



**I give notice that
a Tongariro Representative Group Meeting will be held on:**

Date:	Wednesday, 3 September 2025
Time:	3.00pm
Location:	Te Mataapuna Tūrangitukua Park Hirangi Road Tūrangi

AGENDA

MEMBERSHIP

Chairperson Cr Sandra Greenslade

Deputy Chairperson Cr Karam Fletcher

Members

Ms Melanie Albert
Ms Ngaire Grainger
Mr Dave Potaka
Mayor David Trewavas

Quorum 3

**Julie Gardyne
Chief Executive**

Order Of Business

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4	Whakamanatanga O Ngā Meneti Confirmation of Minutes	
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4.1 TONGARIRO REPRESENTATIVE GROUP MEETING - 4 JUNE 2025

Author: Dana Periam, Committee Advisor

Authorised by: Nigel McAdie, Legal and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the minutes of the Tongariro Representative Group meeting held on Wednesday 4 June 2025 be approved and adopted as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Tongariro Representative Group Meeting Minutes - 4 June 2025

5.1 PUBLIC FORUM

Author: Dana Periam, Legal and Governance Coordinator

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

NGĀ KŌRERORERO | DISCUSSION

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Committee. Any issue, idea or matter raised in public forum must fall within the Committee's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Committee during public forum should register at least one clear day before the meeting by emailing publicforum@taupo.govt.nz.

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Tongariro Representative Group receives comments from members of the public.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives comments from members of the public.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Public Forums Extract from Standing Orders 2022-25

5.2 UPDATE ON THE 2025 LOCAL GOVERNMENT ELECTIONS AND DISCUSSION ON COMMITTEE STRUCTURE, TERMS OF REFERENCE AND DELEGATIONS

Author: Shainey James, Governance Quality Manager

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

To receive an update on this year's local government elections and to discuss the Tongariro Representative Group's current terms of reference and delegations with a view to capturing any suggestions for change following the elections.

NGĀ KŌRERORERO | DISCUSSION

This year's local government elections will take place on 11 October. All electors will vote for the Mayor. Councillors will be elected via wards as follows:

- Two councillors elected by the electors of the Te Papamārearea Māori Ward;
- One councillor elected by the electors of Mangakino-Pouakani General Ward;
- One councillor elected by the electors of Taupō East Rural Ward;
- Seven councillors elected by the electors of Taupō General Ward; and
- One councillor elected by the electors of Tūrangi-Tongariro General Ward.

Nominations for these election issues will open on Friday 4 July and close at noon on Friday 1 August 2025.

The elections will be conducted by postal vote between Tuesday 9 September and noon on Saturday 11 October 2025. In addition to the election of the Mayor and councillors, there will be a poll relating to Council's Te Papamārearea Māori Ward, with voters being asked whether they vote to keep or remove the ward. The outcome of the poll will apply to the 2028 and 2031 elections.

All current committees are deemed to be discharged at the end of the current Triennium, unless Council resolves otherwise (clause 30, Schedule 7, Local Government Act 2002 "LGA"). Following the elections, the Mayor has the power to establish committees (s 41A, LGA) and in practice, this is usually done via recommendation to a full Council meeting. The Tongariro Representative Group may wish to make recommendations for improvements to the current structure, including terms of reference and delegations (**attached**), and / or to confirm what is working well. Any comments will be captured by staff, collated and provided to the new group of elected members for consideration following the elections.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Group receives the update about the elections and has a discussion about terms of reference and delegations, including any suggestions for improvement which could be noted and provided to the incoming Council following the 11 October 2025 elections.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the update on the 2025 elections.

ATTACHMENTS

1. Tongariro Representative Group Terms of Reference and Delegations 2022-2025

5.3 PROJECT AND OPERATIONS UPDATES

Author: Tania Russell, Community Engagement and Development Manager

Authorised by: Hadley Tattle, General Manager People and Community Partnerships

TE PŪTAKE | PURPOSE

To provide progress updates on projects and operations occurring in the Tongariro area.

NGĀ KŌRERORERO | DISCUSSION**Project Updates****Omori Water Treatment Plant Project**

The project is progressing well, the new building is complete, and the electrical and mechanical fitout is underway. Commissioning is on track to commence in November 2025.

Operations**Erosion Control – Kuratau Foreshore**

The resource consent application has been lodged. Waikato Regional Council had requested further information regarding beach nourishment to date and the proposed adaptive management approach.

D3 Resource Consent - Kuratau

The Team Lead – Development Engineering met with some committee members onsite on 18 June. The intersection proposed being located at the southern-most point of the site frontage (at the furthest distance from the over-vertical grade in Pihanga Road) offered the most visibility, and indeed in excess of the requirements of the Code of Practice for Development of Land (September 2009). The intersection has been positioned to maximise visibility for all road users.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Tongariro Representative Group receives the information contained in the report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the progress updates on projects and operations.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.4 TONGARIRO - COMMUNITY ENGAGEMENT AND HOT TOPICS

Author: Tania Russell, Community Engagement and Development Manager

Authorised by: Hadley Tattle, General Manager People and Community Partnerships

TE PŪTAKE | PURPOSE

This item is for the Committee to receive community engagement and hot topic updates within Tūrangi.

NGĀ KŌRERORERO | DISCUSSION**Community Engagement**

The Southern Lake Taupō Engagement Partner will provide an update on community engagement.

- New Incorporated Societies Act 2022
- Taumata Arowai – Boiling of drinking water
- Tūrangi Mens Shed
- Waikato Regional Council Transport
- Bay Trust Community Funding Hui
- Election Engagement

Tūrangi Reserves Management Plan

The Senior Policy Advisor and Policy Advisor will provide an update on the Tūrangi Reserves Management Plan.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Tongariro Representative Group receives the information contained in the report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the information contained in the Tongariro – Community Engagement and Hot Topics report.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.5 MEMBERS' REPORTS

Author: Dana Periam, Legal and Governance Coordinator

Authorised by: Nigel McAdie, Legal and Governance Manager

TE PŪTAKE | PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

WHAKAKAPINGA | CONCLUSION

Members' reports will be presented at the meeting for receipt.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group receives the reports from members.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil