

ATTACHMENTS

**Mangakino-Pouakani Representative
Group Meeting**

5 August 2025

Table of Contents

4.1	Mangakino-Pouakani Representative Group Meeting - 1 July 2025	
	Attachment 1	Mangakino-Pouakani Representative Group Meeting Minutes - 1 July 20253
5.1	Public Forum	
	Attachment 1	Extracts from Standing Orders 2022-202510
5.2	August 2025 - Mangakino-Pouākani Community Fund Distribution	
	Attachment 1	July 2025 - Mangakino Pouākani Community Fund - Application and Assessment Summary12
	Attachment 2	Decision Makers Toolkit16
5.3	Update on the 2025 Local Government Elections and Discussion on Committee Structure, Terms of Reference and Delegations	
	Attachment 1	Mangakino-Pouakani Representative Group Terms of Reference and Delegations 2022-202526

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE MANGAKINO-POUAKANI REPRESENTATIVE GROUP MEETING
HELD AT THE MANGAKINO SPORTS HUB, WAIRENGA ROAD, MANGAKINO , 3421
ON TUESDAY, 1 JULY 2025 AT 10.00AM**

PRESENT: Cr Yvonne Westerman (in the Chair), Cr Kirsty Trueman (via MS Teams), Mr Whitu Karauna, Mayor David Trewavas

IN ATTENDANCE: General Manager Strategy and Environment (W Zander), Parks and Reserves Manager (G Hadley), Iwi and Co Governance Manager (D Rameka), Community Engagement and Development Manager (T Russell), Parks Advisor Planning and Operations (B Vi), Communications Specialist (A Taylor), Senior Engineering Officer Transportation Operations (M Giddy), Infrastructure Project Manager (J Dayne), Community Engagement Advisor Northern Taupō District (C Dredge), Committee Advisor (D Periam)

MEDIA AND PUBLIC: 12 members of the public

1 KARAKIA

All present at the meeting said the opening karakia.

2 WHAKAPĀHA | APOLOGIES

MP202507/01 RESOLUTION

Moved: Mayor David Trewavas

Seconded: Mr Whitu Karauna

That the apologies received from Ms Charlene Campbell, Mr Mark Seymour and Ms Sapphire Tanirau be accepted.

CARRIED

Note: All members present at the Mangakino-Pouakani Representative Group meeting voted in favour of resolution MP202507/01 above.

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 MANGAKINO-POUAKANI REPRESENTATIVE GROUP MEETING - 22 APRIL 2025

The minutes were amended in the following manner:

On page 6 under dump station relocation, the wording was changed from "it would not be possible to move the current dump station closer to the wall.." to "it would not be possible to move the current dump station closer to the fence line.."

MP202507/02 RESOLUTION

Moved: Mayor David Trewavas

Seconded: Cr Kirsty Trueman

That the minutes of the Mangakino-Pouakani Representative Group meeting held on Tuesday 22 April 2025 be approved and adopted as a true and correct record, as amended.

CARRIED

Note: All members present at the Mangakino-Pouakani Representative Group meeting voted in favour of resolution MP202507/02 above.

5 NGĀ RIPOATA | REPORTS**5.1 PUBLIC FORUM**

Three members of the public spoke to the Mangakino Pouakani Representative Group:

Mr Glen Fraser

Mr Fraser explained he was speaking on behalf of holiday home owners and local rate payers regarding the boat ramp at Lake Maraetai. He explained that the boat ramp needed fixing. Mangakino rate payers paid the same rates as Taupō and should receive the same services. It was the only public boat ramp in the area and the road cones have been on the ramp for many months. People need to stand next to their trailers and with having one less lane available it meant there would be more congestion for utes and trailers which was a hazard for pedestrians.

He expressed that Mangakino was a good community of permanent residents and holiday makers and they wanted a return on the rates they pay. He understood that there was a plan to upgrade the lakefront but he wanted the boat ramp fixed as a priority.

The General Manager Strategy and Environment explained that Council was aware of the issues of the boat ramp and a project to upgrade the lakefront had begun. Part of the scope of the project was upgrading the boat ramp. He assured Mr Fraser that the project would not take 10 years to complete. The purpose of the project was to provide a solution for the entire lakefront and was expected to be completed in the next 12 months. In answer to a question the General Manager Strategy and Environment explained that when the cost of the project was capitalised, the cost of renewals was factored into future budgeting.

The Parks and Reserves Manager explained that the boat ramp in Taupō was not funded by rates as it was run by the Department of Internal Affairs (DIA) and it had a charging system. The issue of the boat ramp would be addressed by the lakefront development project.

Ms Hope Woodward

Ms Hope Woodward explained that she was advocating for the Mangakino community and she had some feedback she had received from the community.

She acknowledged Council's recent update about the Mangakino Lakefront development on the local community page and it was great to see the design phase was underway. The community want to ensure that their feedback was being used. The community wanted a clear timeline including key milestones and when public input would be invited.

She had the following questions regarding the lakefront development:

- Was it correct that the project being funded through the Destination Infrastructure Fund which was a fund focused on tourism outcomes and if it was correct why was it being funded through that?
- Who had the contract for the design and who would be contracted to build the project?

The boat ramp was being used as a single lane at the moment and while she was pleased that it was part of the improvements, she wanted something done in the short term to ensure safety. She asked if the maintenance of the boat ramp could be made urgent and prioritised to be completed first. She asked if the public would have input into the design of the boat ramp.

The Mangakino Bridge had flooding issues and she wished to confirm who was responsible for the maintenance and management of the Mangakino Bridge, was it Council or New Zealand Transport Agency (NZTA)? She asked, if it was NZTA could Council support the community to get the bridge fixed. The flooding was quite dangerous and it was an accident waiting happen. Flood signs and lower speed signs were put out once the flooding has happened and it would be better for the signs to be put out before the flooding starts.

From 1 August 2025, cash would no longer be accepted at transfer stations across the district, including Mangakino due to recent thefts and property damage. She explained that while this might be an issue

elsewhere, she was not sure this was an issue in Mangakino. This felt like it was a blanket rule with no consideration for the local communities. The cashless system would exclude kuia and kaumātua who don't have eftpos cards, whānau without internet banking or mobile phones, visitors, seasonal workers and those who live rurally and rely on cash. When people could not legally dispose of rubbish, they could start dumping it illegally. She understood that the transfer station was operated by EnviroNZ but Council held the contract. She asked Council to stand for rural communities. She held a community hui last Thursday and she had a petition asking for cash to be brought back into the community and she had received quite a few signatures.

She had been contacted by a community member who wanted speed bumps installed on the road outside the pensioner flats as this area was being used by drivers to speed through. It was directly opposite the school and public pool which has high foot traffic when open. This was a serious safety concern for tamariki, kaumātua and all pedestrians. She wondered if this could be considered for review. In answer to a question, it was clarified that it was Karamū Street.

She was looking forward to the update and timeline for the Dump Station relocation project.

She was looking forward to the reopening of the library and the refreshed children's area which was a project herself and another community member helped get off the ground. She hoped the space continued to grow into a vibrant space for all ages.

Some other ideas for the library she had included:

- A teen space
- Lego/brick clubs
- Digital support sessions for our elderly
- Reading competitions or book clubs to encourage our young readers

The toddler time sessions were running well and other parents had suggested that weekly sessions rather than fortnightly would make it easier to remember and plan around.

The General Manager Strategy and Environment thanked Ms Woodward for speaking and acknowledged the time she had taken to get community feedback. He was aware that Ms Woodward had a service request and request for information with Council so officers would respond to her queries via email.

Mr Fenton Ahipene

Mr Fenton Ahipene explained he wanted to meet with Council's Chief Executive to discuss the ownership of Mangakino Town.

MP202507/03 RESOLUTION

Moved: Mr Whitu Karauna

Seconded: Mayor David Trewavas

That the Mangakino-Pouakani Representative Group receives comments from members of the public.

CARRIED

Note: All members present at the Mangakino-Pouakani Representative Group meeting voted in favour of resolution MP202507/03 above.

5.2 DELIBERATION REPORT OF GRAZING LICENCES IN WHAKAMARU AND MANGAKINO

The Parks Advisor Planning and Operations introduced herself and summarised the report.

In answer to a question she clarified the following:

- Both lease holders had held the leases for a long period now.
- An increase of fees had not been explored yet but would be as part of a cost recovery process and Consumer Price Index adjustment.

MP202507/04 RESOLUTION

Moved: Mr Whitu Karauna

Seconded: Mayor David Trewavas

That the Mangakino Pouakani Representative Group agree to:

1. Grant a licence to L P Martin to occupy part of Whakamaru Recreation Reserve for the purpose of grazing under section 74 (2) of the Reserves Act 1977, for a term of 5 years commencing 1 July 2019 to 30 June 2024 with a right of renewal for 5 years commencing 1 July 2024 to 30 June 2029; and
2. Grant a licence to P R & K M Hilhorst to occupy Tirohanga Recreation Reserve for the purpose of grazing under section 74 (2) of the Reserves Act 1977, for a term of 5 years commencing 1 January 2025 to 31 December 2029.

