

**I give notice that
an Ordinary Meeting of Taupō Reserves and Roding Committee will be
held on:**

Date:	Tuesday, 18 March 2025
Time:	1.00pm
Location:	Council Chamber Level 1, 67 Horomātangi Street Taupō

AGENDA

MEMBERSHIP

Chairperson Cr John Williamson
Deputy Chairperson Cr Yvonne Westerman

Members
Cr Duncan Campbell
Cr Kylie Leonard
Mr Te Moananui Rameka
Cr Christine Rankin
Cr Rachel Shepherd
Cr Kevin Taylor
Mayor David Trewavas
Vacancy

Quorum 5

**Julie Gardyne
Chief Executive**

Order Of Business

- 1 **Karakia**
- 2 **Whakapāha | Apologies**
- 3 **Ngā Whakapānga Tukituki | Conflicts of Interest**
- 4 **Whakamanatanga O Ngā Meneti | Confirmation of Minutes**
 - 4.1 Ordinary Taupō Reserves and Roding Committee Meeting - 3 December 20243
 - 4.2 Extraordinary Taupō Reserves and Roding Committee Meeting - 18 February 20254
- 5 **Ngā Kaupapa Here Me Ngā Whakataunga | Policy and Decision Making**
 - 5.1 Deliberation report - leases and licences requiring final resolution5
 - 5.2 Consideration of Aligning Existing Leases for Part of 250 Spa Road - Local Purpose - Community Buildings Reserve - Nuki's Gym, Te Hapori Ora and Taupō Timebank9
 - 5.3 Dedication of Local Purpose Reserve (Roding) as Road under section 111 Reserves Act 1977 - Oakdale Drive Kinloch 12
 - 5.4 Traffic Control Device Updates 16
- 6 **Ngā Kōrero Tūmataiti | Confidential Business**

Nil

4.1 ORDINARY TAUPŌ RESERVES AND ROADING COMMITTEE MEETING - 3 DECEMBER 2024

Author: Shainey James, Governance Quality Manager

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Taupō Reserves and Roding Committee meeting held on Tuesday 3 December 2024 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Taupō Reserves and Roding Committee Meeting Minutes - 3 December 2024

4.2 EXTRAORDINARY TAUPŌ RESERVES AND ROADING COMMITTEE MEETING - 18 FEBRUARY 2025

Author: Shainey James, Governance Quality Manager

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the extraordinary Taupō Reserves and Roding Committee meeting held on Tuesday 18 February 2025 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Taupō Reserves and Roding Committee Meeting Minutes - 18 February 2025

5.1 DELIBERATION REPORT - LEASES AND LICENCES REQUIRING FINAL RESOLUTION

Author: Billie Vi, Parks Advisor - Planning and Operations

Authorised by: Greg Hadley, Parks and Reserves Manager

TE PŪTAKE | PURPOSE

This report requires a final resolution from the Taupō Reserves and Roding Committee for the following leases and licence:

1. Waipāhīhī Community Garden Trust
2. Crown Park, BMX
3. Crown Park, AFC
4. Jump Track, Spa Park

WHAKARĀPOPOTANGA MATUA | EXECUTIVE SUMMARY

The Committee resolved, in principle, to grant the following leases and licence to:

1. Waipāhīhī Community Garden Trust
2. Crown Park, BMX
3. Crown Park, AFC

And surrender the current lease, and grant a new ground lease to:

4. Jump Track, Spa Park

Following the resolution, public consultation commenced 12 November 2024 to 12 December 2024. The public notice was printed in the Taupō and Tūrangi Herald, with submissions accepted via Council's website submissions page and via email at haveyoursay@taupo.govt.nz.

Council officers received 0 submissions during the consultation period.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Taupō Reserves and Roding Committee:

1. Grants a new licence to occupy for gardening to the Waipāhīhī Community Gardens Trust Incorporated under section 74 (2) of the Reserves Act 1977 for a term of 5 years commencing 1 May 2020 to 30 April 2025. And a right of first refusal for a further 5 years commencing 1 May 2025 to 30 April 2030.
2. Grants a new lease to the Taupō BMX Club Incorporated in accordance with Part IIIB of the Conservation Act 1987 for a term of 15 years commencing 1 October 2023 to 30 September 2038.
3. Grants a new lease to Taupō Association Football Club Incorporated in accordance with Part IIIB of the Conservation Act 1987 for a term of 15 years commencing 1 December 2021 to 30 November 2036. And a right of renewal of 15 years commencing 1 December 2036 to 30 November 2051.
4. Surrenders the existing lease to Taupō Bike Park Incorporated and grant a new ground lease to Taupō Bike Park Incorporated in accordance with section 54 (1)(c) of the Reserves Act 1977 for a term of 10 years commencing 1 April 2025 to 31 March 2035.

TE WHAKAMAHUKI | BACKGROUND

Council officers required resolutions from the Taupō Reserves and Roding Committee on 5 November 2024 for expired leases and licence across the district.

Four agenda items were presented to Committee and following the meeting, public consultation was required in accordance with section 119 of the Reserves Act 1977. This one-month public consultation commencing 12 November 2024 to 12 December 2024.

A notice was published in the Taupō & Tūrangi Herald with a request to send submissions to Taupō District Council's website 'Have Your Say' or via email haveyoursay@taupo.govt.nz.

NGĀ KŌRERORERO | DISCUSSION

Some of the recreation reserves affected by these requests are administered, managed, and controlled by council in accordance with section 40 of the Reserves Act, to ensure the reserve continues to be utilised for the enjoyment, development, maintenance, protection and preservation of this recreation classification.

Crown Park is still Crown owned but administered by the Council under Part IIIB of the Conservation Act 1987. There are different legislative requirements and lease terms available to the applicants because of this Act.

The reserves are part of reserve management plans but public consultation is necessary because of legislation requirements under each Act.

Submission form

Following the resolution, public consultation commenced 12 November 2024 to 12 December 2024. The public notice was printed in the Taupō and Tūrangi Herald, with submissions accepted via Council's website submissions page and via email at haveyoursay@taupo.govt.nz.

Submissions received via council's website were directed to a submission form that asked:

1. Would you like to present your submission in person at the hearing?
2. Do you support the proposed leases and licence?
3. Tell us what you think.

During the consultation period, council officers received 0 submissions.

NGĀ KŌWHIRINGA | OPTIONS

Analysis of Options

Option 1. Agree to grant the leases and licence.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Opportunity to update the format and content of the agreements to ensure terms and conditions are appropriate for the management of the reserves. • Taupō community and wider district retain valuable recreational assets. 	<ul style="list-style-type: none"> • None foreseen.

Option 2. Decline to grant the leases and licence.

Advantages	Disadvantages
<ul style="list-style-type: none"> • None foreseen. 	<ul style="list-style-type: none"> • Taupō community and wider district lose valuable recreational assets.

Analysis Conclusion:

Based on the above, option 1 is the preferred alternative.

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

The leases and licence fees will be reflected by the current recreation reserve lease and licence fee policy. The new policy is a cost recovery opportunity for the Parks and Reserves team.

Leases and licences	Fee
Ground rental for sporting and community leases (Taupō, per m2)	At cost (POA)
Ground rental for sporting and community leases (Turangi, per m2)	At cost (POA)

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social, economic, environmental and cultural is of relevance to this particular matter.

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed and the relevant matters for consideration are as follows:

Authorisations as follows are required for the proposal:

- Resource Consent Building Consent Environmental Health
- Alcohol Licencing Licence to occupy

Authorisations are not required from external parties.

Reserves Act 1977

The Council is authorised to grant leases under section 54(1)(c) of the Reserves Act 1977, subject to compliance with the Act.

Part IIIB of the Conservation Act 1987

Council are the administrators of Crown Park, because the land is still owned by the Crown. Therefore, leases may be granted by Council under this Act following compulsory consultation with the public.

Ngā Hiraunga Kaupapa Here | Policy Implications

The proposal has been evaluated against the following plans:

- Long Term Plan 2024-2034 Annual Plan Waikato Regional Plan
- Taupō District Plan Bylaws Relevant Management Plan(s)

The key aspects for consideration with regards to this proposal are as follows:

Principle 16 of the Recreation and Sport Strategy

Council will provide reserve land for sports and recreation clubs to lease at a fair cost where we are not making a profit.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include, but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

Council's Iwi and Co-Governance team were able to inform affected Marae and hapū of the public consultation period following the November 2024 meeting.

Ngā Tūraru | Risks

There are no known risks.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

No communication/media required.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Committee grants the leases and licenses as recommended by Council Officers.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Public notice published in the local newspaper

5.2 CONSIDERATION OF ALIGNING EXISTING LEASES FOR PART OF 250 SPA ROAD - LOCAL PURPOSE - COMMUNITY BUILDINGS RESERVE - NUKI'S GYM, TE HAPORI ORA AND TAUPŌ TIMEBANK

Author: Heather Holt, Reserve Management & Property Officer

Authorised by: Chris Haskell, Property and Development Manager

TE PŪTAKE | PURPOSE

To consider the proposal to extend the existing lease terms for Nuki Boxing Gym Incorporated, Te Hapori Ora Nominee Limited and Taupō Timebank Charitable Trust. Located at 250 Spa Road, Taupō, being part of a Local Purpose Reserve (Community Buildings) known as County Avenue Reserve.

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

250 Spa Road is classified as a "Local Purpose Reserve – Community Building" under the Reserves Act 1977, allowing the Council to grant leases for community activities. In 2021, Nuki's Gym and Te Hapori Ora received new leases, while Lakelocal, which ceased operations in 2024, was integrated into Taupō Timebank. This report seeks Council approval to extend the lease expiry dates for Nuki's Gym, Te Hapori Ora, and Taupō Timebank to align with the Taupō Cadet Unit's lease term. This alignment aims to streamline lease management and ensure consistency, facilitating future planning for the area. The committee may consider either agreeing to the lease extensions for stability or denying them, requiring the organisations to vacate upon lease expiration.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Taupō Reserves and Roding Committee authorises the extension of the lease expiry dates for Nuki's Gym, Te Hapori Ora, and Taupō Timebank to align with the lease term of the Taupō Cadet Unit, with the new lease terms to expire on 30 October 2029.

TE WHAKAMAHUKI | BACKGROUND

250 Spa Road is designated as a "Local Purpose Reserve – Community Building" under the Reserves Act 1977. This classification allows the Council to grant leases for community activities in accordance with section 61(2A)(a) of the Act. This section permits the Council to lease the property to individuals, organisations, or societies (whether incorporated or not) for purposes such as community buildings, playcentres, kindergartens, Plunket rooms, or similar activities. The applicants, being community-led non-profit initiatives supporting youth, fall within this category.

In 2021, Nuki's Gym and Te Hapori Ora were each granted new leases for three years, with the option to renew for two additional one-year terms, set to expire in 2026. Lakelocal received a lease in 2021 with termination on 4 August 2025. Lakelocal, which occupied Units C1 and C2, ceased operations in November 2024 and was integrated into Taupō Timebank, which now operates as a registered charity.

NGĀ KŌRERORERO | DISCUSSION

This report seeks Council approval to extend the lease expiry dates for Nuki's Gym, Te Hapori Ora, and Taupō Timebank to align with the lease term of the Taupō Cadet Unit. The Council acknowledges the necessity of formulating a plan for this area. The types of community uses on this land are very similar to those on Hickling Park across the road. The council intends to undertake planning for the two sites concurrently as part of a comprehensive reserve planning initiative. This process will span the next two financial years. Consequently, it is prudent to align all leases on the site to facilitate any future changes to occur simultaneously.

On this basis it is considered there are two options the committee may wish to consider:

1. Agree to the lease extensions to provide consistency and stability for the community organisations.
2. Deny the extensions, requiring the organisations to vacate upon lease expiration.

NGĀ KŌWHIRINGA | OPTIONS

Analysis of Options

1. Option 1. Agree to the lease extensions

Advantages	Disadvantages
<ul style="list-style-type: none"> • Enable any future change to happen at the same time 	<ul style="list-style-type: none"> • May require additional financial resources and administrative efforts to manage the extended leases.

Option 2. Deny the lease extensions

Advantages	Disadvantages
<ul style="list-style-type: none"> • Frees up the premises for potential new tenants or different uses that may align better with the Council's plans. 	<ul style="list-style-type: none"> • Disrupts the services provided by the community organisations, negatively impacting the community members who benefit from their activities.

Analysis Conclusion:

Extending the lease terms for Nuki’s Gym, Te Hapori Ora, and Taupō Timebank offers the most benefits in terms of consistency and stability for these community organisations. This extension will allow them to continue their valuable work without interruption, supporting youth and other community members with the flexibility provided for under section 61(2A)(a) of the Reserves Act 1977.

Option 1: Approving the lease extension is the most appropriate option to ensure the continued occupation of the site. This option also allows for further optimisation of the facilities to support youth, subject to officers' approval, in accordance with the requirements of section 61(2A)(a).

NGĀ HĪRAUNGA | CONSIDERATIONS

Ngā Aronga Pūtea | Financial Considerations

Concessional Lease with cost recovery in line with council policy.

Long-term Plan/Annual Plan

The financial impact of the proposal is limited.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that these are all somewhat relevant to the wider project proposal being considered.

The proposal has been evaluated with regards to a range of legislation. There are no other known regulations that require consideration in this instance, or further authorisations required. It is noted that the draft lease documents will be reflective of current legislative requirements for leases of this nature. Amendments to the wording have been outlined to enable further hire or for partnership opportunities to be incorporated, subject to ensuring consistency with the requirements of the Reserves Act 1977.

Ngā Hiraunga Kaupapa Here | Policy Implications

There is scope within the provisions of section 61(2) of the Reserves Act 1977 to allow leases of this nature to be issued on this reserve.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report. In this instance, the writer is not aware of any reasons against extending the leases for these community groups who work with the community to improve health, fitness, wellbeing and community garden initiatives.

Ngā Tūraru | Risks

Extending the lease expiry dates for Nuki's Gym, Te Hapori Ora, and Taupō Timebank to align with the Taupō Cadet Unit presents several risks. One significant risk is the potential for delays in the comprehensive reserve planning initiative, which could result in prolonged uncertainty for the tenants. Additionally, aligning all leases to a single expiry date may limit the council's flexibility to adapt to unforeseen changes or opportunities that arise during the planning process. There is also the risk that the concurrent planning for both sites may not adequately address the unique needs and characteristics of each site, leading to suboptimal outcomes for the community. Furthermore, the financial implications of extending the leases and the potential for increased costs associated with simultaneous lease renewals should be carefully considered. Overall, while the alignment of lease terms aims to facilitate future changes, it is essential to weigh these risks to ensure a balanced and effective approach.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

No communication/media required.

WHAKAKAPINGA | CONCLUSION

The committee may consider there are appropriate grounds to align the existing leases for Nuki's Gym, Te Hapori Ora, and Taupō Timebank with the lease terms of the Taupō Cadet Unit. This alignment could potentially streamline lease management and ensure consistency across these organisations. The committee's consideration of this alignment suggests a thoughtful approach to lease agreements, aiming to benefit all parties involved.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Aerial map of the leased areas for Nuki's Gym, Te Hapori Ora and Taupō Timebank

5.3 DEDICATION OF LOCAL PURPOSE RESERVE (ROADING) AS ROAD UNDER SECTION 111 RESERVES ACT 1977 - OAKDALE DRIVE KINLOCH

Author: Karyn Hollman, Senior Solicitor
Authorised by: Roger Stokes, Infrastructure Manager

TE PŪTAKE | PURPOSE

To seek approval under section 111 of the Reserves Act 1977 to dedicate as public road part of Oakdale Drive that is legally Local Purpose Reserve (Roding).

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

We seek a resolution under section 111 Reserves Act 1977 to dedicate as public road Lot 301 on Deposited Plan 522844 that is currently vested in Council as Local Purpose Reserve (Roding).

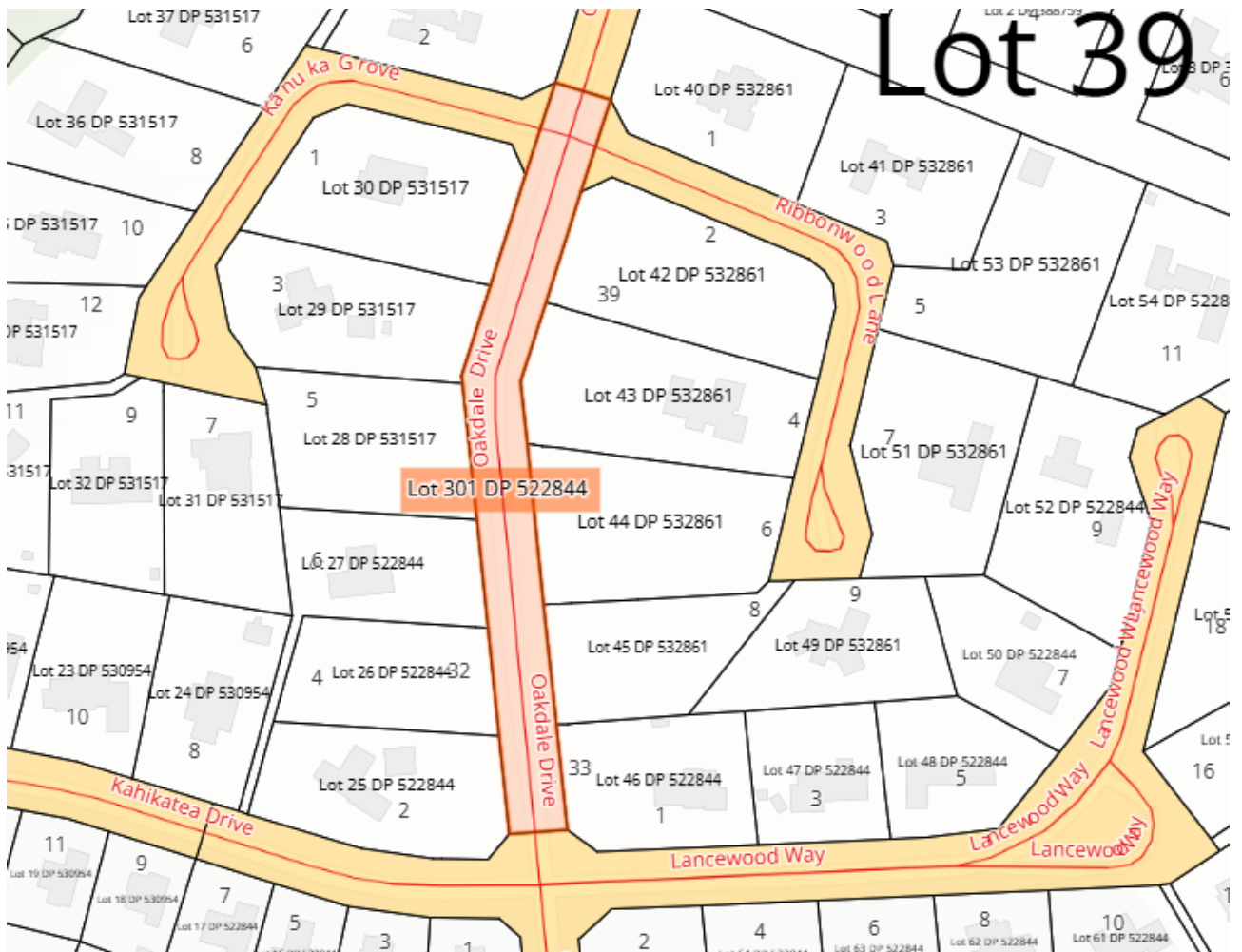
NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Taupō Reserves and Roding Committee resolves, pursuant to section 111 of the Reserves Act 1977, to dedicate as road the Local Purpose Reserve (Roding) that is vested in Taupō District Council and described as Lot 301 Deposited Plan 522844 in Title 830375.

TE WHAKAMAHUKI | BACKGROUND

The proposal has not been presented previously.

Lot 301 is shown below. It extends Oakdale Drive to the juncture with Kahikatea Drive and Lancewood Way.



Lot 301 initially vested in Taupō District Council as Local Purpose Reserve (Roding), and not as road, because it was unformed at the time and acquired purely to secure the land for future road purposes. Now that Lot 301 is properly formed, the only outstanding action is for Council to update the legal status of it.

NGĀ KÖRERORERO | DISCUSSION

Lot 301 is now formed and used by the public as if it were legal road. However, unlike a road, a local purpose reserve – albeit for roding purposes – is not legally a public right of way.

Therefore, if Lot 301 is not dedicated as a public road it will remain a legal anomaly: Lot 301 looks and functions like a public road, but it legally is not.

There is no reason to not complete this dedication now and remove the anomaly that currently exists.

Based on this information there are 2 options, but the preferred option is to undertake the dedication.

NGĀ KŌWHIRINGA | OPTIONS

1. Dedicate Lot 301 DP 522844 as road pursuant to section 111 of the Reserves Act 1977.
2. Do nothing and leave Lot 301 DP 522844 as Local Purpose Reserve (Roding).

Analysis of Options

Option 1: Dedicate Lot 301 DP 522844 as road.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Provided for in the Reserves Act 1977. • Regularises the de facto situation for minimal cost to Council. • NZTA maintenance subsidy will be available. • Legalises property access rights. 	<ul style="list-style-type: none"> • None known

Option 2: Leave Lot 301 DP 522844 as local purpose reserve (roding).

Advantages	Disadvantages
<ul style="list-style-type: none"> • None known. 	<ul style="list-style-type: none"> • No public right of way over Lot 301 though it appears, and is used, as such. • Future maintenance subsidy rights foregone. • Lot 301 remains a legal anomaly which is easily remedied at minimal cost to Council.

Analysis Conclusion:

The preferred option is to dedicate Lot 301 DP 522844 as road under section 111 of the Reserves Act 1977.

NGĀ HĪRAUNGA | CONSIDERATIONS

Financial Considerations

The costs related to the status change are expected to be insignificant - minimal Land Information New Zealand disbursements to register the s111 certificate only.

In the longer-term pavement maintenance subsidies will be available.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities;

and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social is of relevance to this matter.

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed and the relevant matters for consideration are the Reserves Act 1977 and the Land Transfer Act 2017 and the Land Transfer Regulations 2018.

Authorisations are not required from external parties as the title is clear of private interests.

Ngā Hīraunga Kaupapa Here | Policy Implications

There are no known policy implications.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes, and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with the ahi kaa / resident iwi of our district. Engagement may not always be required by law, however meaningful engagement with Māori allows Council to demonstrate good faith and our commitment to working together as partners across our district.

Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Lot 301 is owned by Council and has been formed by the developer and is functioning as public road in the expectation that it would become road at the final stage of the surrounding residential subdivision. For some reason this was never completed. So, we regard the current proposal as simply an administrative exercise to regularise the *de facto* situation. For that reason, we believe no engagement is required.

Ngā Tūraru | Risks

There are no known risks.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be considered when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to the Committee deciding.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

No communication/media required.

WHAKAKAPINGA | CONCLUSION

Based on the above considerations, it is recommended that the Committee resolve to dedicate Lot 301 DP 522844 as road pursuant to section 111 of the Reserves Act 1977.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Record of title 830375 - Lot 301 DP 522844

5.4 TRAFFIC CONTROL DEVICE UPDATES

Author: Anup Dahal, Asset Engineer - Transport

Authorised by: Roger Stokes, Infrastructure Manager

TE PŪTAKE | PURPOSE

To update the Taupō District Council traffic controls or prohibitions on roads or public spaces, in accordance with the Taupō District Council Traffic Bylaw 2014.

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

To update the Taupō District Council traffic controls or prohibitions on roads or public spaces, in accordance with the Taupō District Council Traffic Bylaw 2014.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That, pursuant to the Taupō District Council Traffic Bylaw, the Taupō Reserves and Roding Committee imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District:

Sign/Marking	Why	Where
1. Bus Stop has been updated from a no-time-limit zone to a 30-minute parking limit	To ensure turnover of parking spaces for short-term use while maintaining bus access and improving traffic flow.	31 - 35 Tongariro Street, Taupō
2. Modified the standard parking time limit to 120 minutes (P120).	To allow for better turnover of parking spots.	77 Tītiraupenga Street, Taupō
3. Install No Stopping At All Time markings (broken yellow lines)	To prevent parking along the narrow carriageway so ensuring clear traffic flow, keeping traffic away from the upper edge of the high retaining walls and improving safety along this moderately-trafficked lane.	Wily Terrace, Taupō
4. Install 2 x mobility parking	To ensure equal and convenient access for people with disabilities outside the new Council chambers and office building and opposite Taupō Primary School.	67 Horomātangi Street, Taupō

TE WHAKAMAHIKI | BACKGROUND

Council has delegated the power to make changes to the traffic control device register relating to roads and public spaces in the Taupō and Taupō East Rural wards to the Taupō Reserves and Roothing Committee.

Council must make a resolution whenever a sign or marking on the road is recommended or recommended to be changed, and as a consequence, controls or prohibits the use of a road or public space.

The Taupō District Council Traffic Control Device Register (the Register) sets out all the signs and markings which control and prohibit the use of a road or public space in the Taupō District.

NGĀ KŌWHIRINGA | OPTIONS

The two options before Council are:

- 1) Accept the recommendation to amend and update the controls; or
- 2) Do not accept the recommendation to amend and update the controls.

It is recommended that Council accepts the recommendation to update and amend the controls.

NGĀ HĪRAUNGA | CONSIDERATIONS

The controls require updating to incorporate the following new signs and markings:

Sign/Marking	Why	Where
1. Bus Stop has been updated from a no-time-limit zone to a 30-minute parking limit	To ensure turnover of parking spaces for short-term use while maintaining bus access and improving traffic flow.	31 – 35 Tongariro Street, Taupō
2. Modified the standard parking time limit to 120 minutes (P120)	To allow for better turnover of parking spots for adjacent businesses.	77 Tītīraupenga Street, Taupō
3. Install No Stopping At All Time markings (broken yellow lines)	To prevent illegal parking, ensuring clear traffic flow and improving safety around high-traffic or restricted areas.	Wily Terrace, Taupō
4. Install 2x mobility parking	To provide access and convenience for people with disabilities.	67 Horomātangi Street, Taupō

The above projects have been identified through our deficiency database, customer service requests or to meet resource consent requirements. See attachments for the detail of each safety improvement.

31-35 Tongariro Street

This change is sought in response to the presence of tourist buses that were parking for extended periods after dropping off visitors. These long stays prevented other buses, including tourist buses, from having a chance to stop and pick up or drop off passengers. As a result, buses were forced to park near active traffic lanes, which led to congestion and disruptions in the flow of traffic.

This request has been made directly by the adjacent property owner. No consultation has been undertaken with the bus companies using the bus park, but since it frees up the opportunity to utilise the area for loading/unloading of passengers it's assessed to be a benefit and in-keeping with the original intent of the facility. We are currently exploring a few locations to establish the bus stop, potentially on Ferry Road. In the meantime, the buses can park on Ferry Road, as there is ample parking available.

77 Titiraupenga Street

DPA Chartered Accountants have submitted a request regarding the parking situation outside their business. They've raised concerns that the parking spaces in front of their office are being occupied all day by staff from Chemist Warehouse, despite DPA having paid for half of the available carparks. According to DPA, previous council staff had promised to install 2-hour parking signs to address this issue, but this promise has not yet been fulfilled. The intention behind this request is to ensure that Chemist Warehouse staff do not occupy the parking spots all day, thereby allowing for better turnover of parking spaces for DPA's customers and staff.

Consultation has taken place with the owners of the adjoining and affected properties/businesses, and are all in support of the proposal, except for REAP Central Plateau. While they support the overall proposal, they would like to maintain the four parking spaces outside their office without a time limit. GJ Gardiners, Taupō Budget House), and Chevron are all in full support.

Wily Terrace

No Stopping At All Times (NSAAT) yellow dashed lines are proposed along both sides of Wily Terrace to prevent parking and ensure no stopping in this area. Several residents have raised concerns about parked vehicles blocking the street. There is also high retaining walls down to Acacia Bay Rd and this restriction will keep parked vehicles away from the top of the wall reducing wall loadings and providing greater clearance. In response, we have sent letters to Wily Terrace residents informing them of the proposed changes. To date, the only objections have come from the residents at 840 Wily Terrace. We are still waiting for responses from some of the properties at the time of writing this report.

A verbal update will be provided at the meeting of further resident responses.

67 Horomātangi Street

The Taupō Reserves and Roothing Committee previously approved a plan for four new P60 time-limited parking spaces. However, the proposal did not include for two of these spaces to be designated for mobility parking spaces. All four parking spaces, including the two mobility spaces, have now been installed.

Ngā Aronga Pūtea | Financial Considerations

The financial impact of maintenance to the Register does not change and is met within current budgets.

Ngā Aronga Ture | Legal ConsiderationsLocal Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002.

The proposal has been evaluated regarding the Traffic Bylaw 2014, the Land Transport Act 1998 and the associated Rules. Prescribed signs need to be installed to be enforceable by our compliance officers.

Ngā Hīraunga Kaupapa Here | Policy Implications

There are no known policy implications associated with this report.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with the ahi kaa / resident iwi of our district. Engagement may not always be required by law, however meaningful engagement with Māori allows Council to demonstrate good faith and our commitment to working together as partners across our district.

No engagement is needed on this agenda item.

Ngā Tūraru | Risks

There are no known risks.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment and that the decision is of a low degree of significance, officers are of the opinion that no further engagement to that already detailed is required prior to Council making a decision. A verbal update on any further Wily Terrace responses will be provided at the meeting.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

No further communication required.

WHAKAKAPINGA | CONCLUSION

It is recommended that Council imposes the traffic controls and prohibitions detailed in the report. Staff will then update the Traffic Control Device Register in accordance with the resolution.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Traffic Agenda Plans