



ATTACHMENTS

Tūrangi Co-Governance Committee Meeting

6 August 2025

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Tūrangi Co-Governance Committee Meeting Minutes

9 July 2025

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TŪRANGI CO-GOVERNANCE COMMITTEE MEETING
HELD AT THE NGAWAKA BOARDROOM, TŪRANGI CUSTOMER AND VISITOR INFORMATION
CENTRE, 1 NGAWAKA PLACE, TŪRANGI
ON WEDNESDAY, 9 JULY 2025 AT 10.30AM**

PRESENT: Poumatua Te Wharau Walker (in the Chair), Mayor David Trewavas (until 11.27am), Cr Sandra Greenslade, Cr Kevin Taylor, Member Bernice Te Ahuru, Member Amy Walker

Cr Danny Loughlin (via MS Teams)

IN ATTENDANCE: General Manager People and Community Partnerships (H Tattle), General Manager Community Infrastructure and Services (T Hale), Executive Manager Mayor's Office (J Later), Community Engagement and Development Manager (H Tattle), Parks and Reserves Manager (G Hadley), Environmental Impacts Manager (B Aitken), Senior Policy Advisor (K Scott), Co-Governance Management Partner (S Mavor), Senior Community Engagement Advisor (J Charteris), Environmental Advisor (E Naylor), Parks Advisor Planning and Operations (B Vi), Senior Committee Advisor (K Watts)

MEDIA AND PUBLIC: Mr Mike Bowie, Amplify

Notes: (i) *The karakia had been said at the beginning of the workshop held prior to the meeting by all present.*

(ii) *Items were considered in the following order: 5.1, 2, 3, 4.1, 5.3-5.5, 5.3,5.6-5.7. Item 5.3 was considered at two different times to allow for more information to be received.*

1 KARAKIA

2 WHAKAPĀHA | APOLOGIES

TCG202507/01 RESOLUTION

Moved: Mayor David Trewavas

Seconded: Cr Sandra Greenslade

That apologies from Member Lauren Fletcher and Member Amanda Martin be received and accepted.

CARRIED

Note: *All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202507/01 above.*

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 ORDINARY TŪRANGI CO-GOVERNANCE COMMITTEE MEETING - 4 JUNE 2025

Members were interested in the follow up communications to the community regarding the Tūrangitukua Park vehicle damage. The Community Engagement and Development Manager confirmed that she would follow up and advise committee members.

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TCG202507/02 RESOLUTION

Moved: Mayor David Trewavas

Seconded: Member Amy Walker

That the minutes of the Tūrangi Co-Governance Committee meeting held on Wednesday 4 June 2025 be approved and adopted as a true and correct record

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202507/02 above.

5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**5.1 ELECTION OF CO-CHAIR | POUMATUA FOR THE MEETING****TCG202507/03 RESOLUTION**

Moved: Cr Sandra Greenslade

Seconded: Cr Kevin Taylor

That the Tūrangi Co-Governance Committee appoints Co-Chair | Poumatua Te Wharau Walker to Chair this hui.

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202507/03 above.

5.2 PUBLIC FORUMItem **withdrawn**.**5.3 REQUEST FOR EASEMENT TO THE LINES COMPANY LIMITED FOR 33KV POWER CABLE**

The Parks and Reserves Manager advised that he was presenting this item on behalf of the Senior Solicitor who was not able to attend the hui.

In answer to a question, it was confirmed that location of pipes was taken into account when the pipes were due for renewal. A member requested that the power cable be relocated to the other side of Hirangi Road (compared to what was presented in the report).

The Parks and Reserves Manager asked that the item be deferred while he checked if this was possible.

The Chair moved to item 5.4 and returned to this item after item 5.5.

The Parks and Reserves Manager advised that he had spoken with the Lines Company and shared the map showing that the power cable could be placed on the other side of Hirangi Road (A3789244). He clarified that this was still contained in the legal description of the land.