CARRIED

Note: All members present at the Mangakino-Pouakani Representative Group meeting voted in favour of resolution MP202507/04 above.

5.3 MANGAKINO POUAKANI SNAPSHOT

Community Engagement and Development

The Community Engagement Advisor Northern Taupō District wished everyone a happy Matariki and explained she had the privilege of celebrating with the Mangakino community at the Light It Up for Matariki Day.

The library refresh was continuing with the children's area refresh happening at the moment. She reminded everyone that the hours had changed and was now open on Saturday from 10.00am till 1.00pm. She thanked the community members who were involved and explained there would be a formal acknowledgement at a later date. The completion date was yet to be determined but it would likely be in the next couple weeks. She thanked all community members who provided feedback and she hoped it would be a well-used space.

Community grants had opened and were open until 26 July at 4.00pm. There was information on Council's website and she encouraged the community to come speak to her if they had any questions. This funding round was the last one for the year. The grants were normally in September however this had been pulled forward due to the elections. Applicants could apply for up to \$5,000.

There were more Capacity and Capability Building workshops coming up. Council had teamed up with Community Waikato to provide these free workshops. The next one was called 'Understanding the changes to the Incorporated Society Act 2022' being held on 30 July in person 10.00am – 12.00pm and again 5.30pm – 7.30pm in Taupō. The online workshop would be the following day on 31 July 6.00pm – 7.00pm. There was information on Council's website and posters around Mangakino town.

Community-led planning was when people who live in a place come together and decide what they would like to change within their community. The community would be at the heart of the process with Council supporting. It was about planning for a community by a community and the Mangakino Community would be asked if they wanted to be a part of this.

Council had a focus to support the newly established Taupō Disability Focus Group with some initiatives including the globally recognised sunflower hidden disability lanyard campaign and accessibility to Lake Taupō via a beach mat. They had a quarterly hui with the next one planned in August.

The Halberg's All Ability Day was coming up and she encouraged the public to come along and see what accessibility activities were available in our district.

Local Water Done Well

The Community Engagement Advisor Northern Taupō District thanked everyone that provided feedback and explained Council received 220 submissions. 74% were supportive of Council's preferred option which was to keep water services inhouse for now. The second decision of joining Waikato Water as a limited Shareholder had 45% support, 25% against and 30% unsure.

Mangakino Lakefront Development

The Infrastructure Project Manager introduced himself and explained that he was the project manager for the Mangakino Lakefront Development. The design had been awarded to Bespoke Landscape Architecture in partnership with Davis Coastal Consultants. They had provided some designs and were looking at the

budget to see what was possible. Council would come to the community in August with the designs and seek community feedback.

In answer to a question the Parks and Reserves Manager explained that the lakefront was originally intended for water power but the way this was addressed legally was it had an operating easement on the land. Some land was purchased by Council and others by Land Information New Zealand (LINZ) and there was an easement on it and it meant Mercury could use some of it.

Whakamaru Basketball Courts

The Parks and Reserves Manager explained that TR Construction had been awarded the contract to install the basketball hoops, there was no timeframe confirmed yet. In answer to a question, the Whakamaru Basketball Hoops were an agreement between the community and Mercury and the installation was being done by Council on behalf of the community.

Dump Station Relocation

The Parks and Reserves Manager explained that this had not progressed any further and the feedback received from the community was they did not want the dump station located anywhere else in town. Possible options included:

- Leaving it as status quo and operating it with a closed sign on it when the Sports Hub was being used.
- Move it elsewhere.
- Block it off.

The only other option was moving it to Whakamaru Wastewater treatment Plant however there was a lot of work needed on this option including engineering feasibility. At this stage there was no budget for this option but a business case could be included in the next Long-term Plan.

In answer to questions, the following was explained:

- The New Zealand Motor Caravan Association (NZMCA) did not want to set up a user pay dump station however they would lease sites on local authority or private owners land. NZMCA were happy with lease agreements but this would mean finding the land and it would be turned into a campground similar to the sites in Taupō and Tūrangi.
- If the dump station was closed then a plumber would come in and close it off, the kit could be given back to NZMCA if they wanted it.

It was explained that there were local community members who used the dump station and community feedback indicated that they did not want the dump station removed from the community.

Trees on Pokuru Road North

The Senior Engineering Officer Transportation Operations introduced himself and explained he helped manage the local roads and the maintenance contract, organised mowing along rural roads and cutting trees too. The trees on Pokuru Road North had been looked at and at this stage there were other trees deemed more dangerous that needed to be prioritised. These trees had withstood a lot of the bad weather received recently. An arborist would be coming to assess the trees and he explained he would follow up with the arborist to see when this would be. In answer to a question he explained that there was ongoing communication with community members living on Pokuru Road North.

