

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY TAUPŌ RESERVES AND RODING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, LEVEL 1, 67 HOROMĀTANGI STREET, TAUPŌ  
ON TUESDAY, 22 JULY 2025 AT 1.00PM**

**PRESENT:** Cr John Williamson (in the Chair), Cr Duncan Campbell (via MS Teams from 1.03pm to 1.41pm), Cr Kylie Leonard, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Yvonne Westerman

**IN ATTENDANCE:** Chief Executive (J Gardyne), General Manager Strategy and Environment (W Zander), General Manager Community Infrastructure and Services (T Hale), Communications Manager (L McMichael), Infrastructure Manager (R Stokes), Parks Manager Open Space (A Moor), Resource Consents Manager (H Williams), Senior Project Manager PMO (T Delich), Environmental Advisor (E Naylor), Parks Advisor Planning and Operations (B Vi), Facilities Manager (R Nienaber), Commercial Property Officer (J Reuben), Property Management Lead (P Handcock), Asset Manager Transportation (C Sharland), Transport Engineer (J Kuchlein), Asset Engineer Transport (A Dahal), Legal and Governance Coordinator (M Cammell), Senior Committee Advisor (K Watts)

**MEDIA AND PUBLIC:** Two members of the public

Notes: (i) Cr Duncan Campbell joined the meetings via MS Teams from 1.03pm to 1.41pm. He was not present for resolutions TRARC202507/01-02 and TRARC202507/04-10.

(ii) Items were considered in the following order: 1, 2, Urgent Late Item, 3, 4.1, 5.1, 5.7, 5.2-5.6.

**1 KARAKIA**

All present recited the karakia led by Cr Rachel Shepherd.

**2 WHAKAPĀHA | APOLOGIES**

**TRARC202507/01 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Cr Kevin Taylor

That the apologies received from Mayor David Trewavas (for absence) and from Cr Duncan Campbell (for early departure) be accepted.

**CARRIED**

Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202507/01 above.

**URGENT LATE ITEM****TRARC202507/02 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Christine Rankin

That, pursuant to section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following item be added to the agenda and dealt with at the meeting as it was not available at the time the agenda was circulated, and consideration of the item is a matter of urgency, requiring a decision without delay.

- Developer requests right of way over Local Purpose Reserve (Plantation) at 140 Kenrigg Road, Kinloch

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202507/02 above.*

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Cr Kylie Leonard declared that she was on the Board of Trustees for Taupō-Nui-a-Tia College. Members agreed that there was no reason for her to not to participate and vote on item 5.5 Taupō-Nui-a-Tia College Bus Stop.

*Cr Duncan Campbell joined the meeting via MS Teams at this point (1.03pm).*

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES****4.1 ORDINARY TAUPŌ RESERVES AND ROADING COMMITTEE MEETING - 20 MAY 2025****TRARC202507/03 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Christine Rankin

That the minutes of the Taupō Reserves and Roding Committee meeting held on Tuesday 20 May 2025 be approved and adopted as a true and correct record.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202507/03 above.*

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING****5.1 CUSTOMER REQUEST FOR TREE REMOVAL AT FERNEY PLACE RESERVE**

The Parks Advisor Planning and Operations introduced herself and the Parks Manager Open Space and summarised the report.

The customer Ms Lynnette Welch addressed members and asked that a 30% crown reduction be considered. She noted that 2 weeks previously, a big limb had broken off one of the trees in the reserve close to a house. She understood that the Tree and Vegetation Policy needed to be adhered to but asked that Council be a good neighbour.

In answer to questions, the following was clarified:

- The limb that fell from one of the trees fell in the reserve and did not affect neighbouring properties.
- The tree that had lost a limb would be assessed as a priority and officers could remove it if it was dangerous, as per the Tree and Vegetation Policy.
- All of the remaining trees in the reserve were on the maintenance programme to be assessed.

*Cr Duncan Campbell left the meeting at this point (1.41pm).*

#### **TRARC202507/04 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Yvonne Westerman

The Taupō Reserves and Roding Committee

1. declines the request to remove the five specimen trees at Ferney Place Reserve;
2. directs officers to undertake an assessment of the trees; and
3. directs officers to report back to the committee at the next meeting on 2 September 2025 with actions that were undertaken.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202507/04 above.*

### **5.2 TREE REMOVAL OWEN DELANY PARK**

The Senior Project Manager PMO introduced himself and summarised the report.

Members agreed that while some shade would be lost initially, the benefits of the new changing rooms outweighed this loss, and in fact the building would be a place where teams and supporters could go inside out of the sun.

#### **TRARC202507/05 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Christine Rankin

That the Taupō Reserves and Roding Committee approves the removal of five trees along the edge of the carpark identified in the report to allow construction of changing rooms and community space at Owen Delany Park.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202507/05 above.*

### **5.3 EXCHANGE OF RESERVE FOR OTHER LAND AT 204 CROWN ROAD - SECTION 15 RESERVES ACT 1977 (DELIBERATION)**

The Commercial Property Officer summarised the report.

#### **TRARC202507/06 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Yvonne Westerman

That the Taupō Reserves and Roding Committee:

1. receives this report and notes that no objections to the proposed exchange were received;

2. resolves to request the Minister of Conservation to authorise the exchange of a 711m<sup>2</sup> part of Section 21 on Survey Office Plan 438781, being local purpose (drainage) reserve, for proposed Lot 102 on Land Transfer Plan 614613, pursuant to section 15(1) of the Reserves Act 1977; and
3. authorises officers to forward a copy of the above resolution to the Commissioner for transmission to the Minister of Conservation, as required by section 15(2) of the Reserves Act 1977.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202507/06 above.*

#### **5.4 LEASE OF WAIORA HOUSE - WAIORA COMMUNITY TRUST**

The Facilities Manager summarised the report.

Members expressed concern about some of the financial considerations detailed in the report, and the charges for rates and market rent proposed in the future. The General Manager Strategy and Environment clarified that these considerations could still be worked through, the report sought approval to grant the lease in principle.

#### **TRARC202507/07 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Kylie Leonard

That the Taupō Reserves and Roding Committee:

1. Approves in principle the granting of a new lease to *Waiora Community Trust* for the land and buildings located at 129 Spa Road (100 Kaimanawa Street), Taupō (Section 1 SO 59212), for an initial term of six (6) years with one right of renewal for a further six (6) years. This approval is subject to the outcome of public consultation and the approval of the Waiora Community Trust Board, as required under Part 3B of the Conservation Act 1987.
2. Authorises Council officers to proceed with public notification of the proposed lease in accordance with section 17SC(1)(a) of the Conservation Act 1987, outlining Council's intention to grant the lease under the terms specified above.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202507/07 above.*

#### **5.5 TAUPŌ-NUI-A-TIA COLLEGE BUS STOP**

The Asset Manager Transportation summarised the report and clarified that the final location would need to be worked through with the college, and residents opposite the shelters on Huka Street would need to be consulted with. Members agreed that it made sense to future proof the bus stop by approving four bus shelters.

#### **TRARC202507/08 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Rachel Shepherd

That the Taupo Reserves and Roding Committee approves a new licence to occupy for four additional bus shelters to be installed on Huka Street at the back of Taupō-nui-a-Tia College, valid from date of installation until 31 August 2038.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of*

resolution TRARC202507/08 above.

## 5.6 TRAFFIC CONTROL DEVICE UPDATES

The Asset Engineer – Transport summarised the report and noted that these traffic control device updates had previously been covered at the 20 May meeting.

### TRARC202507/09 RESOLUTION

Moved: Cr Kevin Taylor

Seconded: Cr Rachel Shepherd

That the Taupō Reserves and Roding Committee approves the following addition to the Taupō District Council Traffic Control Device Register:

Sign/Marking	Why	Where
1. Install 'No Stopping At All Times' markings (broken yellow lines)	To prevent parking in front of the access blocking the vehicle entrance.	81 – 87 Tūwharetoa Street, as per the attached plan.
2. Convert standard parking to accessible (disabled) parking with associated signs and markings. Like the current accessible parking space, no time restrictions are proposed.	To improve accessibility and ensure equal access for people with disabilities. Without a time restriction it allows for users to stay for extended time periods.	81 – 87 Tūwharetoa Street, as per the attached plan.
3. Removal of all day mobility space (signs and markings) in the all-day parking area, adjacent to the entrance.	To relocate to on road as mobility space is not adequate in this location.	All day parking area.
4. Install 120-minute parking time restriction (with signs and markings)	To manage short-term parking demand, support adjacent businesses, and prevent long-term use by the car yard.	Along the frontage of Central Motor Group (81–87 Tūwharetoa Street), as per the attached plan.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roding Committee meeting voted in favour of resolution TRARC202507/09 above.*

## 5.7 DEVELOPER REQUESTS RIGHT OF WAY OVER LOCAL PURPOSE RESERVE (PLANTATION) AT 140 KENRIGG ROAD, KINLOCH

The Parks Advisor Planning and Operations summarised the report and explained that removal of the tree for the right of way was permitted under the Tree and Vegetation Policy. Members reiterated that the Kinloch Representative Group was supportive of this development in Kinloch.

### TRARC202507/10 RESOLUTION

Moved: Cr Christine Rankin

Seconded: Cr Rachel Shepherd

The Taupō Reserves and Roothing Committee:

1. Adopts the Kinloch Representative Group recommendation in resolution KIN202502/04, but modified to authorise the removal of an elm (*ulmus*), and to describe the rights of way with reference to Land Transfer Plan 611416.
2. Therefore, the Taupō Reserves & Roothing Committee:
  - a. consents, on behalf of the Minister of Conservation under section 48(1) of the Reserves Act 1977, to rights of way over part Lot 2 DPS 50052 shown A and B on Land Transfer Plan 611416 in favour of the land at 140 Kenrigg Road Kinloch;
  - b. authorises the removal of the variegated elm on Lot 2 DPS 50052, being a local purpose reserve (plantation), but only for the purpose of establishing an exit-only vehicle crossing to enable service vehicles to exit onto Kinloch Road from the proposed commercial development at 140 Kenrigg Road;
  - c. authorises the Chief Executive to negotiate the terms of the rights of way on behalf of Council as administering body of the said reserve; and
  - d. authorises the Chief Executive and the Mayor to do and sign anything needed to enable registration of the rights of way against Lot 2 DPS 50052 at Land Information New Zealand,subject to and conditional on:
  - the land use consent to the commercial development to benefit from the rights of way;
  - permission under s 348 of the Local Government Act 1974 to the proposed rights of way;
  - declining the developer's planting plan and requiring the developer to plant suitable specimen trees recommended by Council's specialist arborist within the plantation reserve; and
  - the developer paying the costs for an arborist to be on site to guide construction of the vehicle crossings to avoid damaging root systems of other trees.

**CARRIED**

*Note: All members present at the Taupō Reserves and Roothing Committee meeting voted in favour of resolution TRARC202507/10 above.*

## **6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 2.24pm with karakia led by Cr Rachel Shepherd.

The minutes of this meeting were approved and adopted as a true and correct record by the Chairperson and the Chief Executive in accordance with Standing Order 28.4.

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**CHAIRPERSON**

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**CHIEF EXECUTIVE**

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**DATE**