



**I give notice that  
a Kinloch Representative Group Meeting will be held on:**

<b>Date:</b>	<b>Thursday, 4 September 2025</b>
<b>Time:</b>	<b>3.00pm</b>
<b>Location:</b>	<b>Kinloch Community Hall Mata Place Kinloch</b>

# **AGENDA**

## **MEMBERSHIP**

<b>Chairperson</b>	Cr Christine Rankin
<b>Deputy Chairperson</b>	Mr Matt Andrews

<b>Members</b>	Mr Tim Brittain Cr Duncan Campbell Mr Pat Kane Cr Rachel Shepherd Mayor David Trewavas Ms Belinda Walker
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<b>Quorum</b>	4
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**Julie Gardyne  
Chief Executive**

## Order Of Business

<b>1</b>	<b>Karakia</b>	
<b>2</b>	<b>Whakapāha   Apologies</b>	
<b>3</b>	<b>Ngā Whakapānga Tukituki   Conflicts of Interest</b>	
<b>4</b>	<b>Whakamanatanga O Ngā Meneti   Confirmation of Minutes</b>	
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<b>5</b>	<b>Ngā Ripoata   Reports</b>	
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<b>6</b>	<b>Ngā Kōrero Tūmataiti   Confidential Business</b>	
	Nil	

**4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 3 JULY 2025**

**Author:** Molly Cammell, Legal and Governance Coordinator

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the minutes of the Kinloch Representative Group meeting held on Thursday 3 July 2025 be approved and adopted as a true and correct record.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Kinloch Representative Group Meeting Minutes - 3 July 2025

**5.1 PUBLIC FORUM**

**Author:** Tania Russell, Community Engagement and Development Manager

**Authorised by:** Sarah Matthews, General Manager Organisation Performance

**TE PŪTAKE | PURPOSE**

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

**NGĀ KŌRERORERO | DISCUSSION**

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Kinloch Representative Group. Any issue, idea or matter raised in public forum must fall within the Group's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Group during public forum should register at least one clear day before the meeting by emailing [publicforum@taupo.govt.nz](mailto:publicforum@taupo.govt.nz).

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Kinloch Representative Group receives comments from members of the public.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Kinloch Representative Group receives comments from members of the public.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Extracts from Standing Orders 2022-2025

**5.2 UPDATE ON THE 2025 LOCAL GOVERNMENT ELECTIONS AND DISCUSSION ON COMMITTEE STRUCTURE, TERMS OF REFERENCE AND DELEGATIONS**

**Author:** Shainey James, Governance Quality Manager

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

To receive an update on this year's local government elections and to discuss the Kinloch Representative Group's current terms of reference and delegations with a view to capturing any suggestions for change following the elections.

**NGĀ KŌRERORERO | DISCUSSION**

This year's local government elections will take place on 11 October. All electors will vote for the Mayor. Councillors will be elected via wards as follows:

- Two councillors elected by the electors of the Te Papamārearea Māori Ward;
- One councillor elected by the electors of Mangakino-Pouakani General Ward;
- One councillor elected by the electors of Taupō East Rural Ward;
- Seven councillors elected by the electors of Taupō General Ward; and
- One councillor elected by the electors of Tūrangi-Tongariro General Ward.

Nominations for these election issues will open on Friday 4 July and close at noon on Friday 1 August 2025.

The elections will be conducted by postal vote between Tuesday 9 September and noon on Saturday 11 October 2025. In addition to the election of the Mayor and councillors, there will be a poll relating to Council's Te Papamārearea Māori Ward, with voters being asked whether they vote to keep or remove the ward. The outcome of the poll will apply to the 2028 and 2031 elections.

All current committees are deemed to be discharged at the end of the current Triennium, unless Council resolves otherwise (clause 30, Schedule 7, Local Government Act 2002 "LGA"). Following the elections, the Mayor has the power to establish committees (s 41A, LGA) and in practice, this is usually done via recommendation to a full Council meeting. The Kinloch Representative Group may wish to make recommendations for improvements to the current structure, including terms of reference and delegations (**attached**), and / or to confirm what is working well. Any comments will be captured by staff, collated and provided to the new group of elected members for consideration following the elections.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Group receives the update about the elections and has a discussion about terms of reference and delegations, including any suggestions for improvement which could be noted and provided to the incoming Council following the 11 October 2025 elections.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Kinloch Representative Group receives the update on the 2025 elections.

**ATTACHMENTS**

1. Kinloch Representative Group Terms of Reference and Delegations 2022-2025

### 5.3 KINLOCH SNAPSHOT

**Author:** Tania Russell, Community Engagement and Development Manager

**Authorised by:** Sarah Matthews, General Manager Organisation Performance

#### TE PŪTAKE | PURPOSE

This report provides the Kinloch Representative Group with an overview on what is happening and coming up in the rohe.