He explained that the bridge on the way to Mangakino was owned by the New Zealand Transport Agency (NZTA) and so any maintenance was the responsibility of NZTA. Previously, he had passed any service requests to the NZTA Taupō contractor however he was not aware that it was happening so often. He would follow up with NZTA regarding this issue.

MP202507/05 RESOLUTION

Moved: Mayor David Trewavas
Seconded: Cr Kirsty Trueman

That the Mangakino-Pouakani Representative Group notes the information contained in the Mangakino Pouakani snapshot report.

CARRIED

Note: All members present at the Mangakino-Pouakani Representative Group meeting voted in favour of resolution MP202507/05 above.

5.4 MEMBERS' REPORTS

The following members reports were received:

Cr Kirsty Trueman

- Mangakino Lakehop was scheduled for 27 September 2025. Vehicle registrations were now open and cost roughly \$30.
- The cashless system for the transfer stations would be implemented throughout the district and she explained that as far as she was aware the Mangakino transfer station had always been cashless with customers needing a sticker or eftpos. The only exception was the second-hand goods store and providing a koha when purchasing second-hand goods however this money was not received by Council and went to community groups.

Mr Whitu Karauna

- He agreed with Cr Kirsty Trueman that cash was not accepted at the Mangakino Transfer Station.
- He commended the community for getting together and having a hui to discuss issues within the community. He explained that the Community Engagement Advisor Northern Taupō District was the person to speak with as she could narrow down what issues were operational and which issues needed to come to the representative group.
- With regards to community-led planning, he explained that DIA had worked with five communities roughly seven years ago and Mangakino was one of these communities. He felt it fell a little bit short and openness from the community was needed to discuss issues and find community solutions. It would be important for the community-led development that a balance of local residents and holiday home owners were involved.
- It was good that the Mangakino Lakefront Development work was progressing.
- He was happy for someone who wanted to work with NZMCA to provide some land to NZMCA.
- Thanked the community for attending the meeting and he reminded everyone that local elections were coming up this year.

Mayor David Trewavas

- It was great to see the community attending the meeting.
- The Mangakino Sports Hub looked amazing and he thanked the community members who looked after it.

MP202507/06 RESOLUTION

Moved: Cr Yvonne Westerman

Seconded: Mr Whitu Karauna

That the Mangakino-Pouakani Representative Group receives the reports from members.

CARRIED

Note: All members present at the Mangakino-Pouakani Representative Group meeting voted in favour of resolution MP202507/06 above.

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 11.12am with all present at the meeting reciting the closing karakia.

Mangakino-Pouakani Representative Group Meeting Minutes

1 July 2025

The minutes of this meeting were confirmed at the Mangakino-Pouakani Representative Group Meeting held on 5 August 2025.

.....
CHAIRPERSON

Page 7

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatunga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

July 2025 - Mangakino Pouākani Community Fund

Amount Requested: \$43,475.00

Amount Available for Distribution: \$20,000.00

Document purpose: The purpose of this document is to provide decision makers with a summary of how applications have scored against the Community Funding Eligibility and Assessment Framework (2024). This framework outlines that each application will be assessed, and scored from 0 – 5 according to the below elements:

- Clear purpose
- Strategic alignment
- Capacity and experience
- Evidence – based budget
- Success measures
- Project benefit
- Community support

*The applications are presented in alphabetical order, with the scores presented along with each application. A higher score indicates a stronger alignment with the framework.

Application Reference No.	Applicant name	Project title	Selected Community Priority	Sector	Amount requested (excl GST)	Application Score (out of 5)*	Assessor comments	Amount Allocated
REF250740505	Brooke Atkinson - Individual	To support travel and accommodation costs for the Tri Nations Youth Rodeo Challenge in Australia	Tangata whenua are acknowledge and respected	Sport	\$2,000	4.25		
REF250763843	HRUNZ Charitable Trust	To support a new sand surface of the horse arena	Resilient communities working in partnership	Social services	\$4700	4.5	This is a valued facility which is creating opportunities for members of our community with additional needs to receive equine assisted therapy whilst enjoying social and health benefits. The funding request is for a new sand layer on their outdoor arena which will enhance the experience of the clients and horses.	
REF250719424	Life Education Trust Central Platea	To support the delivery of the life education programme to tamariki at Mangakino and Whakamaru School in June of 2026	Tangata whenua are acknowledged and respected Resilient communities working in partnership	Social services	\$2,000	4.25	Please note this work isn't scheduled to take place until June 2026. Please note Life Education Trust have also applied to the Taupō/Taupō East Rural community grant which is their preference.	
REF250731328	Mangakino Central Charitable Trust	To purchase of a lying leg curl machine	Tangata whenua are acknowledged and respected Resilient communities working in partnership	Social services	\$1,500	5	MCCT are Accelerator Grant recipients, they are eligible to receive up to two of Taupō District Council's community funds each financial year. This application is for a replacement of a well-used piece of gym equipment.	
REF250762435	Mangakino Golf Club	To purchase a secure storage shed for golf club equipment	Tangata whenua are acknowledged and respected	Sports	\$4,000	4.5	Taupō District Council's parks and reserves team have been asked if permission is required for this shipping container.	

