



**I give notice that  
a Mangakino-Pouakani Representative Group Meeting will be held on:**

<b>Date:</b>	<b>Tuesday, 5 August 2025</b>
<b>Time:</b>	<b>10.00am</b>
<b>Location:</b>	<b>Mangakino Community Hub Civic Centre Rangatira Drive Mangakino 3421</b>

# **AGENDA**

## **MEMBERSHIP**

<b>Chairperson</b>	Cr Kirsty Trueman
<b>Deputy Chairperson</b>	Cr Yvonne Westerman

<b>Members</b>	Ms Charlene Campbell Mr Whitu Karauna Mr Mark Seymour Ms Sapphire Tanirau Mayor David Trewavas
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<b>Quorum</b>	4
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**Julie Gardyne  
Chief Executive**

## Order Of Business

<b>1</b>	<b>Karakia</b>	
<b>2</b>	<b>Whakapāha   Apologies</b>	
<b>3</b>	<b>Ngā Whakapānga Tukituki   Conflicts of Interest</b>	
<b>4</b>	<b>Whakamanatanga O Ngā Meneti   Confirmation of Minutes</b>	
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5.3	Update on the 2025 Local Government Elections and Discussion on Committee Structure, Terms of Reference and Delegations .....	8
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<b>6</b>	<b>Ngā Kōrero Tūmataiti   Confidential Business</b>	
	Nil	

**4.1 MANGAKINO-POUAKANI REPRESENTATIVE GROUP MEETING - 1 JULY 2025**

**Author:** Dana Periam, Committee Advisor

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the minutes of the Mangakino-Pouakani Representative Group meeting held on Tuesday 1 July 2025 be approved and adopted as a true and correct record.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Mangakino-Pouakani Representative Group Meeting Minutes - 1 July 2025

**5.1 PUBLIC FORUM**

**Author:** David Rameka, Iwi and Co-Governance Manager

**Authorised by:** Warrick Zander, General Manager Strategy and Environment

**TE PŪTAKE | PURPOSE**

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

**NGĀ KŌRERORERO | DISCUSSION**

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Mangakino-Pouakani Representative Group. Any issue, idea or matter raised in public forum must fall within the Group's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Group during public forum should register at least one clear day before the meeting by emailing [publicforum@taupo.govt.nz](mailto:publicforum@taupo.govt.nz).

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Mangakino-Pouakani Representative Group receives comments from members of the public.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group receives comments from members of the public.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Extracts from Standing Orders 2022-2025

**5.2 AUGUST 2025 - MANGAKINO-POUĀKANI COMMUNITY FUND DISTRIBUTION****Author:** Ellie Godwin, Funding and Partnerships Advisor**Authorised by:** Tania Russell, Community Engagement and Development Manager**TE PŪTAKE | PURPOSE**

To consider applications and allocate funding from the Mangakino-Pouākani Community Fund for the first funding round of the 2025 – 2026 financial year.

**WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY**

The Mangakino-Pouākani Representative Group has \$20,000 excluding GST available to allocate as part of this funding round.

Funding may be allocated to individuals, community groups and organisations who meet the eligibility criteria, demonstrate alignment to the assessment framework and outline how their community projects, events or initiatives positively service the community.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group:

1. Approves in full, in part, or declines the attached applications for the first funding round of the 2025 - 2026 financial year; and
2. Provides rationale for declined decisions.

**TE WHAKAMAHUKI | BACKGROUND**

This item is presented to the Mangakino-Pouākani Representative Group (the group). The group is responsible for allocating the fund to communities in the Mangakino-Pouākani Ward.

Applications must align to the Community Funding Policy (2024) ("the policy") and the Community Funding Eligibility and Assessment Framework (2024) ("the eligibility and assessment framework"). These documents were adopted by Council on 1 August 2024. The next review date for the policy and the framework is scheduled for 2030, or unless otherwise agreed to by Council.

The group has \$20,000 excluding GST available to allocate to individuals, community groups and organisations who meet the eligibility criteria and assessment framework, and outline how their community projects, events or initiatives service Mangakino-Pouākani communities.

All applications have been assessed by council officers against the eligibility and assessment framework, and a summary document including officer recommendations has been provided to support the decision-making process. The summary document is provided as attachment 1.

Please also refer to attachment two for a guide to support group members when making decisions on the allocation of community funds.

**NGĀ TONO | APPLICATIONS**

12 applications requesting a total of \$43,475.00 were received from 27 June – 25 July 2025, 4.30pm.

The applications were shared securely with the committee from 2 July 2025 to support decision-making.

Applications were also assessed by officers against the eligibility and assessment framework. An assessment summary was circulated previously and has been provided as attachment 1.

