

# **ATTACHMENTS**

## **Ordinary Taupō Reserves and Roding Committee Meeting**

**22 July 2025**

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**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY TAUPŌ RESERVES AND RODING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, LEVEL 1, 67 HOROMĀTANGI STREET, TAUPŌ  
ON TUESDAY, 20 MAY 2025 AT 1.00PM**

**PRESENT:** Cr John Williamson (in the Chair), Cr Duncan Campbell, Cr Kylie Leonard (from 1.02pm), Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Yvonne Westerman

**IN ATTENDANCE:** General Manager Strategy and Environment (W Zander), General Manager Community Infrastructure and Services (T Hale), General Manager People and Community Partnerships (H Tattle), Infrastructure Manager (R Stokes), Parks and Reserves Manager (G Hadley), Senior Solicitor (K Hollman), Property Management Lead (P Handcock), Commercial Property Officer (J Reuben), Transport Engineer (J Kuchlein), Parks Advisor Planning and Operations (B Vi), Asset Engineer Transport (A Dahal), Legal and Governance Coordinator (M Cammell), Senior Committee Advisor (K Watts)

**MEDIA AND PUBLIC:** No members of the public.

*Note:* Cr Kylie Leonard entered the meeting at 1.02pm. She was not present for resolution TRARC202505/01.

**1 KARAKIA**

All present recited the karakia.

**2 WHAKAPĀHA | APOLOGIES**

**TRARC202505/01 RESOLUTION**

Moved: Cr Rachel Shepherd  
Seconded: Cr Christine Rankin

That the apologies received from Mr Te Moananui Rameka and Mayor David Trewavas (for absence), and from Cr Kylie Leonard (for lateness) be accepted.

**CARRIED**

*Note:* All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202505/01 above.

*Cr Kylie Leonard entered the meeting at this point (1.02pm).*

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Cr John Williamson identified a perceived conflict of interest for item 5.1 because he was a friend of the property owner concerned. He abstained from voting on this item.

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES****4.1 ORDINARY TAUPŌ RESERVES AND RODING COMMITTEE MEETING - 18 MARCH 2025****TRARC202505/02 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Rachel Shepherd

That the minutes of the Taupō Reserves and Roding Committee meeting held on Tuesday 18 March 2025 be approved and adopted as a true and correct record.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202505/02 above.*

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING****5.1 AIRSPACE LEASE - 124 LAKE TERRACE TAUPŌ**

The Infrastructure Manager introduced the item and explained that the Asset Manager Transportation was on annual leave. He clarified the following:

- The airspace was referring to the area above the berm where there was a balcony.
- This was a historical encroachment that had been approved by Council in 2002. The request to grant a new lease was to legalise the fees already being paid by the property owner.
- The lease could not be extended longer than 35 years or there would be a requirement for a subdivision.

The General Manager Strategy and Environment confirmed that recovery costs for the lease and set-up were covered by the current fees. The current resource consent application for the property was to upgrade the title from a cross-lease to a fee-simple title.

**TRARC202505/03 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Kevin Taylor

That the Taupō Reserves & Roding Committee resolves to grant a new lease of approximately 3.87m<sup>2</sup> of airspace above unformed legal road adjoining the residential property at 124 Lake Terrace, Taupō, such lease to be for an initial term of 10 years from 30 September 2022 with a right of renewal of 10 years, and otherwise subject to the same terms and conditions as the (now expired) lease dated 28 January 2003, but updated where necessary to reflect current legislation and Council's Road Encroachment Policy 2019.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting except for Cr John Williamson voted in favour of resolution TRARC202505/03 above. Cr John Williamson abstained from voting on resolution TRARC202505/03.*

**5.2 PROHIBITION OF VEHICLES ON UNFORMED ROAD**

The General Manager Strategy and Environment summarised key points of the report.

In response to a question, the Transport Engineer advised that cycles were defined as vehicles which is why this was explicit in the recommendation.

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Ordinary Taupō Reserves and Roding Committee Meeting Minutes

20 May 2025

*Cr John Williamson left the meeting at 1.19pm and returned at 1.20pm.*

**TRARC202505/04 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Rachel Shepherd

That the Taupō Reserve and Roding Committee resolves to prohibit motor vehicles (except authorised vehicles and cycles) from an unformed section of Tawhaa Road, between Five Mile Bay and Wharewaka Point Reserve, in accordance with the Taupō District Council Traffic Bylaw 2024.

The motor vehicles prohibited sections of Tawhaa Road extend from the northern end of the existing public parking area at Five Mile Bay northwards for a distance of 500 metres to the formed section of carparking at the southern end of the waterski lane, and a 1000 metre section from the northern end of the waterski lane area up to the Wharewaka Point Reserve.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202505/04 above.*

**5.3 INTENTION TO EXCHANGE A DRAINAGE RESERVE FOR OTHER LAND TO ENABLE THE CROWN ROAD INDUSTRIAL SUBDIVISION**

The Commercial Property Officer introduced herself to members and summarised the report.

In answer to questions, the following was clarified:

- The frontage along Crown Road was a large stormwater ditch that would be a setback and had a drainage system in it.
- Geotechnical investigations had been carried out as part of the subdivision process.