Application Reference No.	Applicant name	Project title	Selected Community Priority	Sector	Amount requested (excl GST)	Application Score (out of 5)*	Assessor comments	Amount Allocated
REF250761839	Mangakino RSA	To fund a hot water system and and the gas insulation for a Veteran's home.	Tangata whenua are acknowledged and respected Vibrant places and connected communities Resilient communities working in partnership Innovative thriving economy Flourishing Environment	Social services	\$4400.00	Ineligible	This application is ineligible as this is the responsibility of central government. The funding team will provide them advice around possible income streams for this project	
REF250737783	Mangakino School	To purchase new water fountains in the playground of Mangakino School	Resilient communities working in partnership Flourishing Environment	Social services	\$5,000	4.5	The water fountain will also be accessible to any groups utilising the school grounds.	
REF250738635	Mangakino Volunteer Fire Brigade	To purchase personal welfare bags for all volunteers	Resilient communities working in partnership	Social services	\$1875.00	4.5		
REF250733705	Marotiri School	To support the school's music program	Tangata whenua are acknowledged and respected Resilient communities working in partnership Flourishing environment A	Arts, Culture and Ngā toi	\$5,000	4.25	The school does not have budget from the Ministry of Education for this currently.	
REF250740773	Pouakani Marae	To purchase more new mattresses and pillows for Pouakani Marae	Tangata whenua are acknowledged and respected Resilient communities working in partnership	Social services	\$3,000	4.5		

Application Reference No.	Applicant name	Project title	Selected Community Priority	Sector	Amount requested (excl GST)	Application Score (out of 5)*	Assessor comments	Amount Allocated
REF250744976	Reconex NZ	To expand Reconex successful youth program to include the Mangakino junior school and Tirohanga school	Tangata whenua are acknowledged and respected Resilient communities working in partnership Flourishing Environment	Arts, Culture and Ngā toi	\$5,000	4.75		
REF250768655	Waikato Trails Trust	River To support safety barriers and new software	Tangata whenua are acknowledged and respected Resilient communities working in partnership Flourishing Environment	Environment	\$5,000	4.5		



One – Off Community Funds Decision Makers Toolkit

Contents

Welcome	3
Background	3
What types of funds are available?	3
1. Strategic Partnership Fund	4
2. Accelerator Fund	5
3. Community Grant Funds	6
Funding Priorities	7
Application Process	8
1. Accept Applications	8
2. Assess, prioritise, and recommend applications	8
3. Funds are allocated	9
Who may attend a fund allocation meeting?	9
Appendix One – Assessment Framework	10

Welcome

Thank you for your continued support and distribution of community funds. We appreciate the time and expertise it takes to consider funding applications.

The purpose of this document is to support you and your fellow committee members to make decisions when allocating Taupō District Council's (TDC) one – off community funds.

This document will be provided to decision-making committees to outline what funds are available and the process taken to distribute funding.

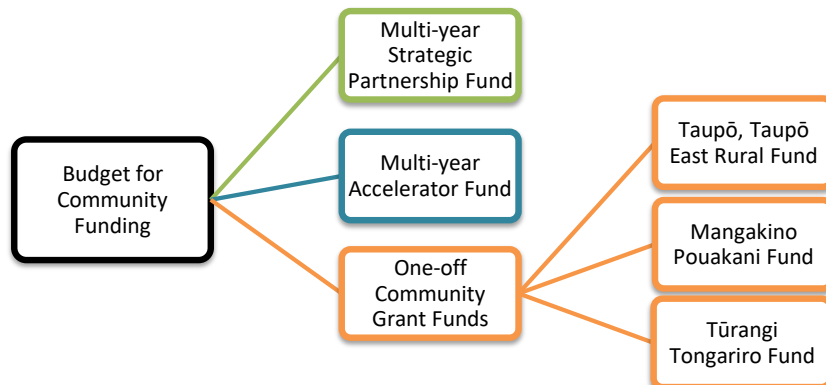
Background

Council decides to allocate a budget to its community funding programme every three years, as part of its long – term planning process.

During this process, Council also adopts a funding policy and eligibility assessment framework to guide what types of contestable funds are available for communities, their purpose, and how applications will be considered, assessed, and prioritised. These documents are reviewed every six years, or as otherwise decided by Elected Members.

The Community Funding Policy (2024) and Community Funding Eligibility and Assessment Framework (2024) were last adopted on 1 August 2024. Both documents are available to view at [Taupō.govt.nz/grants](https://taupo.govt.nz/grants).

What types of funds are available?



1. Strategic Partnership Fund

The strategic partnership fund is a multi-year contestable fund that can be accessed by community groups or organisations who will support Council to achieve key strategic outcomes and/or provide advice on business – as – usual activities, programmes, and projects.

In the current funding round, Council sought interest from groups who would support in the below areas:

Council Priority	Outcomes sought through the fund
Sport, recreation, and reserves planning	<ul style="list-style-type: none"> - Plan for the future of our district's sport and recreational facilities, reserves, and parks. - Support recreation and sports organisations to collaborate and to be sustainable.
Arts, culture and ngā toi and cultural well – being	<ul style="list-style-type: none"> - Plan for the future of our district's cultural art facilities, venues, and opportunities for communities. - Support the development and capability of resilient arts, culture and ngā toi communities across the district.
Climate risk and environmental well – being	<ul style="list-style-type: none"> - Protect our district's natural ecosystems. - Connect people to and educating them about nature. - Plant trees and undertake native revegetation programmes.
Community well – being	<ul style="list-style-type: none"> - Provide social service networking opportunities. - Facilitate opportunities that build capability and capacity for community organisations. - Support social service community organisations to collaborate.
Sustainable transport choices	<ul style="list-style-type: none"> - Support Taupō to be the most cycle friendly place in New Zealand. - Educate and encourage people, including rangatahi, to use sustainable transport options. - Maintain cycling tracks across the district to provide economic opportunities for the district.



\$300,000 per annum excl GST, across five agreements. Elected Members set priorities and decide on Strategic Partnership recipients every three years following the long – term plan process. From July 2024 – June 2027, Council has decided to build strategic partnerships with:

- Sport Waikato (\$50k excl GST per annum)
- Creative Taupō (\$50k excl GST per annum)
- Greening Taupō (\$60k excl GST per annum)
- Waiora Community Trust (\$70k excl GST per annum)
- Bike Taupō (\$70k excl GST per annum)

2. Accelerator Fund

The accelerator fund is a multi – year contestable fund that can be accessed by community groups or organisations who would like additional support to grow what they do, achieve their aspirations and build vibrant and thriving communities. The fund provides financial and in-kind support from Council over three years, as part of this recipients are expected to develop long term planning practices, and develop governance and diversified funding approaches for long term sustainability.



\$160,000 per annum excl GST (\$20,000 per annum excl GST per agreement).



Elected Members decide on accelerator fund recipients and amounts following the long – term plan process.



For the July 2024 – June 2027 period, Council is supporting the below organisations:

- Tūrangi Rangatahi Hub
- Safe Tūrangi
- Mangakino Central Charitable Trust
- Volunteer Great Lake Taupō
- Kids Greening Taupō
- Taupō School of Music
- Lake Taupō Sports Advisory Council
- Taupō Sculpture Trust

3. Community Grant Funds

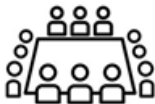
Community grant funds are one-off contestable funds of up to \$5,000 excl GST to support community-led events, projects, and initiatives. Community groups, organisations and even individuals may apply to these funds. There are three funds split across Taupō District Council Wards.



\$150,000 excl GST available for the Taupō and Taupō East Rural Fund annually.

\$40,000 excl GST available for the Mangakino Pouakani Fund annually.

\$50,000 excl GST available for the Tūrangi Tongariro Fund annually.



Taupō and Taupō East Rural Community Grant Distribution Committee allocate funds twice per year.

Mangakino Pouakani Representative Group allocate funds twice per year.

Tūrangi Tongariro Community Grant Distribution Committee allocate funds twice per year.



A maximum of \$5,000 excl GST may be allocated to an applicant each funding round.

A maximum of \$5,000 excl GST may be allocated to an applicant each funding round.

A maximum of \$5,000 excl GST may be allocated to an applicant each funding round.

Funding Priorities

Council's vision is for the Taupō district to be "a district of connected communities who thrive and embrace opportunities" and Elected Members have set five community outcomes to improve the social, economic, cultural, and environmental wellbeing of our communities.

During the application process, we ask applicants to demonstrate how their request aligns to at least one of these outcomes (funding priorities). The assessment summary decision makers receive will outline what funding priority (or priorities) the application aligns to.

COMMUNITY OUTCOME	GUIDANCE
Tangata whenua are acknowledged and respected	We want to fund initiatives, projects, or activities that: <ul style="list-style-type: none"> - Meet the needs and aspirations of hapū and iwi - Promote the cultural heritage of Māori - Celebrate Māori identity - Improve knowledge of tikanga and te reo
Vibrant places and connected communities	We want to fund initiatives, projects, or activities that: <ul style="list-style-type: none"> - Celebrate our people, history, or culture - Support arts, culture and ngā toi activities - Support sport and recreation activities - Connect people for shared experiences
Resilient communities working in partnership	We want to fund initiatives, projects, or activities that: <ul style="list-style-type: none"> - Improve the ability of whanau and communities to meet their needs - Establish safe places that offer support to vulnerable people in our community - Promote collaboration within the community and foster a spirit of working together - Enhance social and economic resiliency in our communities
Innovative, thriving economy	We want to fund initiatives, projects, or activities that: <ul style="list-style-type: none"> - Enhance the image of our district - Support vibrancy and attractiveness of our public places
Flourishing environment	We want to fund initiatives, projects, or activities that: <ul style="list-style-type: none"> - Improve the state of our natural environment and conservation efforts - Promote sustainable outcomes - Champion activities that emphasize the principles of reuse, reduction, or recycling of waste

Application Process



1. Accept Applications

Applications for community funds are accepted at different times:

- Strategic Partnership Fund – every three years, following adoption of Council’s long – term plan.
- Accelerator Fund – every three years, following adoption of Council’s long – term plan.
- Community Grant Funds – twice per year, typically six months apart.

All applications are submitted through the website at www.Taupō.govt.nz/grants.

The opening and closing dates for each fund are advertised through our website, social media, in TDC newsletters, newspaper and community – led communications. We also encourage committee members to promote funds through their networks.

Please note: In future, Council will have a centralised platform to accept, assess, decide on, and notify applicants about their request. In future, this will be the place decision makers log into to view applications ahead of decision meetings. The funding and partnerships team will provide training on how to use the system when this occurs.

2. Assess, prioritise, and recommend applications

Applications are assessed for eligibility and considered by council officers against the policy and eligibility and assessment framework. Recommendations on priority applications will be provided in an assessment summary for decision makers.

An assessment method is used to ensure a transparent and equitable approach to community funding decision making. All applicants have access to the scoring criteria to support them when making an application.

Please note:

- This assessment is based on the eligibility and assessment framework Council adopted in August 2024. Further detail around what assessors consider when assessing applications is included as appendix one.

- If an accountability report for a previous grant has not been submitted by the date of the allocation meeting, the application is not eligible to receive funding. If this applies to any applicants, an update will be provided at the decision meeting.
- If an applicant is already receiving another community fund through Council, this will be noted in the assessor comments.
- All applicants have access to the scoring criteria during the application process to support them in making an application.

3. Funds are allocated

Your role as a community funding decision maker...

- Is to work impartially as part of a committee to consider and allocate Council's community funds impartially.
- You will receive a copy of all applications, and an assessment summary to prepare ahead of each decision meeting.
- You will be asked to declare any conflicts of interest at the beginning of every allocation meeting.
- Where it is decided that an application will be declined, we ask decision makers to provide rationale as to why this decision has been made. This allows officers to provide support to declined applicants and where possible ensure they have the opportunity to improve on any future applications they make.

Who may attend a fund allocation meeting?

- **The public.** Applications are considered in an open forum - we ask committees to welcome those who wish to listen to the meeting. At the time of making an application, applicants may choose whether they would like to be present to answer any questions of clarification during the decision-making process.
- **Elected Members.** Where committees of Council make decisions, those elected members who do not sit on the decision-making committee are able to attend the meeting with non-voting rights.
- **TDC officers.** Will be present at allocation meetings – with non-voting rights. Officers are available for policy or eligibility queries, to provide further context, and to ensure a consistent process is upheld.

If you have questions, please reach out to TDC's Community Funding and Partnerships team by emailing funding@taupo.govt.nz

Appendix One – Assessment Framework

The below table outlines the assessment framework officers use when assessing and recommending priority of applications received to the one – off community funds.

