

**I give notice that
an Ordinary Meeting of Council will be held on:**

Date:	Tuesday, 25 February 2025
Time:	1.00pm
Location:	Waiora House 100 Kaimanawa Street Taupō

AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas
Deputy Chairperson Cr Kevin Taylor

Members

- Cr Duncan Campbell
- Cr Karam Fletcher
- Cr Sandra Greenslade
- Cr Kylie Leonard
- Cr Danny Loughlin
- Cr Anna Park
- Cr Christine Rankin
- Cr Rachel Shepherd
- Cr Kirsty Trueman
- Cr Yvonne Westerman
- Cr John Williamson

Quorum 7

Julie Gardyne
Chief Executive

Order Of Business

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2	Whakapāha Apologies	
3	Ngā Whakapānga Tukituki Conflicts of Interest	
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4.1 ORDINARY COUNCIL MEETING - 26 NOVEMBER 2024

Author: Shainey James, Governance Quality Manager

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Council meeting held on Tuesday 26 November 2024 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Council Meeting Minutes - 26 November 2024

4.2 ORDINARY COUNCIL MEETING - 10 DECEMBER 2024

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Council meeting held on Tuesday 10 December 2024 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Council Meeting Minutes - 10 December 2024

4.3 ORDINARY COUNCIL MEETING - 17 DECEMBER 2024

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Council meeting held on Tuesday 17 December 2024 (public and confidential portions) be approved and adopted as true and correct records.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Council Meeting Minutes - 17 December 2024
2. Council Meeting Minutes - 17 December 2024 - confidential portion

4.4 EXTRAORDINARY COUNCIL MEETING - 20 DECEMBER 2024

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the extraordinary Council meeting held on Friday 20 December 2024 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Council Meeting Minutes - 20 December 2024

5.1 ALLOCATION OF STRATEGIC PARTNERSHIP FUND (2024 - 2027)

Author: Bryre Forlong, Senior Funding and Partnerships Advisor

Authorised by: Hadley Tattle, Community Engagement and Development Manager

TE PŪTAKE | PURPOSE

To allocate the Strategic Partnership Fund for the 2024 – 2027 period.

WHAKARĀPOPOTANGA MATUA | EXECUTIVE SUMMARY

Through the Long-term plan (LTP) process, Council allocated a total of \$700,000 excluding GST, per annum for distribution to communities through its contestable community funding programme.

The Community Funding Policy (2024) outlines the five funds provided by Council. The Strategic Partnership Fund provides a grant over multiple years to organisations who have capacity to support Council to achieve key strategic outcomes and/or provide advice on business-as-usual activities, programmes, and projects.

At the 29 October 2024 Council meeting, Council resolved to seek applications for this fund in five key areas, with targeted outcomes sought in each of these.

- Sports, recreation, and reserves planning;
- Arts, culture, ngā toi and cultural well-being;
- Climate risk;
- Community wellbeing; and
- Sustainable transport choices.

At the same meeting, Council also resolved that up to \$300,000 excluding GST of the \$700,000 excluding GST per annum budget may be allocated across a maximum of five agreements, one in each of the priority areas listed above.

Council then sought applications to the fund from 4 November 2024 – 10 December 2024. A total of seventeen applications were received over this period.

Applications have now been assessed and comments included as attachment one. It is now time for Council to consider and allocate the Strategic Partnership Fund for the 2024 – 2027 period.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council:

1. Considers applications to the Strategic Partnership Fund for the 2024 – 2027 period.
2. Allocates up to \$300,000 excluding GST, to a maximum of five recipients under the Strategic Partnership Fund and directs Council to prepare and enter into funding agreements until 30 June 2027 with the following organisations:

Sports, recreation, and reserves planning:

\$_____ per annum, excluding GST, with ORG NAME

Arts, culture and ngā toi:

\$_____ per annum, excluding GST, with ORG NAME

Climate risk:

\$_____ per annum, excluding GST, with ORG NAME

Community well – being

\$_____ per annum, excluding GST, with ORG NAME

Sustainable transport choices

\$_____ per annum, excluding GST, with ORG NAME

3. Directs Council officers to notify all applicants.

TE WHAKAMAHUKI | BACKGROUND

During the Long-term Plan (LTP) 2024 – 2027 consultation process, Council adopted a new Community Funding Policy 2024 (the policy), and a new Eligibility and Assessment Framework 2024 (the framework).

These documents outline the types of contestable funds council provides to communities, and guides how funding requests are prioritised, and decisions made.

Council then adopted the LTP, allocating a total of \$700,000 excluding GST per annum to the community funding programme.

The community funding programme consists of five funds:

- Strategic Partnership Fund;
- Accelerator Fund;
- Mangakino Pouakani Community Fund;
- Tūrangi Tongariro Community Fund; and
- Taupō and Taupō East Rural Community Fund.

The Strategic Partnership Fund is designed for groups or organisations who have capacity to support Council to achieve key strategic outcomes and/or provide advice on business-as-usual activities, programmes, and projects.

At a meeting on 29 October 2024, Council resolved up to \$300,000 excluding GST per annum of the overall community funding budget may be directed toward the Strategic Partnership Fund for the 2024 – 2027 period. At the same meeting, Council resolved that it would seek partnerships with organisations across five key areas:

Council Priority	Outcomes sought through the fund
Sport, recreation, and reserves planning	<ul style="list-style-type: none"> - Plan for the future of our district’s sport and recreational facilities, reserves, and parks. - Support recreation and sports organisations to collaborate and to be sustainable.
Arts, culture and ngā toi and cultural well – being	<ul style="list-style-type: none"> - Plan for the future of our district’s cultural art facilities, venues, and opportunities for communities. - Support the development and capability of resilient arts, culture and ngā toi communities across the district.
Climate risk and environmental well – being	<ul style="list-style-type: none"> - Protect our district’s natural ecosystems. - Connect people to and educating them about nature. - Plant trees and undertake native revegetation programmes.
Community well – being	<ul style="list-style-type: none"> - Provide social service networking opportunities. - Facilitate opportunities that build capability and capacity for community organisations. - Support social service community organisations to collaborate.
Sustainable transport choices	<ul style="list-style-type: none"> - Support Taupō to be the most cycle friendly place in New Zealand. - Educate and encourage people, including rangatahi, to use sustainable transport options. - Maintain cycling tracks across the district to provide economic

	opportunities for the district.
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The policy outlines that Council will decide and allocate the multi – year Strategic Partnership Fund, and the multi – year accelerator fund. Local representative or grants committees are the decision makers for the Mangakino Pouakani, Tūrangi Tongariro and Taupō and Taupō East Rural community funds.

Council advertised and accepted applications for its Strategic Partnership Fund from 4 November – 10 December 2024. The funding window was advertised on social media, council’s website, connect newsletter, funding newsletter, through community – led newsletters and by officers directly contacting previous applicants, recipients, and potential applicants.

Council received seventeen applications in total for the Strategic Partnership Fund. The applications were shared securely with elected members on 9 January 2025 to support decision-making.

Applications were also assessed for eligibility and alignment against the framework. Officers’ assessment of these requests was circulated previously, and have been provided in attachment one.

Applications received.

A total of seventeen applications were received by 10 December 2024, requesting a total of \$670,000.

These applications were assessed against the framework. The framework considers several aspects of an application, including purpose, strategic alignment, capacity and experience, provision of an evidence-based budget, evidence of success evaluation, project benefit and community support. It ensures Council considers all requests in a consistent, transparent and fair manner.

Sixteen applicants requested to be heard as part of the decision-making process. Each submitter had three minutes to speak to their application.

	Applicant name	Strategic Priority	Amount requested (per annum)
1	Sport Waikato	Sport, recreation, and reserves planning	\$50,000
2	Lake Taupō Sports Advisory Council	Sport, recreation, and reserves planning	\$60,000
3	Oruanui Pony Club	Sport, recreation, and reserves planning	\$15,000
4	Creative Waikato	Arts, culture and ngā toi and cultural well being	\$55,000
5	Creative Taupō	Arts, culture and ngā toi and cultural well being	\$80,000
6	TownCentre Taupō	Arts, culture and ngā toi and cultural well being	\$20,000
7	Sea Cleaners Trust	Climate risk	\$60,000
8	Taupō Community Gardens Trust	Climate risk	Year 1 - \$23,600 Year 2 - \$26,505 Year 3 - \$26,677
9	Greening Taupō	Climate risk	\$60,000
10	Mangakino Central Charitable Trust	Community well – being	\$50,000
11	Taupō Blue Light Ventures	Community well – being	\$20,000
12	Waikato River Trails Trust	Community well – being	\$30,000
13	Waiora Community Trust	Community well – being	\$70,000
14	Taupō Family Centre	Community well – being	\$50,000
15	The Royal New Zealand Society for the Prevention of Cruelty to Animals	Community well – being	\$20,000

16	Maru Energy Trust	Community well – being	\$30,000
17	Bike Taupō Advocacy Group Incorporated	Sustainable Transport Choices	\$85,000

Eligibility and assessment of applications

As directed by the policy, Strategic Partnership Fund recipients will be with groups or organisations who have capacity to deliver a service that supports Council to achieve core strategic outcomes and provide advice on business – as – usual activities and projects.

The Strategic Partnership Fund has the following eligibility criteria. Officers have assessed all applications for eligibility.

- The applicant must be a not-for-profit, charitable organisation who will use the funds to benefit local communities in the district (irrespective of where the organisation is based).
- An applicant who has previously received funding from Council must have fulfilled all its obligations and requirement under the previous funding agreement.
- Individuals cannot apply.

Funding may be used for (but is not limited to) the following purposes:

- Salaries and wages
- Operational costs
- Materials and supplies
- Advertising
- Venue or equipment hire
- Rent
- Maintenance of equipment or facilities

Funding may not be used for the following purposes:

- Capital improvements to facilities not owned by the applicant
- Food or catering for an event
- Insurance
- Subscriptions
- Services or projects seeking to promote commercial, political, or religious objectives
- Costs associated with fundraising events where profits are redistributed to another group
- Debt servicing or repayment
- Legal expenses
- Medical expenses
- Public services that are the responsibility of central government (e.g. core education, primary healthcare)
- Purchase of alcohol
- Prize money

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

The financial impact of the proposal is estimated to be up to \$300,000 (excluding GST) per annum.

The expenditure outlined is currently budgeted for in the LTP. Expenditure for the Strategic Partnership Fund forms part of the community grants and funding budget which is \$700,000 excluding GST per annum.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social, economic, environmental, and cultural well – being are of relevance to this particular matter.

Authorisations are not required from external parties.

Ngā Hīraunga Kaupapa Here | Policy Implications

The proposal has been evaluated against the Long-term Plan, Annual Plan, Community Funding Policy 2024 and Community Funding Eligibility and Assessment Framework 2024.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes, and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

There are no specific issues related to iwi/ hapū/ Māori in this decision.

Ngā Tūraru | Risks

There may be concerns that ratepayer money will not be used correctly by these organisations. This is mitigated by the criteria, requiring all applicants to provide evidence (e.g. invoices and quotes) of what funding is to be spent on, funding purpose clauses entered into contracts, as well as recipients to report and provide evidence to Council annually to account for spending.

This fund is oversubscribed, which is not unexpected with many grant funders also experiencing similar demands. This will mean some groups will miss out on funding. We have made steps to mitigate the impact of this by working with previous recipients to develop diversified funding plans and by providing a range of resources and support opportunities for organisations to develop their funding approach.

With recent changes made to Council's community funding programme, it is possible that some organisations were unsure or did not fully understand the changes. This may mean that applicants may feel dissatisfied with decisions made. We aim to mitigate this by providing rationale back to applicants on the outcome of their application.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

Applicants will be advised of the outcome of their applications by email and high-level details of decisions made will be posted on Council's website (purpose and amount). Over the duration of the agreement, officers may choose to highlight the work of an organisation and how we are working with them through a good news story as part of our work to highlight positive impact.

Please note: applicants' financial statements and other potentially sensitive information will not be released publicly.

WHAKAKAPINGA | CONCLUSION

Council is required to allocate the Strategic Partnership Fund for the 2024 – 2027 period, in line with the Community Funding Policy 2024 and Eligibility and Assessment Framework 2024.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Officer Assessment Comments - Strategic Partnership Fund
2. Community Funding Policy 2024
3. Community Funding Eligibility and Assessment Framework 2024

5.2 ALLOCATION OF ACCELERATOR FUND (2024 - 2027)

Author: Bryre Forlong, Senior Funding and Partnerships Advisor

Authorised by: Hadley Tattle, Community Engagement and Development Manager

TE PŪTAKE | PURPOSE

To allocate the Accelerator Fund for the 2024 – 2027 period.

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

Through the Long-term Plan (LTP) process, Council allocated a total of \$700,000 excluding GST, per annum, for distribution to communities through its contestable community funding programme.

The Community Funding Policy (2024) outlines five funds provided by Council. The Accelerator Fund provides a grant over multiple years to organisations who want to develop programmes and initiatives, as well as gaining support to develop their own operational capability and capacity.

At the 29 October 2024 Council meeting, Council resolved that up to \$160,000 of the \$700,000 per annum budget (excluding GST) may be allocated across up to eight recipients for this fund. At the same meeting, Council also resolved that a maximum of \$20,000 per annum may be awarded to each applicant.

Council then sought applications to the fund from 4 November – 10 December 2024. A total of twenty-four applications were received over this period.

Applications have now been assessed and comments included as attachment one. It is now time for Council to consider and allocate the Accelerator Fund for the 2024 – 2027 period.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council:

1. Considers applications to the Accelerator Fund for the 2024-2027 period.

2. Allocates up to \$160,000, excluding GST, to a maximum of eight recipients under the Accelerator Fund and directs Council to prepare and enter into funding agreements until 30 June 2027 with the following organisations:
 - \$_____ per annum with ORG NAME
 - \$_____ per annum with ORG NAME
 - \$_____ per annum with ORG NAME
 - \$_____ per annum with ORG NAME
 - \$_____ per annum with ORG NAME
 - \$_____ per annum with ORG NAME
 - \$_____ per annum with ORG NAME
 - \$_____ per annum with ORG NAME

3. Directs Council officers to notify all applicants.

TE WHAKAMAHUKI | BACKGROUND

During the Long-term Plan (LTP) 2024 – 2027 consultation process, Council adopted a new Community Funding Policy 2024 (the policy attached in item 5.1), and a new Eligibility and Assessment Framework 2024 (the framework also attached in item 5.1).

These documents outline the types of contestable funds council provides to communities, and guides how funding requests are prioritised, and decisions made.

Council then adopted the LTP, allocating a total of \$700,000 excluding GST per annum to the community funding programme.

The community funding programme consists of five funds:

- Strategic Partnership Fund;
- Accelerator Fund;
- Mangakino Pouakani Community Fund;
- Tūrangi Tongariro Community Fund; and
- Taupō and Taupō East Rural Community Fund.

The Accelerator Fund provides a grant over multiple years to organisations who want to develop programmes and initiatives, as well as gaining support to develop their own operational capability and capacity.

At a meeting on 29 October 2024, Council resolved up to \$160,000 per annum of the overall community funding budget will be directed toward the Accelerator Fund for the 2024 – 2027 period. At the same meeting, Council also resolved that the maximum amount to be allocated to a recipient of this fund would be \$20,000 per annum.

The policy outlines that Council decide and allocate the multi – year strategic partnership fund, and the multi – year Accelerator Fund. Local representative or grants committees are the decision makers for the Mangakino Pouakani, Tūrangi Tongariro and Taupō and Taupō East Rural community funds.

Council advertised and accepted applications for its Accelerator Fund from 4 November – 10 December 2024. The funding window was advertised on social media, council's website, connect newsletter, funding newsletter, through community – led newsletters and by officers directly contacting previous applicants, recipients, and potential applicants.

Council received twenty-four applications in total for the Accelerator Fund. The applications were shared securely with elected members on 9 January 2025 to support decision-making.

Applications were also assessed for eligibility and alignment against the framework. Officers' assessment of these requests was circulated previously, and have been provided in attachment one.

Applications received

A total of twenty-four applications were received by 10 December 2024, requesting a total of \$427,000.

These applications were assessed against the framework. The framework considers several aspects of an application, including purpose, strategic alignment, capacity and experience, provision of an evidence-based budget, evidence of success evaluation, project benefit and community support. It ensures Council considers all requests for funding in a consistent, transparent and fair manner.

Sixteen applicants requested to be heard as part of the decision-making process. Each submitter had three minutes to speak to their application.

	Applicant name	Purpose of request	Amount requested (per annum)
1	Great Lake Taupō Filipino Basketball	To support invitational games and local tournaments	\$1,500
2	Sea Cleaners Trust	To support Sea Cleaners to operate within Lake Taupō's shores and waterways	\$20,000
3	Mangakino Central Charitable Trust	To support operational and initiative costs for the Mangakino Central Charitable Trust	\$50,000
4	Tūrangi Rangatahi Hub	To support operational costs for the Rangatahi Hub	\$20,000
5	Taupō School of Music	To support operational costs for the Taupō School of Music	\$20,000
6	Graeme Dingle Foundation Waikato	To support operational costs for the Graeme Dingle Foundation to operate in Marotiri and Whakamaru Primary School	\$20,000
7	Safe Tūrangi	To support operational costs for Safe Tūrangi	\$20,000
8	Life Education Trust Central Plateau	To support operational costs for the Healthy Harold programme in local schools	\$15,000
9	Brain Injury Waikato Inc.	To support wages for a community educator and navigator to deliver services to the Taupō District	\$30,000
10	Creative Taupō aka Taupō Community Arts Council	To support Creative Taupō with costs associated with three major projects: a website, portable art space, scholarship, and internship opportunities	\$20,000
11	Oruanui Pony Club	To support operational and project costs for Oruanui Pony Club	\$15,000
12	Horserusnz Charitable Trust	To support operational costs to run programmes in partnership with Mangakino and Whakamaru School	\$20,000
13	Lake Taupō District Sports Advisory Council	To support administration and wage costs for the delivery of the KiwiSport Programme, Taupō Sport Services, and the Taupō District Sports Awards	\$20,000
14	Te Hokingā ki tō Mauri	To support operational costs to deliver services for whanau through Rongoa tikanga and holistic practices	\$20,000
15	Volunteer Great Lake Taupō	To support operational costs for Volunteer Great Lake Taupō	\$20,000
16	Taupō Community Gardens	To support costs for a coordinator role for the Taupō Community Gardens	\$20,000
17	Taupō Sculpture Trust	To support a community engagement plan and marketing campaign for the Taupō Sculpture Trust	\$20,000
18	Kids Greening Taupō (under Tongariro Natural History Society)	To support administrative costs for the Kids Greening Taupō programme	\$20,000
19	The Royal New Zealand Society for the Prevention of Cruelty to Animals - (SPCA Taupō Op Shop)	To support the SPCA Taupō with operational costs for the op shop	\$13,000
20	Real Southern Lakes	To support with operational costs associated with the development of 'Youth Week'	\$29,366.23
21	Lakes and Waterways Action Group Charitable Trust (LWAG)	To support with operational costs associated with establishing a 'lake protection' community	Year 1: \$17300 Year 2: \$19700 Year 3: \$19700
22	Tūrangi Toy Library	To support with operational costs, including the purchase of new toys.	\$10,000

23	Tūrangi Tongariro Sports Foundation Inc	To support operational costs of the Tūrangi Tongariro Sports Foundation	\$8,000
24	New Zealand Collective of Abused in State Care Charitable Trust	To support operational costs to deliver wananga to state care survivors	\$25,000

Recipients for the 2024 – 2027 period will not be eligible to receive this fund again in future.

Eligibility and assessment of applications

As directed by the policy, Accelerator Fund recipients should be community groups or organisations who have indicated they would like to grow their offering to communities, and who are willing to work with council to develop their capability and capacity.

The Accelerator Fund has the following eligibility criteria. Officers have assessed all applications for eligibility.

The applicant must be a not-for-profit, charitable organisation who will use the funds to benefit local communities in the district (irrespective of where the organisation is based).

- An applicant who has previously received funding from Council must have fulfilled all its obligations and requirement under the previous funding agreement.
- Individuals cannot apply.

Funding may be used for (but is not limited to) the following purposes:

- Salaries and wages
- Operational costs
- Materials and supplies
- Advertising
- Venue or equipment hire
- Rent
- Maintenance of equipment or facilities

Funding may not be used for the following purposes:

- Capital improvements to facilities not owned by the applicant
- Food or catering for an event
- Insurance
- Subscriptions
- Services or projects seeking to promote commercial, political, or religious objectives
- Costs associated with fundraising events where profits are redistributed to another group
- Debt servicing or repayment
- Legal expenses
- Medical expenses
- Public services that are the responsibility of central government (e.g. core education, primary healthcare)
- Purchase of alcohol
- Prize money

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

The financial impact of the proposal is estimated to be up to \$160,000 (excluding GST) per annum.

The expenditure outlined is currently budgeted for in the LTP. Expenditure for the Accelerator Fund forms part of the community grants and funding budget which is \$700,000 excluding GST per annum.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social, economic, environmental, and cultural well – being are of relevance to this particular matter.

Authorisations are not required from external parties.

Ngā Hīraunga Kaupapa Here | Policy Implications

The proposal has been evaluated against the Long-term Plan, Annual Plan, Community Funding Policy 2024 and Community Funding Eligibility and Assessment Framework 2024.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes, and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

There are no specific issues related to iwi/ hapū/ Māori in this decision.

Ngā Tūraru | Risks

There may be concerns that ratepayer money will not be used correctly by these organisations. This is mitigated by the criteria, requiring all applicants to provide evidence (e.g. invoices and quotes) of what funding is to be spent on, funding purpose clauses entered into contracts, as well as recipients to report and provide evidence to Council annually to account for spending.

This fund is oversubscribed, which is not unexpected with many grant funders also experiencing similar demands. This will mean some groups will miss out on funding. We have made steps to mitigate the impact of this by working with previous recipients to develop diversified funding plans and by providing a range of resources and support opportunities for organisations to develop their funding approach.

With recent changes made to Council's community funding programme, it is possible that some organisations were unsure or did not fully understand the changes. This may mean that applicants may feel dissatisfied with decisions made. We aim to mitigate this by providing rationale back to applicants on the outcome of their application.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

Applicants will be advised of the outcome of their applications by email and high-level details of decisions made will be posted on council's website (purpose and amount). Over the duration of the agreement, officers may choose to highlight the work of an organisation and how we are working with them through a good news story as part of our work to highlight positive impact.

Please note: applicants' financial statements and other potentially sensitive information will not be released publicly.

WHAKAKAPINGA | CONCLUSION

Council is required to allocate the Accelerator Fund for the 2024 – 2027 period, in line with the Community Funding Policy 2024 and Eligibility and Assessment Framework 2024.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Officer Assessment Comments - Accelerator Fund

5.3 ALLOCATION OF FUNDING TO THE ONE-OFF COMMUNITY FUNDS (2024 - 2027)

Author: Bryre Forlong, Senior Funding and Partnerships Advisor

Authorised by: Hadley Tattle, Acting General Manager People and Community Partnerships

TE PŪTAKE | PURPOSE

To determine the amount of funding to be allocated across council's one – off community funds for the 2024 – 2027 period.

NGĀ KŌRERORERO | DISCUSSION

During the development of Long-term Plan (LTP) 2024 – 2027, Council adopted a new Community Funding Policy 2024 (the policy attached in item 5.1), and a new Eligibility and Assessment Framework 2024 (the framework attached in item 5.1).

The documents referred to above outline the types of contestable funds Council provides to communities, and guide how funding requests are prioritised and how decisions are made.

Council then allocated a budget of \$700,000 per annum, excluding GST, to the community funding programme. This budget is set until June 2027.

The community funding programme consists of five funds:

- Strategic Partnership Fund;
- Accelerator Fund;
- Mangakino Pouakani Community Fund;
- Tūrangi Tongariro Community Fund; and
- Taupō and Taupō East Rural Community Fund.

At a meeting on 29 October 2024, Council resolved to allocate up to \$300,000 per annum of the overall budget toward the Strategic Partnership Fund, and up to \$160,000 per annum of the overall budget toward the Accelerator Fund for the 2024 – 2027 period.

Council considered funding requests to the Strategic Partnership Fund and the Accelerator Fund earlier in this meeting on 25 February 2025. Following the allocation of these multi – year funds, the remaining community funding budget needs to be allocated across the Mangakino Pouakani Community Fund, the Tūrangi Tongariro Community Fund, and the Taupō and Taupō East Rural Community Fund.

Under the former community grant structure, the budget was distributed as per below:

- Mangakino Pouakani Community Grant - \$25,000 per annum, excluding GST;
- Taupō and Taupō East Rural Community Grant - \$20,000 per annum, excluding GST;
- Tūrangi Tongariro Community Grant - \$ 65,000 per annum, excluding GST;
- Social Services Community Grant - \$100,000 per annum, excluding GST;
- Creative Taupō Community Grant - \$30,000 per annum, excluding GST; and
- Community Sports Grant - \$40,000 per annum, excluding GST.

Following confirmation of budgets for the one – off funds, Council will advertise and accept applications for the 2024 – 2025 financial year. The funding round is planned to open from 3 March to 31 March 2025, with decisions made in April.

While the policy outlines two funding rounds for each fund per year, due to the late adoption of the LTP, there will be only one funding round for the 2024 – 2025 financial year.

WHAKAKAPINGA | CONCLUSION

Council needs to determine how the remaining community funding budget is to be allocated across the one – off community funds.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council approves the remaining available budget for the 2024-2027 community funding programme to be allocated to the following three community funds:

\$X excluding GST to the Mangakino Pouakani Community Fund per annum (until June 2027)

\$X excluding GST to the Tūrangi Tongariro Community Fund per annum (until June 2027)

\$X excluding GST to the Taupō and Taupō East Rural Community Fund per annum (until June 2027)

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.4 TEL FUND UPDATE

Author: Jeanette Paenga, Finance Manager

Authorised by: Sarah Matthews, General Manager Organisation Performance

TE PŪTAKE | PURPOSE

To receive an update on the performance of the TEL fund to 31 December 2024 and an update on the environmental, social and governance (ESG) compliance from our fund managers Forsyth Barr.

NGĀ KŌRERORERO | DISCUSSION

Council requested regular updates from Forsyth Barr on the performance of the TEL fund and compliance to the ESG parameters that were set with discussion with Council.

Forsyth Barr representatives will be attending the meeting to present their report.

WHAKAKAPINGA | CONCLUSION

That Council receives the report from Forsyth Barr.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council receives the report on the performance of the TEL fund to 31 December 2024 and the environmental, social and governance compliance from Forsyth Barr.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Environmental, social and governance compliance
2. TEL fund presentation from Forsyth Barr

5.5 CONTRACT CN523 WASTE SERVICES

Author: Brent Aitken, Environmental Impact Manager

Authorised by: Tony Hale, General Manager Community Infrastructure and Services

TE PŪTAKE | PURPOSE

The purpose of this report is to seek Council approval for unbudgeted operational expenditure to enable the delivery of district-wide waste services under the Waste Services Contract.

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

The Waste Services contract went out to tender in December 2023 for a contract that incorporated the operation of the district's six transfer stations, kerbside collection services and waste haulage from facilities to Broadlands Road.

This 7- year contract is set to commence from 1 July 2025 and the kerbside service being provided reflects the status quo as identified as the preferred option in the 2024 Long-term Plan (LTP) process, summarised in the report Review of the Kerbside Waste Collection Service presented at the 29 July 2024 Council meeting. This service incorporates a bag and crate service. The collection of recyclables is a kerbside sorting process.

There is funding currently available in the LTP, however approval of additional unbudgeted operational expenditure is required. The contract is considered to be of moderate significance due to the value of unbudgeted expenditure required, and that the service provision has already been considered as part of the 2024-34 LTP process. It is considered appropriate that Council make a decision given the contract is urgently required to ensure security of waste-related infrastructure services as the contract commencement date is 1 July 2025, and the contractor is required to place orders for new vehicles and equipment which they cannot do until they have a signed contract.

The inflation adjusted contract price for collection and transfer station operations is \$35,459,012 over the 7-year contract term. This compares to \$35,337,095 for the same period in the LTP which is a shortfall of \$121,917 over the term of the contract, less than 1% of the overall waste budget for the period and spread over the 7 years.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council approves unbudgeted solid waste expenditure of \$121,917 + GST (ONE HUNDRED AND TWENTY-ONE THOUSAND, NINE HUNDRED AND SEVENTEEN DOLLARS) for the purpose of awarding contract CN523 for Waste Services for the financial period from 2025/26 to 2031/32.

TE WHAKAMAHUKI | BACKGROUND

The proposal has not been presented previously.

NGĀ KŌRERORERO | DISCUSSION

Currently the waste services, incorporated in the Waste Services Contract are provided by a number of different contractors and suppliers. This new contract combines facility operation with kerbside refuse and recycling collection and haulage of waste from district facilities to Broadlands Road landfill. By combining these services, it enables the contractor to utilise district facilities and kerbside operations to provide better services to our communities.

This new Waste Services Contract commences from 1 July 2025 and reflects the outcome of the 2024-34 LTP process providing a bag and crate collection service at kerbside.

Based on this information it is considered that there are two options.

NGĀ KŌWHIRINGA | OPTIONS

Analysis of Options

Option 1. Provide additional expenditure to enable the Chief Executive to sign contract documents

Advantages	Disadvantages
<ul style="list-style-type: none"> Contract has been competitively tendered. Contractor has proven track record with Council. Would enable Council to continue to provide waste services from 1 July 2025 onwards 	<ul style="list-style-type: none"> Requires additional unbudgeted funds

Option 2. Go back to the market.

Advantages	Disadvantages
<ul style="list-style-type: none"> Could retest the market to see if services could be provided within the current budgets 	<ul style="list-style-type: none"> Council would have to negotiate extensions to existing contracts to enable service provision while the market is tested. A chance the service delivery costs would increase

Analysis Conclusion:

The preferred option is option 1.

The waste services contract has been competitively tendered and provides the outcomes of the LTP process for kerbside collections.

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

The financial impact of the proposal is estimated to be \$121,917. This is spread over the 7 years of the contract as follows:

Year	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total
Under/(over)	(84,476)	8,060	8,728	4,763	(4,614)	(19,351)	(35,026)	(121,917)

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for under the operational budget for the solid waste activity.

The contract price has come in close to the values budgeted in the Solid Waste activity for the term of the contract. The majority of the variance is in year one due to one-off set-up costs however this will be spread over the term of the contract to minimise fluctuations in the targeted rate and fees and charges.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that economic and environmental well-beings are of relevance to this particular matter.

The proposal enables Council to meet the current and future needs of the community for good quality local infrastructure and local services in a way that is most cost effective for households and business and hence complies with the Section 10 of the Local Government Act 2002.

Ngā Hīraunga Kaupapa Here | Policy Implications

The proposal has been evaluated against the following plans:

- Long Term Plan 2024-2034 Annual Plan Waikato Regional Plan
 Taupō District Plan Bylaws Relevant Management Plan(s)

There are no known policy implications.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include, but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

In line with these obligations and commitments and given the proposal is for an increase to budget for a project already consulted on during the LTP 2024-34 process it is determined that engagement with iwi/hapū/Māori has already occurred.

Ngā Tūraru | Risks

There are no known risks.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

No communication/media required.

WHAKAKAPINGA | CONCLUSION

Council approval is required for unbudgeted operational expenditure for waste services to enable Council to deliver services provided in the Waste Services contract which has a start date of 1 July 2025.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.6 CRUSHED CONCRETE CONTAMINATION AT BROADLANDS ROAD LANDFILL

Author: Louise Chick, Business Excellence Manager

Authorised by: Sarah Matthews, General Manager Organisation Performance

TE PŪTAKE | PURPOSE

This paper has the following purposes:

- To update Council on the status of asbestos contamination within crushed concrete stockpiles at the Broadlands Road Landfill.
- To request Council approval of a further \$850,000 (EIGHT HUNDRED AND FIFTY THOUSAND DOLLARS) of unbudgeted expenditure for the safe disposal of asbestos contaminated crushed concrete.

WHAKARĀPOPOTANGA MATUA | EXECUTIVE SUMMARY

This paper updates Council on the status of asbestos contamination of crushed concrete at Broadlands Road Landfill and requests approval for an additional \$850,000 of unbudgeted expenditure for the safe disposal of the contaminated material.

In July 2024, it was discovered that approximately 10,100 tonnes of crushed concrete at the landfill were contaminated with asbestos. Initial tests indicated that 25% of the samples had contamination beyond safe limits. An initial budget of \$500,000 was approved to address the issue.

Extensive testing has been conducted, and the stockpiles have been kept safe through measures such as covering with geofabric cloth and daily watering. The Council has been exploring cost-effective disposal options with the help of an independent expert.

Various disposal options were considered, including disposal at a North Waikato quarry, Rotorua quarry, and onsite disposal at Broadlands Road Landfill. The recommended option is to dispose of the contaminated material at the North Waikato quarry, which is the most cost-effective and aligns with iwi expectations.

The total project cost is estimated to be \$1.35 million, requiring an additional \$850,000 in unbudgeted expenditure.

The paper highlights health and safety risks associated with moving asbestos-contaminated material and the need for ongoing dampening and visual inspections. It also discusses the financial impact and the importance of maintaining constructive relationships with local iwi and hapū.

Council is committed to addressing the asbestos contamination issue while ensuring the safety and well-being of the community and upholding its long-term environmental and cultural responsibilities.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council:

1. Receives the report relating to crushed concrete contamination at Broadlands Road Landfill; and
2. Approves unbudgeted expenditure of \$850,000 (EIGHT HUNDRED AND FIFTY THOUSAND DOLLARS) + GST to the 2024/25 budget for the safe disposal of asbestos contaminated crushed concrete, to be funded from prior year cash reserves.

TE WHAKAMAHIKI | BACKGROUND

In July 2024 Council became aware that approximately 10,100 tonnes of crushed concrete stockpiled at Broadlands Road Landfill has some degree of asbestos contamination. Initially 12 samples were taken across three large stockpiles, and at this time tests indicated 25% had asbestos contamination beyond safe limits.

Council approved an initial budget of \$500,000 to respond to this matter at its 30 July 2024 meeting and this budget was incorporated into the 2024-34 LTP.

In early August 2024, Council released a media statement that “asked anyone who may be concerned about concrete material purchased from Broadlands Road Landfill to contact council”. At this time, the extent of contamination was thought to be low, and this was also expressed in the media release.

In August signs were also placed at the entry to the landfill asking customers who had previously purchased crushed concrete to get in touch with Council. No customers have been forthcoming.

Since this time the stockpiles have been distributed into smaller piles and more extensive testing undertaken. The stockpiles have been kept safe by covering with a geofabric cloth and daily watering of the stockpiles to further suppress dust.

Staff have been exploring the most cost-effective disposal options and these are discussed further below. Identification of feasible options has been supported by an independent expert, who has also given advice regarding Council’s responsibilities for ongoing management of the contaminated stockpiles and appropriate communication with the public.

Council has not been accepting concrete for recycling purposes.

NGĀ KŌRERORERO | DISCUSSION

Disposal of contaminated crushed concrete

Of the 316 samples tested for asbestos, 25% of the stockpiles have no asbestos contamination, with the remainder needing to be removed to a suitable disposal facility.

Staff sought removal and transport pricing from suitably qualified contractors who have a Class A asbestos disposal licence. The total costs associated with managing and disposing of the contaminated material are now able to more accurately forecast and it is recommended that Council dispose of the contaminated material at a facility in the North Waikato.

Prior to determining this recommendation, officers priced a variety of options, including those at Rotorua and the Broadlands Road Landfill itself:

- i) **Disposal to North Waikato Quarry** – low disposal costs, high transport cost. Best value option.
- ii) **Disposal to Rotorua Quarry** – high disposal costs, lower transport costs.
- iii) **Onsite disposal – dispose of material at Broadlands Road Landfill** – undesirable for iwi and high costs due to waste disposal levy and requirement to purchase carbon credits. Protects landfill capacity should the resource consent for the landfill operation be renewed in 2027.

Crushed Concrete Operations at Broadlands Road Landfill

Prior to asbestos being discovered in crushed concrete at Broadlands Road Landfill, the landfill would receive concrete debris for recycling, so that it may be used for applications such as driveways, building platforms, and as a roading base.

Council would sell approximately 2,800 tonne of recycled crushed concrete a year, reducing the amount to landfill and providing landfill customers with a more cost-effective disposal option. In 2023/24 these operations generated income of \$80,000.

Crushed concrete operations were put on hold not long after the asbestos contamination was discovered.

In other regions, private contractors offer concrete disposal and recycling options.

Officers have been considering whether crushed concrete options should resume, (subject to suitable controls to prevent future contamination being put in place) and have considered the following:

Pros of re-instating crushed concrete operations:

- The landfill will offer cost-effective disposal options to encourage recycling of concrete. This may result in a reduction of concrete entering the Broadlands Road Landfill.
- Council would receive approximately \$80,000 per annum in income generated from crushed concrete operations, should it continue to charge similar rates for receipt of concrete debris.

Cons of re-instating crushed concrete operations:

- There is always the future potential for asbestos containing materials to be intermingled with concrete for recycling.
- The only definitive way to ensure that the crushed concrete does not contain asbestos would be to test for it following crushing. It is estimated that Council could test for the presence or absence of asbestos for approximately \$2-3.00 per tonne, which could be added to the cost to dispose of concrete debris. However, should asbestos be discovered Council would need to then dispose of any contaminated materials at the transport and disposal rates described above.
- Council could further reduce the likelihood of contaminated material being crushed by having a specialist undertaking visual inspections as material is received at the gate.

Waste diversion targets set in Council’s Waste Minimisation Strategy assume that Council will not be conducting concrete recycling in the future.

Council officers do not believe the risks of continuing crushed concrete operations at Broadlands Road Landfill can be adequately mitigated and the cons outweigh the benefits. Therefore, officers have permanently ceased crushed concrete operations and intend to notify the public and its contractors accordingly.

With current plans of not reinstating concrete recycling, it is possible private concrete crushing and recycling contractors may establish themselves within the district and manage any potential risks themselves.

NGĀ KŌWHIRINGA | OPTIONS

Analysis of Options

Option 1 – Dispose of material at a North Waikato quarry

Advantages	Disadvantages
<ul style="list-style-type: none"> • Aligns with iwi expectations that Council will not dispose of contaminated material at Broadlands Road Landfill. • Overall lowest cost option. • Very competitive disposal rates of \$43/tonne. • Asbestos contaminated crushed concrete can be safely disposed of. 	<ul style="list-style-type: none"> • Estimated project cost of \$1.35M, requiring approval of a further unbudgeted \$850,000.

Option 2 – Postpone disposal

Postpone the decision to dispose of the material until Council knows whether its resource consent at the landfill will be renewed. Should the resource consent not be renewed, Council could seek to obtain a resource consent to create a Class 3 & 4 facility at the Broadlands site, which would significantly reduce waste disposal levies and avoid the need to purchase carbon tax credits.

However, should Council’s resource consent be renewed, Council will incur the disposal costs outlined above, plus any increases resulting from inflation.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Council can wait to see whether its resource consent for landfill operations is renewed before disposing of material. If it is not renewed this option would potentially enable the material to be disposed of onsite with lower waste disposal levies and no carbon tax (however, it would require the part of the site receiving the crushed concrete to be classified as a Class 3 & 4 landfill facility which would require a resource consent and associated time and cost). 	<ul style="list-style-type: none"> • Iwi and hapū do not wish to see any contaminated material being disposed of at the Broadlands Road Landfill site. • A resource consent would need to be applied for, for a Class 3 & 4 landfill classification (as opposed to Class 1). This could take months to years. • The site will require ongoing dampening and visual inspections to ensure controls are effective. From a health and safety perspective, Council should be seeking to safely dispose of the material as soon as practicable. • Waste disposal levies will increase from 1 July

	<p>2025, increasing the cost of disposal at a later date.</p> <ul style="list-style-type: none"> • Inflation is likely to increase other disposal costs, like haulage. • Will impact rates in the year that disposal occurs.
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Analysis Conclusion:

That Option 1 be supported – to approve a further \$850,000 of unbudgeted expenditure to enable asbestos contaminated crushed concrete to be disposed of in the 2024/2025 financial year.

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

The financial impact of the proposal is estimated to be \$850,000 (EIGHT HUNDRED AND FIFTY THOUSAND DOLLARS).

Long-term Plan/Annual Plan

The current budget for this work as outlined in the Long-term Plan is \$500,000. A further \$850,000 is required to complete the work. This will be funded from prior year cash surpluses.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that the preferred option supports the environmental and cultural well-being of our communities.

Ngā Hīraunga Kaupapa Here | Policy Implications

There are no known policy implications.

Te Kōrero tahi ki te Māori | Māori Engagement

Maintaining constructive relationships with local iwi and hapū is paramount to Council.

In early August 2024 Council wrote to Te Kotahitanga O Ngāti Tūwharetoa, Ngāti Tahu–Ngāti Whaoa, and a representative for the Tauhara Middle Trusts (Tauhara Middle 4A2A Trust and Tauhara Middle 18 Trust and Tauhara Middle 15 Trust) to advise them of this issue, and again in December 2024 to advise them of the results of testing.

The above parties are supportive of the contaminated material being disposed of outside of the Broadlands Road Landfill.

Ngā Tūraru | Risks

Health and Safety Risks

Moving asbestos contaminated material, especially with asbestos fibres present does contain health and safety risks. These have been managed by engaging a contractor that holds a Class A Asbestos Removal Licence, who is required to prepare an Asbestos Removal Control Plan, ensures staff are appropriately trained and wear the right PPE. The stockpiles will be kept damp throughout the works. They will also give WorkSafe notification of Particularly Hazardous Works prior to commencing onsite.

Council will also independently engage a company to undertake air monitoring throughout the works to ensure the above controls are working sufficiently.

Cost Risks

Council will be charged on a per tonne basis for disposal of the material. The exact weight of the material will be unknown until it is weighed at the disposal facility's weigh bridge, therefore the disposal cost may vary slightly from the estimated 8,450 tonne. This may vary the disposal cost by up to +/- \$50,000.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is significant.

This reflects that there is unplanned operational expenditure in excess of \$200,000.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of significance, Council must use its discretion to determine if engagement with the community is appropriate. While exercising its discretion, officers recommend that Council consider that it has an obligation to safely dispose of contaminated material.

For this reason, officers do not believe that engagement with the community on this matter is appropriate.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

Following disposal of the contaminated material it is proposed to communicate via a media release and Council digital channels that contaminated crushed concrete has been safely disposed of and that Council has permanently terminated crushed concrete operations.

WHAKAKAPINGA | CONCLUSION

Council has been actively addressing the asbestos contamination issue within the crushed concrete stockpiles at Broadlands Road Landfill. After extensive testing and evaluation of various disposal options, it is recommended that the contaminated material be disposed of at a quarry in the North Waikato. This option aligns with iwi expectations and the Council's agreement not to dispose of contaminated material at Broadlands Road Landfill. It is also the most cost-effective solution, with a forecast total project cost of \$1.3 million, requiring approval of an additional \$850,000 in unbudgeted expenditure.

The Council's commitment to maintaining constructive relationships with local iwi and hapū, as well as ensuring the safety and well-being of the community, has been paramount throughout this process. The proposed disposal plan not only addresses the immediate contamination issue but also upholds the Council's long-term environmental and cultural responsibilities.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.7 HARVESTING OF OMORI FOREST

Author: Peter Handcock, Property Management Lead

Authorised by: Chris Haskell, Property and Development Manager

TE PŪTAKE | PURPOSE

To seek approval to harvest Omori Forest in the 2024/25 financial year by way of a Harvesting and Marketing agreement.

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

In 1997 the Council established a 10-hectare pine forest around its Omori wastewater treatment plant. These mature trees now pose a risk to power lines. This report seeks a budget adjustment to harvest the trees in this financial year. The proposal is forecast to generate a net harvest return of \$209,000.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council approves unbudgeted expenditure of \$680,000 + GST for the purpose of harvesting Omori Forest.

TE WHAKAMAHUKI | BACKGROUND

The proposal has not been presented previously.

Omori Forest comprises of approximately 10 hectares of pruned radiata pine planted in 1997. The forest was established to provide a buffer around the Council's wastewater treatment plant.

The matter of harvesting has become urgent due to the trees encroaching on power lines and the Council's Wastewater Team would like to see them harvested as soon as possible.

NGĀ KŌRERORERO | DISCUSSION

From 2023 the matter of trees encroaching near the power lines owned by "The Lines Company" was brought to the attention of the Council, by New Zealand Forest Managers (NZFM), who have been managing the forest on behalf of the Council since it was planted.

Pruning of the trees near the powerlines was not considered a viable option and to bring forward the harvesting from its original programme of around 2028 was considered as the best solution. This is supported by the Wastewater Team.

NZFM have now completed its harvesting and marketing investigations and conclude that the block, due to its small scale and harvesting difficulties, is not attractive as a stumpage sale. Therefore, the recommended method for the Council to extract the value of the timber is via a harvesting and marketing agreement. This results in the Council receiving the full current market price of the logs, but must pay all the costs of the harvesting, such as roading, tree felling, cartage, and log export related costs. The Council will pay NZFM a harvesting and marketing fee for managing the entire harvest on its behalf.

NZFM have submitted a harvesting plan based on selling 6,454 tonnes, to a mixture of domestic and export markets, achieving total sales of \$889,000. Total expenditure including management fees is estimated at \$680,000 providing for a net harvest return of \$209,000.

Post harvest land management and replanting options are being considered with the Wastewater Team. If a decision is made to replant a buffer area, the cost of this will occur in the winter of 2026.

Based on this information it is considered that there are two options of (1) approving the harvest in this financial year which will require a budget adjustment to authorise the harvesting expenditure to achieve the current market price or (2) defer the harvesting for a few years.

NGĀ KŌWHIRINGA | OPTIONS

Analysis of Options

Option 1. Harvest the trees in the 2024-25 Financial Year.

Advantages	Disadvantages
<ul style="list-style-type: none"> Removes the risk of the pine trees encroaching on nearby power lines. For operational purposes the Wastewater Team prefer that the trees be harvested now. Log prices have improved slightly from 2024 with logging crews available now. The harvest is expected to take 1-2 months depending on crew productivity. 	<ul style="list-style-type: none"> Possible higher income from future tree growth and higher log prices (which may not occur).

Option 2. Defer the harvest for a few years.

Advantages	Disadvantages
<ul style="list-style-type: none"> Possible higher income from tree growth and higher log prices (which may not occur). 	<ul style="list-style-type: none"> Tree growth will increase the risk to the nearby power lines. Council will need to prune or harvest the problem trees. This will be costly and is not recommended by NZFM. Maturing trees impact on the Omori plant treated effluent disposal land management and silage making.

Analysis Conclusion:

The preferred option is **Option 1: Harvest the trees in the 2024-25 Financial Year.**

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

The financial impact of the proposal is estimated to be net harvest return of \$209,000 based on log sales of \$889,000 and harvesting expenditure of \$680,000. Net profit after deduction of forest development and management costs over its life cycle is estimated at \$85,000. Harvest expenditure will be initially funded by the Forestry (District) reserve and then to be replenished on proceeds from sale of the timber. If a decision is made to replant a buffer area, the cost of this will occur in the winter of 2026.

Long-term Plan/Annual Plan

The expenditure outlined is currently unbudgeted in the current year, however there is budget in 2027/28. It is requested that the budget be brought forward from the 2027/28 year to complete this work. This is preferred because undertaking the harvest now will result in a forecast net harvest cash return of \$209,000.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities;

and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

It is considered that economic and environmental well-being are of relevance to this particular matter.

The proposal has been evaluated with regards to legislation, which includes the Resource Management Act 1991, National Environmental Standards for Commercial Forestry (NES-CF), Electricity (Hazards from Trees) Regulations 2003 and the Health and Safety at Work Act 2015.

Ngā Hīraunga Kaupapa Here | Policy Implications

There are no known policy implications.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include, but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

The pine trees were planted in 1997 to provide a buffer around the wastewater treatment plant. No engagement with Māori has been undertaken in the preparation of the harvesting plan.

No significant sites are known to NZFM. Work will cease in the immediate vicinity should any accidental discoveries occur, in line with NZFM's archaeological site management and accidental discovery procedure.

Ngā Tūraru | Risks

Powerlines near stands throughout the harvest area require close approach permits and an electrical hazard management plan from local lines company "The Lines Company" when tree falling within two tree lengths. The harvesting contractor will be required to follow NZFM's *Procedure for working around utilities when harvesting* as well as any extra conditions prescribed in the "The Lines Company" plans/permits.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

Direct communication has been/will be carried out with affected parties/key stakeholders but no wider communication is considered necessary.

WHAKAKAPINGA | CONCLUSION

Omori forest is now at a mature harvesting age and log quality is expected to be good. Harvesting the trees will remove the risk imposed by the trees encroaching on powerlines. A net harvest return of \$209,000 is forecast. Post harvest land management and replanting options are being considered with the Wastewater Team.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Omori Forest Location

5.8 FINAL CONSIDERATION OF PLAN CHANGE 42 (GENERAL RURAL AND RURAL LIFESTYLE ENVIRONMENTS) AND PLAN CHANGE 43 (TAUPŌ INDUSTRIAL ENVIRONMENT)

Author: Hilary Samuel, Senior Policy Advisor

Authorised by: Nick Carroll, Policy Manager

TE PŪTAKE | PURPOSE

To seek final approval from Council on Plan Change 42 (General Rural and Rural Lifestyle Environments) and Plan Change 43 (Taupō Industrial Zoning) under clause 17 of the First Schedule of the Resource Management Act 1991.

NGĀ KŌRERORERO | DISCUSSION

Council approved the decisions on Plan Changes 42 and 43 on 28 May 2024. The decisions were then notified and followed by a 30-day appeal period. The appeal period closed on 29 July 2024, and all the appeals on these Plan Changes have now been resolved. This means that the Council can now give final approval and following notification, the plan change can then become operative.

Plan Change 42 is a full review of the existing Rural Chapters within the Taupō District Plan. Some parts of the rural chapters have stayed the same but other parts have changed. Some of the key changes to the rural chapters are:

- Creating a new Rural Lifestyle Environment (RLE) from the General Rural Environment (GRE)
- A new set of objectives, policies and rules for the Rural lifestyle Environment including relaxation of subdivision rules
- Allowance for minor dwellings
- Providing for primary production and rural industry
- More flexible papakāinga provisions
- Removal of the Mapara Valley Structure Plan, Mapara Valley Environments and associated provisions.