**TRARC202505/05 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Kevin Taylor

That the Taupō Reserves and Roding Committee:

1. approves in principle the exchange of part of Section 21 on Survey Office Plan 438781, being local purpose (drainage) reserve, for proposed Lot 102 on Land Transfer Plan 614613 under section 15 of the Reserves Act 1977; and
2. authorises the giving of public notice of its intention to pass a resolution authorising the exchange of the land comprised in any reserve or any part or parts thereof for any other land to be held for the purposes of that reserve, as required by section 15(2) of the Reserves Act 1977.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting except for Cr Kylie Leonard voted in favour of resolution TRARC202505/05 above. Cr Kylie Leonard voted against resolution TRARC202505/05.*

**5.4 REQUEST FOR TREE REMOVALS AT TAPUAEHARURU LAKEFRONT**

The Parks Advisor Planning and Operations introduced herself and the Parks and Reserves Manager, and summarised the report. She shared a photograph on screen (A3761350) that had been taken in the morning of 20 May 2025 showing the erosion of the cliffs.

In answer to questions, the Parks and Reserves Manager confirmed the following:

- The Parks and Reserves team had been monitoring the cliff situation for a long time.

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- While on a monitoring trip with hapū a couple of months previously, concerns about failures were raised from hapū.
- An engineered solution such as a Mechanically Stabilised Earth (MSE) wall had not been looked at but was considered to be a high cost.
- Waikato Regional Council were looking at the cliffs from an entire project point of view.
- The silver birch trees were not native and were not protected.
- While the failure of the cliffs was not considered to be imminent, the failure when it happened, would be 50-80 years of erosion in one event.
- Replanting would be with smaller native species that would not grow as tall but hold the soil and cliffs to prevent erosion.

Members were concerned that if the cliffs failed, there was a health and safety concern considering people used the beach below and could be impacted. They also acknowledged that the silver birch species was a weed species and contributed negatively to people's health, particularly those with asthma.

The General Manager Strategy and Environment confirmed that this would be notified to the community, not consulted. Iwi, hapū, Tūwharetoa Māori Trust Board and Mercury were working with Council on the wider erosion project and supported the removal of the trees. He explained that if a soil conservator assessment was sought, it would likely show that the cliffs were failing and the trees were contributing to the failure by eroding them further.

**TRARC202505/06 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Christine Rankin

The Taupō Reserves and Roding Committee agree to grant the removal of:

1. Three silver birch (*Betula pendula*) trees located on the Tapuaeharuru cliffs;

and

2. Various 'weed species' located between the Taupō Yacht Club and Hole in One.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting except for Cr Duncan Campbell voted in favour of resolution TRARC202505/06 above. Cr Duncan Campbell voted against resolution TRARC202505/06.*

**5.5 TRAFFIC CONTROL DEVICE UPDATES**

The Asset Engineer Transport thanked the member that had brought his attention to the error in the report referring to Wily Terrace in the engagement section which was not relevant to this agenda item.

Members supported the recommendations but preferred that all changes to this parking area be brought back as one item at the next meeting to reflect the suggested time restriction of 2 hours.

The matter was left to lie on the table with the expectation that a more detailed recommendation would be brought to the next committee meeting.

**TRARC202505/07 RESOLUTION**

Moved: Cr Kylie Leonard

That the Taupō Reserves and Roding Committee leaves the item of business to lie on the table and be brought back to the committee meeting on 22 July 2025.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202505/07 above. Cr Kylie Leonard moved and all of the committee members agreed.*

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 2.12pm with a karakia from all present.

The minutes of this meeting were confirmed at the Ordinary Taupō Reserves and Roding Committee Meeting held on 22 July 2025.

.....  
**CHAIRPERSON**

Ferney place Reserve  
Before & after maintenance

Tree 1

Before	After
	


Trees 2 & 3

Before	After
	



Ferney place Reserve  
Before & after maintenance

Tree 5

Before	After
A before photo was not provided in the original service request before dead wooding and crown lifting.	

### 5x trees proposed for removal





**0.0 INTENTION TO EXCHANGE A DRAINAGE RESERVE FOR OTHER LAND TO ENABLE THE CROWN ROAD INDUSTRIAL SUBDIVISION**

**Author:** Janice Reuben, Commercial Property Officer

**Authorised by:** Chris Haskell, Property and Development Manager

**TE PŪTAKE | PURPOSE**

To seek the Committee's approval in principle to exchange an existing drainage reserve for other land under section 15(1) of the Reserves Act 1977, and to authorise public notification of the proposal as required by section 15(2).

**WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY**

The Council is undertaking an industrial subdivision at 204 Crown Road, which requires the exchange of an existing local purpose reserve (drainage) for other land as a prerequisite, as shown in the attached scheme plan.

The subdivision is creating 18 industrial lots on council-owned land, with the final stage expected to be completed by mid-2025. This development represents a significant addition to Taupo's commercial property stock.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Taupō Reserves and Roding Committee:

1. approves in principle the exchange of part of Section 21 on Survey Office Plan 438781, being local purpose (drainage) reserve, for proposed Lot 102 on Land Transfer Plan 614613 under section 15 of the Reserves Act 1977; and
2. authorises the giving of public notice of its intention to pass a resolution requesting the exchange of the land comprised in any reserve or any part or parts thereof for any other land to be held for the purposes of that reserve, as required by section 15(2) of the Reserves Act 1977.

**TE WHAKAMAHUKI | BACKGROUND**

The proposal has not been presented previously but it is related to the subdivision and sale of resulting new industrial lots at 204 Crown Road, which matters were authorised by Council Resolutions/s (TDC202404/24 and TDC202410/C02).

**NGĀ KŌRERORERO | DISCUSSION**

Council is subdividing its industrial land at 204 Crown Road generally as shown on the scheme plan **attached**. Resource consents RM230359 and RM230360 permit the development.

The land subject to the subdivision currently comprises five parcels, of which two parcels are coloured red and green on the scheme plan.

The red parcel represents an area of 711m<sup>2</sup> being part Section 21 on SO Plan 438781 and is currently held by Council as local purpose (drainage) reserve (the "**reserve**"). The underground infrastructure or other features about the reserve that make it suitable exclusively for drainage purposes will be protected by the easement.

The green parcel represents an area of 2555m<sup>2</sup> and is proposed Lot 102 on Land Transfer Plan 614613 (the "**other land**"). The other land is currently owned by Council in fee-simple (no purpose).

The proposal is to exchange the reserve for the other land, such that the reserve becomes land held by Council in fee simple (no purpose), and the other land becomes local purpose (drainage) reserve.



## Ordinary Taupō Reserves and Roding Committee Meeting Agenda

20 May 2025

The first step of the exchange process is public consultation by giving a one-month public notice.

Based on this information it is considered that there are two options.

**NGĀ KŌWHIRINGA | OPTIONS**Analysis of Options**Option 1. Approve the exchange of reserve land for other land**

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>Enables Council to complete the subdivision of Crown Road land in accordance with resource consent RM230359.</li> <li>Enables Council to have land transfer plan 614613 approved under s223 Resource Management Act 1991, as planned.</li> </ul>	<ul style="list-style-type: none"> <li>None known</li> </ul>

**Option 2. Not approve the exchange of reserve land for other land**

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>None known</li> </ul>	<ul style="list-style-type: none"> <li>Council is unable to complete the subdivision of Crown Road land as currently designed.</li> <li>Council will need to redesign the subdivision and apply to vary resource consent RM 230359.</li> </ul>

Analysis Conclusion:

**Option 1: Approve the exchange of reserve land for other land** is the preferred alternative.

**NGĀ HĪRAUNGA | CONSIDERATIONS****Ngā Aronga Pūtea | Financial Considerations**Long-term Plan/Annual Plan

The costs associated with the proposed land exchange and public consultation are part included in the costs of subdividing 204 Crown Road. The expenditure outlined is currently budgeted for under the 2024-34 LTP budget.

Ngā Aronga Ture | Legal ConsiderationsLocal Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that economic well-being is of relevance to this matter.

The proposal has been evaluated against the legislative requirements, and the following is relevant:

Reserves Act 1977

Section 15 empowers the Minister of Conservation to authorise the exchange of reserve land for other land, which other land is then held for the purpose of the former reserve. The Committee, as sub-delegate of the Council, may exercise the Minister's powers under section 15.

First, public notice of the proposed exchange is required, giving the public one month within which to formally object to the proposal. At the end of the notice period, the Committee must consider any written objections that are received within that period.

## Ordinary Taupō Reserves and Roding Committee Meeting Agenda

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After duly considering any written objections received in time, the Committee may resolve to approve the exchange. Notice of the resolution, and any objections received along with the Committee's comments, are notified to the Director Operations Central North Island of the Department of Conservation (section 15(2)).

Pursuant s15(1) the Minister of Conservation formally authorises the exchange by notice in the New Zealand Gazette, with the result that the reserve becomes land held by Council in fee simple (no purpose), and the other land is held by Council as local purpose (drainage) reserve.

This enables the former reserve to be dealt with as part of the land to be subdivided in accordance with Land Transfer Plan 614613.

Authorisation is required from the Minister of Conservation under s15(1) of the Reserves Act 1977.

**Ngā Hiraunga Kaupapa Here | Policy Implications**

There are no known policy implications.

**Te Kōrero tahi ki te Māori | Māori Engagement**

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report. It is considered that no engagement with Māori is required on this occasion.

**Ngā Tūraru | Risks**

Authorisation for the exchange is contingent upon there being either no objections, or objections that the Committee declines to accept, in response to public notification, and the Minister authorising the exchange under s15(1) of the Reserves Act 1977.

**TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement Policy identifies matters to be considered when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of low degree of significance.

**TE KŌRERO TAHI | ENGAGEMENT**

Notwithstanding the above assessment, that the decision is of low significance, public consultation will be undertaken as required by s15(2) of the Reserves Act 1977, and submissions will be accepted on the Taupō District Council website submission page.

**TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA**

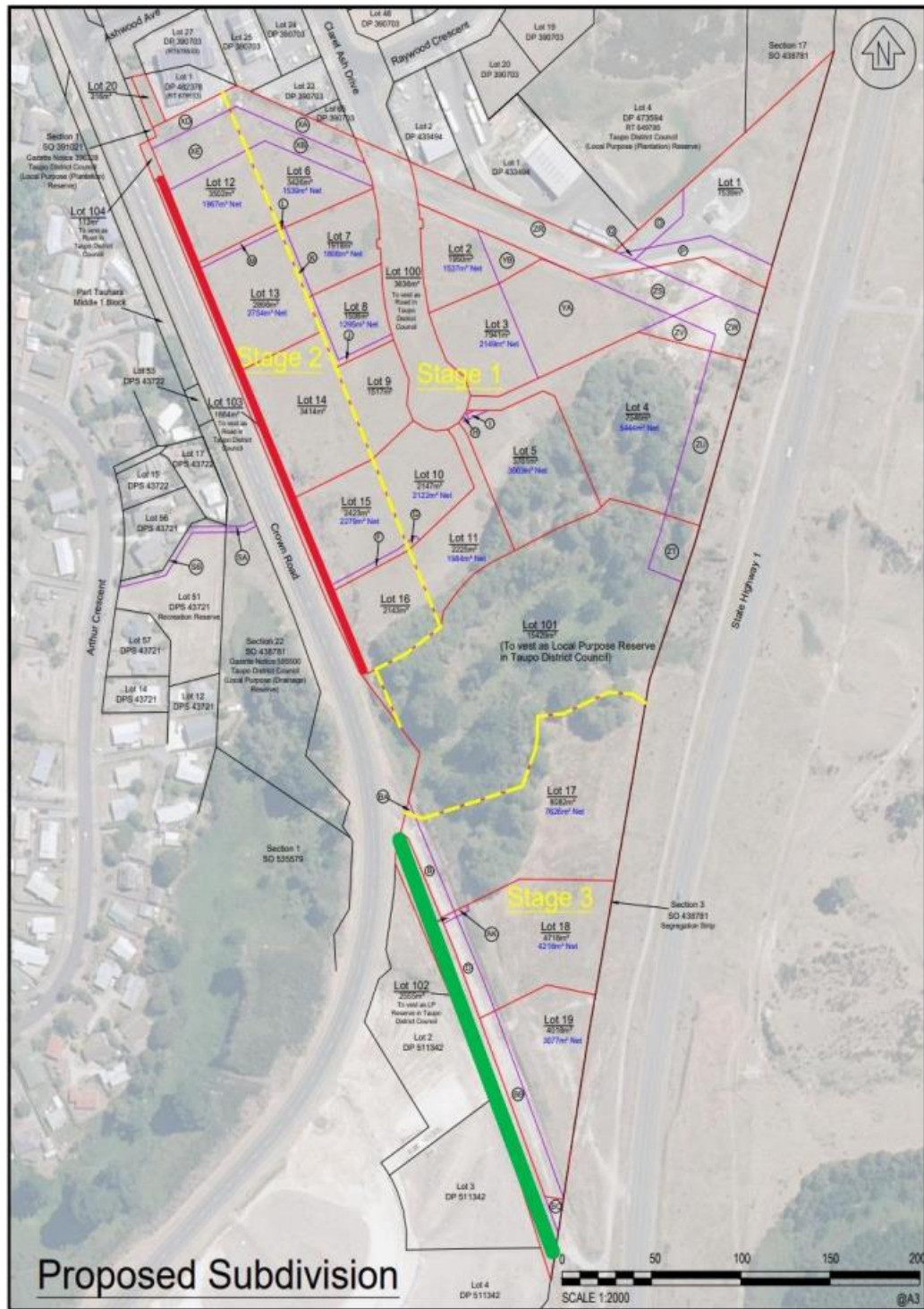
Save for public notice of the exchange proposal, no communication/media will be required.

**WHAKAKAPINGA | CONCLUSION**

To enable the Crown Road subdivision to proceed as planned, it is appropriate for the Committee to approve the land exchange in principle and authorise public notification of the proposed exchange as required by section 15(2) of the Reserves Act 1977.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

- 1. Scheme plan showing land to be exchanged





Lease area of proposed lease of 129 Spa Road (100 Kaimanawa Street) Taupō  
Waiora Community Trust



(1 of 1)

[Zoom to](#)

Property: 100 Kaimanawa Street Taupo

[expression/expr0](#)

Valuation ID: 0730340700

Calculated Area: 8,001.43 m<sup>2</sup>  
0.80 ha

Ratepayers: Waiora Community Trust Taupo Inc

Owners:

Trade Name: Waiora House

**CiA Property**

**Regulatory**

Legal Description: Section 1 SO 59212

Supplementary Legal Description:

Certificate of Title:

Main Parcel ID: 4453162

**Waiora House**  
**Application for Concession (Lease) under Part 3B of the Conservation Act 1987**

**A. Description of Activity**

- **Name:** Reserve on corner of Kaimanawa Street and Spa Road, Taupō.
- **Location:** 129 Spa Road (or 100 Kaimanawa Street ) Taupō.
- **Status:** Local purpose (community buildings) reserve vested in the Crown but of which Taupō District Council is the administering body.
- **Area leased:** Entire land of, and buildings on, the reserve. No planned changes to infrastructure.
- **Proposed use:** Social services hub for the Taupō community. Undertaking includes the allocation of Council funding to social service organisations and management and letting out of rooms within Waiora House to social service organisations.
- **Reason for location:** for reputational reasons: the services offered by the Trust under the name, Waiora House, is associated with this location. The Trust has occupied this site since 2007. Waiora is a space where socially focussed organisations can come together to connect and deliver services to our community. For that reason, we wish to be the main tenant of the property, but this is to enable other agencies to collectively provide services to the public.

**B. Term**

- 10 years with a 10 year renewal.
- We need a decent time for the services we wish to provide to the community and it is efficient to not have to renew the term regularly.

**C. Environmental Impact Assessment**

- No environmental impact. We are using existing buildings and carparking areas.

**D. Bulk fuel storage**

- No bulk storage of fuel on the land.

**E. Other**

- See <https://www.waiorahouse.org.nz/>
- We have occupied this property for this purpose since 2007.

**F. Applicant Details**

<b>Legal Status</b>	Charitable Trust
<b>Full Name</b>	Waiora Community Trust
<b>Registration Number</b>	2649332
<b>Registration Office</b>	100 Kaimanawa Street, Taup
<b>Contact Person</b>	Yvonne Westerman
<b>Contact Details</b>	027 573 3844

**G. Activity applied for**

- Leasing of land and existing buildings (as owned by TDC) for the purposes of a social services hub for the Taupō community, including allocating Council funding to social service organisations and management and letting out of rooms within Waiora House to social service organisations.

**H. Background experience of applicant**

- The Trust has been managing the delivery of the services to the Taupō community since 2007.
- See: <https://www.waiorahouse.org.nz/>.

**J. Agreement with Taupō District Council.**

The Applicant agrees to:

- a) Notify TDC of any change to the applicant's contact details or structure.
- b) Notify TDC Property of any disputed charges within 14 days of the date of the invoice.
- c) Fully pay any TDC invoice before the due date.

## Bus shelter product overview

This free-standing, cantilevered carport is a stylish & versatile addition to any property, thanks to its floating design and sleek dark grey finish, it's the perfect combination of form and function.



A top quality, high intensity alloy frame is powder coated for durability and combines with galvanised steel ground anchors for an exceptionally strong structure. Backed by a 10 Year Limited Warranty, you know it's designed to handle New Zealand conditions.

The solid polycarbonate roofing panels feature a dark grey tint and an anti-UV coating that blocks 98% of harmful UV rays, essential for protecting exposed skin and car paint finishes. Highly impact resistant, the panels are approximately 200 times stronger than glass of the same thickness and feature excellent insulating properties, creating a cool shady area on those hot Kiwi summer days.

The cantilever design is great for areas with minimal room for anchoring, making these structures extremely versatile. As well as a carport, it's perfect as a patio cover, next to the pool, over the deck or for making your barbecue area an all-weather, year round outdoor kitchen.

Installation should be in a sheltered location and we recommend using concrete footings, especially in windy areas. Concrete footings should measure W 70cm x D 140cm x H 60cm (see product manual below for further details).

A stylish and versatile addition to any home, transform your driveway, patio or outdoor entertainment area by ordering yours today.

### FEATURES

- Highly resistant, safe polycarbonate carport, a multi-functional outdoor structure, designed for superior protection all year round
- Transmits natural sunlight while providing up to 100% protection from harmful UV sun rays
- Lifetime resilient polycarbonate glazing; does not fracture, become brittle or turn yellow

over time

- Firm anti-rust aluminium structure
- Specially engineered to withstand volatile weather conditions
- Two-post architecture allows easy access and parking, while optimising usable space
- Clean-lined, functional design
- Maintenance-free, built to last thanks to outstandingly durable materials
- Made with 100% recyclable materials
- Built-in gutters
- 10 Year Palram Warranty

#### SPECIFICATIONS

Overall assembled dimensions: W 289cm x L 495cm x H 273.5cm

Material: Frame – Aluminium, Panels - 100% polycarbonate with PU coating

Covering area: 14.3m<sup>2</sup>

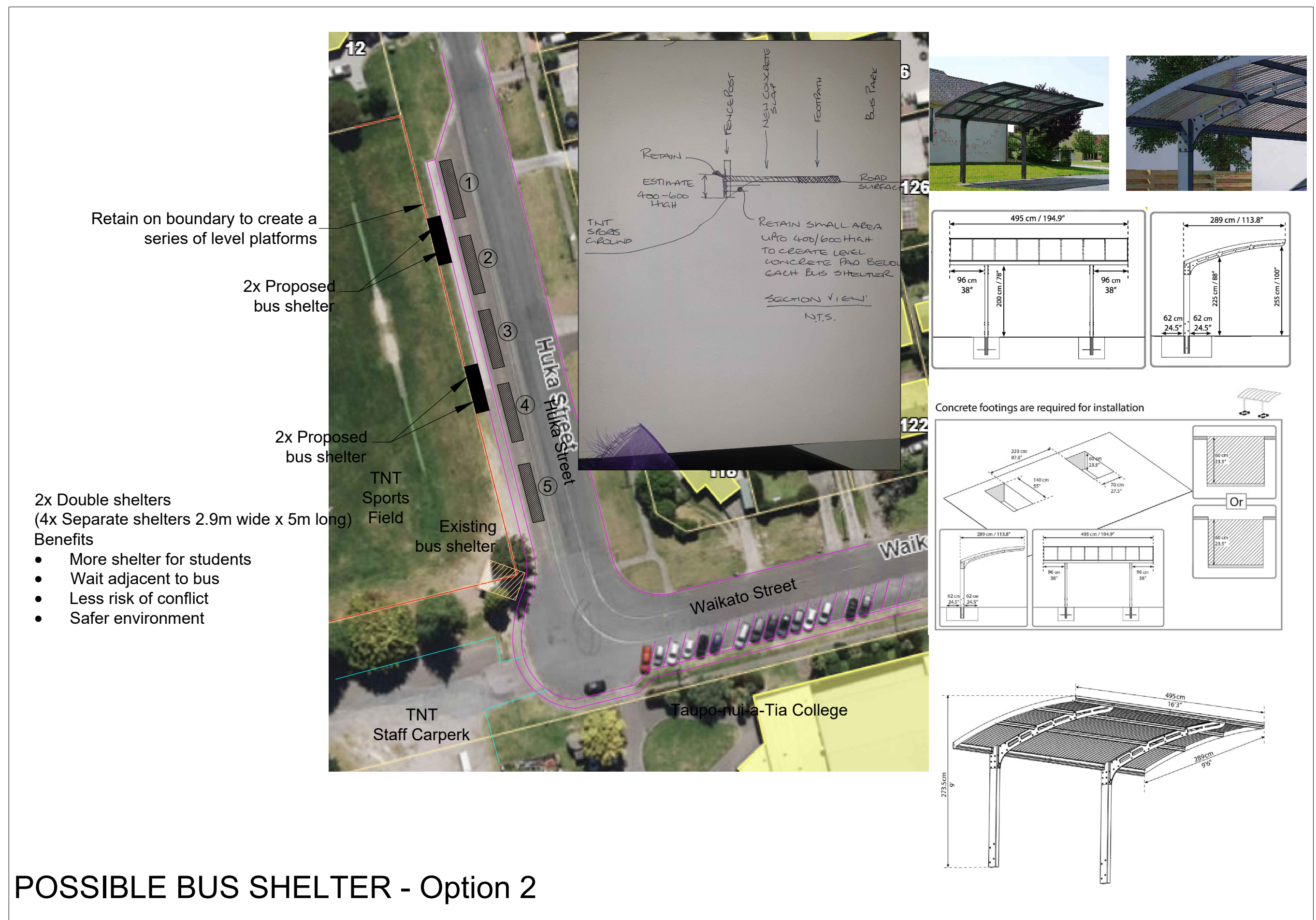
Wind resistance: 120km/hr

Snow load: 75kg/m<sup>2</sup>

Light transmission: 10%

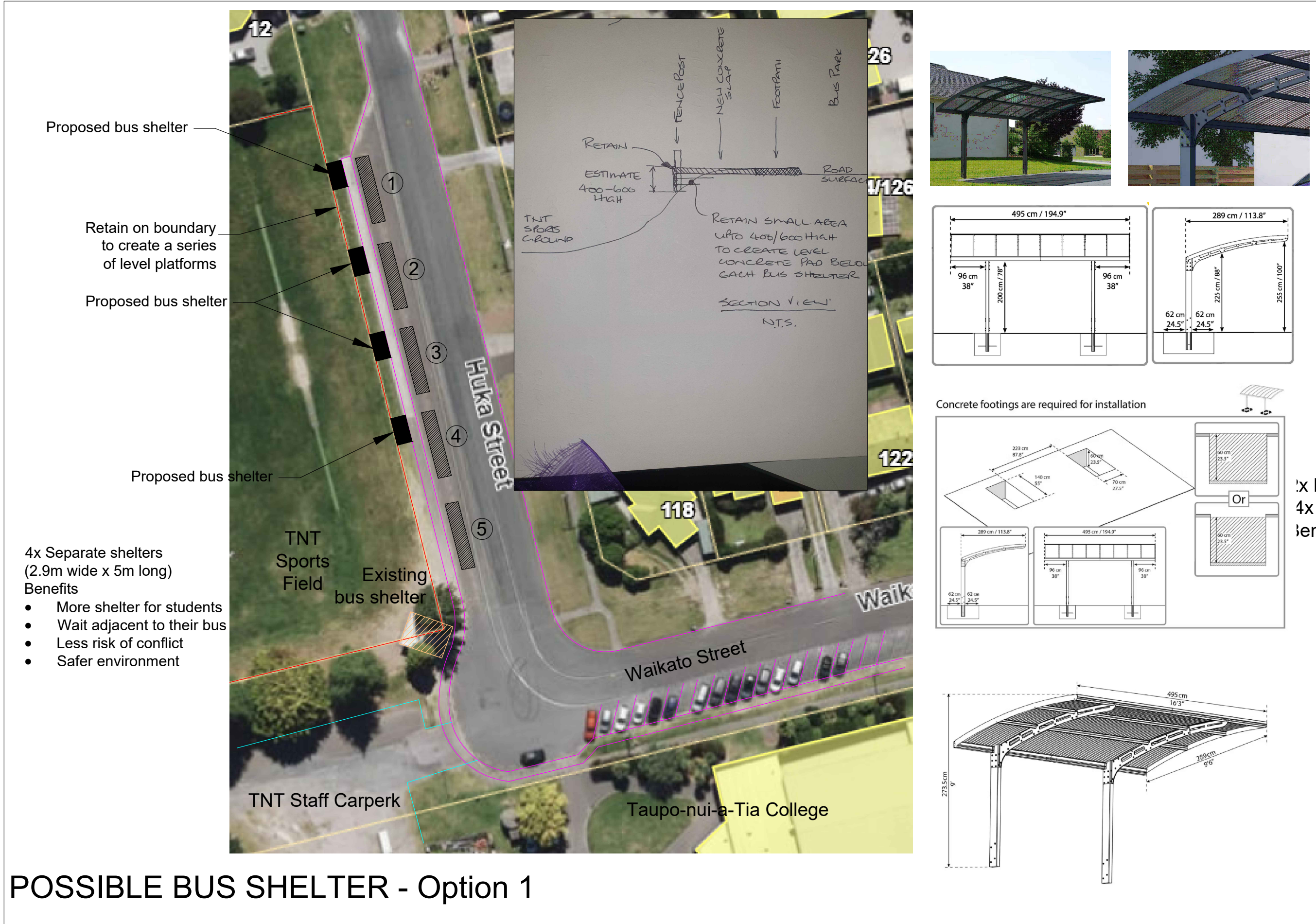
Polycarbonate panel: 0.7mm





POSSIBLE BUS SHELTER - Option 2





**between**

**TAUPŌ DISTRICT COUNCIL**

**and**

**TAUPŌ-NUI-A-TIA COLLEGE BOARD OF TRUSTEES  
IN RESPECT OF  
ROAD**

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**RENEWAL OF LICENCE TO OCCUPY**

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**THIS DEED** dated the \_\_\_\_\_ day of \_\_\_\_\_ 2023

**BETWEEN** **TAUPŌ DISTRICT COUNCIL**, a local authority under the Local Government Act 2002 (the “**Licensor**”)

**AND** **TAUPŌ-NUI-A-TIA COLLEGE BOARD OF TRUSTEES** at Taupō (the “**Licensee**”)

**BACKGROUND**

- A** The Licensor controls, administers and manages the Road pursuant to the Act.
- B** Pursuant to **s334(1)(d)** of the Act the Licensor licensed, and the Licensee accepted a licence of, the Road for the term and subject to the provisions in the Licence.
- C** The Licence contains a right of renewal.
- D** The parties enter this deed to record the renewal of the Licence.

**OPERATIVE PART**

**1. INTERPRETATION**

In this deed unless the context indicates otherwise:

**1.1 Definitions:**

“**Act**” means the Local Government Act 1974;

“**Commencement Date**” means **1 September 2023**;

“**Final Expiry Date**” means **31 August 2038**;

“**GST**” means tax levied under the Goods and Services Tax Act 1985 and includes any tax levied in substitution for that tax;

“**Licence**” means the Deed of Licence in respect of the **Road** dated **11 September 2008**;

**renewed term**” means **fifteen (15) years** from the Commencement Date to midnight on the Final Expiry Date.

“**Road**” means **Huka Street** and **Waikato Street, Taupō**;

**1.2 Defined Expressions:** expressions defined in clause 1.1 have the defined meaning in the whole of this deed, including the background;

**1.3 Headings:** section, clause and other headings are for ease of reference only and do not form any part of the context or affect this deed’s interpretation;

**2. RENEWAL**

**2.1 Renewal:** The term of the Licence is renewed for the renewed term.

**3. FEE**

**3.1 Amount:** The fee for the renewed term is \$1.00 per annum (including GST) payable on 1 March in each year of the term if the Licensor demands in writing.

**4. CONTINUANCE**

**4.1** Except as expressly varied by this deed, the terms expressed or implied in the Licence continue in full force and effect during the renewed term of the Licence.

**5. FURTHER RENEWAL**

**5.1** The Licence contains no further rights of renewal, so that the term of the Licence will end on the Final Expiry Date.

**6. COSTS**

**6.1** The Licensee will pay the Licensor's reasonable costs (if any) incurred in relation to the preparation and execution of this deed.

Executed as a deed.

**SIGNED** for and on behalf of  
**TAUPO DISTRICT COUNCIL** by:

Mayor

Chief Executive Officer (as attorney)

in the presence of:

*L. Bruchner*  
Witness Signature

*Cornelia Bruchner*  
Name

*Personal Assistant*  
Occupation

*TAUPO*  
Address

1

**CERTIFICATE OF NON-REVOCATION OF POWER OF ATTORNEY**

I, Julie Ann Gardyne, Chief Executive, certify that:

1. By deed dated 4 May 2021, the Taupo District Council of 30 Tongariro Street, Taupo appointed me its attorney in respect of the execution and delivery of deeds and on the terms and subject to the conditions set out in the said Deed.
2. I have not received notice of any event revoking the power of attorney.

Signed at Taupo this 11<sup>th</sup>  
day of October 2023.

)  
)

Julie Ann Gardyne, Chief Executive

**SIGNED by**  
**TAUPŌ-NUI-A-TIA COLLEGE**  
**BOARD OF TRUSTEES by:**

\_\_\_\_\_  
**Chairperson**

\_\_\_\_\_  
**Trustee**

in the presence of:

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
Address

**5.5 TRAFFIC CONTROL DEVICE UPDATES****Author:** Anup Dahal, Asset Engineer - Transport**Authorised by:** Roger Stokes, Infrastructure Manager

To update the Taupō District Council traffic controls or prohibitions on roads or public spaces, in accordance with the Taupō District Council Traffic Bylaw 2014.

**WHAKARĀPOPOPOTOTANGA MATUA | EXECUTIVE SUMMARY**

To update the Taupō District Council traffic controls or prohibitions on roads or public spaces, in accordance with the Taupō District Council Traffic Bylaw 2014.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That, pursuant to the Taupō District Council Traffic Bylaw, the Taupō Reserves and Roding Committee imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District:

Sign/Marking	Why	Where
1. Install No Stopping At All Time markings (broken yellow lines)	To prevent parking in front of the access blocking the vehicle entrance.	81 – 87 Tūwharetoa Street
2. Convert standard parking to accessible (disabled) parking with associated signs and markings. Like the current accessible parking space, no time restrictions are proposed.	To improve accessibility and ensure equal access for people with disabilities. Without a time restriction it allows for users to stay for extended time periods.	81 – 87 Tūwharetoa Street
3. Removal of all day mobility space (signs and markings) in the all day parking area, adjacent to the entrance.	To relocate to on road as mobility space is not adequate in this location.	All day parking area.

**TE WHAKAMAHUKI | BACKGROUND**

Council has delegated the power to make changes to the traffic control device register relating to roads and public spaces in the Taupō and Taupō East Rural wards to the Taupō Reserves and Roding Committee.

Council must make a resolution whenever a sign or marking on the road is recommended or recommended to be changed, and as a consequence, controls or prohibits the use of a road or public space.

The Taupō District Council Traffic Control Device Register (the Register) sets out all the signs and markings which control and prohibit the use of a road or public space in the Taupō District.

**NGĀ KŌWHIRINGA | OPTIONS**

The two options before Council are:

- 1) Accept the recommendation to amend and update the controls; or

- 2) Do not accept the recommendation to amend and update the controls.

It is recommended that Council accepts the recommendation to update and amend the controls.

### NGĀ HĪRAUNGA | CONSIDERATIONS

The controls require updating to incorporate the following new signs and markings:

Sign/Marking	Why	Where
1. Install No Stopping At All Time markings (broken yellow lines)	To prevent parking in front of the access blocking the vehicle entrance	81 – 87 Tūwharetoa Street
2. Convert standard parking to accessible (disabled) parking with associated signs and markings. Like the current accessible parking space, no time restrictions are proposed.	To improve accessibility and ensure equal access for people with disabilities. Without a time restriction it allows for users to stay for extended time periods.	81 - 87 Tūwharetoa Street
3. Removal of all day mobility space (signs and markings) in the all day parking area, adjacent to the entrance.	To relocate to on road as mobility space is not adequate in this location.	All day parking area.

The above projects have been identified through our deficiency database, customer service requests or to meet resource consent requirements. See attachments for the detail of each safety improvement.

#### 81 – 87 Tūwharetoa Street

1. Council has received a complaint regarding ongoing issues at the entrance to the Central Motor Group sales yard. The driveway/vehicle access, which is intended to remain clear at all times to allow vehicles to enter and exit the yard safely and efficiently, is frequently being blocked by parked cars. This obstruction is causing significant operational difficulties for the business, as it prevents the smooth movement of vehicles in and out of the premises. To address this issue and ensure the accessway remains unobstructed, Council is proposing to install yellow dashed "no stopping" lines across the entrance. These markings will serve as a clear visual indicator that parking is not permitted in this area, helping to maintain access for the business and improve safety and traffic flow in the vicinity.
2. Convert standard parking to accessible (disabled) parking because there is currently no proper disabled parking on the north side. The only existing one is too narrow and located right next to the parking entrance, so people with disabilities have to use the vehicle driveway like a ramp to reach the footpath, which is not safe.

The attached plans have been provided to the customer and is in support of the proposal.

#### Ngā Aronga Pūtea | Financial Considerations

The financial impact of this can be met within current budgets.

#### Ngā Aronga Ture | Legal Considerations

##### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002.

## Ordinary Taupō Reserves and Roding Committee Meeting Agenda

20 May 2025

The proposal has been evaluated regarding the Traffic Bylaw 2014, the Land Transport Act 1998 and the associated Rules. Prescribed signs need to be installed to be enforceable by our compliance officers.

**Ngā Hīraunga Kaupapa Here | Policy Implications**

There are no known policy implications associated with this report.

**Te Kōrero tahi ki te Māori | Māori Engagement**

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with the ahi kaa / resident iwi of our district. Engagement may not always be required by law, however meaningful engagement with Māori allows Council to demonstrate good faith and our commitment to working together as partners across our district.

No engagement is needed on this agenda item.

**Ngā Tūraru | Risks**

There are no known risks.

**TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

**TE KŌRERO TAHI | ENGAGEMENT**

Taking into consideration the above assessment and that the decision is of a low degree of significance, officers are of the opinion that no further engagement to that already detailed is required prior to Council making a decision.

**TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA**

No further communication required.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that Council imposes the traffic controls and prohibitions detailed in the report. Staff will then update the Traffic Control Device Register in accordance with the resolution.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Plan - parking rearrangement and mobility space







