

# **ATTACHMENTS**

**Tongariro Representative Group Meeting**

**3 September 2025**

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**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE TONGARIRO REPRESENTATIVE GROUP MEETING  
HELD AT THE TE MATAAPUNA, TŪRANGITUKUA PARK, HIRANGI ROAD, TŪRANGI  
ON WEDNESDAY, 4 JUNE 2025 AT 1.00PM**

**PRESENT:** Cr Karam Fletcher (in the Chair), Ms Melanie Albert, Ms Ngaire Grainger, Mr Dave Potaka

**IN ATTENDANCE:** General Manager People and Community Partnerships (H Tattle), Environmental Services Manager (J Sparks), Community Engagement and Development Manager (T Russell), Parks and Reserves Manager (G Hadley), Senior Project Manager PMO (E May), Team Lead – Development Engineering (N Beacock via MS Teams), Policy Advisor (C Pilkington), Iwi and Co-Governance Advisor (A Kereopa), Iwi Engagement Partner (T W Walker), Committee Advisor (D Periam)

**MEDIA AND PUBLIC:** 5 members of the public

**1 KARAKIA**

The meeting was opened and closed with a karakia by all present.

**2 WHAKAPĀHA | APOLOGIES**

**TRG202506/01 RESOLUTION**

Moved: Mr Dave Potaka

Seconded: Ms Melanie Albert

That apologies from Mayor David Trewavas and Cr Sandra Greenslade be received and accepted.

**CARRIED**

*Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202506/01 above.*

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 TONGARIRO REPRESENTATIVE GROUP MEETING - 5 MARCH 2025**

**TRG202506/02 RESOLUTION**

Moved: Cr Karam Fletcher

Seconded: Ms Ngaire Grainger

That the minutes of the Tongariro Representative Group meeting held on Wednesday 5 March 2025 be approved and adopted as a true and correct record.

**CARRIED**

*Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202506/02 above.*

**5 NGĀ RIPOATA | REPORTS****5.1 PUBLIC FORUM**

Item withdrawn

**5.2 PROJECT AND OPERATIONS UPDATES****Omori Water Treatment Plant Project**

The Infrastructure Project Manager introduced himself and explained he was looking after the Omori water treatment plant project. The build was almost complete and the next step was the internal fit out. The completion date was scheduled for November 2025.

He also provided updates regarding the Motuoapa and Hatepe water treatment plant projects.

He explained that ground improvements had started at Motuoapa. It was a membrane style treatment plant and roughly a \$7-8 million build. The intake would be the same but it would be pumped to the new site which was the same site as the wastewater treatment plant. Although the two plants were on the same site, they were very separate.

Hatepe was in the early stages, Council was working with the Department of Conservation to get a concession. Council had worked with hapū and the village to get land for the site. The site had a low ecological footprint and Council would do regular predator control on the site. Cutting of the track and Geotech work would be completed in the next few months.

**Erosion**

The Parks and Reserves Manager explained that adaptive work had been completed at Pūkawa. The plans were finalised and the Assessment of Environmental Effects was completed. The resource consent application was near completion. No physical work on site had been completed. He would be in touch with Member Dave Potaka and Pūkawa marae before progressing further.

In answer to questions, the following was clarified:

- Officers were taking an adaptive approach which provided Council a wide range of options of what could be done.
- The scope of the resource consent would include Kuratau and would focus on monitoring and management of the area.

**D3 Resource Consent**

The Team Lead – Development Engineering explained he was there to answer any questions the members had regarding the resource consent.

Members expressed the following concerns regarding the D3 Resource Consent:

- It has been determined by the contractor Key Solutions that the proposed intersection did not warrant a safety assessment. However Pihanga Road in which the intersection would enter was a road that had significantly increased in traffic since 2011.
- The sighting of the road was a concern because the road was curved and on a hill, cyclists could get a lot of momentum and there was a potential for cars not to see cyclists when coming out of the intersection.
- The issue was not the subdivision but where the proposed intersection was planned to be.