TCG202507/04 RESOLUTION

Moved: Member Amy Walker
Seconded: Cr Sandra Greenslade

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tūrangi Co-Governance Committee:

1. agrees to grant a right to convey electricity easement in gross to The Lines Company Limited over:
 - a. part Lot 1 DP 28845 (Title 148633) being part of the Tūrangitukua Park;
 - b. part Lot 67 DP 50585 (Title 148632);
 - c. part Lot 4 DP 50584, and part Lots 71 and 72 DP 50583 (Title WN52D/938).
2. authorises the Chief Executive to negotiate the terms of the electricity easement;
3. approves the grant of an electricity easement to The Lines Company Limited over part Lot 4 DP 50584, and part Lots 71 and 72 DP 50583 (Title WN52D/938), being local purpose (utility) reserve, on behalf of the Minister of Conservation under s48(1) of the Reserves Act 1977; and
4. authorises the Chief Executive and the Mayor to do and sign what is needed to enable the electricity easement to be registered at Land Information New Zealand at the cost of The Lines Company Limited.

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202507/04 above.

5.4 TŪRANGI CLOSED LANDFILL CONSENT RENEWAL

The Environmental Impact Manager summarised the report and explained the history of the closed landfill.

He advised that the next step would be to apply for the Resource Consent with Waikato Regional Council including the feedback from the Ngāti Tūrangitukua Charitable Trust.

TCG202507/05 RESOLUTION

Moved: Cr Kevin Taylor
Seconded: Member Amy Walker

That the Tūrangi Co-Governance Committee receives the information regarding the requirement to renew the consent for the old landfill located at the Tūrangi Transfer station and noted the closing date for the opportunity to provide input.

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202507/05 above.

5.5 OPERATIONS AND COMMUNITY ENGAGEMENT UPDATES FOR TŪRANGI**Local Government Elections**

The Community Engagement and Development Manager advised that there was a candidate information briefing held the previous week and that nominations for mayoral and councillor candidates were now open. The Council website would be updated with nominations once they were processed, and nominations closed at 12pm noon on 1 August. The Community Engagement and Development team would be working to encourage people to vote, voting would close at 12pm noon on 11 October. Members were encouraged to pass the message onto their friends and whānau to ask them to stand, and ensure they were enrolled to vote.

Mana Whakahono Community Partnership Plan

Following the workshop held on 09 July, the Community Engagement and Development Manager would email the committee members asking for feedback and answers to specific questions so that this could be progressed. It would become a standing agenda item going forward.

Civil Defence Centre

The Senior Engagement Advisor advised members that Te Mataapuna had been set up as a welfare centre for anyone that may have needed to evacuate their houses during the flood event on 5 June 2025. She advised that the set up had run smoothly and was a great exercise, learnings taken were that clearer signage was needed, and a set of keys to be located at the visitor centre (not just at the Turtle Pools). Members added that the lighting in the car park and surrounding the building needed to be improved, especially if the building would be used in future as a welfare centre.

Matariki Event

The celebration at Matariki was a huge success from the karakia early in the morning, right through to the night market and laser light show finale. Mihi to the volunteer events team led by Ms Dorene Mills. The events team would meet the following week to discuss plans for events at Christmas. Members echoed the congratulations and thanks to the volunteer events team.

Community Development with Volunteer Great Lake Taupō

The Southern Lake Taupō Engagement Partner had met with Julian the previous week from Volunteer Great Lake Taupō. They visited a number of local groups over two days to explore how volunteers could be sourced via an online pool to support the mahi in and around the community. Some great connections and needs had been identified, and this work would help shape how the team could better support the community through volunteering.

Tūrangitukua Wānanga

A hui was held on Saturday 5 July between whānau and Council staff. The wānanga allowed for meaningful discussion and sharing of ideas for the Tūrangi Reserves Management Plan and was a great example of partnership in action.

Community Grants

The Tūrangi Tongariro Community Grant was open for applications. Applications could be for a maximum of \$5000 and applicants could approach the Southern Lake Taupō Engagement Partner for support navigating the system and the process. The Creative Communities and Waste Minimisation funds were not affected by local government elections and would be opened in September. A Funding Framework Hui would be held on Wednesday 16 July with the new committee members to discuss the community grants process.

Upcoming events:

A Turangi network hui would take place 16 July led by Grace Beauchamp from Te Korowhai, and sought to bring together local health and wellbeing providers for networking, updates and collaboration. It would also allow a check-in with Accelerator Fund recipients Safe Tūrangi and the Rangatahi Hub.

Free workshops would be held in conjunction with Community Waikato. The next one was titled Understanding the changes to the Incorporated Society Act 2022 and included important changes for incorporated societies.