Plan Change 43 rezones two additional areas, being Broadlands Road West and Napier Road from Rural Environment to Taupō Industrial Environments. The purpose of the rezoning is to assist Taupō District Council to meet its obligations under the National Policy Statement for Urban Development (2020) and requirements under the Resource Management Act 1991 in terms of Industrial land supply over the long term.

The following table outlines the resulting resolution of each appeal on PC42 and PC43.

Plan change	Appeal Number	Appellants	Result
PC42	ENV-2024-AKL-000125	Pritchard	Consent Order approved by the Court
	ENV-2024-AKL-000169	Britten	Consent Order approved by the Court
	ENV-2024-AKL-000167	Deadman	Consent Order approved by the Court
	ENV-2024-AKL-000133	Wallace	Consent Order approved by the Court
	ENV-2024-AKL-000173	Federated Farmers	Withdrawn
	ENV-2024-AKL-000165	Contact	Consent Order approved by the Court

Plan change	Appeal Number	Appellants	Result
	ENV-2024-AKL-000170	Rangatira E	Memorandum of Understanding (MoU) agreed to. Appeals withdrawn.
	ENV-2024-AKL-000176	Hawkins	Withdrawn
PC43	ENV-2024-AKL-000175	Rangatira E	MoU agreed to. Appeal withdrawn.
	ENV-2024-AKL-000168	Megafoods	Withdrawn

The appeals on Plan Change 42 by Pritchard, Britten, Deadman and Wallace all involved small discrete rezonings of land to either RLE or GRE. Only land which met the RLE criteria was rezoned as RLE, and most of these areas were subject to resource consents that were subsequently granted during the plan change process.

The Contact appeal resolution involves some minor rewordings of provisions, some removal of discrete parcels of RLE and the introduction of a precinct on the Centennial Drive RLE area to ensure reverse sensitivity issues surrounding this area are highlighted.

The Rangatira E appeal resolution involved the signing of an MoU which agreed to the following:

- a. The parties will work together in good faith to implement the Joint Partnership Agreement entered into between the Trust and the Council;
- b. The parties will jointly advocate to the Ministry of Education regarding the potential for a school to be located on Trust land;
- c. Council Officers' preliminary view is that Low Density Residential (LDR) is potentially suitable for some areas of Rangatira E land, subject to a section 32 assessment. Subject to that preliminary view being confirmed by the section 32 assessment Council Officers will support a submission made by Rangatira E on the proposed Residential Zone Plan Change to have an appropriate area of Rangatira E land zoned as LDR, with any decisions thereon to be made by Independent Commissioners.

All Plan Change material can be viewed at www.Taupō.govt.nz/districtplanchanges.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Council gives final approval of Plan Changes 42 and 43. Following approval, the date that the plan change will become operative will be publicly notified. Notification will occur at least five working days prior to the plan change becoming operative.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council:

1. Gives final approval of Plan Change 42 (General Rural and Rural Lifestyle Environments) and Plan Change 43 (Taupō Industrial Land) under clause 17 of the First Schedule of the Resource Management Act 1991. This shall be effected by affixing the Taupō District Council seal to the Plan Changes; and
2. Pursuant to clause 20 of Schedule 1 to the Resource Management Act 1991, directs officers to publicly notify the date on which the Plan Changes will become operative.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.9 TAUPŌ DISTRICT COUNCIL PERFORMANCE REPORT - JANUARY 2025

Author: Julie Gardyne, Chief Executive

Authorised by: Julie Gardyne, Chief Executive

TE PŪTAKE | PURPOSE

This report provides Council with an overview of the performance of the organisation including updates from the executive team, a finance report, and a portfolio update.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council notes the information contained in the Performance Report for the month of January 2025.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Performance Report - January 2025
2. Portfolio Update - January 2025
3. Finance Report - January 2025

5.10 COUNCIL ENGAGEMENTS MARCH 2025, APPOINTMENTS, AND TRAINING AND CONFERENCE OPPORTUNITIES

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

ENGAGEMENTS

ENGAGEMENT	DAY	DATE	TIME
Mangakino Pouakani Representative Group meeting (Tirohanga Settlers Hall, 839 Tirohanga Road, RD 1 Atiamuri)	Tuesday	4	10am-11.30am
Tongariro Representative Group meeting (Te Mataapuna, Tūrangitukua Park, Hirangi Road, Tūrangi)	Wednesday	5	1pm-2.30pm
Regional Transport Committee meeting (Waikato Regional Council, 160 Ward Street, Hamilton)	Monday	10	9.30am-1pm
Workshop: Amplify six monthly report to Council (Waiora House, 100 Kaimanawa Street, Taupō)	Thursday	13	10am-10.45am
Workshop: Destination Great Lake Taupō six monthly report to Council (Waiora House, 100 Kaimanawa Street, Taupō)	Thursday	13	10.45am-11.30am
Rangitāiki River Forum (Mataatua Room, Bay of Plenty Regional Council, 5 Quay Street, Whakatāne)	Friday	14	10.30am-3pm
Risk and Assurance Committee meeting (Council Chamber, Level 1, Horomātangi Street, Taupō)	Monday	17	1pm-5pm
Taupō Reserves and Roding Committee meeting (Council Chamber, Level 1, Horomātangi Street, Taupō)	Tuesday	18	1pm-2.30pm
Waikato Civil Defence Emergency Management Group meeting (Waikato Regional Council, 160 Ward Street, Hamilton)	Monday	24	10am-1pm
Public forum (Council Chamber, Level 1, Horomātangi Street, Taupō)	Tuesday	25	12.30pm-1pm
Council meeting (Council Chamber, Level 1, Horomātangi Street, Taupō)	Tuesday	25	1pm-3pm

APPOINTMENTS

The following project has had a project working group stood up. Membership will include two elected members.

Broadlands Landfill Consent

The creation of a working group for the future of solid waste disposal and the upcoming consent application to Waikato Regional Council is currently underway. It is proposed that Crs Danny Loughlin and Yvonne Westerman be appointed to this working group.

TRAINING AND CONFERENCE OPPORTUNITIES

In accordance with the Expenses Policy 2022-2025, this is a request to approve, either prior or retrospectively, Elected Member attendance at training and/or conferences:

The following request to attend training and conference opportunities has been received:

- Deputy Mayor Cr Kevin Taylor (representing Mayor David Trewavas) and Cr Kirsty Trueman: All of Local Government meeting on Thursday 27 February and Rural Provincial meeting on Friday 28 February in Wellington with the costs of travel and accommodation to be paid by Council.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That Council:

1. Receives the information relating to engagements for March 2025.
2. Appoints Crs Danny Loughlin and Yvonne Westerman to the Broadlands Landfill Consent Working Group.
3. Approves / declines the attendance of Deputy Mayor Cr Kevin Taylor and Cr Kirsty Trueman at the All of Local Government meeting on Thursday 27 February and Rural Provincial meeting on Friday 28 February 2025 in Wellington with the costs of travel and accommodation to be paid by Council.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
<p>Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 26 November 2024</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>	<p>The confidential minutes of the Council meeting held on 26 November 2024 contain summaries of discussions about candidates, so while the resolutions have been released, the minutes are retained in confidence to protect personal privacy</p>

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.