Members suggested that the intersection could come out of Te Waaka Terrace instead as there would be a clear line of vision. The Team Lead – Development Engineering was unsure if this option had been considered and he would speak with Key Solutions to see if there were any design reasons they could not do this. He explained that he did not want to give any approvals that were deemed unsafe. In answer to a question the Environmental Services Manager explained that the resource consent was in the processing stage and while it was not yet confirmed, it might be non-notified with no affected parties.

**TRG202506/03 RESOLUTION**

Moved: Cr Karam Fletcher

Seconded: Ms Ngaire Grainger

That the Tongariro Representative Group receives the progress updates on projects and operations.

**CARRIED**

*Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution*

*TRG202506/03 above.*

**5.3 TONGARIRO - COMMUNITY ENGAGEMENT AND HOT TOPICS****Community Engagement**

The Southern Lake Taupō Engagement Partner explained Easter was a big event in Tūrangi and was well received despite the rain. Anzac Day was beautifully acknowledged with the town being decorated throughout. The next celebration would be Matariki Day on Friday 20 June 2025. It would begin with a karakia in the town centre hosted by Ngāti Tūrangitukua with a full on day of activities and ending with the night market in the town centre from 6pm-8pm. A huge number of people were registering to have a food stall at the night market. A laser light show would be held at 8.30pm at the fields on Tūrangitukua Park outside of Te Mataapuna.

Interest in the angler had resparked. Tongariro and Lake Taupō Anglers Club (TALTAC) had been keen to take it however they would no longer be doing this. The angler was being stored at Taupō District Council's parks depot. Council did not own the angler but was storing him. If anyone was interested in the angler then they could have him.

A couple of members had stepped away from the Tūrangi Co-Governance Committee and she acknowledged Mr Te Takinga New and Mr Christian (Waka) Asher. Two new members had joined which were Mr Te Wharau Walker Junior and Ms Bernice Te Ahuru.

Recently she had completed some work in the Western Bays including a round of engagements at the markets regarding a proposed playground carpark. The Omori Kuratau Ratepayers Association Committee felt the carpark was not needed so officers went to the community to get feedback. Roughly half of the community members who provided feedback wanted the carpark and the other half did not. This information was given back to the committee and officers asked them to advise what they decided to do.

Kevin O'Hara was the head of the Rabbit Committee and he had 120 bait stations ready to go. A member added that the bait was going into the stations today.

Tūrangi Tongariro Community grants were reopening again shortly. Funding had been brought forward this year and applications were opening on 26 June 2025. Applicants could complete applications online.

**Annual Plan 2025-26**

The General Manager People and Community Partnerships introduced himself. He explained that a Long-term Plan (LTP) was completed every three years and Annual Plans were completed year two and three and the next annual plan for the upcoming year began on 1 July 2025. Officers looked at the LTP to see if anything needed to be changed due to cost increases etc. The initial proposed rates increase was 8.3% but with work being completed over the past three months, due to some key costs increasing, the new proposed rates increase was 8.4%. The annual plan was due to be adopted on 30 June 2025.

**District Plan changes**

The Policy Advisor introduced herself and her role. Taupō District Council had recently implemented the National Planning Standards which had been set by Central Government, this had implications for the District Plan and how it was structured.

The next bundle of District Plan Changes was a bundle of six including residential zone, open zone, neighbourhood zone, designations, Māori purpose zones and minor changes. There was nothing significant regarding minor changes. Designations had a set process and these were being rolled over. Residential zone previously had residential environment but through the National Planning Standards it has been broken into three zones which were general residential, medium density residential and low density residential. Additional areas of lands were not being rezoned with one exception which was low density as the district

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had a shortage of low density housing. Land owners with land that would meet the criteria would be able to put their land up for rezoning which would have a rigorous public consultation. There would be no change to how papakāinga areas were applied. Set changes would come to representative groups first.

All reserves have been pulled out and would be zoned in three categories, these were natural space, open space and sport and recreation zone. Only Taupō District Council and Department of Conservation reserves were being rezoned currently.

The Omori Shops on Omori Road would likely be reassigned and landowners and shop owners would be notified.

Māori purpose zone would be worked through with hapū and it would be at the discretion of hapū to put land forward. Six sites were being put forward with the rest of the bundle in July/August.