The newly formed Taupō Disability Focus Group advocated for and raised awareness for the disability sector. An all ability day would be held on 30 July at the Taupō Event Centre. Members and community were encouraged to contact the Southern Lake Taupō Engagement Partner for more information.

Local Water Done Well

The Senior Engagement Advisor thanked the Tūrangi community for engaging with Council and providing feedback on Local Water Done Well. Overall 220 submissions had been received, most in support of the preferred option of an enhanced inhouse model. This would be reviewed in two years.

Mayor David Trewavas left the meeting at this point (11.27am).

TCG202507/06 RESOLUTION

Moved: Member Bernice Te Ahuru
Seconded: Cr Sandra Greenslade

That the Tūrangi Co-Governance Committee receives the updates on operations and community engagement in Tūrangi. **CARRIED**

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202507/06 above.

5.6 MANA WHAKAHONO WORKPLAN UPDATE

The Co-Governance Management Partner updated members about the following clauses:

9.3 – inductions would be covered with the incoming Elected Members following the Local Government elections.

10.35 – The cultural values assessment proposal from Poipoia was being worked through and would be discussed with Ngāti Tūrangitukua in the near future.

13.4 – Discussion about the review of the Mana Whakahono was ongoing with a date being organised for the next meeting to discuss the suggested additional clauses.

31.3 – A revised date for a meeting to discuss early engagement process on Three Waters infrastructure projects had been scheduled.

36.3 – The Tūrangi Reserves Management Plan project was progressing well and a great hui had been held with hapū the previous Saturday.

37.3 and 37.4 – The Parks and Reserves team had reported to and received feedback from the Joint Working Group and hapū on operational parks issues. This would be brought back to the committee the following month.

38.1, 38.2, 38.3 – An update on reserve administration matters would be presented to the Joint Working Group before coming to the committee.

44.2 – All of the specific pieces of work had been done on the urupā property, with some (like rubbish collection) being ongoing. Waipapa 1A Trust had met with hapū to ask for their aspirations for the maintenance of the urupā. The next step would be to discuss what came out of the discussion and to jointly create an urupā maintenance plan.

45.3 – The Co-Governance Management Partner would meet with committee member Lauren Fletcher regarding the plan for interns over the next summer. The intention was to give them exposure and support to think about future work opportunities to move into.

Master (Spatial) Plan – Early feedback had been received on the draft scoping document. The Policy team would get together with the Joint Working Group to discuss this further before it went to the hapū.

Restoration of Hirangi Stream – The Co-Governance Management Partner and the Parks and Reserves Manager would meet with the Hirangi Stream Restoration Project Team to discuss how Council could assist with this project.

10.35 – The Co-Governance Management Partner would follow up with member Lauren Fletcher to review the proposed roadmap for engagement. It would be added to the Mana Whakahono through the review project and would help staff to navigate when they should go to the committee, when they should go to hapū, or when they should go to the Joint Working Group.

TCG202507/07 RESOLUTION

Moved: Cr Kevin Taylor
Seconded: Member Amy Walker

That the Tūrangi Co-Governance Committee receives the Mana Whakahono workplan update (3772332).

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202507/07 above.

5.7 MEMBERS' REPORTS

The following members' reports were received:

Cr Kevin Taylor

- He would continue to talk to the New Zealand Transport Agency and advocate for changes to the speed limits to be reduced around Bulli Point and the Motutere campground. The recent consultation which had led to speed limit increases did not take Motutere Recreation Reserve and Bulli Point into consideration.
- He encouraged members to follow what central government was proposing in terms of a bill to reform spending for Local Government.

Cr Sandra Greenslade

- Asked for an update about when the no stopping lines would be painted onto Atirau Road that had been covered off as an item at the previous meeting.
- Thanked the staff that had weeded and mulched the gardens in Tūrangi.
- Encouraged members of the public that needed insulation and/or heatpumps to contact Maru Energy Trust.

Member Amy Walker

- Speed on Hirangi Road was an issue. Cars, quad bikes and motorbikes drove down the road (and sometimes the berm or footpath) travelling at more than 50kmph. This was a safety issue for sports events being held at Te Mataapuna. She requested that physical traffic calming measures be put in place.
- It had been a sad time lately with a lot of tangihanga.
- Requested induction for the new members to the committee.
- Asked what the plan was for maintaining and managing the existing tennis and netball courts in Tūrangi was.

Poumatua Te Wharau Junior

- The Tūrangi gymnasium had been leaking and this was dangerous and created a health and safety issue. It was leaking during a basketball tournament the previous week that patrons had paid an entry fee for. The Community Engagement and Development Manager acknowledged that there was an active service request for this and she would follow up.

TCG202507/08 RESOLUTION

Moved: Cr Sandra Greenslade

Seconded: Member Bernice Te Ahuru

That the Tūrangi Co-Governance Committee receives the reports from members.

CARRIED

Note: All members present at the Tūrangi Co-Governance Committee meeting voted in favour of resolution TCG202507/08 above.

Tūrangi Co-Governance Committee Meeting Minutes

9 July 2025

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 12pm with a karakia from all present.

The minutes of this meeting were confirmed at the Tūrangi Co-Governance Committee Meeting held on 6 August 2025.

.....
CHAIRPERSON

Extracts from Standing Orders 2022-2025

15. Public Forums | Ngā Matapakinga a te Marea

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

15.1 Time limits | Ngā tepenga wā

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

15.2 Restrictions | Ngā Herenga

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

15.4 No resolutions | Kāore he tatūnga

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

15.5 Application of restrictions | Te hāngaitanga o ngā Herenga

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.

Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

LGOIMA, s 46A(7).



Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

Please note, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

LGOIMA, s 46A(7A).

 NGĀTI TŪRANGITUKUA - TAUPŌ DISTRICT COUNCIL MANA WHAKAHONO Dashboard Report –6 August 2025 			
Rag status			
Red 0	Risk of agreed budget, timeframe or scope not being achieved. Intervention required		
Amber 0	Some deviations from the agreed budget, timeframe or scope. However, it's being managed and closely monitored		
Green 0	Agreed budget, timeframe, scope on track		
Clause	Action / Project	RAG status	Progress
9.1	Inductions – staff	COMPLETE	Ongoing. 1 x Noho Marae to be held at Hirangi Marae annually. High level overview of iwi/hapū in the TDC district for all new staff. Deeper kōrero for staff with greater involvement with Tūrangi/Tūrangitukua. Council ensuring new staff get induction on the MWaR.
9.3	Inductions - elected members	COMPLETE	Ongoing. Noho Marae held with elected members at Hirangi Marae at the beginning of each triennium.
10.19[d]	Tūrangi Recreational Activity Centre - work in partnership to determine the location, design, opening	Green	Timeframes have been updated through the Council's 24/34 LTP process to enable better alignment with the Tūrangi spatial plan and structure planning process.
10.35	Protocol outlining engagement process for operational matters [where the Mana Whakahono but does not provide specifics of who and how that engagement is to be carried out].	Green	Work in progress. Ngāti Tūrangitukua and Council are working together to develop a comprehensive cultural values assessment for the Tūrangi township and its surrounds.
10.35	Communications plan [committee matters]	Amber	Communications protocol being worked up to ensure alignment and clarity. In particular that all parties know which kaupapa should go to the Co-Governance Committee, the Joint Working Group, the Māori Committee, the Taiao Committee and the Charitable Trust.
13.4	Initial review of the Mana Whakahono will be completed no later than 18 months from the first meeting of the Committee.	Amber	Work in progress. Kaimahi meeting again to progress on 23 July to discuss possible draft clauses following TDC and Ngāti Tūrangitukua initial comments.
21	Plan Reviews and Plan changes – establish process for early engagement within six months of commencement.	Amber	Ngāti Tūrangitukua are happy with the existing process so no need, at the moment, to meet and discuss an alternative process.
Rag status			
Red 0	Risk of agreed budget, timeframe or scope not being achieved. Intervention required		
Amber 0	Some deviations from the agreed budget, timeframe or scope. However, it's being managed and closely monitored		
Green 0	Agreed budget, timeframe, scope on track		
Clause	Action / Project	RAG status	Progress
37.2	Operational Management Matters – Committee will work through a process to facilitate opportunities for Ngāti Tūrangitukua to be involved in the management of the Reserves.	Green	To be scheduled for discussion at the Joint Working Group and then presented to the Committee.
37.3, 37.4	Operational Management Matters – Annual Committee meeting with Council reserves team to be held prior to new financial year [2024/25]	Green	Parks Dept have received feedback on objectives and proposed resolutions and/or actions for operational parks matters from hapū. Then is being reported to the August Co-Governance Committee meeting. Copies of existing licences and leases have been provided to Ngāti Tūrangitukua. Ngāti Tūrangitukua to provide a draft process to assess leases and licences.
38.1, 38.2 38.3	Reserve Admin Matters – Oversee and approve stocktake of outstanding reserve administration matters to be completed.	Green	Progress on the reserve administration matters was reported to the July Joint Working Group. It is being presented to the August Co-Governance Committee meeting.
39.1 39.2	Review of Reserves – committee to work through a process to explore whether any reserves are no longer required as reserves.	Green	To be discussed with the Joint Working Group, after the development of the Tūrangi Reserve Management Plan.
44.2	Urupā Maintenance - develop an urupā maintenance plan within 12 months of the Commencement date	Amber	Waipapa 1A and Council agreed: <ul style="list-style-type: none"> Council will: <ul style="list-style-type: none"> maintain mowing and weed eating and general maintenance until further notice. remove rubbish along the fence line, entrance and at the western end of the fence line. place 1-2 wheely rubbish bins along the urupā fence line. Hapū have consented council officers to service the bins.