#### NGĀ KŌRERORERO | DISCUSSION

Officers will give an overview of hot topics in the rohe.

##### Community Engagement and Development

The Senior Community Engagement Advisor will give a brief overview of the community engagement work that has taken place in Kinloch since the last meeting.

##### Kinloch Reservoir

Following this meeting, a Kinloch Reservoir community engagement session will be held at the Community Hall.

##### Colour-Coded Dog Tag Idea

According to the Compliance and Regulatory Manager, registration tag colours are determined by the Department of Internal Affairs and change each year. It could potentially be difficult to differentiate registration tags from dog safety tags and could become a safety issue if people approach a dog on the mistaken belief that their tag colour denoted this was acceptable.

There is a movement to have colour-coded leashes but it is not enforceable and could also be a safety issue if someone unknowingly walked their dog with the wrong leash colour.

##### Whangamata Road Signs

The team will have a look at putting in larger signs for the 60km section on Whangamata Road and will consider threshold treatments but will hold off on implementation of these until we have undertaken our next round of speed limit reviews 12 to 18mths.

##### Water Treatment Plant Upgrade

The project is progressing well, we anticipate that by the time this meeting occurs we will likely be producing from the new plant with water that is compliant with the NZ Drinking water standards

##### Kinloch Commercial Centre

The commercial centre had one submission in opposition through the limited notification process. The submission has been withdrawn and no hearing is required. A decision to grant the consent should be issued the week of 4 August.

##### Seven Oaks Hearing

The Seven Oaks hearing is scheduled for 27 and 28 August with information on the website. The hearing is at Council Chambers starting from 10am on 27 August.

##### Resource Consents in Kinloch

##### *Consents Granted (May -July)*

Reference	Consent Type	Date of decision	Address	Subject matter
250075	Land Use Consent - [Restricted Discretionary Activity]	3/06/2025	Kinloch Road, Kinloch	Build a new two storey house which exceeds plot ratio maximum by 5 percent. All other rules complies with.
250087	Land Use Consent - [Restricted	4/06/2025	Okaia Drive, Kinloch	To establish and operate an Early Childhood Education Centre that will

Reference	Consent Type	Date of decision	Address	Subject matter
	Discretionary Activity]			exceed maximum total coverage, maximum vehicle.
250156	Land Use Consent - [Restricted Discretionary Activity]	1/07/2025	Marina Terrace, Kinloch	Proposed dwelling additions and alterations.
250184	Variation to Consent Notice	31/7/2025	Kenrigg Road, Kinloch	Cancel all conditions within Consent Notice 6442284.
250176	Subdivision Consent - [Non Complying Activity]	31/7/2025	Kenrigg Road, Kinloch	Undertake a two-lot subdivision that can not meet the average lot size of 1000m2.

**In Progress** (May-July)

Consent	Type	Application-Date	Location	Description
130119A	SCCC	2/07/2025	Harrier Lane, Kinloch	The boundary adjustment will require a variation of the existing consent notice (RM130119).
250178	SN	2/07/2025	Harrier Lane, Kinloch	Undertake a boundary adjustment between two record of titles reducing the size of Lot 26 DP509968 by 150 m2 to 978m2 and increasing the size of Lot 27 DP509968 by 150 m2 to 1624m2 which includes a revised building envelope in Lot 26 DP509968 to align with the proposed boundary adjustment.
250191	LRD	16/07/2025	Seven Oaks Drive, Kinloch	Erect two pergolas.
250156	LRD	9/06/2025	Marina Terrace, Kinloch	Proposed dwelling additions and alterations.
250176	SN	27/06/2025	Kenrigg Road, Kinloch	Undertake a two-lot subdivision.
250176A	SCCC	27/06/2025	Kenrigg Road, Kinloch	Cancel all conditions within Consent Notice 6442284.1
250184	VAR	9/07/2025	Kenrigg Road, Kinloch	Cancel all conditions within Consent Notice 6442284.1
250115	LD	1/05/2025	Kenrigg Road, Kinloch	To build a new freestanding boat shed that will exceed building coverage, plot ratio and requires a secondary vehicle crossing.
250141	LC	21/05/2025	Kahikatea Drive, Kinloch	Existing water tanks to be located within a 10m setback.
250142	SC	21/05/2025	Kahikatea Drive, Kinloch	Subdivide an existing parcel of land into three allotments.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.4 MEMBERS' REPORTS**

**Author:** Molly Cammell, Legal and Governance Coordinator

**Authorised by:** Nigel McAdie, Legal and Governance Manager

**TE PŪTAKE | PURPOSE**

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

**WHAKAKAPINGA | CONCLUSION**

Members' reports will be presented at the meeting for receipt.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Kinloch Representative Group receives the reports from members.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil