

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING  
HELD AT THE TAUPŌ AIRPORT, ANZAC MEMORIAL DRIVE, TAUPŌ  
ON MONDAY, 28 APRIL 2025 AT 1.30PM**

**PRESENT:** Mr Chris Johnston (in the Chair), Cr Duncan Campbell (from 1.33pm), Mr Chris Grace, Cr Yvonne Westerman

**IN ATTENDANCE:** General Manager Strategy and Environment (W Zander), General Manager Airport (W Wootton), Airport Operations Manager (K Gard), Airport Safety Manager (S Petersen), Communications Specialist (A Taylor), Finance Business Partner (D Klue), Senior Solicitor (K Hollman), Committee Advisor (D Periam), Senior Committee Advisor (K Watts)

**MEDIA AND PUBLIC:** No members of the public

Note: Cr Duncan Campbell entered the meeting at 1.33pm. He was not present for resolution TAA202504/01.

**1 KARAKIA**

The General Manager Strategy and Environment opened the meeting with a karakia.

**2 WHAKAPĀHA | APOLOGIES**

**TAA202504/01 RESOLUTION**

Moved: Mr Chris Johnston

Seconded: Cr Yvonne Westerman

That the apology received from Mayor David Trewavas be accepted.

**CARRIED**

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/01 above.

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 24 FEBRUARY 2025**

**TAA202504/02 RESOLUTION**

Moved: Mr Chris Johnston

Seconded: Cr Yvonne Westerman

That the public and confidential portions of the minutes of the Taupō Airport Authority Committee meeting held on Monday 24 February 2025 be approved and adopted as true and correct records.

**CARRIED**

Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/02 above.

## 5 NGĀ RIPOATA | REPORTS

### 5.1 PUBLIC FORUM

Item **withdrawn**.

### 5.2 OPERATIONS UPDATE

The Airport Operations Manager summarised the report.

The Safety Manager explained that the Taupō Airport Authority (TAA) Management Review was an annual review and it was an opportunity to look at processes and procedures, and exposition suite. It looked in depth into safety management systems (SMS) and if they met requirements of certification. This review was part of the airport's SMS obligations. The review focused on safety performance indicators, risk register, if the SMS was in place and working. The external auditor was the Civil Aviation Authority (CAA) and they would look at an external one next year.

The General Manager Airport explained that passengers and aircraft movements had a resurgence since Originair started, with their Friday service most popular.

*Cr Duncan Campbell entered the meeting at this point (1.33pm).*

The Safety Manager explained that most issues with wildlife were birds with about 1000 culled in the last year.

#### TAA202504/03 RESOLUTION

Moved: Cr Duncan Campbell

Seconded: Mr Chris Johnston

That the Taupō Airport Authority Committee receives the operational update report.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/03 above.*

### 5.3 FINANCE REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2025

The Finance Business Partner explained the bars in the first graph, explaining the orange bar was the budget surplus, green was the year to date, the red was unfavourable and the blue bar was the total.

Year to date the actual operating surplus was great and this was mostly due to landing fees. After depreciation, it was still slightly positive however the apron was not included so that could change.

In answer to a question, she explained that the carpark paid for itself and the cost to run it in terms of equipment, and from an operation perspective but it was not making a profit. The lease was due to be renewed in three years so it would be possible to look at other options then.

Members thanked the Finance Business Partner for keeping the figures the best they had been.

#### TAA202504/04 RESOLUTION

Moved: Mr Chris Grace

Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the Taupō Airport Authority finance report for the period ended 28 February 2025.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution*

TAA202504/04 above.

#### **5.4 TAUPŌ AIRPORT AUTHORITY CAPITAL PROJECTS UPDATE**

The General Manager Airport summarised the report.

##### **TAA202504/05 RESOLUTION**

Moved: Mr Chris Grace

Seconded: Mr Chris Johnston

That the Taupō Airport Authority Committee receives the capital projects update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/05 above.*

#### **5.5 DISTRICT PLAN NOTICE OF REQUIREMENT**

The General Manager Airport summarised the report and explained the planner was organising a meeting with Iwi as part of the consultation process and would continue the process once that had happened. The General Manager Strategy and Environment explained that he would speak to the Policy Advisor and the Iwi and Co Governance Manager.

##### **TAA202504/06 RESOLUTION**

Moved: Mr Chris Grace

Seconded: Cr Duncan Campbell

That the Taupō Airport Authority Committee receives the District Plan notice of requirement update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/06 above.*

#### **5.6 PROPOSED LAND SUBDIVISION AT TAUPŌ AIRPORT**

The General Manager Airport explained all parties were ready to sign the agreement however they were waiting on a finance clause to be added before signing.

##### **TAA202504/07 RESOLUTION**

Moved: Mr Chris Johnston

Seconded: Cr Yvonne Westerman

It is recommended that the Taupō Airport Authority Committee receives the land subdivision information.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/07 above.*

#### **5.7 MINISTRY OF TRANSPORT JOINT VENTURE**

The General Manager Airport summarised the report and explained that he was trying to get a meeting with

the Associate Minister of Transport in a couple weeks in Wellington to speak about regional connectivity.

#### **TAA202504/08 RESOLUTION**

Moved: Mr Chris Grace

Seconded: Cr Yvonne Westerman

That the Taupō Airport Authority Committee receives the Ministry of Transport joint venture update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/08 above.*

### **5.8 MARKETING UPDATE**

The General Manager Airport summarised the report. The Airport Operations Manager explained that over the Supercars weekend there was one aircraft which was the same as the previous year, aside from this it was mostly just business as usual. Heli Seeker looked after the airspace restrictions around the event. A member explained they had received feedback that the accommodation sector had been price gouged over the Supercars event dates.

#### **TAA202504/09 RESOLUTION**

Moved: Mr Chris Johnston

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee receives the Marketing update.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/09 above.*

### **5.9 NEW ZEALAND AIRPORTS ASSOCIATION - AIRPORTS DAY**

The General Manager Airport summarised the report.

#### **TAA202504/10 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Cr Duncan Campbell

That the Taupō Airport Authority Committee receives the update on the New Zealand Airports Association.

**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/10 above.*

## **6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

#### **TAA202504/11 RESOLUTION**

Moved: Mr Chris Johnston

Seconded: Cr Yvonne Westerman

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>	<b>Plain English reason for passing this resolution in relation to each matter</b>
<b>Agenda Item No: 6.1</b> Taupō Airport Authority Draft Operational Budget - Financial Year 2026	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	The financial information is presented at a granular level and includes employee costs, so there is a need to keep the figures confidential to protect the personal privacy of individuals and protect commercial interests.
<b>Agenda Item No: 6.2</b> Taupō Airport Authority Corporatisation	Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	This contains legal advice that should remain confidential between the Council and its legal advisors.
<b>Agenda Item No: 6.3</b> Taupō Airport Authority Safety Manager	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	This considers an employment matter at Taupō Airport and deals with personal information so needs to remain confidential.
<b>Agenda Item No: 6.4</b> Ground Leases	Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of	It is necessary to consider this item with the public excluded to enable the Committee to consider potential

	disadvantage, negotiations (including commercial and industrial negotiations)	information for which good reason for withholding would exist under section 7	commercial negotiations in relation to ground leases.
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**CARRIED**

*Note: All members present at the Taupō Airport Authority Committee meeting voted in favour of resolution TAA202504/11 above.*

**The meeting closed at 2.56pm with a karakia from the Senior Committee Advisor.**

**The minutes of this meeting were confirmed at the Taupō Airport Authority Committee Meeting held on 23 June 2025.**

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**CHAIRPERSON**