

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, LEVEL 1, 67 HOROMĀTANGI STREET, TAUPŌ  
ON TUESDAY, 29 APRIL 2025 AT 1.00PM**

**PRESENT:** Mayor David Trewavas (in the Chair), Cr Duncan Campbell, Cr Karam Fletcher (from 1.06pm via MS Teams), Cr Sandra Greenslade, Cr Kylie Leonard, Cr Danny Loughlin, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Yvonne Westerman, Cr John Williamson

**IN ATTENDANCE:** Chief Executive (J Gardyne), General Manager Organisation Performance (S Matthews), General Manager Community Infrastructure and Services (T Hale), General Manager People and Community Partnerships (H Tattle), General Manager Strategy and Environment (W Zander), Legal and Governance Manager (N McAdie), Finance Manager (J Paenga), Environmental Services Manager (J Sparks), Communications Manager (L McMichael), Project Management Office Manager (P Fletcher), Three Waters Manager (S Lealand), Infrastructure Manager (R Stokes), Team Leader Corporate Planning (A Smith), Programme Manager (J Walton), Senior Policy Advisor (K Goode), Senior Policy Advisor (P Caruana), Policy Advisor (A Wilson), Parks Advisor Planning and Operations (B Vi), Asset Manager Transportation (C Sharland), Asset Engineer Transportation (A Dahal), Road Safety Coordinator (S Wraight), Digital Content Creator (C Hollinger), Governance Quality Manager (S James), Senior Project Manager (E May via MS Teams), Digital Communications Specialist (D Petry via MS Teams), Learning and Development Business Partner (S Ingham via MS Teams), Environmental Impact Manager (B Aitken), Corporate Solicitor (F Bramwell via MS Teams), Legal and Governance Coordinator (M Cammell), Business Support Officers (W Jones via MS Teams) Senior Committee Advisor (K Watts)

**MEDIA AND PUBLIC:** Chris Marshall, Taupō and Tūrangi News  
5 members of the public

Note: Cr Karam Fletcher was noted as an apology but joined the meeting on MS Teams from 1.06pm. He was not present for resolution TDC202504/01.

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TDC202504/01 RESOLUTION**

Moved: Cr Danny Loughlin  
Seconded: Cr Rachel Shepherd

That the apologies received from Cr Karam Fletcher and Cr Kirsty Trueman be accepted.

**CARRIED**

Note: All members present at the Council meeting voted in favour of resolution TDC202504/01 above.

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES****4.1 ORDINARY COUNCIL MEETING - 25 MARCH 2025****TDC202504/02 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Danny Loughlin

That the minutes of the Council meeting held on Tuesday 25 March 2025 be approved and adopted as a true and correct record.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202504/02 above.*

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING****5.1 LOCAL WATER DONE WELL APPROVAL OF OPTIONS FOR CONSULTATION**

The General Manager Community Infrastructure and Services thanked everyone for all of the work that went into the report. He reiterated that there was a lot of content which is why multiple workshops had been held over the previous 12 months, and presentations from the Department of Internal Affairs and Waikato Water. The biggest challenge had been in the financial space and ensuring that information presented compared the same things. The decision on the Water Services Delivery Model would not come before Council until June, following a 4 week consultation period.

The Programme Manager added that the recommended option from Council officers was an inhouse business unit because it was the lowest risk and gave options for the future.

*Cr Karam Fletcher entered the meeting via MS Teams at this point (1.06pm).*

In answer to questions, the following was clarified:

- The other Waikato councils had been meeting with Taupō District Council and were aware of Taupō District Council's proposed preferred option.
- If Council joined Waikato Water as a limited shareholder to procure shared services, it would provide the opportunity of accessing shared services.
- Any of the Water Services Delivery Models chosen would have more scrutiny due to two regulators: Taumata Arowai and the Commerce Commission. These regulators would audit how Council was performing.
- Operating costs from a water services perspective were difficult to compare across councils due to the geographical areas and infrastructure needs being different.
- The Local Government (Water Services Preliminary Arrangements) Act 2024 required councils to consult with a preferred option and the status quo. Council had gone further than this to provide a full and complete picture which is why there were more options.
- Information would be provided on Council's website in the most succinct way possible.
- The Community Engagement team would be at markets and other community events to answer questions that members of the public had.