In answer to questions, the following was clarified:

- District plan changes was notified in November 2024 and not much feedback was received. The team were hopeful that more feedback would be received through the scheduling process. None of the changes were controversial and more of an update.
- Council was required to select certain zones through the National Policy Statement and one of these was Māori Purpose. This allowed the land to be developed as needed to meet the needs of the hapū who owned the land. The provisions were online.
- Māori land zone might be an area with more high density with access to services or rural. This could become Māori purpose zone or stay as residential zone.
- Papakāinga development would be more accessible.

**TRG202506/04 RESOLUTION**

Moved: Mr Dave Potaka

Seconded: Ms Melanie Albert

That the Tongariro Representative Group receives the information contained in the Tongariro – Community Engagement and Hot Topics report.

**CARRIED**

*Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202506/04 above.*

**5.4 MEMBERS' REPORTS**

The following members reports were received:

Ms Ngaire Grainger

- The sunset service on ANZAC Day was brilliant with roughly 200 people in attendance. Army cadets were present with one cadet giving a speech.
- There were bait and bait stations put out around the Kuratau area for wild rabbits.
- The D3 Resource Consent was a concern.

Ms Melanie Albert

- Whakapapa was an exciting place of change and development with exciting things about to happen.

Mr Dave Potaka

- Wild rabbits was an issue for Pukawa, the marae and papakāinga. They received a letter from Waikato Regional Council saying that it was the responsibility of the property owners. There was a rabbit shooter who patrolled the area. He was writing a letter to Waikato Regional Council asking for more of partnership approach to rabbit control.
- There were sewage ponds that council was planning to remove. He had met with the Asset Manager Water and Waste, and asked him to look at the legal status of the land, and how it became Council and Department of Conservation land to avoid problems further down the track. The Asset Manager

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Water and Waste was continuing to complete tests around the area.

- The whenua in front of the papakāinga at Pukawa still had some work in progress and were working with the parks team closely on this.

Cr Karam Fletcher

- He welcomed a baby girl into the world roughly a month ago and this had been his focus.
- Pushing through to the end of the triennium where he would decide what would be best for his whānau.

**TRG202506/05 RESOLUTION**

Moved: Ms Melanie Albert

Seconded: Ms Ngaire Grainger

That the Tongariro Representative Group receives the reports from members.

**CARRIED**

*Note: All members present at the Tongariro Representative Group meeting voted in favour of resolution TRG202506/05 above.*

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 1.59pm with a karakia from everyone present.

The minutes of this meeting were confirmed at the Tongariro Representative Group Meeting held on 2 July 2025.

.....  
**CHAIRPERSON**

Extracts from Standing Orders 2022-2025

## **15. Public Forums | Ngā Matapakinga a te Marea**

Public forums are a defined period of time, usually at the start of an ordinary meeting, which, at the discretion of a meeting, is put aside for the purpose of public input. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the local authority.

In the case of a committee, subcommittee, local or community board, any issue, idea, or matter raised in a public forum, must fall within the terms of reference of that body.

### **15.1 Time limits | Ngā tepenga wā**

A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled local authority meeting. Requests must be made to the chief executive (or their delegate) at least one clear day before the meeting; however this requirement may be waived by the chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters.

### **15.2 Restrictions | Ngā Herenga**

The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where:

- A speaker is repeating views presented by an earlier speaker at the same public forum;
- The speaker is criticising elected members and/or staff;
- The speaker is being repetitious, disrespectful or offensive;
- The speaker has previously spoken on the same issue;
- The matter is subject to legal proceedings; and
- The matter is subject to a hearing, including the hearing of submissions where the local authority or committee sits in a quasi-judicial capacity.

### **15.3 Questions at public forums | Ngā pātai i ngā matapakinga a te marea**

At the conclusion of the presentation, with the permission of the chairperson, elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

### **15.4 No resolutions | Kāore he tatūnga**

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. (See the LGNZ Guide to Standing Orders for suggestions of good practice in dealing with issues raised during a forum).

### **15.5 Application of restrictions | Te hāngaitanga o ngā Herenga**

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session.



Extracts from Standing Orders 2022-2025**9.1 Items of business not on the agenda which cannot be delayed | Ngā take kāore i runga i te rārangi take e kore e taea te whakaroa**

A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the chairperson provides the following information during the public part of the meeting:

- (a) The reason the item is not on the agenda; and
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting.

*LGOIMA, s 46A(7).*

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the chairperson.

**Please note**, that nothing in this standing order removes the requirement to meet the provisions of Part 6 of the LGA 2002 with regard to consultation and decision-making.

**9.2 Discussion of minor matters not on the agenda | Te kōrerorero i ngā take iti kāore i runga i te rārangi take**

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

*LGOIMA, s 46A(7A).*

## Tongariro Representative Group (TRG)

### Standing Committee

<b>Objective</b>	To represent and act as an advocate for the interests of the part of the wider Tūrangi-Tongariro Ward excluding that area within the Mana Whakahono ā Rohe boundary as specified in the Partnership Agreement between Ngāti Tūrangitukua and Taupō District Council ("the area")
<b>Membership</b>	<p>Tūrangi-Tongariro Ward Councillor</p> <p>One (1) other Councillor</p> <p>One (1) community representative from the area of the Tūrangi-Tongariro Ward to the north east of State Highway 1 (excluding that area within the Mana Whakahono ā Rohe boundary)</p> <p>One (1) community representative from the area of the Tūrangi-Tongariro Ward to the north west of State Highway 1 (excluding that area within the Mana Whakahono ā Rohe boundary)</p> <p>One (1) Māori representative</p> <p>Mayor</p>
<b>Quorum</b>	Three (3)
<b>Meeting frequency</b>	Every two months
<b>Reporting</b>	Reports to Council

### **Scope of activity**

1. Providing local input into the development of Council policy that will impact on the part of the Tūrangi-Tongariro Ward excluding that area within the Mana Whakahono boundary.
2. Maintaining an overview of service delivery, operational and capital expenditure, within the Tūrangi-Tongariro Ward excluding that area within the Mana Whakahono boundary.
3. Providing local input into the development and review of Council's key planning documents such as the Long-term Plan, Asset Management Plans, Structure Plans, Reserve Management Plans and the annual plan.
4. Preparing an annual submission to Council's budgetary process for expenditure within the community.
5. Considering and reporting on all matters referred to it by Council or any matter of interest or concern to the area.
6. Communicating with the community, community organisations and special interest groups within the area.
7. Exercising Council's statutory regulatory functions under the following Acts and Regulations (and any amendments) that are not elsewhere delegated to staff and that relate to matters within the area:

#### Local Government Act 1974 ("LGA 1974") – Part 21, including:

- Road naming (section 319A of the LGA 1974)
- Decisions on pedestrian malls (section 336 of the LGA 1974);
- Licences to occupy roads (section 341(3) of the LGA 1974); and
- Decisions on stopping and closing roads (section 342 of the LGA 1974).

#### Reserves Act 1977

8. Considering resident and ratepayer appeals to decisions made in accordance with Council's Tree and Vegetation Policy affecting trees and vegetation in the area.
9. Making changes to Council's traffic control device register relating to roads and public spaces in the area (e.g. no stopping, parking signs and times, road markings etc) in accordance with bylaws made under the Land Transport Act 1998.

### **Power to act**

The group can carry out any function that:

1. Supports Council's Long-term Plan and/or policy direction

2. Is not the function or responsibility of full Council or its other standing or special Committees
3. Is not prohibited by legislation
4. Otherwise falls within the objectives and scope of the group
5. External representatives appointed to the committee have full voting rights.
6. Council delegates its powers and duties under the Acts, Regulations and policies specified above, except where they may not be delegated, or where they are elsewhere delegated.

If any matter is of such strategic or policy importance or urgency, then, with the endorsement of the appropriate Chairperson or His Worship the Mayor, the matter shall be referred direct to full Council.

**Power to recommend to Council**

Any matter or proposal that is relevant to the area that is outside of, or in conflict with, Council's Long-term Plan and/or policy direction

**Delegation of powers**

This committee has no powers to sub-delegate.

**Limits on authority**

1. The Committee's power to act pursuant to these delegations is subject to matters being related to the area.
2. The Committee's power to act under these delegations is subject to Council acting within the requirements of the Local Government Act, and where relevant, the Acts listed above and an overriding responsibility to ensure that its actions and decisions are always within the law.