Considerations		Scoring Weight (partial scores may be provided)
Project/ activity purpose	Has the applicant clearly defined the purpose and expected community outcomes and benefit the project, activity or service will provide?	1
	Has the applicant clearly outlined the community need that is being met and why this is important?	
Strategic Alignment	Has the applicant demonstrated how their initiative aligns to council's strategic priorities and goals?	1
	Has the applicant demonstrated that the initiative aligns to Council's community outcomes and strategic priorities?	
Capacity and Experience	Does the applicant have the capability, capacity, and experience to deliver the project, activity, or service to an appropriate standard?	0.5
	Is this evidenced by a relevant track record of successful delivery or a clear plan of how they intend to deliver?	
	Has the applicant identified areas where it would value additional support?	
Evidence Based Budget	Does the applicant present a realistic, evidence-based budget for the project, activity, or service?	0.5
	Does this budget include all elements of the project?	
	Has the applicant identified how the grant will be spent?	
	Has the applicant evidenced other funding streams in their budget if applicable?	
Success Evaluation	Has the applicant identified how the success of the project, activity or service will be evaluated?	0.5
	<i>For example, will any information be collected on the number of people benefiting from the initiative?</i>	
Project Benefit	Has the applicant identified who the project, activity or service will benefit and where in the Taupō district these people reside?	1
Community Support	Has the applicant provided evidence of community support, collaboration or involvement in the project, activity, or service? <i>For example, volunteer hours, or donated goods/services?</i>	0.5
	Has the applicant provided evidence of support from a recognised regional or national body (where relevant)?	

Mangakino-Pouakani Representative Group (MPRG)

Standing Committee

Objective	To represent and act as an advocate for the interests of the Mangakino-Pouakani area.
	Mangakino Ward Councillor
	Two (2) other Councillors
Membership	One (1) community representative from the Mangakino urban area
	One (1) community representative from the rural part of the Mangakino Ward
	One (1) Marae representative
	One (1) Māori representative
	Mayor
Quorum	Four (4)
Meeting frequency	Every two months at different venues around the Mangakino Ward
Reporting	Reports to Council

Scope of activity

1. Providing local input into the development of Council policy that will impact on the Mangakino Ward.
2. Maintaining an overview of service delivery, operational and capital expenditure, within the Mangakino Ward.
3. Providing local input into the development and review of Council's key planning documents such as the Long-term Plan, Asset Management Plans, Structure Plans, Reserve Management Plans and the annual plan.
4. Preparing an annual submission to Council's budgetary process for expenditure within the community.
5. Considering and reporting on all matters referred to it by Council or any matter of interest or concern to the Ward.
6. Communicating with the MP community, community organisations and special interest groups within the Mangakino Ward.
7. Exercising Council's statutory regulatory functions under the following Acts and Regulations (and any amendments) that are not elsewhere delegated to staff and that relate to matters within the Mangakino Ward:

Local Government Act 1974 ("LGA 1974") – Part 21, including:

- Road naming (section 319A of the LGA 1974)
- Decisions on pedestrian malls (section 336 of the LGA 1974);
- Licences to occupy roads (section 341(3) of the LGA 1974); and
- Decisions on stopping and closing roads (section 342 of the LGA 1974).

Reserves Act 1977

8. Considering resident and ratepayer appeals to decisions made in accordance with Council's Tree and Vegetation Policy affecting trees and vegetation in the Mangakino Ward.
9. Making changes to Council's traffic control device register relating to roads and public spaces in the Mangakino Ward (e.g. no stopping, parking signs and times, road markings etc) in accordance with bylaws made under the Land Transport Act 1998.

Power to act

The group can carry out any function that:

1. Supports Council's Long-term Plan and/or policy direction
2. Is not the function or responsibility of full Council or its other standing or special committees
3. Is not prohibited by legislation
4. Otherwise falls within the objectives and scope of the group

5. External representatives appointed to the committee have full voting rights.
6. Council delegates its powers and duties under the Acts, Regulations and policies specified above, except where they may not be delegated, or where they are elsewhere delegated.

If any matter is of such strategic or policy importance or urgency, then, with the endorsement of the appropriate Chairperson or His Worship the Mayor, the matter shall be referred direct to full Council.

Power to recommend to Council

Any matter or proposal which is relevant to the Mangakino Ward that is outside of, or in conflict with, Council's Long-term Plan and/or policy direction

Delegation of powers

This committee has no powers to sub-delegate.

Limits on authority

1. The Group's power to act pursuant to these delegations is subject to matters being related to the Mangakino Ward.
2. The Committee's power to act under these delegations is subject to Council acting within the requirements of the Local Government Act, and where relevant, the Acts listed above and an overriding responsibility to ensure that its actions and decisions are always within the law.