**TDC202504/03 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Cr John Williamson

That Council

1. Approves for public consultation under the Local Government (Water Services Preliminary Arrangements) Act the following options for water services delivery in Taupō District into the future
  - a. Option 1 – Enhanced Inhouse Business Unit . Under this option
    - Council continues to deliver water services, own all assets, and make all decisions.
    - Position is reviewed in two years.
    - Council joins Waikato Water as a limited shareholder to procure shared services, and only if the benefits of this shareholding outweigh any costs

AND

- b. Option 2 –Multi Council Controlled Water Organisation – Waikato Water. Under this option
    - Taupō partners with other Waikato councils to form a multi-council controlled water organisation
    - New entity would deliver all water and wastewater services
    - Taupō District Council is a shareholder
    - An independent, professional board governs the CCO
    - Assets and debt would be transferred to the new entity
    - Stormwater assets remain with Taupō District Council, with Waikato Water contracted to deliver stormwater services

AND

- c. Option 3 – Single Council Controlled Water Organisation – Taupō Water. Under this option
      - A sole Taupō District Council Controlled organisation would be established to deliver water services
      - Taupō District Council would be the sole shareholder and appoint an independent, professional board to govern the CCO
2. Approves for consultation the preferred option as Option 1 – Enhanced Inhouse Business Unit.
3. Approves for consultation a specific question around joining Waikato Water as a limited shareholder only, for the purposes of procuring shared services, and only if the benefits of this shareholding outweigh any costs.
4. Approves the consultation documentation to be included as supporting information for the public consultation (attached).

**CARRIED**

*Note: All members present at the Council meeting except for Cr Duncan Campbell voted in favour of resolution TDC202504/03 above. Cr Duncan Campbell abstained from voting on resolution TDC202504/03.*

**5.2 ANNUAL PLAN 2025/2026**

The Senior Policy Advisor highlighted that budgets and work programmes had been reviewed and a lot of effort had gone into reducing the impact on ratepayers. Unfortunately costs had risen due to essential business cost increases and new costs for Local Water Done Well. Trade-offs were outlined in the report and

presented at a workshop in March 2025 for discussion..

While members did not want to put the rates up, they acknowledged the work that had gone into keeping the increase generally in line with the Long-term Plan 2024-34.

#### **TDC202504/04 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Yvonne Westerman

That Council directs officers to prepare the 2025/26 Annual Plan in accordance with Option 1, being the identified project and budget trade-offs to achieve an 8.4% average rate increase.

**CARRIED**

*Note: All members present at the Council meeting except for Cr Duncan Campbell voted in favour of resolution TDC202504/04 above. Cr Duncan Campbell voted against resolution TDC202504/04.*

### **5.3 ADOPTION OF ANIMAL MANAGEMENT FEES AND CHARGES 2025/26**

The Policy Advisor summarised the fee increases and the key points from the report.

In response to questions, he clarified the following:

- Regular bite size annual increases to fees were recommended to keep up with inflation and not require a large increase that seemed to come out of the blue.
- A pet therapy dog was assessed by the compliance team and applications were supported with a letter from the applicants' General Practitioner.
- More than 2 dogs in an urban area was discouraged.
- There was provision in the Dog Control Act 1996 for dealing with dog incidents.

One member was concerned with the proposed increases given the cost of living challenges being faced by the community.

#### **TDC202504/05 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Christine Rankin

That Council adopts the 2025/26 Animal Management Fees and Charges as per the attached schedule.

**CARRIED**

*Note: All members present at the Council meeting except for Cr Kylie Leonard voted in favour of resolution TDC202504/05 above. Cr Kylie Leonard voted against resolution TDC202504/05.*

#### 5.4 APPROVAL OF SUBMISSION ON WAIKATO REGIONAL COUNCIL'S ANNUAL PLAN 2025/26

The Senior Policy Advisor summarised the report.

Members asked that the language be made firmer regarding Council's disagreement with the rating approach and charging for serviced urban areas and un-serviced rural areas. The planning for transport was very Hamilton centric and no other area in the region was adequately serviced.

##### **TDC202504/06 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Cr Christine Rankin

That Council approves a draft submission on the Waikato Regional Council's Annual Plan 2025/26, amended to express Taupō District Council's dissatisfaction with the current bus services in the rural areas of the district and between the Taupō District's communities with the Mayor and Deputy Mayor to approve the final submission.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202504/06 above.*

#### 5.5 APPROVAL FOR LOCKY DOCK LOCATION

The Asset Engineer Transportation summarised the report and reiterated that this would usually go to the Taupō Reserves and Roding Committee but had been brought to Council due to timing so that the provider (Big Street Bikers) did not incur more costs.

In answer to questions, the following was clarified:

- Big Street Bikers would install at least five locky docks before they educated the public on how to use them. Some education had been provided by Taupō District Council staff on how to use the locky dock.
- The cost for Council to install a locky dock was approximately \$5,000.
- The proposed location of Pak n Save was due to community feedback.
- Council officers approved any advertising before it was displayed on digital boards.
- The Licence to Occupy would be based on the contract with Big Street Bikers which was for 10 years.

##### **TDC202504/07 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Kevin Taylor

That Council approves one five-bicycle media-funded Locky Dock Station to be installed on Ruapehu Street outside PAK'nSAVE.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202504/07 above.*

#### 5.6 CLASSIFICATION OF RESERVES UNDER SECTION 16 OF THE RESERVES ACT 1977

The Parks Advisor Planning and Operations introduced herself and explained that this formal process was to classify the recreation reserves in Kinloch and following the resolution, would go through the New Zealand Gazette.

The following was clarified:

- A process would be put in place for identifying other reserves in the district that might require classification.
- Full engagement was not required because the use of the reserve was not being changed.

**TDC202504/08 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Danny Loughlin

Pursuant to section 16(2A) of the Reserves Act 1977 and to a delegation from the Minister of Conservation, Taupō District Council classifies the reserve land described in the schedule as recreation reserve subject to the Reserves Act 1977.

*Schedule:*

0.8990 Ha	Lot 75 DP 350035
6.1660 Ha	Lot 101 DP 518527
1.6232 Ha	Lot 138 DP 365349
3.3132 Ha	Lot 100 DP 509968
2.6090 Ha	Lot 101 DP 509968

**CARRIED**

Note: All members present at the Council meeting voted in favour of resolution TDC202504/08 above.

## 5.7 PROPOSED CHANGES TO KERBSIDE COLLECTION DAYS

The Environmental Impact Manager highlighted that the collection area had not been updated for over 20 years and there had been a lot of growth in the Kinloch and Acacia Bay areas. If Council decided not to proceed with changing the collection day, there would be additional costs incurred. The communications to the affected parties would be thorough. He clarified that this was being brought to Council because the Solid Waste Bylaw required a resolution.

### TDC202504/09 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Cr Kylie Leonard

That Council authorises the proposed changes to the kerbside collection days from Monday to Friday for affected streets in Nukuhau, commencing 1 July 2025:

1. Numbers 1-110 Acacia Bay Road
2. Herapeka Street
3. Takawai Place
4. St. Pat's Grove
5. Watene Lane
6. Carpentras Way
7. Vaucluse Drive
8. Luberon Way
9. Kaihua Road
10. Humphrey Street
11. Olive Ave
12. Ngaio place
13. Kaiuru Street
14. Manunui Street
15. Woodward Street
16. Arama Street
17. Maratuna Place
18. Rihi Place
19. Mohi Place
20. Sinton Row
21. Ventoux Way

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202504/09 above.*

## 5.8 TAUPŌ DISTRICT COUNCIL PERFORMANCE REPORT - MARCH 2025

The Chief Executive acknowledged that the Performance Report mentioned the large items covered in the Council agenda being Local Water Done Well and the Annual Plan 2025/26.

The Project Management Office Manager highlighted that erosion control had previously been listed as one but was now split into two projects. The Taupō Wastewater Southern Trunk Main and Whangamata Road

Improvements projects had been completed and would not appear on the report going forward.

She corrected the life budget of the 204 Crown Road subdivision earthworks and Civil project and explained that it should have been a life budget of \$6.8m but had been written as \$10.4m.

In answer to questions, the following was clarified:

- The Digital Transformation project had not previously been listed and was a programme of work rather than a project. It was reported at the Risk and Assurance Committee meetings.
- Large transport projects such as Link Road would be added into the report from the following month.

The Finance Manager confirmed that costs were tracking well.

#### **TDC202504/10 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Yvonne Westerman

That Council notes the information contained in the Performance Report for the month of March 2025.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202504/10 above.*

#### **5.9 COUNCIL ENGAGEMENTS MAY 2025, APPOINTMENTS, AND TRAINING AND CONFERENCE OPPORTUNITIES**

The Senior Committee Advisor confirmed that attendance for Cr Westerman at the Local Government New Zealand All-of-local-government meeting and mileage costs were the only expenses because she would drive down and stay with friends.

#### **TDC202504/11 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Cr John Williamson

That Council:

1. Receives the information relating to engagements for May 2025.
2. Approves the attendance of Cr Yvonne Westerman at the Local Government New Zealand All-of-local-government meeting on Thursday 1 May in Wellington with mileage costs and attendance costs to be paid by Council.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202504/11 above.*



**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS****TDC202504/12 RESOLUTION**

Moved: Cr Sandra Greenslade

Seconded: Cr Rachel Shepherd

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>	<b>Plain English reason for passing this resolution in relation to each matter</b>
<b>Agenda Item No: 6.1</b> Tag Developments Mediation ENV-2025- AKL-000054 A & B Scott V Taupō District Council	Section 48(1)(d) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	Section 48(1)(d)- the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	Council needs to deal with this item with the public excluded because there is a right of appeal to the Environment Court in relation to the Council's decision.

**CARRIED**

*Note: All members present at the Council meeting voted in favour of resolution TDC202504/12 above.*

The meeting closed at 2.47pm with a karakia from all present.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 May 2025.

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**CHAIRPERSON**