	<b>Applicant</b>	<b>Purpose of request</b>	<b>Amount Requested</b>
1	Brooke Atkinson - Individual	To support travel and accommodation costs for the Tri Nations Youth Rodeo Challenge in Australia	\$2,000
2	HRUNZ Charitable Trust	To support a new sand surface of the horse arena	\$4,700

	<b>Applicant</b>	<b>Purpose of request</b>	<b>Amount Requested</b>
3	Life Education Trust Central Platea	To support the delivery of the life education programme to tamariki at Mangakino and Whakamaru School in June of 2026	\$2,000
4	Mangakino Central Charitable Trust	To purchase of a lying leg curl machine	\$1,500
5	Mangakino Golf Club	To purchase a secure storage shed for golf club equipment	\$4,000
6	Mangakino RSA	To fund a hot water system and the gas insulation for a Veteran's home.	\$4,400
7	Mangakino School	To purchase new water fountains in the playground of Mangakino School	\$5,000
8	Mangakino Volunteer Fire Brigade	To purchase personal welfare bags for all volunteers	\$1,875
9	Marotiri School	To support the school's music program	\$5,000
10	Pouakani Marae	To purchase more new mattresses and pillows for Pouakani Marae	\$3,000
12	ReconexNZ	To expand Reconex successful youth program to include the Mangakino junior school and Tirohanga school	\$5,000
12	Waikato River Trails Trust	To support safety barriers and new software	\$5,000

## NGĀ HĪRAUNGA | CONSIDERATIONS

### Ngā Aronga Pūtea | Financial Considerations

The Mangakino-Pouākani Community Fund is \$40,000.00 per annum excluding GST. The fund has two funding rounds per financial year, each of \$20,000 excluding GST.

The expenditure is currently budgeted for under the Long-term Plan 2024–2034. If there are any funds remaining following the distribution meeting, these may be carried over to the next funding round.

Please note, as outlined in the policy, a maximum of \$5,000 excluding GST may be allocated per application.

### Ngā Aronga Ture | Legal Considerations

#### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social, economic, environmental and cultural well – being are of relevance to this particular matter.

Authorisations are not required from external parties.

### Ngā Hīraunga Kaupapa Here | Policy Implications

The requests have been evaluated against the Long-term Plan 2024 - 2034, Annual Plan, the policy, and the eligibility and assessment framework.

### Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are

not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over taonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with iwi, and hapū of our district.

There are no specific issues related to iwi / hapū / Māori in this decision.

### **Ngā Tūraru | Risks**

There may be concerns that ratepayer money will not be used correctly by these organisations. This is mitigated by the criteria, requiring all applicants to provide evidence (e.g. invoices and quotes) of what funding is to be spent on, funding purpose clauses entered into contracts, as well as recipients to report and provide evidence to Council annually to account for spending.

This fund is oversubscribed, which is not unexpected with many grant funders also experiencing similar demands. This will mean some groups will miss out on funding. We have made steps to mitigate the impact of this by working with previous recipients to develop diversified funding plans and by providing a range of resources and support opportunities for organisations to develop their funding approach.

With recent changes made to Council's community funding programme, it is possible that some organisations were unsure or did not fully understand the changes. This may mean that applicants may feel dissatisfied with decisions made. We aim to mitigate this by providing rationale back to applicants on the outcome of their application.

### **TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

### **TE KŌRERO TAHI | ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to the group making a decision.

### **TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA**

Direct communication has been/will be carried out with affected parties/key stakeholders and wider communication will be carried out with the community.

Applicants will be advised of the outcome of their applications by email and high-level details of decisions made will be posted on Council's website (purpose and amount). Following completion of the project, officers may choose to highlight the work of an organisation or individual through a good news story as part of our work to highlight positive impact.

Please note: applicants' financial statements and other potentially sensitive information will not be released publicly.

### **WHAKAKAPINGA | CONCLUSION**

The Mangakino-Pouākani Representative Group is required to allocate the first round of funding for the Mangakino-Pouākani Community Fund for the 2025 – 2026 financial year, in line with the policy and the eligibility and assessment framework.

### **NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. July 2025 - Mangakino Pouākani Community Fund - Application and Assessment Summary
2. Decision Makers Toolkit

**5.3 UPDATE ON THE 2025 LOCAL GOVERNMENT ELECTIONS AND DISCUSSION ON COMMITTEE STRUCTURE, TERMS OF REFERENCE AND DELEGATIONS**

**Author:** Shainey James, Governance Quality Manager

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

To receive an update on this year's local government elections and to discuss the Mangakino Representative Group's current terms of reference and delegations with a view to capturing any suggestions for change following the elections.

**NGĀ KŌRERORERO | DISCUSSION**

This year's local government elections will take place on 11 October. All electors will vote for the Mayor. Councillors will be elected via wards as follows:

- Two councillors elected by the electors of the Te Papamārearea Māori Ward;
- One councillor elected by the electors of Mangakino-Pouakani General Ward;
- One councillor elected by the electors of Taupō East Rural Ward;
- Seven councillors elected by the electors of Taupō General Ward; and
- One councillor elected by the electors of Tūrangi-Tongariro General Ward.

Nominations for these election issues will open on Friday 4 July and close at noon on Friday 1 August 2025.

The elections will be conducted by postal vote between Tuesday 9 September and noon on Saturday 11 October 2025. In addition to the election of the Mayor and councillors, there will be a poll relating to Council's Te Papamārearea Māori Ward, with voters being asked whether they vote to keep or remove the ward. The outcome of the poll will apply to the 2028 and 2031 elections.

All current committees are deemed to be discharged at the end of the current Triennium, unless Council resolves otherwise (clause 30, Schedule 7, Local Government Act 2002 "LGA"). Following the elections, the Mayor has the power to establish committees (s 41A, LGA) and in practice, this is usually done via recommendation to a full Council meeting. The Mangakino Representative Group may wish to make recommendations for improvements to the current structure, including terms of reference and delegations (**attached**), and / or to confirm what is working well. Any comments will be captured by staff, collated and provided to the new group of elected members for consideration following the elections.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Group receives the update about the elections and has a discussion about terms of reference and delegations, including any suggestions for improvement which could be noted and provided to the incoming Council following the 11 October 2025 elections.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group receives the update on the 2025 elections.

**ATTACHMENTS**

1. Mangakino-Pouakani Representative Group Terms of Reference and Delegations 2022-2025



**5.4 MANGAKINO POUAKANI SNAPSHOT****Author:** David Rameka, Iwi and Co-Governance Manager**Authorised by:** Warrick Zander, General Manager Strategy and Environment**TE PŪTAKE | PURPOSE**

This report provides the Mangakino Pouakani Representative Group with an overview on what is happening and coming up in the rohe.

**NGĀ KŌRERORERO | DISCUSSION****Community Engagement and Development**

The Community Engagement Advisor – Northern District will give a brief overview of work underway in the community including the Mangakino Library refresh project.

**State Highway 30 Mangakino Stream Bridge**

The New Zealand Transport Agency were looking into solutions for flooding on the bridge. This included working with their structures team to identify if enlarging the bridge deck scuppers would be beneficial and checking the abutment discharge points for roadside drainage was working as intended.

**Actions**

Subject	Task	Comments
Mangakino Lakefront Development		The Design Consultant is currently investigating the in-water options for the project and working on budgetary pricing for initial design proposals. Initial design options will be presented to the project steering group, then presented to the community for feedback in August.
Whakamaru Basketball court	Requested this be added to the action sheet for oversight.	The basketball hoops had been installed by the contractor in late July. Propose to remove item from actions table.
Rural Intersection Lights		The Long-term Plan was adopted on 30 September 2024 and a small budget had been allocated for flag lighting at high-risk rural intersections across the district. The intersections where the lighting would be installed had not been confirmed.  There are no further updates on this. Propose to remove item from actions table.
Dump Station Relocation	Requested this be added to the action sheet for oversight.	Following verbal update, status quo remains for now. Investigate private leasing to New Zealand Motor Caravan Association (NZMCA) (e.g. WMI) and Business Case for Long-term Plan to investigate feasibility of locating the Dump Station to the Northwest of the Whakamaru Wastewater Treatment Plant (WWTP).
Trees on Pokuru Road North	Requested this be added to the action sheet for oversight.	The arborist provided advice and explained the trees were found to be healthy, with no signs of structural instability or environmental changes, and any natural lean observed was deemed a normal environmental response rather than a cause for concern.  The transport team was actively monitoring these trees and others on our network. We unfortunately do not have funding to remove trees that are not classified as a high risk. Falling branches and debris is a part of our contractor's maintenance activities and although not ideal to clear during or after weather events, it is still more economical at this stage.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Mangakino Pouakani Representative Group notes the information contained in the Mangakino Pouakani Snapshot report.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group notes the information contained in the Mangakino Pouakani snapshot report.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.5 MEMBERS' REPORTS**

**Author:** Dana Periam, Legal and Governance Coordinator

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

This item permits members to provide feedback on any items of interest arising from meetings they have attended.

No debate and/or resolution is permitted on any of the reports.

**WHAKAKAPINGA | CONCLUSION**

Members' reports will be presented at the meeting for receipt.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Mangakino-Pouakani Representative Group receives the reports from members.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil