

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, LEVEL 1, 67 HOROMĀTANGI STREET, TAUPŌ
ON THURSDAY, 31 JULY 2025 AT 1.00PM**

PRESENT: Mayor David Trewavas (in the Chair), Cr Duncan Campbell, Cr Karam Fletcher, Cr Sandra Greenslade, Cr Kylie Leonard (via MS Teams), Cr Danny Loughlin, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Yvonne Westerman (via MS Teams from 1.11pm to 2.41pm), Cr John Williamson

IN ATTENDANCE: Chief Executive (J Gardyne), General Manager Community Infrastructure and Services (T Hale), General Manager Strategy and Environment (W Zander), Acting General Manager People and Community Partnerships (L McMichael), Legal and Governance Manager (N McAdie), Policy Manager (N Carroll), Iwi and Co-Governance Manager (D Rameka), Finance Manager (J Paenga), Project Management Office Manager (P Fletcher), Three Waters Manager (S Lealand), Co-Governance Management Partner (S Mavor), Resource Consents Manager (H Williams), Programme Manager (J Walton), Co-Governance Management Partner (H Oneroa), Governance Quality Manager (S James), Parks Advisor Planning and Operations (B Vi), Asset Manager Water (T Swindells), Infrastructure Project Manager (J Dayne), Team Leader Corporate Planning (A Smith), Environmental Advisor (E Naylor), Legal and Governance Coordinator (M Cammell), Senior Committee Advisor (K Watts)

Via MS Teams:

Events and Venues Manager (S Giles), Community Engagement and Development Manager (T Russell), Property and Development Manager (C Haskell), Environmental Services Manager (J Sparks), Digital Communications Specialist (D Petry), Policy Advisor (T Wood), Compliance and Regulatory Manager (C Tait), Business Excellence Coordinator (N Donaldson), Communications Advisor (R Watts),

MEDIA AND PUBLIC: Te Aukaha News
Taupō and Tūrangi News
Waikato Times
75 members of the public

Notes: (i) Cr Yvonne Westerman entered the meeting at 1.11pm and left at 2.41pm via MS Teams. She was not present for resolutions TDC202507/01-04 and TDC202507/06-12.
(ii) Cr Kylie Leonard left the meeting at 2.41pm and returned via MS Teams at 2.59pm.

1 KARAKIA

All present recited Taupō District Council's opening karakia.

2 WHAKAPĀHA | APOLOGIES

TDC202507/01 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Cr John Williamson

That the apology received from Cr Kirsty Trueman be accepted.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Item 5.1 Consideration of Joint Committee Recommendation – Joint Management Agreement with Tūwharetoa Māori Trust Board

Cr Karam Fletcher advised that concerns had been raised about the perceived conflict because his wife was an employee of the Tūwharetoa Māori Trust Board. He explained that she had not inputted anything into the work and was in a different department. He did not consider this to be a conflict and would not remove himself from discussion or decision making on the item.

Cr Danny Loughlin advised that he was a trustee of the Tūwharetoa Māori Trust Board and had managed this conflict of roles by not participating in any of the work or hui at the Tūwharetoa Māori Trust Board, and only at Council's public workshop. He was comfortable that he had managed this interest and would be voting on the item.

Mayor David Trewavas confirmed that it was the members' call regarding conflicts and that the members' had made their intentions clear.

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 ORDINARY COUNCIL MEETING - 24 JUNE 2025

TDC202507/02 RESOLUTION

Moved: Cr Danny Loughlin
Seconded: Cr Rachel Shepherd

That the minutes of the Council meeting held on Tuesday 24 June 2025 be approved and adopted as a true and correct record.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/02 above.

4.2 ORDINARY COUNCIL MEETING - 24 JUNE 2025

TDC202507/03 RESOLUTION

Moved: Cr Rachel Shepherd
Seconded: Cr Kevin Taylor

That the minutes of the Council meeting held on Tuesday 24 June 2025 be approved and adopted as a true and correct record.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/03 above.

4.3 ORDINARY COUNCIL MEETING - 30 JUNE 2025

TDC202507/04 RESOLUTION

Moved: Cr Rachel Shepherd
Seconded: Cr Kevin Taylor

That the minutes of the Council meeting held on Monday 30 June 2025 be approved and adopted as a true and correct record.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/04 above.

5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING

5.1 CONSIDERATION OF JOINT COMMITTEE RECOMMENDATION – JOINT MANAGEMENT AGREEMENT WITH TŪWHARETOA MĀORI TRUST BOARD

The Co-Governance Management Partner introduced herself and summarised the report, highlighting the following points:

- The draft Joint Management Agreement (JMA) was not an extension or update of the 2009 JMA. They were entirely separate legal agreements covering completely different matters, sought different outcomes, and were under different legislation.

Cr Yvonne Westerman joined the meeting via MS Teams at this point (1.11pm)

- Consultation on the mandatory matters of the draft JMA was not appropriate because these matters were required by law. Council's Significance and Engagement Policy showed that consultation with the community regarding the additional matters was not required prior to making a decision.
- Regardless of legislative reform from central government, the intent of the Settlement Agreement to protect and restore the Waikato River was required to be upheld. Clauses had been added to the draft JMA to enable its amendment when legislative reform, such as to the Resource Management Act 1991 (RMA) occurred.
- The legislation required Council and the Tūwharetoa Māori Trust Board (TMTB) to work together to finalise the JMA, as well as to resolve issues. Resolving issues meant working with the Minister for the Environment. If the issue could not be resolved, the Minister determined the issue and Council and TMTB would have to finalise the JMA according to the Minister's determination.

The following was clarified:

- Mandatory matters only in the JMA was essentially option three of the report, as members could direct the Joint Committee to change the JMA.
- The JMA would impact land if development of the land affected waterways. The current process would almost certainly include engagement with the TMTB.
- The area covered by the draft JMA to include all of the tributaries of Lake Taupō, as well as the Upper Waikato River was recommended by the Joint Committee and was shared with elected members at the closed workshops.
- If there was a judicial review, or appeal to the Environment Court, once this JMA was in place, this was Council's process and would be Council's decision to defend.
- The draft JMA set out the matters that were of most interest or concern to the TMTB for more certainty. It offered a way of filtering through the resource consent applications to see expectations, and also assisted applicants. It was Council officers' expectation that as the knowledge of both officers and TMTB staff grew, through education and understanding, they could change and improve together.
- Council's Significance and Engagement Policy set out criteria which did not include the number of people who had expressed their concerns, but rather the number of people who would be affected.

A motion was moved by Mayor David Trewavas in line with option 4 of the report and seconded by Cr Sandra Greenslade. However some members were concerned that the community should be consulted appropriately to understand the contents of the JMA, and which matters could be influenced by community members.

Cr Duncan Campbell moved an amendment to include an independent legal review of the JMA, and community consultation on the additional matters of the draft JMA which was not seconded.

Cr Christine Rankin moved an amendment to include community consultation on the additional matters of the draft JMA which was seconded by Cr Sandra Greenslade.

MOTION

Moved: Cr Christine Rankin

Seconded: Cr Sandra Greenslade

That Council recommends to the new Council to undertake community consultation on the additional matters in the draft JMA.

In Favour: Crs Duncan Campbell, Sandra Greenslade, Kylie Leonard, Christine Rankin and Rachel Shepherd

Against: Mayor David Trewavas, Karam Fletcher, Danny Loughlin, Kevin Taylor, Yvonne Westerman and John Williamson

LOST

Some members preferred the recommendation provided in the report to approve the JMA.

The debate moved back to the substantive motion in line with option four of the report – to defer consideration of the draft JMA to the incoming council following local government elections in October 2025.

TDC202507/05 RESOLUTION

Moved: Mayor David Trewavas

Seconded: Cr Sandra Greenslade

That Council defers consideration of the draft Joint Management Agreement and directs the Chief Executive to refer the matter to the incoming Council as soon as reasonably practicable following the local government elections in October 2025.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/05 above except for Crs Karam Fletcher, Danny Loughlin, Kevin Taylor, Yvonne Westerman and John Williamson who voted against resolution TDC202507/05.

The meeting was adjourned at 2.41pm and reconvened at 2.56pm. Crs Kylie Leonard and Yvonne Westerman left the meeting at 2.41pm.

5.2 ADOPTION OF WATER SERVICES DELIVERY PLAN

The Programme Manager summarised the report and explained the feedback given from the Department of Internal Affairs on the Water Services Delivery Plan.

Cr Kylie Leonard returned to the meeting via MS Teams at this point (2.59pm).

The General Manager Community Infrastructure and Services advised that following adoption, there would be workstreams to implement it, along with governance arrangements and information disclosure.

Members congratulated staff on the work that had gone into the entire project to get it to this point.

TDC202507/06 RESOLUTION

Moved: Cr John Williamson

Seconded: Cr Kevin Taylor

That Council:

1. Adopts the Water Services Delivery Plan (attached to this report).
2. Delegates authority to the Chief Executive to make editorial amendments to the Water Services Delivery Plan prior to submission.
3. Notes that following this meeting, the Chief Executive will certify this Water Services Delivery Plan and submit it to the Secretary for Local Government by 3 September 2025.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/06 above except for Cr Duncan Campbell who voted against resolution TDC202507/06.

5.3 CHANGE OF CLASSIFICATION OF PART RECREATION RESERVE IN KINLOCH, PURSUANT TO SECTION 24 RESERVES ACT 1977

The Parks Advisor Planning and Operations introduced herself and her colleagues, the Asset Manager Water and Infrastructure Project Manager. She explained the purpose of the report and why the reserve needed the change in classification to progress work on the reservoir. She advised that the design of the reservoir would be consulted on at a future date.

TDC202507/07 RESOLUTION

Moved: Cr Danny Loughlin

Seconded: Cr Kevin Taylor

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

For Council as the territorial authority of reserves in Taupō to agree to reclassify part of Lot 101 DP 509968, a recreation reserve to local purpose (utility) reserve for the purpose of constructing a water reservoir in Kinloch, subject to the outcome of public consultation.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/07 above.

5.4 SELECTION OF A DEVELOPMENT CONTRIBUTIONS COMMISSIONER - 173 LAKE TERRACE TAUPŌ

The Team Leader Corporate Planning explained that this was an administrative matter where a person had the right to object to a Development Contribution charge. He clarified that using one commissioner was all that was required for a simple matter and was reasonable.

TDC202507/08 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Cr Danny Loughlin

That Council selects Ms. Tania Te Whenua to hear, consider and decide on an objection to the assessed amount of development contributions at 173 Lake Terrace, Taupō. If Ms. Te Whenua is unavailable, that Council delegates authority to Policy Manager to select a Commissioner from the Register of Development Contribution Commissioners.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/08 above.

5.5 RECEIPT OF FINAL STATEMENTS OF INTENT – COUNCIL CONTROLLED ORGANISATIONS

The Chief Executive confirmed that letters of expectation had been provided to the Council Controlled Organisations ahead of the statements of intent being received.

TDC202507/09 RESOLUTION

Moved: Cr Danny Loughlin

Seconded: Cr Karam Fletcher

That Council receives the final Statements of Intent from the following Council Controlled Organisations:

- i. Taupō Airport Authority (TAA);
- ii. Destination (Great) Lake Taupō (DGLT);
- iii. Bay of Plenty Local Authority Shared Services (BOPLASS); and
- iv. New Zealand Local Government Funding Agency Limited (LGFA).

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/09 above.

5.6 TAUPŌ DISTRICT COUNCIL PERFORMANCE REPORT - JUNE 2025

The Chief Executive summarised the big milestones of June and advised that some staff members had been deployed to the Nelson Tasman region to help with the Civil Defence response to recent flooding events.

The Project Management Office Manager thanked all that had contributed to the mahi to deliver projects which had resulted in a 113% delivery on the target for the 2025-26 financial year. She explained that the projects were transitioning from the last financial year to the current one and some projects would be phased out from the report. She highlighted changes to risks and costs on the portfolio update report.

In answer to a question, the General Manager Strategy and Environment confirmed that the resource consent had been lodged for the erosion control project on the Kuratau foreshore. He would update members on how this was progressing at the next meeting.

The Finance Manager advised that the carry forward on projects should be able to be provided at the next Council meeting.

TDC202507/10 RESOLUTION

Moved: Cr Kevin Taylor

Seconded: Cr Danny Loughlin

That Council receives the information contained in the Performance Report for the month of June 2025.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/10 above.

5.7 COUNCIL ENGAGEMENTS AUGUST 2025, APPOINTMENTS, AND TRAINING AND CONFERENCE OPPORTUNITIES

The Senior Committee Advisor advised that no further changes had been made to the engagements for August 2025.

TDC202507/11 RESOLUTION

Moved: Cr Danny Loughlin

Seconded: Cr John Williamson

That Council

1. Receives the information relating to engagements for August 2025; and
2. Appoints Deputy Mayor Cr Kevin Taylor to the Waikato Waters Shareholders' Representative Forum for the remainder of the 2022-25 triennium.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/11 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**TDC202507/12 RESOLUTION**

Moved: Cr Danny Loughlin
 Seconded: Cr Rachel Shepherd

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
Agenda Item No: 6.1 Appointment of Destination Great Lake Taupō trustees	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7	To enable the privacy of candidates in the process of application for the vacant positions

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/12 above.

Note: The following resolution was made with the public excluded but was released after the meeting so can therefore appear in the public part of the minutes:

TDC202507/C13 RESOLUTION

Moved: Cr Sandra Greenslade
 Seconded: Cr Christine Rankin

1. That Council appoints Michele Teague, Victoria Carter and Nathan Farmer as trustees of the Destination Lake Taupō Trust for a three-year term 01/09/2025 to 01/09/2028.
2. That the above resolution is released from confidence once the appointments have been confirmed and candidates advised.

CARRIED

Note: All members present at the Council meeting voted in favour of resolution TDC202507/C13 above.

The meeting closed at 3.50pm with a karakia from all present.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 August 2025.

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CHAIRPERSON