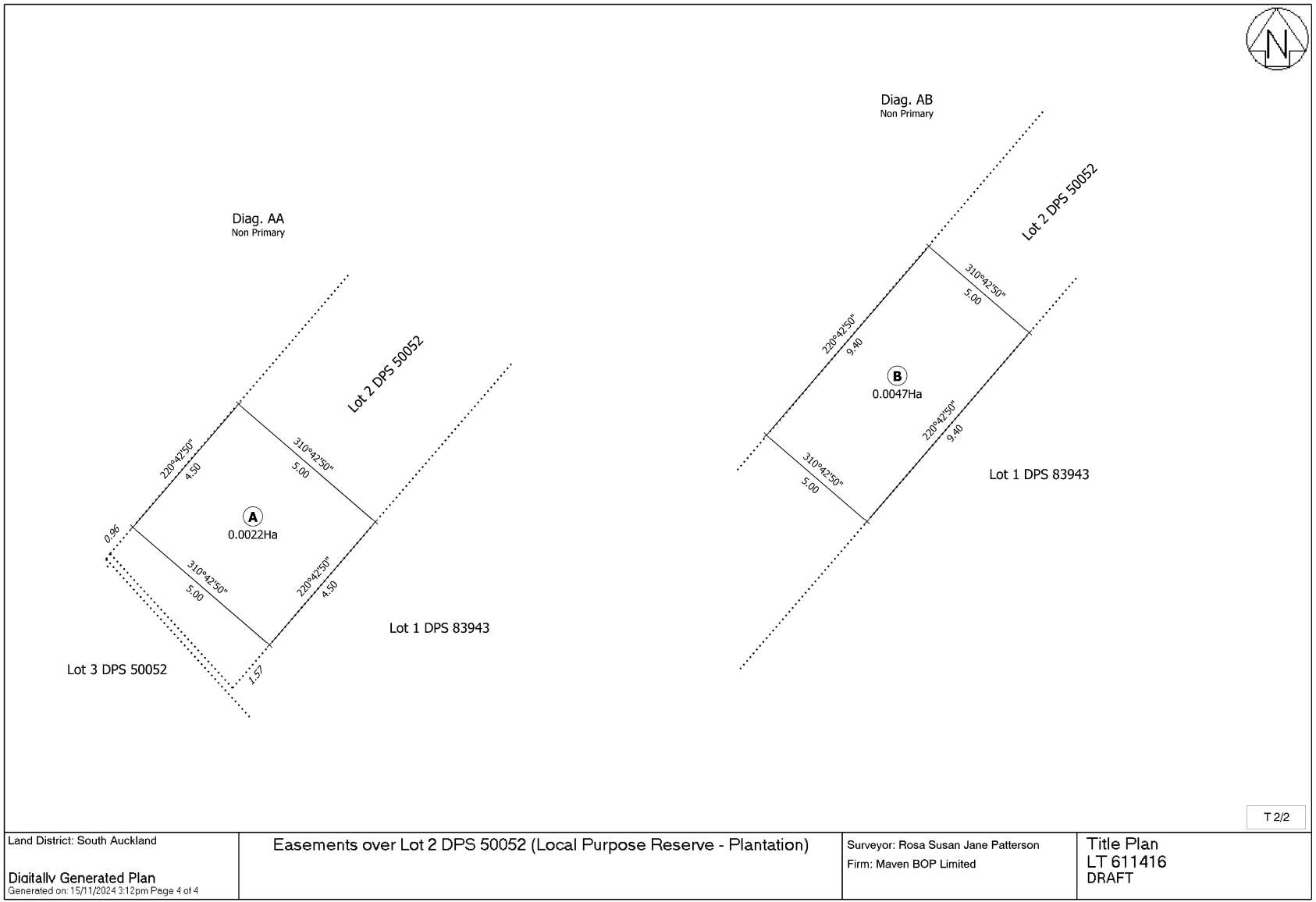
*LGOIMA, s 46A(7A).*



**Proposed Development layout including vehicle access and carparking**  
**140 Kenrigg Road, Kinloch**







Land District: South Auckland  
 Digitally Generated Plan  
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Easements over Lot 2 DPS 50052 (Local Purpose Reserve - Plantation)

Surveyor: Rosa Susan Jane Patterson  
 Firm: Maven BOP Limited

Title Plan  
 LT 611416  
 DRAFT