Clause	Action / Project	RAG status	Progress	Clause	Action / Project	RAG status	Progress
24.1	Resource consents - establish process for early engagement & pre-application process within six months of commencement	Amber	Ngāti Tūrangitukua are happy with the existing process so no need, at the moment, to meet and discuss an alternative process.				<ul style="list-style-type: none"> Ray Dempsey will clean up the western end and relocate the excess soil southwest of this area. The hapū to decide what to do with the excess soil. Julie, Rui and Te Wharau will discuss the wet ground problem by the water tap. This work is complete and ongoing Waipapa 1A has held a meeting with hapū to discuss their aspirations for the urupā. This feedback will be provided to Council staff and then Ngāti Tūrangitukua and Council staff will work together to develop an urupā maintenance plan.
26.2	Monitoring - establish processes for involvement in monitoring and receipt of monitoring information collected under sec 35 of RMA within 12 months of commencement	Amber	Processes have not been established yet. Need to set up a hui to discuss.				
30.2	Council Controlled Organisations - Chair of DGLT will be invited to an annual meeting of the Committee	COMPLETE					
31.3	Early engagement on three waters infrastructure projects.	Green	An early engagement process needs to be agreed with Ngāti Tūrangitukua. A meeting has been scheduled on 23 July to discuss this process. In the meantime, engagement for the stormwater consent has commenced.	45.3	Training & Capacity Building – explore opportunities for working from each other's workplaces and each providing a summer intern to one another for work experience	Green	Ongoing. This year's interns finished at the end of February. A meeting is to be scheduled shortly to discuss next year's interns.
36.3	Tūrangi Reserve Management Plan to be developed within 18 months of commencing the planning process	Green	<p>The vision and objectives have been presented to this Co-governance Committee meeting to seek direction to continue drafting the plan based on those provisions.</p> <p>The next stage, once the draft vision and objectives are approved, is to work on the key outcomes and actions.</p>	Schedule 2	Hearings commissioners	COMPLETE	Process has been agreed. Awaiting for three names from Ngāti Tūrangitukua for the panel that will review the CVs for hearings commissioners and decide the final hearings commissioner list before it goes to the Co-Governance Committee for approval.
				Mana Whakahono Partnership Contract	Master (Spatial) Plan - Preparation of a master plan for Tūrangi by a project team including council officers and Tūrangitukua representatives. The master plan is expected to be adopted by June 2026.	Green	Ngāti Tūrangitukua representatives and Council staff are meeting on 21 July to discuss feedback from Ngāti Tūrangitukua on the draft scoping document.
					Hirangi Stream Maintenance	Green	Ngāti Tūrangitukua sub-committee meeting with Council staff on 23 July to discuss whether and how Council can assist with the restoration project.
					Co-Governance Committee Partnership Plan implementation	Green	<p>Progress was discussed at the July Co-Governance Committee meeting. Agreed to review the actions to ensure they are:</p> <ul style="list-style-type: none"> still relevant; no actions are missing; allocated correctly to committee members with interest in the action; reallocated from outgoing members <p>Once this feedback is collated the project team will prepare a refreshed project plan and present it back to the Committee for feedback. Once the approach was agreed progress on this project will be a standing agenda item.</p>

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